NOTICE OF COUNCIL MEETING

(Open to the Public)
Monday, November 17, 2025

The Public Comment Listening Session begins at 6 p.m. The Regular Council Meeting begins 10 minutes after the Public Comment Listening Session concludes, but no earlier than 6:10 p.m. and no later than 6:45 p.m.

Members of the Aurora City Council will participate in the November 17, 2025 Council Meeting.

Members of the public and media are invited to attend the Aurora City Council Meetings in person or remotely through the options listed below.

View or Listen Live

Live streamed at www.auroraTV.org

Youtube.com/TheAuroraChannel

Cable Channels 8 and 880 in Aurora

In-person Participation

Members of the public may attend in-person at the Aurora Municipal Center, Paul Tauer Aurora City Council Chamber, 15151 E. Alameda Pkwy.

Public comment is welcome for items appearing on the agenda or on any matter of city concern. Individuals must appear in person and speak from the podium.

- **Public Comment Listening Session:** Thirty (30) minutes are dedicated at 6:00 p.m. to public comment on non-agenda matters of city concern. Individuals may sign up to speak using the Public Comment Listening Session online form beginning at 8 a.m. on the Friday before the council meeting through 1 p.m. on the day of the council meeting, or in person with the city clerk on the day of the council meeting, between 5 p.m. and 5:45 p.m. Individuals are allotted a maximum of two (2) minutes to speak. Verified Aurora residents are given priority and placed before non-resident speakers. Visit the Addressing the City Council webpage for the online sign up forms and more information.

- **Public Comment on Agenda Item:** Thirty minutes are dedicated to public comment per agenda item, with the exception of Public Hearings. Individuals are invited to comment in support of or to oppose any item listed on the agenda. Those wishing to comment on an agenda item must sign up in advance using the 'Public Comment on Agenda Item' online request form beginning at 8 a.m. on the Friday before the council meeting through 1 p.m. on the day of the council meeting. Individuals are allotted a maximum of three (3) minutes to speak on items listed on the agenda.

  Those wishing to comment on an agenda item listed under the PUBLIC HEARING category may either register online as noted above or sign up in person with the clerk starting at 5:00 p.m. Sign up must be completed before the Public Hearing agenda item title is read. Visit the Addressing the City Council webpage for the online sign up forms and more information.

The city of Aurora is committed to the accessibility of our services and our responsibility to provide them in a non-discriminatory manner. The city recognizes the importance of effective and accurate communication with the community and values equal access to our programs, services and activities. If you seek a physical accommodation, or require the use of an auxiliary aid or device, or if you require an interpreter to help you access this event or service, please scan here to fill out a request form:

All requests must be submitted three days in advance of any scheduled event.
For additional information, please visit AuroraGov.org/Accessibility.

For more information regarding public meetings, please contact the City Clerk's Office at (303) 739-7094, by email at CityClerk@auroragov.org, or visit www.auroragov.org.

City of Aurora, Colorado

Monday, November 17, 2025

AURORA URBAN RENEWAL AUTHORITY (AURA) REGULAR MEETING

(Open to the Public)
AURORA ROOM
3:30 p.m.

EXECUTIVE SESSION

(Closed to the Public)
AURORA ROOM
3:50 p.m.

STUDY SESSION OF THE AURORA CITY COUNCIL

(Open to the Public via live stream in the Paul Tauer Aurora City Council Chamber)
AURORA ROOM
5:00 p.m.

PUBLIC COMMENT LISTENING SESSION

(Open to the Public)
PAUL TAUER AURORA CITY COUNCIL CHAMBER
6:00 p.m.

REGULAR MEETING OF THE AURORA CITY COUNCIL

(Open to the Public)
PAUL TAUER AURORA CITY COUNCIL CHAMBER
Meeting begins 10 minutes after the Public Comment Listening Session concludes, but no earlier than 6:10 p.m. and no later than 6:45 p.m.

AGENDA

Regular Meeting of the Aurora City Council

Monday, November 17, 2025
Paul Tauer Aurora City Council Chamber
15151 E Alameda Parkway
Aurora, CO 80012

Public Comment Listening Session begins at 6 PM. The regular Council Meeting will begin 10 minutes after the Public Comment Listening Session concludes, but no earlier than 6:10 PM and no later than 6:45 PM

Pages

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION/MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. EXECUTIVE SESSION UPDATE

6. APPROVAL OF MINUTES

   6.a November 3, 2025 Meeting Minutes 8

7. PROCLAMATIONS OR CEREMONIES

8. ADOPTION OF THE AGENDA

9. CONSENT CALENDAR - MOTIONS

   Any member of Council may request an item be removed from Consent Calendar and considered separately. Removed items are considered immediately following the adoption of the Consent Calendar.

   9.a Motions

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Stephanie Keiper, Manager of Homelessness Behavioral Health, Housing and Community Services / Tim Joyce, Assistant City Attorney

9.b Planning Matters

9.c Appointments to Boards and Commissions

9.c.1 Consideration to Appoint Nine (9) Members to the Parks, Recreation, and Open Space Advisory Board 72

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

9.c.2 Consideration to Appoint Twelve (12) Members to the Arts and Culture Commission 118

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

9.c.3 Consideration to Reappoint One (1) Member to the Civic Engagement Commission 260

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

9.c.4 Consideration to Reappoint One (1) Member to the Joint Water Authority 270

Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

9.c.5 Consideration to Reappoint One (1) Member to the Homestake Steering Committee 277

Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

10. CONSENT CALENDAR - RESOLUTIONS AND ORDINANCES

Any member of Council may request an item be removed from Consent Calendar and considered separately. Removed items are considered immediately following the adoption of the Consent Calendar.

10.a Resolutions

10.a.1 **Eastern Hills Metropolitan District No. 1 Board Appointments** 284

R2025-136 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF EASTERN HILLS METROPOLITAN DISTRICT NO. 1

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.2 **Eastern Hills Metropolitan District Nos. 21-23 Board Appointments** 292

R2025-137 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF EASTERN HILLS METROPOLITAN DISTRICT NOS. 21-23

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.3 **DUAL LISTING: Eastern Hills Metropolitan District No. 9 Board Appointments** 300

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Cesarina Dancy, Manager of Development Assistance, Development Services / Brian Rulla, Assistant City Attorney

10.a.4 **Neighborhood Park Name Recommendation at Picadilly Rd. and E. 60th Ave** 309

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Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney

10.a.5 **Intergovernmental Agreement (IGA) with Arapahoe County Open Spaces for the Use of Joint Project Funds in the Amount of $585,000 for Triple Creek Trailhead Site Improvements** 325

R2025-140 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA CITY COUNCIL'S APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA COLORADO AND ARAPAHOE COUNTY FOR THE TRIPLE CREEK TRAILHEAD SITE IMPROVEMENTS USING ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS

Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney

10.a.6 **Intergovernmental Agreement (IGA) with Regional Transportation District (RTD) for East Colfax Bus Rapid Transit (BRT) Project Operations and Maintenance** 391

R2025-141 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA AND THE REGIONAL TRANSPORTATION DISTRICT FOR OPERATION AND MAINTENANCE OF THE EAST COLFAX AVENUE BUS RAPID TRANSIT (BRT) PROJECT

Sponsor: Stephanie Hancock, Council Member

Carlie Campuzano, Deputy Director of Transportation and Mobility, Public Works / Michelle Gardner, Senior Assistant City Attorney

10.a.7 **First Amendment to Intergovernmental Agreement (IGA) between Community College of Aurora (CCA) and Aurora Fire Rescue (AFR)** 444

R2025-142 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA, COLORADO AND THE COMMUNITY COLLEGE OF AURORA ESTABLISHING A CURRICULUM TO QUALIFY AURORA FIRE RESCUE STUDENTS FOR ENROLLMENT IN THE COMMUNITY COLLEGE FOR COLLEGE CREDITS

Rodney Weber, Deputy Chief, Fire / Angela Garcia, Senior Assistant City Attorney

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Sarah Young, Assistant General Manager of Planning and Engineering, Aurora Water / Ian Best, Assistant City Attorney

10.a.9 **Restaurants Water Service** 467

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Sponsor: Stephanie Hancock, Council Member

Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

10.a.10 **Implement Earned Wellness Program for Aurora Police Department (APD)** 473

R2025-145 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, DIRECTING THE CITY MANAGER TO IMPLEMENT AN EARNED WELLNESS PROGRAM FOR MEMBERS OF THE AURORA POLICE DEPARTMENT

Sponsor: Mike Coffman, Mayor / Stephanie Hancock, Council Member

Todd Chamberlain, Chief, Police / Mandy MacDonald, Senior Assistant City Attorney

10.b **Finalizing of Ordinances**

Ordinances approved unanimously at first reading.

10.b.1 **Unified Development Ordinance (UDO) Text Amendments for Accident Potential Zone District** 478

2025-103 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 146-2.5, 146-3.2, AND 146-4.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO THE AIRPORT POTENTIAL ZONE DISTRICT

Jeremiah Fettig, Planner II, Planning and Business Development / Lena McClelland, Assistant City Attorney

11. PUBLIC HEARINGS

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11.a **Urban Cottages Jewell - Zoning Map Amendment** 512

2025-06 A PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, FOR A ZONING MAP AMENDMENT TO REZONE APPROXIMATELY 3.91 ACRES OF LAND TO MEDIUM-DENSITY RESIDENTIAL DISTRICT (R-2), LOCATED SOUTH OF THE INTERSECTION OF EAST JEWELL AVENUE AND SOUTH JOLIET STREET (URBAN COTTAGES ON JEWELL REZONE)

Rachid Rabbaa, Planner III, Planning and Business Development / Lena McClelland, Assistant City Attorney

12. INTRODUCTION OF ORDINANCES

12.a **Eliminating the Veterans Affairs Commission** 565

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Jason Batchelor, City Manager / Andrea Wood, Assistant City Attorney

13. FINALIZING OF ORDINANCES

Ordinances not approved unanimously at first reading.

13.a 2025 Youth Violence Prevention Program (YVPP) / Standing Against Violence Every Day (SAVE) Program Marijuana Funds 573

2025-102 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTION 50-37 OF THE CITY CODE OF THE CITY OF AURORA COLORADO, RELATED TO FUNDING FOR COMMUNITY SERVICE AGENCIES AND PROGRAMS

Sponsor: Mike Coffman, Mayor / Angela Lawson, Council Member

Lisa Battan, Division Manager of Intervention Programs, Housing and Community Services / Hanosky Hernandez, Senior Assistant City Attorney

14. ANNEXATIONS

15. RECONSIDERATIONS AND CALL UPS

15.a Consideration to Reappoint Three (3) Members to the Public Defender Commission 591

Kadee Rodriguez, City Clerk / Tim Joyce, Assistant City Attorney

16. GENERAL BUSINESS

16.a Discussion and Possible Action Regarding Future In-Person or Virtual Council Meetings, and Changes to Council Rules 615

Sponsor: Mike Coffman, Mayor

Peter Schulte, City Attorney

17. REPORTS

17.a Mayor

17.b Council

18. ADJOURNMENT

MINUTES

Regular Meeting of the Aurora City Council

Monday, November 3, 2025

COUNCIL MEMBERS PRESENT:	Mayor Coffman	Danielle Jurinsky
	Françoise Bergan	Amsalu Kassaw
	Alison Coombs	Angela Lawson
	Curtis Gardner	Ruben Medina
	Stephanie Hancock	Steve Sundberg

COUNCIL MEMBERS ABSENT: Crystal Murillo

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1. CALL TO ORDER

Mayor Coffman reconvened the regular meeting of the City Council at 6:30 p.m.

2. ROLL CALL

3. INVOCATION/MOMENT OF SILENCE

Mayor Coffman led in prayer for the November 3, 2025 council meeting.

4. PLEDGE OF ALLEGIANCE

(All Standing)

Mayor Coffman read a land acknowledgement.

5. EXECUTIVE SESSION UPDATE

Mayor Coffman provided an update on the Executive Session, stating security information and update were discussed.

6. APPROVAL OF MINUTES

6.a October 20, 2025 Meeting Minutes

Moved by: Stephanie Hancock

Second by: Amsalu Kassaw

Does Council wish to approve the minutes of the October 20, 2025 meeting?

Voting Aye: (9): Mayor Coffman, Françoise Bergan, Alison Coombs, Curtis Gardner, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Ruben Medina, and Steve Sundberg

Absent: (1): Crystal Murillo

The City Charter prescribes the Mayor may vote on resolutions and ordinances only to create or break a tie vote of Council Members present. The Mayor Pro-Tem is always permitted to vote on all items.

7. PROCLAMATIONS OR CEREMONIES

8. ADOPTION OF THE AGENDA

Moved by: Françoise Bergan

Second by: Angela Lawson

Does Council wish to adopt the agenda as presented?

Voting Aye: (10): Mayor Coffman, Françoise Bergan, Alison Coombs, Curtis Gardner, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, Ruben Medina, and Steve Sundberg

Absent: (1): Crystal Murillo

9. CONSENT CALENDAR - MOTIONS

Any member of Council may request an item be removed from Consent Calendar and considered separately. Removed items are considered immediately following the adoption of the Consent Calendar.

Moved by: Françoise Bergan

Second by: Angela Lawson

Does Council wish to approve the Motions Consent Calendar as presented?

Voting Aye: (10): Mayor Coffman, Françoise Bergan, Alison Coombs, Curtis Gardner, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, Ruben Medina, and Steve Sundberg

Absent: (1): Crystal Murillo

9.a Motions

9.b Planning Matters

9.c Appointments to Boards and Commissions

9.c.1 Consideration to Appoint One (1) Member to the Civic Engagement Commission

Kadee Rodriguez, City Clerk / Tim Joyce, Assistant City Attorney

9.c.2 Consideration to Reappoint Three (3) Members to the Public Defender Commission

Kadee Rodriguez, City Clerk / Tim Joyce, Assistant City Attorney

Item 9.c.2. was pulled 15. Reconsiderations and Call Ups. Motion passed by council to reconsider this item. Staff will open the application for a month and schedule interviews with council tentatively for December 15, 2025.

10. CONSENT CALENDAR - RESOLUTIONS AND ORDINANCES

Any member of Council may request an item be removed from Consent Calendar and considered separately. Removed items are considered immediately following the adoption of the Consent Calendar.

Moved by: Françoise Bergan

Second by: Alison Coombs

Does Council wish to approve the Resolutions and Ordinances Consent Calendar?

Voting Aye: (9): Françoise Bergan, Alison Coombs, Curtis Gardner, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, Ruben Medina, and Steve Sundberg

Absent: (1): Crystal Murillo

10.a Resolutions

10.a.1 Board of Directors Appointment – Citadel on Colfax Business Improvement District (BID)

R2025-124 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING A MEMBER OF THE BOARD OF DIRECTORS OF THE CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.2 2026 Operating Plan and Budget – Citadel on Colfax Business Improvement District (BID)

R2025-125 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.3 Board of Directors Appointment – Parkside at City Centre Business Improvement District (BID)

R2025-126 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE PARKSIDE AT CITY CENTRE BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.4 2026 Operating Plan and Budget – Parkside at City Centre Business Improvement District (BID)

R2025-127 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE PARKSIDE AT CITY CENTRE BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.5 2026 Operating Plan and Budget – Painted Prairie Business Improvement District (BID) No. 1

R2025-128 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE PAINTED PRAIRIE BUSINESS IMPROVEMENT DISTRICT NUMBER ONE

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.6 2026 Operating Plan and Budget – Painted Prairie Business Improvement District (BID) No. 2

R2025-129 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE PAINTED PRAIRIE BUSINESS IMPROVEMENT DISTRICT NUMBER TWO

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.7 2026 Operating Plan and Budget – Windler Business Improvement District (BID) No. 1

R2025-130 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE WINDLER BUSINESS IMPROVEMENT DISTRICT NO.1

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.8 2026 Operating Plan and Budget - Windler Business Improvement District (BID) No. 2

R2025-131 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE WINDLER BUSINESS IMPROVEMENT DISTRICT NO.2

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.9 2026 Operating Plan and Budget – Fitzsimons Business Improvement District (BID)

R2025- 132 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE FITZSIMONS BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.10 2026 Operating Plan and Budget – Tower Business Improvement District (BID)

R2025-133 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE TOWER BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.11 2026 Operating Plan and Budget – Porteos Business Improvement District (BID)

R2025-134 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE PORTEOS BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

10.a.12 2026 Operating Plan and Budget – Havana Business Improvement District (BID)

R2025- 135 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE 2026 OPERATING PLAN AND BUDGET FOR THE HAVANA BUSINESS IMPROVEMENT DISTRICT

Michael Kerrigan, Special District Administrator, Development Services / Hanosky Hernandez, Senior Assistant City Attorney

10.b Finalizing of Ordinances

Ordinances approved unanimously at first reading.

The City Charter prescribes the Mayor may vote on resolutions and ordinances only to create or break a tie vote of Council Members present. The Mayor Pro-Tem is always permitted to vote on all items.

City council will be acting in ex-officio capacity on items 10.b.1 through 10.b.6.

10.b.1 General Improvement District 1-2007 (Cherry Creek Racquet Club) 2026 Operating Budget

2025-89 AN ORDINANCE OF GENERAL IMPROVEMENT DISTRICT 1-2007 (CHERRY CREEK RACQUET CLUB) ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jaminson, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.2 General Improvement District 1-2016 (Cobblewood) 2026 Operating Budget

2025-90 AN ORDINANCE OF COBBLEWOOD GENERAL IMPROVEMENT DISTRICT 1-2016 (COBBLEWOOD GENERAL IMPROVEMENT DISTRICT) ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jamison, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.3 General Improvement District 2-2011 (Aurora Conference Center) 2026 Operating Budget

2025-91 AN ORDINANCE OF THE AURORA CONFERENCE CENTER GENERAL IMPROVEMENT DISTRICT (NO. 2-2011) ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jamison, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.4 General Improvement District 2-2009 (Pier Point 7) 2026 Operating Budget

2025-92 AN ORDINANCE OF PIER POINT 7 GENERAL IMPROVEMENT DISTRICT 2-2009 ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jamison, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.5 General Improvement District 1-2008 (Peoria Park) 2026 Operating Budget

2025-93 AN ORDINANCE OF GENERAL IMPROVEMENT DISTRICT 1-2008 (PEORIA PARK) ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jamison, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.6 General Improvement District 3-2008 (Meadow Hills Country Club) 2026 Operating Budget

2025-94 AN ORDINANCE OF GENERAL IMPROVEMENT DISTRICT 3-2008 (MEADOW HILLS COUNTRY CLUB) ADOPTING AN OPERATING BUDGET, ESTABLISHING THE TAX LEVY, AND APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Andrew Jamison, Debt and Treasury Supervisor, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.7 2026 Adopting Budget Ordinance

2025-95 AN ORDINANCE OF THE CITY OF AURORA, COLORADO, ADOPTING AN OPERATING AND CAPITAL IMPROVEMENTS PROJECTS BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026

Greg Hays, Budget Officer, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.8 2026 Budget Appropriations Ordinance

2025-96 AN ORDINANCE OF THE CITY OF AURORA, COLORADO, APPROPRIATING SUMS OF MONEY TO DEFRAY EXPENSES AND LIABILITIES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026

Greg Hays, Budget Officer, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.9 2026 Tax Levy Ordinance

2025-97 AN ORDINANCE ESTABLISHING THE TAX LEVY ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF AURORA, COLORADO, FOR THE TAX COLLECTION YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, AND AUTHORIZING A TEMPORARY PROPERTY TAX CREDIT FOR 2026

Greg Hays, Budget Officer, Finance / Hanosky Hernandez, Senior Assistant City Attorney

10.b.10 Increase the E-911 Surcharge Imposed on Phone Service

2025-98 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA AMENDING SECTION 58-1 OF THE CITY CODE OF THE CITY OF AURORA, COLORADO, RELATING TO AN INCREASE OF THE E-911 SURCHARGE AND ADDING SECTION 58-2 TO THE CITY CODE OF THE CITY OF AURORA RELATED TO THE CITY MANAGER'S AUTHORITY TO ADJUST FEES

Scott Newman, Chief Information Officer, Information Technology / Hanosky Hernandez, Senior Assistant City Attorney

10.b.11 2026 Proposed Rates and Fees

2025-99 AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 138 OF THE CITY CODE OF THE CITY OF AURORA, COLORADO, RELATING TO RATES AND CONNECTION FEES FOR THE PROVISION OF WATER, SANITARY SEWER AND WASTEWATER SERVICES

Cat Olukotun, Deputy Director of Business Services, Aurora Water / Ian Best, Assistant City Attorney

10.b.12 Graywater

2025-100 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 138-151, 138-154, 138-256, AND 138-259 OF THE CITY CODE PERTAINING TO THE PROHIBITION OF THE INSTALLATION OF GRAYWATER TREATMENT WORKS AND THE USE OF ALL GRAYWATER

Shonnie Cline, Deputy Director of Internal and External Relations, Aurora Water / Stephen Cann, Senior Assistant City Attorney

10.b.13 Unified Development Ordinance (UDO) Amendment – Text Change for Landmark Designation

2025-101 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTION 146-2.6.5.C.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO LOCAL

LANDMARKS AND PROPERTIES LISTED IN THE NATIONAL REGISTER OF HISTORIC PLACES

Chris Geddes, Museum Program Supervisor, Library and Cultural Services / Tim Joyce, Assistant City Attorney

11. PUBLIC HEARINGS

Public hearings with or without related ordinances.

11.a Unified Development Ordinance (UDO) Text Amendments for Accident Potential Zone District

2025-103 A PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 146-2.5, 146-3.2, AND 146-4.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO THE AIRPORT POTENTIAL ZONE DISTRICT

Jeremiah Fettig, Planner II, Planning and Business Development / Lena McClelland, Assistant City Attorney

Mayor Coffman opened the public hearing.

Staff gave a brief presentation on the item.

Council heard public testimony on the agenda related item.

CM Coombs asked if there were any concerns about these changes causing any issues with being able to continue to provide the programs intended to be provided on the base.

Staff answered they will all be allowed to continue. He stated that they provided the formal development application referral to Buckley, and there were perceived concerns with changes to residential density. He said they did not have a chance to further explain that in the original text amendment ordinance, so they completely removed the two items they had a concern with. There was no change to the operations and everything will be compliant with their installation manual.

MPT Sundberg asked if this would include child and adult bay centers.

Staff responded yes, as an accessory to existing residential, as they felt it best to bring in those permitted uses. They are also permitted on any other existing single family detached property.

He inquired if it would allow them to rebuild on the Beck Rec Center property.

Staff answered that uses where large numbers of individuals gather are not permitted, per the installation manual from the Department of Defense.

Mayor Coffman closed the public hearing.

Moved by: Angela Lawson

Second by: Danielle Jurinsky

Does the Council wish to support the approval of the Unified Development Ordinance (UDO) Text Amendments for Accident Potential Zone District?

Voting Aye: (9): Françoise Bergan, Alison Coombs, Curtis Gardner, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, Ruben Medina, and Steve Sundberg

Absent: (1): Crystal Murillo

12. INTRODUCTION OF ORDINANCES

12.a 2025 Youth Violence Prevention Program (YVPP) / Standing Against Violence Every Day (SAVE) Program Marijuana Funds

2025-102 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTION 50-37 OF THE CITY CODE OF THE CITY OF AURORA COLORADO, RELATED TO FUNDING FOR COMMUNITY SERVICE AGENCIES AND PROGRAMS

Sponsor: Mike Coffman, Mayor / Angela Lawson, Council Member

Lisa Battan, Division Manager of Intervention Programs, Housing and Community Services / Hanosky Hernandez, Senior Assistant City Attorney

Staff gave a brief presentation on the item.

CM Lawson commented that this has been a very instrumental program to Aurora youth and hoped that the ordinance where a council can come back and make changes will alleviate some of the concerns. She suggested having this presentation at town halls, because when she had it at her town hall, her residents were amazed about all the work this program is doing.

CM Gardner voiced that he does not support attacks on one specific type of business. He felt the program was successful, but they should figure out a way to fund it from the General Fund instead of the marijuana fund.

CM Coombs expressed that she had a couple people reach out to her after the last meeting about this. She explained that she was supportive of maintaining these funds coming in and the programs, but the two main questions raised were why we are not doing more prevention instead of intervention and providing prosocial activities for youth, and what tools we are using to identify and track youth that are potentially involved in crime.

Staff answered that since 2020, there are several other nonprofits and agencies providing prevention work in the community, and they revamped and pivoted towards a more gun violence specific program two years ago by creating the SAVE

Program. She said that detectives and analysts work with this program, so if there is gun violence, people associated directly with that are being notified through custom notifications or identified through social network analysis as people who are at risk of being a victim or an offender.

Moved by: Angela Lawson

Second by: Danielle Jurinsky

Does the Council wish to support the approval of the 2025 Youth Violence Prevention Program (YVPP) / Standing Against Violence Every Day (SAVE) Program Marijuana Funds ordinance?

Voting Aye: (8): Françoise Bergan, Alison Coombs, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, Ruben Medina, and Steve Sundberg

Voting Nay: (1): Curtis Gardner

Absent: (1): Crystal Murillo

13. FINALIZING OF ORDINANCES

Ordinances not approved unanimously at first reading.

14. ANNEXATIONS

15. RECONSIDERATIONS AND CALL UPS

CM Bergan moved to reconsider 9.c.2, the appointment of three members to the Public Defender Commission. She expressed that it was not clear with the consent agenda that they were going to appoint three members without interviewing them, and they had discussed in the past how they would handle reappoints, so she wanted to interview for the Public Defender positions.

CM Jurinsky asked if this was open to the public or if it was just decided to reappoint these three.

Staff answered that only three people applied, which are the three to be reappointed.

CM Bergan asked if they could reopen it up to the public and see if anyone else is interested and then make the decision on who to interview.

Mayor Coffman agreed that is the way they do a lot of commissions and they can determine later on how many to interview based on the quality of the applicants.

CM Gardner asked if this was made publicly available in the same way they make every other board and commission application publicly available?

Staff answered yes, and it had been opened for four months for the public to apply and was advertised with the Communications Department on social media and other platforms.

CM Coombs inquired if it was the plan to do this on all boards and commissions by interviewing every board and commission versus the existing process, which are interviews that involve the staff that manage those commissions and the current members of the commissions. She noted that it seemed very particular that they are focusing on some commissions over others.

CM Bergan said she would not want to interview everyone for Golf, and Parks, and a lot of those other commissions, but this is a very important commission, just like civil service, so she felt it was important to make sure they appoint the right people. She added that these three might be the right people, but they should still interview.

Mayor Coffman voiced that he would like the opportunity to reach out to people he knows to see if anybody is interested. He asked which slots are open.

Staff responded that two attorney positions and one resident position are vacant.

CM Coombs inquired if there would be any type of conflict or concern regarding independence in Council interviewing the commissioners since they are essentially in court adversarial to the city's prosecutors.

P. Schulte answered that when the city council in the past set up the Public Defender Commission, it was not done within charter, and they have kind of ignored that over a long period of time. He said it was not a conflict as long as they are not telling them they cannot appoint a certain person or do certain things, and interview them like any other commission.

CM Coombs asked P. Schulte, in terms of his guidance as their attorney, would it be inadvisable to ask politically loaded questions that may lead to particular outcomes and types of choices that commissioners would make.

P. Schulte expressed that was a tough question, as he did not know what questions are being referred to. He stated that questions should be how they would run the office, appoint, do evaluations, and how the commission should be run. He noted that once they are appointed, no direction can be given to them, so the interview and appointing process is the only time Council has the ability to give any input on the commission.

Moved by: Françoise Bergan

Second by: Amsalu Kassaw

Does the Council support the motion to reconsider Item 9.c.2?

Voting Aye: (7): Mayor Coffman, Françoise Bergan, Stephanie Hancock, Danielle Jurinsky, Amsalu Kassaw, Angela Lawson, and Steve Sundberg

Voting Nay: (3): Alison Coombs, Curtis Gardner, and Ruben Medina

Absent: (1) Crystal Murillo

P. Schulte asked for discussion on how they want to handle the process.

CM Bergan suggested opening it up until maybe December 15th, and then interview three people.

J. Batchelor agreed to open it up and advertise it for a month and then they will come back at the end of November or the first part of December and let Council know how many applications they received, and then Council can give direction on how many people to interview and when to interview them.

The Council agreed.

16. GENERAL BUSINESS

17. REPORTS

17.a Mayor

Mayor Coffman shared that he posted a list of food banks and food pantries on Sunday and stated that if any others wanted to be added to the list, to email him. He added that he will put an updated list on his Facebook page every Monday until the Supplemental Nutritionist Assistance Program (SNAP) is operational and fully funded. He encouraged everyone to vote. He expressed that anyone living between Peoria and Yosemite on Colfax, two blocks north and two blocks south, or a business owner in that area, can vote on the Downtown Development Authority, and he encouraged them to do so, as it would allow the acceleration and revitalization of the Colfax corridor and is very critical to the northwest part of the city.

17.b Council

CM Jurinsky reported that she had the opportunity to attend a community baby shower at the Dayton Opportunity Center, which was incredible to see and take part in. She also attended the President of the Aurora Economic Development Council's A-list dinner. She encouraged people to volunteer and/or donate to the animal shelter.

CM Coombs expressed that a number of community members have taken it upon themselves to create mobile food banks and she applauded them for that. She said if people in Ward 5 are interested in learning more about that, and she has their contact information if people want to reach out and donate or attend their events to share food. She also attended the A-list event and thanked AEDC for all the work they do. She announced her Transportation Town Hall will be November 13th, at the Aurora Center for Active Adults, at 6 p.m., where there will be updates from the CDOT Commissioner and discussion on the Connecting Aurora Multimodal Transportation Master Plan. She reminded everyone to vote.

CM Kassaw attended the grand opening of the new Fire Station 18 and thanked those for making that happen, and hoped to see it in the Ward 6 area as well. He reminded everyone that tomorrow is election day and to make sure to vote.

MPT Sundberg voiced that he had a great town hall with good attendance, where a lot of information was shared. He attended the Picadilly I-70 Interchange Ceremony, which should be fully open by Thanksgiving, the Ugandan Community gathering to celebrate their independence, and the Aurora Fire Rescue Ceremony in the Aurora Highlands. He gave a shoutout to their Communications Departments for their work on these events.

CM Medina announced his town hall will be November 12th, where the City Manager will be there to give updates about his ward.

CM Hancock reported that she went to Monterrey, California for the Association of Defense Communities Conference, where Aurora and Buckley Space Force were well represented and had a tour with Michael Giles and the Aurora Public Schools to Rangeview High School and Mrachek Middle School to talk about improvements and benchmarks to bridge the gap in educational standards. She also cut the ribbon for the Habitat for Humanity's project at the Montview Church, where 20 families are now homeowners. She reminded people to vote tomorrow.

CM Lawson voiced that she would be having her final town hall of 2025 on November 18th, at the Central Rec Center, where they will have Parking Enforcement and Forestry there, and will talk about the older adults and what they are doing in the PROS Department. She shared that on Saturday, they will be having their Youth Civic Engagement Academy, where she will be presenting. She gave the state legislative update, stating the governor unveiled his $47.9 billion budget plan that begins July 1st, which consists of spending cuts and tax break rollbacks to close a projected $800 million shortfall, and he voiced that he will again seek to end all government control over Pinnacol Assurance into a fully member owned company. She stated that he proposed to take several steps to limit Medicaid spending, ask more legislators for more rollbacks in tax breaks, modify innovative motor vehicle tax credits, and reduce the fuel tax loss allowance. CM Lawson expressed that the federal government is still shutdown, and the Trump administration will restart the SNAP benefits by using the $4.65 available from the Agricultural Department Contingency Fund.

CM Bergan attended the E-470 Roadway Committee Meeting and District 3 Division Inspection Ceremony, and she judged in the Halloween dog costume contest at Southlands. She noted that the costume contest had low participation, so she suggested involving the animal shelter next year and would have them available for people to adopt. She attended Slick City, which opened in Southlands, and attended the A-list dinner. She announced her town hall will be on November 19th, 6 to 8 p.m., at the Tallyn's Reach Library, where they will have a presentation on water sustainability and Aurora Fire Rescue Personnel will talk about Station 19 coming.

CM Gardner had no report.

18. ADJOURNMENT

Mayor Coffman adjourned the regular meeting of City Council.

The City Charter prescribes the Mayor may vote on resolutions and ordinances only to create or break a tie vote of Council Members present. The Mayor Pro-Tem is always permitted to vote on all items.

_____

MIKE COFFMAN, MAYOR

ATTEST:

_____

KADEE RODRIGUEZ, CITY CLERK

The City Charter prescribes the Mayor may vote on resolutions and ordinances only to create or break a tie vote of Council Members present. The Mayor Pro-Tem is always permitted to vote on all items.

CITY OF AURORA
Council Agenda Commentary

Item Title: Opioid Abatement Funds Agreement for Advance Pathways
Item Initiator: Jessica Prosser, Director, Housing and Community Services
Staff Source/Legal Source: Stephanie Keiper, Manager of Homelessness Behavioral Health, Housing and Community Services / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Safe: Promoting safety in our built environment through effective administration of city codes and ordinances and responding to emergencies appropriately to preserve and enhance the community's sense of security and well-being.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Stephanie Keiper, Manager of Homelessness Behavioral Health, Housing and Community Services / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The Special Projects Office was initially responsible for setting up three Opioid Abatement Councils for our counties. Additionally, we ensured that the funding coming directly into the city was placed into a dedicated account to ensure proper expenditure on approved areas. The three councils have been successfully established with Council Members assigned to each county council as follows: Region 8 Adams County: CM Coombs Region 9 Arapahoe County: CM Bergan Region 12 Douglas County: CM Medina Financial Overview Total Anticipated Funds for Aurora: Just over $3.4 million over 18 years State's Total Settlement: Approximately $400 million Local Governments' Share: 20% of the State's settlement City's Share: 3.8% of the 20% from Arapahoe County 0.4% from Adams County 0.1% from Douglas County Current Funds in available: $540,362 Settlement Fund Sources: Teva, Allergan, Walmart, CVS, Walgreens Approved Expenditures The funds may be utilized for the following purposes: Reasonable administrative costs Treatment Prevention First responders Research.

An overview of Opiod funds was presented to City Council at a Study Session on May 19, 2025 with options .

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

Staff is recommending approval of $200,000 of Opioid Abatement Funds to go to Advance Pathways for a one year agreement to use at the Aurora Regional Navigation Campus. These funds will go towards contracting with a Medicaid consultant to help set up Medicaid billing at the campus, which will significantly assist with funding of operations. Advance will also hire an addictions specialist and provide training to staff on best practice for addictions service provision.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☒ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☐ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

$200,000 of opioid abatement funds

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does Council wish to approve the agreement for opioid abatement funds for Advance Pathways?

LEGAL COMMENTS

Colo. Const. Article XIV, Section 18, Subsection 2(c) permits the City to contract with private persons, associations, or corporations for the provision of any legally authorized functions, services, or facilities within or without its boundaries. The City has all powers which are necessary, requisite, or proper for the government and administration of its local and municipal matters. (City Charter, art. I, sec. 1-3) City Council has the authority and power to improve the morals, order, comfort and convenience of the City and its inhabitants. (City Code, Sec. 2-32) The use of an Addiction Recovery Specialist is an approved use of Opioids Settlement Funds according to the Colorado Opioids Settlement MOU, section C(10). Training staff to abate the opioid crisis and to support workforce development for addiction professionals is an approved use of Opioids Settlement Funds according to Colorado Opioids Settlement MOU, section A(9). Using a Medicaid Consultant to connect those with an opioid use disorder, substance use disorder or mental health conditions with necessary resources is an approved use of Opioid Settlement Funds according to the Colorado Opioid Settlement MOU section J(3). (TJoyce)

PROFESSIONAL SERVICES AGREEMENT



PROFESSIONAL SERVICES AGREEMENT

CITY OF AURORA
AURORA, COLORADO

TITLE: ADVANCE, INC.
HIRING AN
ADDICTION RECOVERY SPECIALIST
AND A
MEDICAID PROGRAM SPECIALIST

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Attachments

Attachment 1: Colorado Opioids Settlement Memorandum of Understanding and the Approved Uses of Opioids Settlement Funds
Attachment 2: Budget
Attachment 4: Certificates of Insurance

AGREEMENT

This Agreement is made between the City of Aurora, Colorado, by and through the Homelessness Division ("City"), and Advance, Inc., a Colorado nonprofit corporation whose address is 101 Monroe Street, Denver, Colorado, 80206 ("Advance"),

WHEREAS, Advance has been contracted by the City to operate the Aurora Regional Navigation Center (ARNC) located at 15500 E. 40th Avenue, Aurora, Colorado; and

WHEREAS, the City intends that Advance shall perform professional services as stated in the Colorado Opioids Settlement Memorandum of Understanding that requires 100% of Opioid Settlement Funds shall be used for the Approved Uses as set forth in Attachment 1 of this Agreement in the form of hiring an addiction recovery specialist and a Medicaid, or Colorado's version known as Health First Colorado, reimbursement specialist, with the use of City funds; and

WHEREAS, Advance represents that it has the present capacity, is experienced and qualified to perform professional services for the City as hereinafter provided in this Agreement;

NOW, THEREFORE, in consideration of the promises and mutual covenants and obligations set forth herein, the Parties mutually agree as follows:

Section 1. Scope of Services

A. Advance agrees to provide professional services that comply with the requirements in ***Attachment 1,*** **the Colorado Opioids Settlement Memorandum of Understanding and** ***Approved Uses of Opioids Settlement Funds***,("Work") attached to and incorporated into this Agreement. In providing treatment for Opioid Use Disorder, Substance Use Disorder, or Mental Health conditions and the other services authorized by ***Attachment 1.*** Advance agrees to hire a Medicaid reimbursement specialist, or a Colorado a Health First Colorado reimbursement specialist. Advance should look for a person who has a working knowledge of the reimbursement requirements, rules, regulations, and eligibility required by Health First Colorado or Federal Medicaid. The addiction recovery specialist should be licensed in Colorado as an addiction recovery specialist who can specifically address the ongoing opioid crisis.

B. The City shall have the right to disapprove any portion of Advance's Work which does not comply with the requirements of this Agreement. If any portion of the Work is not approved by the City, Advance shall proceed when requested by the City with revisions to the Work to attempt to satisfy the City's objections. If said revised Work is acceptable, the City will provide prompt written approval. Correction or completion of Work which does not comply with the requirements of this Agreement shall be made without adjustments to the compensation for Advance's services provided for hereunder unless the revisions are made to Work previously approved for previous tasks, in which case, Advance's compensation shall be adjusted. It is the intent of the parties that Advance shall promptly correct any defective, inaccurate or incomplete tasks, deliverables, services or other work, without additional cost to the City. The acceptance of Advance's services by the City shall not relieve Advance from the obligation to correct

subsequently discovered defects, inaccuracies or incompleteness resulting from Advance's negligent acts, errors or omissions.

C. The City may, from time to time in conjunction with Advance, request changes in the scope of the work of Advance. Changes may include, but not be limited to, the type and scope of services provided by Advance and the quantity or quality of Advance's staffing for required services. Such changes, including any increase in the amount of the Advance's compensation, which are mutually agreed upon between the City and Advance, shall be incorporated in written change orders, amendments, or extensions to the Agreement.

Section 2. Authority

A. Emma King is the City's Program Manager for the City ("Project Manager") and the City's authorized representative. The Project Manager is responsible for authorizing and approving all Work Advance will perform under this Agreement. All Work to be performed by Advance shall be authorized in writing by the Project Manager as provided by this Agreement. All communications related to the Work shall be with the Project Manager, or designee. The Project Manager is authorized to make decisions on behalf of the City related to the Work. The Project Manager shall be responsible for the day-to-day administration, coordination and approval of Work performed by Advance, except for approvals which are specifically identified in this Agreement as requiring the approval by the City's City Council.

B. _____ ("Advance's Representative") is Advance's representative for the Work. Advance's Representative shall have sufficient authority to represent and bind Advance in those instances when such authority is necessary to carry out Advance's responsibilities and obligations under the terms of this Agreement. Advance's Representative shall have sufficient authority to represent and bind Advance in those instances when such authority is necessary to carry out Advance's responsibilities and obligations under the terms of this Agreement. Advance's representative shall be an employee or agent of the Advance and who is hereby designated as the administrator-in-charge of the work to be performed pursuant to this Agreement. At any time is Advance's Representative is not assigned to this Project all work shall be suspended until the Advance assigns a mutually acceptable replacement administrator-in-charge and the City receives notification of such replacement assignment.

Section 3. Term and Time of Performance

A. In performing services pursuant to this Agreement, Advance acknowledges that timely completion of the Work is critical, and time is of the essence. Accordingly, all services to be performed under this Agreement shall be commenced immediately upon execution of this Agreement by the Parties.

B. The initial term of this Agreement shall run from the date of execution of this Agreement by the City, and if applicable the approval by the City Council, and issuance of a notice to proceed for twelve (12) calendar months thereafter. This Agreement may be extended by mutual consent of the Parties with a written amendment and contingent on the availability of funds.

Section 4. Compensation

A. The compensation to be paid Advance under this Agreement, as provided hereinafter, is intended to cover the entire cost of the professional services under this Agreement. The initial compensation of this Agreement shall not exceed Two Hundred Thousand Dollars and no/100 ($200,000.00) as more fully set forth in ***Attachment 2, Budget*** attached hereto and incorporated into this Agreement. Advance agrees to cooperate fully with the City to keep the total compensation within this limit. This Agreement is subject to renewal for two additional one year terms contingent on the availability of funding and the consent of both Parties as evidenced in an executed written amendment. The agreed upon compensation for the additional second and third year term of this Agreement is specified in ***Attachment 2, Budget.***

B. The City has appropriated money for the 2025 fiscal year at least equal to the foregoing annual compensation for this Work. The City may, from time to time and in its sole discretion, appropriate additional amounts to reflect extensions of this Agreement beyond the close of the 2025 fiscal year and additional and/or continuing scope(s) of work. Notwithstanding any other language in this Agreement, City shall issue no Change Order or other form of order or directive requiring additional compensable work that will cause the foregoing annual compensation to exceed the amount appropriated unless City gives Advance written assurance that City has made lawful appropriations to cover the costs of the additional work.

C. No Financial Obligation to the City - Nothing in this Agreement is a pledge of the City's credit, or a payment guarantee by the City to the Advance. The obligation of the City to make payments hereunder shall constitute a currently budgeted expense of the City, and nothing contained herein shall constitute a mandatory liability, charge, or requirement of or against the City in any ensuing fiscal year of the City beyond the then current fiscal year. Neither this Agreement nor Scope of Work shall constitute a general obligation or other indebtedness of the City, or a multiple fiscal year direct or indirect debt or other financial obligation whatsoever of the City within the meaning of the Constitution and laws of the State of Colorado or of the Charter and ordinances of the City. Nothing in this Agreement shall constitute a waiver by the City of the Colorado Governmental Immunity Act, Colorado Revised Statutes (C.R.S.) § 24-10-106 *et seq.* In the event of a default by the City of any of its obligations under this Agreement, the Advance shall have no recourse against any revenues of the City, its affiliates, or its agencies. Notwithstanding any language herein to the contrary, nothing in this Agreement or corresponding Scope of Work shall be construed as creating a lien against any revenues of the City. City is subject to the Colorado Open Records Act, C.R.S. § 24-72-201, et. seq., ("**CORA**") and City's compliance with CORA will not be considered a breach of this Agreement or any applicable Scope of Work. Additionally, to the extent Advance maintains information that City is required to disclose pursuant to CORA, Advance agrees to cooperate with City to comply with such CORA disclosure requirements.

D. The City shall pay Advance in accordance with the terms of this Agreement as reflected in the Compensation Schedule set forth in ***Attachment 2.***

E. Advance shall submit monthly invoices to be approved by the City's Project Manager. Advance shall submit invoices for services provided no later than close of business on the

fourteenth (14th) calendar day of the month after which the Work was performed; provided, however, that if that day falls on a weekend or holiday, then monthly invoices shall be submitted no later than close of business on the next regular business day of the month. Upon submission of an approved Advance invoice, in the proper form, to the City, payment shall be issued. It is to be understood and agreed that the City may require up to thirty (30) days to process payment after date of receipt of invoicing. Invoices that lack the specificity required by the City will not be reimbursed.

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Section 5. Staffing

A. The Advance personnel listed below are essential to the proper performance of the services under this Agreement:

Name	**Title**
Jim Gobelbecker	Executive Director

The above-identified individuals are key persons and will be available to perform the Work. Advance agrees to make key personnel available as required to perform the Work as long as such persons are employed by Advance. Advance shall obtain the prior written approval of the City before appointing other Advance personnel as a substitute(s) for the above-named key personnel. The City reserves the right to reject proposed replacement personnel or require the replacement of any Advance personnel; however, such City action shall not subject the City to any liability to Advance nor be used by Advance as an excuse for failure to meet the requirements of this Agreement.

B. Advance shall ensure the quality, timeliness, and continuity of services are maintained through the duration of the Work. Advance shall avoid changes to the key personnel to the extent possible.

C. Advance shall inform the City in writing of any non-employee persons or firms it intends to hire to perform any Work required by this Agreement and shall keep the City informed of any changes or additions to this information. The City shall approve in writing any additional firms prior to commencement of Work. Advance shall be responsible for any Work performed under this Agreement, including that portion of the Work performed by other individuals or firms. Nothing contained herein shall create any contractual relationship between any additional persons and/or firm(s) and the City.

Section 6. Accurate Books and Records and HMIS

The Homeless Management Information System ("HMIS") is the information system designated by the CoC to comply with HUD's data collection, management, and reporting standards and used to collect client- level data and data on the provision of housing and services to the homeless individuals and families and persons at risk of homelessness. Domestic Violence Programs are exempt from HMIS and utilize a comparable database.

A. Advance shall keep accurate books and records of accounts in accordance with generally accepted accounting principles of all expenditures made and all costs and liabilities incurred utilizing Program Funds and Program Income. The aforementioned accounts and all project records shall be made available upon request by the City, U.S. Department of Housing and Urban Development (HUD), or any other federal agency for examination and audit.

B. Advance is responsible for providing appropriate and timely HMIS training for staff.

C. Advance (or Subrecipient) shall keep accurate books and records as indicated below in HMIS:

(1) Name, social security number, date of birth, race, ethnicity, gender, veteran status, disabling condition, residence prior to program entry, zip of last permanent address, housing status, program entry date, program exit date, personal identifying number, household identification number, income and cash benefits, dates of contact, dates of program engagement, destination (helps to measure housing outcomes), description of the beneficiaries of the project- (such as mentally ill, runaway youth, battered spouse), residential services, non-residential services, shelter type;
(2) Number of participants in each Advance's project (i.e., average number served daily and yearly);
(3) Types of services or housing assistance provided by Advance; services offered (and numbers utilizing those services), number of shelter nights provided (if applicable);
(4) Advance shall maintain compliance with MDHI's HMIS Agency Data Sharing Agreements;
(5) Advance shall enter data in a timely manner into the HMIS data system, within 2 days of client contact.
(6) Advance shall enroll all eligible clients into OneHome and complete all necessary assessments

Section 7. Record Keeping Requirements

Advance shall maintain a complete set of books and records documenting its use of the Opioid Settlement Funds and its reporting requirements. The City, or any of its duly authorized representatives, shall have reasonable access to any books, documents, papers, and records of Advance which are required by this Agreement and relevant to this Agreement for the purpose of making an audit or examination Advance's activities. Advance shall keep all books, documents, papers, and records which are pertinent to this Agreement for a minimum of three (3) years following its termination.

Section 8. Performance Reporting.
Advance will submit the following reports on project performance at the request of, and in the format prescribed by the City:

Quarterly reports and client rosters are due within thirty (30) days of the end of each quarter:

A. First quarter from January 1 through March 31, due on or before April 30,

B. Second quarter from April 1 through June 30, due on or before July 30,

C. Third quarter from July 1 through September 30, due on or before October 31,

D. Fourth quarter from October 1 through December 31, due on or before January 30 of the following year.

There is no extended grace period for quarterly reports. Late reports may affect future grant allocations.

Year End report covering January 1, through December 31, are due within thirty (30) days of December 31, or due on or before January 30, of the following year.

Although no program expenses may be reimbursed until this Agreement is executed.

Section 9. Performance Monitoring and Performance Measures

The City requires project-level and system-level performance monitoring and project-level compliance monitoring. This requires poor performers to improve or possible action to be taken.

Section 10. Care of Personal Identifying Information

A. Definitions:

Personal identifying information means a social security number; a personal identification number; a password; a pass code; an official state or government-issued driver's license or identification card number; a government passport number; biometric data (unique biometric data generated from measurements or analysis of human body characteristics for the purpose of authenticating the individual when he or she access an online account); an employer, student, or military identification number; of a financial transaction device (any instrument or device whether known as a credit card, banking card, debit card, electronic fund transfer card, or guaranteed check card, or account number representing a financial account or affecting the financial interest, standing or obligation of or to the account holder, that can be used to obtain cash, goods, property, or services or to make financial payments, but shall not include a "check", a "negotiable order of withdrawal", and a "share draft".) Personal identifying information contractor or Advance obtains from the City belongs to the City and the City is the owner of that personal identifying information and the City does not attribute or assign ownership or use of personal identifying information beyond the terms of this Agreement. The individual whose personal identifying information is also an owner of their personal identifying information.

B. Reasonable security practices. Advance and every contractor and Advance that have service agreements with the City, as well as third-party Advance hired by the contractor or Advance, are required to implement and maintain reasonable security and practices to protect personal identifying information of an individual residing in the State of Colorado from unauthorized access, use, modification, disclosure, or destruction that are appropriate to the

nature of the personal identifying information and the nature and size of the business and its operations. A disclosure of personal identifying information does not include disclosure of information to a third party under circumstances where the contractor or Advance retains primary responsibility for implementing and maintaining reasonable security procedures and practices appropriate to the nature of the personal identifying information and the covered entity implements and maintains technical controls that are reasonably designed to help protect the personal identifying information from unauthorized access, use, modification, disclosure, or destruction; or effectively eliminate the third party's ability to access the personal identifying information, notwithstanding the third party's physical possession of the personal identifying information.

C. Use of personal identification information. Personal identification information shall only be used for the purpose necessary to provide the services provided by the contractor, Advance, or third-party Advance. Advance, contractor, Advance, and third-party Advances shall not disclose any personal identification information to anyone or any entity that does not need the information to provide services contemplated by this Agreement. Personal identification information shall not be sold or used for commercial purposes.

D. Review/audit of personal identifying information. An annual review/audit for all personal identifying information is required to be performed by Advance, contractor, Advance, or third-party Advance. The City reserves the right to perform annual security audits of any third-party activity, services, processes, and environments used to house, transmit, or process City information assets. The City's security audit can include continuous monitoring of systems, environments and people that directly connect to a City system, or access City data or systems.

E. Disposal of personal identifying information. Advance, contractor, Advance, and third-party Advances are required to destroy or arrange to be destroyed all paper or electronic documents and personal identifying information that is no longer necessary in the contractor, Advance, or third-party Advance providing their services pursuant to this Agreement. Paper documents shall be shredded before they are discarded. Electronic documents shall be erased from all electronic devices when the information is no longer necessary to provide services.

F. Disclosure of breach. When Advance, contractor, Advance, or third-party Advance that maintains personal identifying information about a resident of Colorado becomes aware that a security breach or potential security breach may have occurred shall follow the procedures in Colorado Revised Statutes (C.R.S.) § 6-1-716, as amended, and conduct in good faith a prompt investigation to determine the likelihood that personal information has been or will be misused. Advance, contractor, Advance, or third-party Advance shall give notice to the affected Colorado residents and the Community Development Division of the City of Aurora, Colorado, unless the investigation determines that the misuse of information about a Colorado resident has not occurred and is not reasonably likely to occur. Notice must be made in the most expedient time possible and without unreasonable delay, but not later than thirty (30) days after the date of determination that a security breach occurred, consistent with the legitimate needs of law enforcement and consistent with any measures necessary to determine the scope of the breach and to restore the reasonable integrity of the computerized data system.

G. Termination or Amending this Agreement. The City has the right to amend or terminate for cause this Agreement if a material change occurs in the service or environment, to the structure or type of data exchanged, or any other change occurs that might increase the risk or noncompliance to the City's information assets or to the City's Information Technology assets.

H. Disclosure – Advance understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the City's or Advance's responsibilities with respect to services provided under this contract, is prohibited unless written consent is obtained from such persons receiving service and, in the case of a minor, that of a responsible parent/guardian.

I. Audits & Inspections – All Advance records with respect to any matters covered by this Agreement shall be made available to the City or their designees, at any time during normal business hours, as often as the City deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Advance hereby agrees to have an annual agency audit including this Project conducted and a copy provided to the City. Any deficiencies noted in audit reports must be fully cleared by Advance within thirty (30) days after receipt by Advance. Failure of Advance to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments.

J. Access to Records – Advance shall furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City or its agent for purposes of investigation to ascertain compliance with the rules, regulations, and provisions stated herein.

Section 11. Insurance

A. Advance shall provide the appropriate certificates of insurance and Worker Compensation documents, at no cost to the City, as described in ***Attachment 4***. The Advance further agrees and understands that they are to maintain and keep in force the appropriate insurance policies throughout the term of this Agreement.

B. Advance shall be responsible for any injury to persons or damage to property to the extent arising from negligent or otherwise wrongful acts, errors and omissions of Advance, its agents and employees. If Advance knows of the damage Advance shall immediately notify the City. If the City discovers the damage, City will notify Advance immediately. Repair shall be accomplished under City direction and to City specifications, so property is in as good or better condition than before damage. Advance shall provide the City with a certificate of liability coverage in accordance with the attached form 410-33, ***Attachment 4***.

C. The Advance's policy will be primary and non-contributory with respect to any and all insurance policies purchased by the City.

D. Nothing herein is intended to be construed or shall be construed to be a waiver of the City's governmental immunity under Section 24-10-101 et. seq., C.R.S. as amended.

Section 12. The City's Responsibilities

A. The City shall:

1. Provide necessary the information necessary for Advance to facilitate Advance in performing the Work;

2. Give prompt notice to Advance whenever the City observes or otherwise becomes aware of any deficiencies or discrepancies in the services provided;

3. Furnish, or direct Advance to provide any necessary additional services;

4. Examine and provide comment on all documents submitted by Advance, and, if requested by Advance, in a timely manner in order to allow the Advance's Work to proceed.

B. Advance shall not be liable for delays in performing the Work when such delays are caused by the City, the City's other Advances, or by events which are outside of the control of the Parties and which events could not be avoided by the exercise of due care.

Section 13. Mutual Obligations

A. This Agreement does not guarantee to Advance any additional or future work except as expressly authorized.

B. This Agreement does not create or imply an exclusive agreement between Advance and the City.

C. The services and all interests contemplated under this Agreement shall not be assigned or otherwise transferred except with the written consent of the City.

D. All documents of any nature prepared by Advance in connection with the services provided by Advance under the terms of this Agreement shall become the sole property of the City.

E. Advance shall not utilize work product, data, information, results, and materials produced as part of its efforts under this Agreement for any promotional or public relations purposes whatsoever without the express, prior, written consent of the City.

F. Force Majeure. Neither Party will be in breach of.in default of, or liable to the other Party under this Agreement for any delay or failure to perform its obligations under this Agreement by reason of fire, earthquake, flood, explosion, strike riot, war, terrorism, or similar event beyond that Party's reasonable control ("Force Majeure Event"). If a Force Majeure Event occurs the affected Party will notify the other Party and shall use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations under this Agreement.

Section 14. Termination

A. Termination for Cause - If either Party shall willfully or negligently fail to fulfill in a timely and proper manner, or otherwise violate any of the covenants, terms or conditions material to this Agreement, the other Party shall then have the right to terminate this Agreement by giving written notice to the defaulting Party of its intent to terminate specifying the grounds for termination. The defaulting Party shall have thirty (30) days after the date of the written notice to cure the default. If the default is not cured by that time, the non-defaulting Party may, upon written notice to the defaulting Party, immediately terminate this Agreement for cause.

The City may suspend or terminate payment for the Work in whole, or in part, for cause. Cause shall include but not be limited to the following:

1. Improper use of Program Funds and failing to comply with the requirements in Attachment 1 for the use of Opioid Funds.
2. Failure to comply with any of the covenants, terms or conditions of this agreement;
3. If, for any reason, the carrying out of the Agreement is rendered impossible or unfeasible;
4. Non-appropriation of or receipt of funds from the U.S. Department of Housing and Urban Development; and
5. Failure to comply with any applicable local, state, and federal laws and regulations.

If the City withholds disbursement requests for program funds, it shall advise the Advance and specify the actions that must be taken, in writing, in case of suspension, as a condition precedent to the resumption of payments and specify a reasonable date for compliance. Prior to terminating this Agreement for cause, the City shall advise Advance in writing of its intent, specifying the reasons for such termination and the corrective actions that must be taken by Advance in order to avoid such termination. The City will specify the period of time not to exceed thirty (30) calendar days in any case, within which such corrective action must be taken, during which period all payments of program funds to the Advance shall be suspended. Any failure of Advance to take corrective action within the time provided will result in the immediate termination of this Agreement and repayment of all program funds spent in violation of its provisions.

B. Termination for Convenience

1. Change in City Policy. The City may terminate this Agreement at any time the City determines that the purposes of the distribution of City funds under the Agreement would no longer be served by completion of the Work

2. The City may terminate this Agreement at any time upon providing Advance at least thirty (30) days written notice specifying the date of the termination of the Agreement. The City shall pay Advance for all services performed and commitments made prior to the date of the termination, consistent with this Agreement. Advance shall have the right to an equitable adjustment in the fee for services performed and expenses incurred beyond those for which Advance has been compensated to date under this Agreement.

3. The City's total liability under this Agreement, inclusive of termination costs, shall not exceed the lesser of total amount of this Agreement or the total amount of funds which have been appropriated specifically for this Agreement.

4. Advance shall be entitled to reasonable incurred costs for terminating its activities under this Agreement, including those of its sub-Advances, if this Agreement is terminated for the City's convenience; provided however, in no event shall the City's total liability to Advance exceed the total amount of funds which have been appropriated specifically for this agreement.

C. Effect of Termination

1. Termination Costs. After receipt of written notification that this Agreement has been terminated under this section, Advance shall incur no further costs other than reasonable termination costs associated with current activities.

2. Ownership of Work Product. In the event of termination, all finished and unfinished project deliverables prepared by Advance pursuant to this Agreement shall become the sole property of the City, provided Advance is compensated in accordance with this Agreement for all work performed in accordance with this Agreement up to the effective date of termination. Advance shall not be liable with respect to the City's subsequent use of any incomplete work product, provided Advance has notified the City in writing of the incomplete status of such work product.

3. City's Right to Set-Off and other Remedies. Termination shall not relieve Advance from liability to the City for damages sustained as the result of Advance's breach of this Agreement; and the City may withhold funds otherwise due under this Agreement in lieu of such damages, until such time as the exact amount of damages, if any, has been determined.

4. If this Agreement terminated for cause as provided in this section and it is subsequently determined that the City's termination of this Agreement for cause was improper, then the termination for cause shall be considered to be a termination for convenience and the procedures in this section related to a termination for convenience shall apply.

Section 15. Miscellaneous Provisions

A. Advance, at all times, agrees to observe all applicable Federal and State of Colorado laws, Ordinances and Charter Provisions of the City of Aurora, Colorado, and all rules and regulations issued pursuant thereto, which in any manner affect or govern the services contemplated under this Agreement.

B. Advance shall not discriminate against any employee, applicant for employment, contractor, or subcontractor as provided by Colorado State law or Federal law. Discrimination, whether deliberate or unintentional, is any action that has the effect of limiting employment and advancement opportunities because of an individual's race, (including hair texture, hair type, hair length or a protective hairstyle commonly or historically associated with race), disability, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, religion, age,

national origin, ancestry, pregnancy, childbirth and related medical conditions, active military status, veteran status, citizenship status, genetic information, or any other class, attribute, or affiliation that is protected by state, federal, or applicable law.

Advance:

1. Shall adhere to lawful equal opportunity guidelines in selecting employees, provided that no person is illegally discriminated against on any of the preceding bases. This provision shall govern, but shall not be limited to recruitment, employment, promotion, demotion, and transfer, and advertising therefor; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship;

2. Shall post, in all places conspicuous to employees and applicants for employment, notices provided by the State of Colorado setting forth the provisions of this nondiscrimination clause. All solicitations and advertisements for employees placed by or on behalf of the Advance, shall state that Advance is an equal opportunity employer;

3. Shall cause the foregoing provisions to be inserted in all subcontracts for any work contemplated by this Agreement or deemed necessary by Advance, so that such provisions are binding upon each sub-Advance;

4. Shall keep such records and submit such reports concerning the racial and ethnic origin of employees and of applicants for employment as the United States, the State of Colorado, the City of Aurora, or their respective agencies may require;

5. Shall comply with such rules, regulations and guidelines as the United States, the State of Colorado, the City of Aurora, or their respective agencies may issue to implement these requirements;

6. Shall agree to their compliance with federal anti-discrimination laws and agrees to certify that they do not operate any program promoting Diversity, Equity, and Inclusion (DEI) that violate any applicable federal anti-discrimination laws; and

7. Shall agree, to the extent possible, that it shall remain in compliance with any state and local government affirmative action contractual or statutory requirement that do not violate federal anti-discrimination laws.

C. Advance shall not discriminate against anyone in providing services because of an individual's race, (including hair texture, hair type, hair length or a protective hairstyle commonly or historically associated with race), disability, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, familial status, veteran or military status, religion, national origin or ancestry, in Advance's services, activities, accommodations, or facility use provided. Advance understands and agrees that any act of discrimination in providing services may be grounds for termination of this Agreement for cause and may subject Advance to loss of funding, reimbursement of funds allocated, or denial of future funds.

D. By executing this Agreement, Advance acknowledges an understanding and expressly agrees that all work performed under this Agreement is that of an independent contractor. An independent contractor is not a City of Aurora employee and as such is not entitled to Workers' Compensation benefits. Advance is obligated to pay Federal and state income tax on any monies earned pursuant to the contractual relationship. It is expressly understood between the City of Aurora and Advance that Advance, as an independent contractor, is not entitled to unemployment insurance benefits unless unemployment compensation coverage is provided by Advance or some entity other than the City of Aurora, Colorado.

E. All notices, demands, or other documents or instruments required or permitted to be served upon either Party hereto shall be in writing and shall be deemed duly served when delivered in person to an officer or partner of the Party being served, by facsimile transmission or when mailed certified or registered mail, return receipt requested, postage prepaid addressed to parties at the addresses stated below:

City: Emma Knight, Homelessness Division Manager
Housing and Community Services Department
15151 East Alameda Parkway
Aurora, Colorado 80012

With a copy to
Office of the City Attorney
c/o Housing and Community Services Attorney
15151 East Alameda Parkway
Aurora, Colorado 80012

Advance Representative:

_____
_____
_____
_____

Section 16. Examination of Records (This section applies if this Agreement exceeds $10,000.00.)

A. The Internal Auditor of the City of Aurora, or a duly authorized representative from the City of Aurora shall, until three (3) years after final payment under this Agreement, have access to and the right to examine any of the Advance's directly pertinent books, documents, papers, or other records involving transactions related to this Agreement.

B. Advance agrees to include in first-tier sub-Advances under this Agreement a clause to the effect that the City's Internal Auditor, or a duly authorized representative from the City shall, until three (3) years after final payment under the subcontract have access to and the right to

examine any of the Advance's directly pertinent books, documents, papers, or other records involving transactions related to the subcontract. "Subcontract," as used in this clause, excludes (1) purchase orders not exceeding $10,000.00 and (2) subcontracts or purchase orders from public utility services at rates established to apply uniformly to the public, plus any applicable reasonable connection charge.

C. The periods of access and examination as noted above for records relating to (1) litigation or settlement of claims arising from the performance of this Agreement, or (2) costs and expenses of this Agreement to which the City, acting through its duly authorized designee, has taken exception, shall continue until such appeals, litigation, claims, or exceptions are finally resolved.

Section 17. Indemnification

A. Advance shall indemnify, hold harmless, and forever discharge the City, including but not limited to all departments, divisions, principals, attorneys, agents, employees, employers, successors, servants, elected officials, officers, and directors ("City Indemnities""), of and from any and all liabilities, claims, demands, rights, controversies, damages, actions, causes of actions, expenses, attorney fees, interest, compensation, judgment and any and all consequential and punitive damages, of whatsoever kind and nature, either in law or in equity, which might exist for any injury, loss, or damage to my person or property arising out of, resulting in any way from the performance of the services provided pursuant to this Agreement caused by negligent acts, errors, and omissions of Advance or any person employed by it or anyone for whose act Advance is legally liable and, not excluding City's right to participate, will defend the City, its officials, officers, employees, volunteers and agents ("City Indemnities") from and against all liabilities, actions, losses, claims, damages, costs and expenses, including without limitation reasonable attorney fees and costs, expert witness fees, arising out of or resulting in any way from the performance of Advance's services for the City.

B. The insurance coverage specified in this Agreement constitutes the minimum requirements and these requirements do not lessen or limit the liability of Advance hereunder. Advance shall maintain, at its own expense, any additional kinds and amounts of insurance that it may deem necessary under this Agreement.

C. Patents Infringement: Advance shall indemnify, defend and hold harmless the City Indemnities from and against all suits or actions for infringement or unauthorized use of any patent, trademark, copyright or trade secret relating to the services under this Agreement. The Advance's indemnity pursuant to this Section shall apply only when infringement occurs or is alleged to occur from the intended use for which the deliverable material was provided by the Advance pursuant to this Agreement. Advance shall not be held liable for any suits or actions of infringement of any patent, trademark, or copyright arising out of any patented or copyrighted materials, methods, or systems specified by the City under the Agreement or Change Order or infringement resulting from unauthorized additions, changes or modifications to the deliverable material made or caused to be made by the City subsequent to delivery by the Advance. Advance also agrees to notify the City upon the knowledge of any potential infringement claim, so that the City may provide input on suggested solution.

D. Advance agrees that it will contractually obligate its sub-Advances to indemnify and hold harmless the indemnitees identified in this Section to the same extent that Advance is required to indemnify and hold harmless said indemnitees.

Section 18. Severability.

Should any one or more provisions of this Agreement be determined to be illegal or unenforceable all other provisions nevertheless shall remain effective; provided, however, the Parties shall forthwith enter into good faith negotiations and proceed with due diligence to draft a provision that will achieve the original intent of the Parties hereunder.

Section 19. Binding on Successor

Except as herein otherwise provided, this Agreement shall take effect to the benefit of and be binding upon the Parties or any sub-awardees hereto, and their respective successors, heirs, and assigns.

Section 20. Subletting, Assignment or Transfer

Neither Party hereto may subcontract, sell, transfer, assign or otherwise dispose of this Agreement or any portion thereof, or of its rights, title, interest or duties therein, without the prior written consent of the other Party. No subcontract or transfer of Agreement shall in any case release Advance of liability under this Agreement. If Advance sells, transfers, assigns or otherwise disposes of this Agreement or any portion thereof, or of its rights, title, interest or duties therein without written notice to the City and the prior written consent of the City Advance shall remain responsible and liable for the satisfactory completion of this Agreement or shall refund the entire amount of the award to Advance to the City without necessity of further notice, presentment, demand, protest, or notice of protest of any kind, all of which are expressly waived by Advance.

Section 21. Survival of Certain Contract Terms

Notwithstanding anything herein to the contrary, the Parties understand and agree that all terms and conditions of this Agreement and the exhibits and attachments hereto which may require continued performance or compliance beyond the termination date of this Agreement shall survive such termination date and shall be enforceable by the City as provided herein in the event of such failure to perform or comply by Service Provider or its subcontractors.

Section 22. Governing Law

This Agreement shall be governed by the laws of the State of Colorado. Each Party submits to the exclusive jurisdiction of the courts of the State of Colorado. Any suit between the Parties arising under this Agreement shall be brought only in a court of competent jurisdiction.

Section 23. Modification and Amendment

A. Modification by Operation of Law – This Agreement is subject to such modifications as may be required by changes in federal or City law or regulations. Any such required modification shall be incorporated into and be part of this Agreement as if fully set forth herein.

B. Programmatic or Budgetary Modifications –

(1) Advance shall follow the revision procedures outlined below if programmatic or budgetary modifications are desired:

i. Advance must submit a written request to the City and obtain prior written approval from the City under the following circumstances: when any budget transfers to or between budget categories are proposed;

ii. When the scope, objective, eligibility, or completion date of the Project changes;

iii. When additional or less funding is needed; and,

iv. When revisions pertaining to the addition of other activities are proposed.

(2) Under the following circumstances and in addition to the foregoing procedure, prior approval for changes must be authorized by the City in an amendment to this Agreement properly executed and approved in accordance with applicable law:

i. When the scope, objective, eligibility, or completion date of the Project changes substantially, as determined by the City; or

ii. When any additional or less funding is needed.

C. The City's approval is not binding until memorialized in the contract amendment

D. If either the City or Advance desires to modify the terms of this Agreement, other than as set forth in subparagraphs A and B above in paragraph 20, written notice of the proposed modification shall be given to the other Party. No such modification shall take effect unless agreed to in writing by both parties in an amendment to this Agreement properly executed and approved in accordance with applicable law.

Section 24. Counterparts; Electronic Signature.

A. Counterparts. The Parties may execute this Agreement in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.

B. Electronic Signatures. This Agreement, agreements ancillary to this Agreement, and related documents entered into in connection with this Agreement are signed when a Party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respect as having the same force and effect as original signatures.

In WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the ____ day of _____, 2025.

CITY OF AURORA, COLORADO

_____
Roberto Venegas, *Deputy City Manager*

_____
Jessica Prosser*, Director of Housing Community Services*

_____
Emma King*, Homelessness Division Manager*

RISK MANAGEMENT: _____
Renee Pettinato Mosley, *Risk Manager*

APPROVED AS TO FORM: _____
Tim Joyce, *Assistant City Attorney*

ADVANCE, INC.

By:_____
(Signature)

Name:_____
(Type or Print)

Title:_____

Attachment 1

Colorado Opioids Settlement Memorandum of Understanding and Approved Uses of Opioids Settlement Funds

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder ("OUD") and any co-occurring Substance Use Disorder or Mental Health ("SUD/MH") conditions through evidence-based or evidence informed programs or strategies that may include, but are not limited to, those that:[1]

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment ("MAT") approved by the U.S. Food and Drug Administration.

2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine ("ASAM") continuum of care for OUD and any co-occurring SUD/MH conditions.

3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.

4. Improve oversight of Opioid Treatment Programs ("OTPs") to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.

5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and Advances, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

6. Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

[1] As used in this Schedule B, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.

9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.

10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.

11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.

12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 ("DATA 2000") to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

13. Disseminate web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.

6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.

7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.

8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.

11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.

12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.

14. Create and/or support recovery high schools.

15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.

5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.

6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.

8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.

9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.

10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.

11. Expand warm hand-off services to transition to recovery services.

12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.

13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.

15. Engage non-profits and the faith community as a system to support outreach for treatment.

16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:

    a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative ("PAARI");

    b. Active outreach strategies such as the Drug Abuse Response Team ("DART") model;

    c. "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

    d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion ("LEAD") model;

    e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

    f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.

2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.

3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co occurring SUD/MH conditions who are incarcerated in jail or prison.

5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

6. Support critical time interventions ("CTI"), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.

7. Provide training on best practices for addressing the needs of criminal justice involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome ("NAS"), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.

2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.

3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.

4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.

6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.

7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.

8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.

10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).

2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.

3. Continuing Medical Education (CME) on appropriate prescribing of opioids. E-10

4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.

5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

    a. Increase the number of prescribers using PDMPs;

    b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.

6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.

7. Increasing electronic prescribing to prevent diversion or forgery.

8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.

2. Corrective advertising or affirmative public education campaigns based on evidence.

3. Public education relating to drug disposal.

4. Drug take-back disposal or destruction programs.

5. Funding community anti-drug coalitions that engage in drug prevention efforts.

6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration ("SAMHSA").

7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.

10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.

11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.

12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.

2. Public health entities providing free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.

5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.

6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.

8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.

9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.

11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.

13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.

3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.

2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.

6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring ("ADAM") system.

8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.

9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes. E-15

Attachment 2
BUDGET TEMPLATE

NAME OF AGENCY: **Advance Pathways**
NAME OF PROJECT: **Navigation Campus**

POINT OF CONTACT FOR THE PROJECT: **Jim Goebelbecker**
FUNDING SOURCE REQUESTED: **Opioid Funds**
TERM OF AGREEMENT : **1 year**

Please note, you will need to fill out **one annual budget, per project** you are applying for. If your agency is funded, at the end of that first year, you will be evaluated for the continuation of funds for the second year. It is not guaranteed that you will receive funds for the full grant term, or the full annual amount requested.

Attachment 4

Eligible Cost Category **(I.e. case management, legal services, HMIS)**	**Quantity AND Brief Description** **(max 200 characters)**	**Annual Assistance Requested**
Personnel	Addiction Recover Specialist (allowed under I.C.10)	85,000
Treatment Services Training	Training for staff (allowed under III.K.1))	15,000
Professional Services	Medicaid consulting for development of OUD program (allowed under III.J.1 and III.J.3)	100,000
TOTAL ANNUAL COST REQUESTED:		200,000

Attachment 4

INSURANCE REQUIREMENTS

During the term of this Agreement and until final acceptance by the City of all work covered by this Agreement Advance performing services under this Agreement shall provide, pay for and maintain in full force and effect the types and minimum limits of insurance, as indicated below, covering the Advance, their employees, subcontractors or representatives, along with the activities of any and all subcontractors retained by the or the activities of anyone employed by any of them, or their representatives or anyone for whose acts they may be liable.

Commercial General Liability Insurance. Advance shall maintain commercial general liability insurance covering all operations by or on behalf of Advance on a per occurrence basis against claims for personal injury (including bodily injury and death) and property damage (including loss of use). Coverage will include, if appropriate for the scope of services: Products and Completed Operations, Contractual Liability and a Waiver of Subrogation. The City, its elected and appointed officials, employees, agents and representatives shall be named as Additional Insureds by endorsement.

Minimum limits:
$1,000,000 each occurrence
$2,000,000 general aggregate
$2,000,000 products and completed operations

Commercial Automobile Liability Insurance. Advance shall maintain business automobile liability covering liability arising out of the operation of any vehicle (including owned, non-owned and hired vehicles) with minimum limits of $1,000,000 combined single limit each accident, naming the City as an Additional Insured.

Workers' Compensation and Employers Liability Insurance. Advance shall maintain Worker's Compensation Insurance with limits in accordance with the provisions of the Workers' Compensation Act, as amended, by the State of Colorado. Additionally, Advance shall maintain Employers Liability Insurance with minimum limits of $1,000,000 bodily injury for each accident, $1,000,000 bodily injury by disease each employee and $1,000,000 bodily injury disease aggregate.

Umbrella/Excess Liability Insurance. Advance shall maintain umbrella/excess liability insurance on an occurrence basis in excess of the underlying insurance described in this agreement which is as least as broad as the underlying policies. Policy limits with minimum limits of not less than Two Million Dollars ($2,000,000) per occurrence. The City, its elected and appointed officials, employees, agents, and representatives shall be named as Additional Insureds by endorsement.

Limits of Insurance. The total limits of general or automobile liability and excess liability insurance set forth above may be provided to the City using a combination of primary and excess liability insurance.

Additional Insured and Waiver of Subrogation. Advance shall name the City of Aurora, Colorado, its elected and appointed officials, employees, agents and representatives as additional insureds by endorsement and provide a waiver of subrogation for the Commercial General Liability, Auto Liability and Excess Liability insurance policies. The

certificate of insurance will include these specific requirements along with a copy of the relevant endorsements.

Certificates of Insurance. Upon the execution of this Agreement, Advance shall provide certificates of insurance to the City demonstrating that at the minimum coverages required herein are in effect. Advance agrees that the required coverages will not be reduced, canceled, non-renewed or materially changed without Thirty (30) days prior written notice to the City. All certificates of insurance must be kept in force throughout the duration of the services. If any of Advance's subcontractor's coverage is renewed at any time prior to completion of the services, Advance shall be responsible for obtaining updated insurance certificates for itself and such subcontractors from the respective insurance carriers and forwarding the replacement certificates to the City within five (5) days of the expiration date of any previously delivered certificate.

The minimum A.M. Best rating of each primary insurer shall be A- X and the minimum A.M. Best rating of each excess insurer shall be A- VIII. Advance shall provide copies of insurance policies to the City Risk Manager upon request.

Any of the minimum limits of insurance set out herein may be raised or lowered at the sole discretion of the Risk Manager for the City in response to the particular circumstances giving rise to the contract. **Advance's policy will be primary and non-contributory with respect to any and all insurance policies purchased by the City.**

Professional Liability Insurance. Advance shall maintain professional liability insurance with minimum limits of One Million Dollars ($1,000,000), covering those claims which arise out of the negligent acts or omissions of the subcontractor(s) and any other parties for whom it may be liable including without limitation, bodily injury, personal injury, property damage and including a contractual liability endorsement specifically applicable to the insurable indemnity obligations set forth herein which Professional Liability Insurance shall be carried on a claims-made basis maintained in full force and effect for the term of this Agreement and, to the extent possible, for a minimum period of Three (3) years after the completion of any and all of Advance's services required by this Agreement. Any retroactive date or prior acts exclusion to which such coverage is subject shall pre-date both the date upon which any services hereunder are commenced and the date of this Agreement. In the event that coverage is renewed during the original term of any subsequent term of this agreement, endorsement(s) for the new policy(ies) shall be delivered within five (5) days of the expiration date of any previously delivered certificate.

Colorado Opioids Settlement Memorandum of Understanding and Approved Uses of Opioids Settlement Funds

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder ("OUD") and any co-occurring Substance Use Disorder or Mental Health ("SUD/MH") conditions through evidence-based or evidence informed programs or strategies that may include, but are not limited to, those that:[1]

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment ("MAT") approved by the U.S. Food and Drug Administration.

2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine ("ASAM") continuum of care for OUD and any co-occurring SUD/MH conditions.

3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.

4. Improve oversight of Opioid Treatment Programs ("OTPs") to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.

5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and Advances, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

6. Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach

[1] As used in this Schedule B, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs

specialists, including telementoring to assist community-based providers in rural or underserved areas.

9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.

10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.

11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.

12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 ("DATA 2000") to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

13. Disseminate web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance

programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.

6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.

7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.

8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.

11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.

12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.

14. Create and/or support recovery high schools.

15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.

5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.

6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.

8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.

9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.

10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.

11. Expand warm hand-off services to transition to recovery services.

12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.

13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.

15. Engage non-profits and the faith community as a system to support outreach for treatment.

16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:

    a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative ("PAARI");

    b. Active outreach strategies such as the Drug Abuse Response Team ("DART") model;

    c. "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

    d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion ("LEAD") model;

    e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

    f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.

2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.

3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co occurring SUD/MH conditions who are incarcerated in jail or prison.

5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

6. Support critical time interventions ("CTI"), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.

7. Provide training on best practices for addressing the needs of criminal justice involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome ("NAS"), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.

2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.

3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.

4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.

6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.

7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.

8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.

10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).

2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.

3. Continuing Medical Education (CME) on appropriate prescribing of opioids. E-10

4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.

5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

    a. Increase the number of prescribers using PDMPs;

    b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.

6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.

7. Increasing electronic prescribing to prevent diversion or forgery.

8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.

2. Corrective advertising or affirmative public education campaigns based on evidence.

3. Public education relating to drug disposal.

4. Drug take-back disposal or destruction programs.

5. Funding community anti-drug coalitions that engage in drug prevention efforts.

6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration ("SAMHSA").

7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.

10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.

11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.

12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.

2. Public health entities providing free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.

5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.

6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.

8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.

9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.

11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.

13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.

3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.

2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.

6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring ("ADAM") system.

8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.

9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes. E-15

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Appoint Nine (9) Members to the Parks, Recreation, and Open Space Advisory Board
Item Initiator: Cecilia Zapata, Deputy City Clerk
Staff Source/Legal Source: Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

On October 6, 2025, Council passed Ordinance 2025-76 to dissolve the Golf Course Advisory Committee, the Open Space Board, and the Parks and Recreation Board, and in their place, create the Parks, Recreation, and Open Space Advisory Board.

The purpose of the Parks, Recreation, and Open Space Advisory Board shall include, but not be limited to:

- Advise the City Council on such matters as shall pertain to the planning, regulation, maintenance, repair, and operation of City-owned and and controlled golf courses and the play thereon.
- Serve as advocates for open space within the City; advise the City Council on matters pertaining to open space; recommend criteria for lands appropriate for open space consideration and recommend appropriate properties; build awareness in the community for the open space concept.
- Advise the Council upon such matters as shall pertain to the planning or regulation of City-owned and controlled parks, open space, golf courses, recreational areas, and facilities and recreational programs, both within and without the corporate bounds of the City.

The Parks, Recreation, and Open Space Advisory Board consists of no more than fifteen (15) members appointed by the City Council. Board members must not have any financial interest in any operation of the department. The term length is three (3) years and members may serve up to three (3) consecutive terms. All eligible applications were forwarded to staff to be considered for interviews by the interview panel.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Parks, Recreation, and Open Space Advisory Board is active beginning January 1, 2026. The recruitment process began on September 23rd to fill no more than fifteen (15) vacancies on this new Commission. The Commission received eleven (11) applications. All applicants being recommended for appointment are current members on the boards to be dissolved on December 31st (Golf Course Advisory Committee, Open Space Board, or the Parks and Recreation Board). No interviews were conducted.

Among the applicants were:
Rosie Comet
Mike Ely
Ashley DeLaup
Caroline Kim
Bryan Lukasezck
Yvonne Quest
Delores Robinson
Dennis Roy III
Ty Tymokovich
Greg Davis
Sarah Franklin

The Parks, Recreation, and Open Space Department, on behalf of the Parks, Recreation, and Open Space Advisory Board, respectfully recommends the appointment of the following candidates:

Delores Robinson – 1st term beginning 1/1/2026 ending on 12/31/2027
Bryan Lukasezck – 1st term beginning 1/1/2026 ending on 12/31/2027
Ty Tymkovich – 1st term beginning 1/1/2026 ending on 12/31/2027
Caroline Kim – 1st term beginning 1/1/2026 ending on 12/31/2027
Mike Ely – 1st term beginning 1/1/2026 ending on 12/31/2027
Dennis Roy III – 1st term beginning 1/1/2026 ending on 12/31/2028
Yvonne Quest – 1st term beginning 1/1/2026 ending on 12/31/2028
Rosie Comet – 1st term beginning 1/1/2026 ending on 12/31/2028
Ashley DeLaup – 1st term beginning 1/1/2026 ending on 12/31/2028

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does council wish to appoint Rosie Comet, Mike Ely, Ashley DeLaup, Caroline Kim, Byran Lukasezck, Yvonne Quest, Delores Robinson, Dennis Roy III and Ty Tymkovich to the Parks, Recreation, and Open Space Advisory Board?

LEGAL COMMENTS

All boards and commissions shall be appointed by City Council. (City Charter, art III, sec. 3-11 and art. IX, sec. 9-1) The Parks, Recreation, and Open Space Advisory Board shall consist of no more than fifteen (15) members. (City Code § 98-3) Board members must not have any financial interest in any operation of the PROS department. (City Code § 98-4) The term length for each member is three years and members may serve up to three consecutive terms. (City Code § 2-772 and Resolution R2025-78) (TJoyce)

MEMORANDUM

City of Aurora

AuroraGov.org

To: Mayor Coffman and Members of City Council

From: Brian Green, Director of Parks, Recreation and Open Space Department

Through: Cecilia Zapata, Deputy City Clerk

Date: October 23, 2025

Subject: New Appointments to the Parks Recreation & Open Space Advisory Board

Board or Commission Name: Parks, Recreation & Open Space Advisory Board
Number of Vacancies: 15

Interview Information

Date of Interview(s): N/A
Applicant Name(s): Rosie Comet, Mike Ely, Ashley DeLaup, Caroline Kim, Bryan Lukasezck, Yvonne Quest, Delores Robinson, Dennis Roy III, Ty Tymkovich, Greg Davis and Sarah Franklin
Applicants Interviewed: None

Recommendation

Suggested Appointment(s):

All nine applicants below are members of one of the three boards and commissions: 1. Golf Course Advisory Committee 2. Parks & Recreation Advisory Board and 3. Open Space Advisory Board, set to be dissolved with the passing of Ordinance No. 2025-76, effective November 8, 2025.

The Director of Parks Recreation and Open Space Department respectfully recommends that all nine applicants be appointed to this new board with the following staggered terms starting January 1, 2026:

15 Members	Ward	Status	Last Name	First Name	Term Begins	Term Ends	# of Term
1	V	Active	Robinson	Delores	1/1/2026	12/31/2027	1
2	VI	Active	Tymkovich	Ty	1/1/2026	12/31/2027	1
3	VI	Active	Lukasezck	Bryan	1/1/2026	12/31/2027	1
4	VI	Active	Kim	Caroline	1/1/2026	12/31/2027	1
5	II	Active	Ely	Mike	1/1/2026	12/31/2027	1
6	II	Active	Roy	Dennis	1/1/2026	12/31/2028	1
7	V	Active	Quest	Yvonne	1/1/2026	12/31/2028	1
8	V	Active	Comet	Rosie	1/1/2026	12/31/2028	1
9	VI	Active	DeLaup	Ashley	1/1/2026	12/31/2028	1

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward V

Parks_Recreation_And Open Space Advisory Board - Ward V

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Comet, Rosie

Received: 10/13/2025
Ward V Resident and Registered Voter
Arapahoe County
Vetted: 10/13/2025

Marcus Bond

Name: Comet, Rosie

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
47 years

Are you registered to vote?:

Yes

Years of Education Completed:
17

Degree(s) Received:
BSBA Finance/Marketing

College(s) Attended:
University of Denver

Employer Name:
retired

Employer Address:
3403 S. Ouray Way Aurora, CO 80013

Current Position:
retired

Years with Current Employer:
3

Work Experience:
Vice President Underwriting and Operations with HomeAmerican Mortgage Company for 32 years.

Certification(s):
SAR designation with VA; DE with HUD

How are you involved in your community?:
Current member of Parks and Recreation Advisory Board; prior leader of Girl Scout troops

List your interests and activities.:
I am very interested in parks and recreation including hiking in national and state parks; bicycle riding and other things related to the outdoors.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Parks and Recreation Advisory Board

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I am very interested in serving the community and the future of our parks, recreation pursuits and open spaces. All of these items are key to a vibrant city that Aurora is and needs to continue to be.

How much time do you anticipate being able to spend on this appointment each month?:
40

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
Spouse currently employed with parks department; however, retiring at the end of the year. This was previously cleared before I began with the board.

Reference 1: Full Name, Phone Number and Address:
Deb Hesser [redacted]

Reference 2: Full Name, Phone Number and Address:
Michelle Ferguson [redacted]

Reference 3: Full Name, Phone Number and Address:
Anthony Berris [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Rosemarie Comet

Time of Submission: 10/13/25 3:47:51 PM

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward II

Parks_Recreation_And Open Space Advisory Board - Ward II

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Ely, Mike

Received: 10/9/2025
Ward II Resident and Registered Voter
Arapahoe County
Vetted: 10/9/2025
Marcus Bond

Name: Ely, Mike

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
8.5 years

Are you registered to vote?:

Yes

Years of Education Completed:
Lots - See Resume

Degree(s) Received:
BA, MA-Education, MBA-Human Resources Teachers Licenses

College(s) Attended:
See attached resume

Employer Name:
Bennett School District

Employer Address:
805 Washington Way, Bennett, CO 80102

Current Position:
Middle School Special Education Teacher

Years with Current Employer:
1

Work Experience:
50 years as a teacher and administrator. See resume for details.

Certification(s):
Colorado Elementary Teacher License with Special Education Endorsement

How are you involved in your community?:
Aurora Fitzsimons Rotary Club

List your interests and activities.:
School Activities Rotary Service Project

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Current Parks & Rec Board

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I am an educator and bring this perspective to the board

How much time do you anticipate being able to spend on this appointment each month?:
3-5 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Tim Wilkerson [redacted]

Reference 2: Full Name, Phone Number and Address:
Jeff Shelton [redacted]

Reference 3: Full Name, Phone Number and Address:
Amy Herting [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Michael Ely

Time of Submission: 10/09/25 12:37:57 PM

Attachments

- ElyEducationResumeJune2025.pdf

[redacted]

OBJECTIVE: To relocate to a Special Education program in where I can put down roots and serve my students with severe special needs and the school community.

EDUCATION

Bachelor of Arts in Psychology, Point Loma Nazarene University
Master of Arts, School Administration, BIOLA University
Colorado Christian University: Special Education Endorsement

CREDENTIALS AND CERTIFICATES

Standard Elementary Teaching, California, issued for life
Colorado Professional Teacher License with Special Education Endorsement, 06/2032

RECENT EXPERIENCE

Rolling Hills Elementary School, Cherry Creek School District, Alison Bruckner, Principal

- **Elementary Severe Needs (ILC), August 2022-May 2025**
  Created a structured and academic ILC program, after several years of one-year teachers. Trained in Bridges Intervention and ReadTopiaGO.

Mrachek Middle School, Aurora Public Schools

- **Autism Teacher.** January 2020-July 2022: Teacher to Level Two students with Autism, most of whom are in a self-contained classroom. SPED Co-Teacher in Literacy and Math (during COVID) in 6th Grade to students with Autism and other students with various SLDs.
- **Autism Paraprofessional:** August 2019-December 2019: Supervision of 4 students with Autism in their General Education classes. Arrival/Dismissal and Lunch duty with autistic students.

PRIOR EDUCATIONAL EXPERIENCE

- Whittier Christian Schools: A multi-campus Preschool through Grade 8 traditional school and homeschool program in Whittier, CA . Accredited by ACSI and WASC.
  Superintendent, 2007-2016:

COMMUNITY ACTIVITIES

City of Aurora

- Member of Parks, Recreation & Open Spaces Advisory Board, 2020-present
- Received "Community Spirit Award" in 2021
- Park Steward of Generals Park, Various Volunteer Needs

City of Whittier – Social Services Commission, 2012-2016

- Appointed by the City Council to review and recommend grant funding requests, and other duties as assigned. For 2016, we reviewed 30 grant applications and made recommendations to the council for the cities grant budget of $275,000

Rotary Club Officer, International 1997-Present

- Current Treasurer of Aurora Fitzsimons Rotary Club
- President and Secretary of the Whittier Rotary Club
- Past Member: Milpitas and Modesto Rotary Club

SKILLS IN TECHNOLOGY

- Google Suite, Microsoft Office
- Proficient in both Windows10 and MacOS
- Implementation and use of web-based school management systems
- Implementation and use of web-based HRIS system for time, attendance and payroll.
- PDF Software creating forms, converting files, and use of electronic signatures.

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward V

Parks_Recreation_And Open Space Advisory Board - Ward V

Term 01 Jan 2026 - 31 Dec 2028

Positions Available 15

Number of applicants in this package 1

- KIM, CAROLINE

Received: 09/30/2025
Ward V Resident and Registered Voter
Araphoe County
Vetted: 09/30/2025
Marcus Bond

Name: KIM, CAROLINE

Address: [redacted]

Email: [redacted]M

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
27

Are you registered to vote?:

Yes

Years of Education Completed:
1 semester shy of BA

Degree(s) Received:
not completed

College(s) Attended:
University of Illinois at Chicago

Employer Name:
MPM Service Inc

Employer Address:
3000 S. Jamaica Ct. Suite 225, Aurora

Current Position:
property manager

Years with Current Employer:
8

Work Experience:
Business owner in multiple industries. Extensive administrative and bookkeeping experience.

Certification(s):
notary public

How are you involved in your community?:
I serve on 2 other COA boards and also actively participate with my HOA. I try to regularly attend ward meetings and I constantly tune into city council meetings and study sessions. I'm a member of an acting group with the Heather Gardens Community.

List your interests and activities.:
Love to golf, garden and explore more "right brain" activities to encourage creativity, imagination and art. Passionate about advocating for older adults.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
1) Commission For Older Adults (ACFOA) 2) Career Service Commission.

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
ACFOA reappointment may be in January 2026

How much time do you anticipate being able to spend on this appointment each month?:
I would be able to attend the monthly meetings and assist in any committees.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
none

Reference 1: Full Name, Phone Number and Address:
Jeannie Davis [redacted]

Reference 2: Full Name, Phone Number and Address:
Betsey Oudenhoven [redacted]

Reference 3: Full Name, Phone Number and Address:
Susie Hayes [redacted]

How did you hear about us?:

Word of Mouth;Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
CAROLINE KIM

Time of Submission: 09/30/25 1:57:19 PM

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward VI

Parks_Recreation_And Open Space Advisory Board - Ward VI

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Lukasezck, Bryan

Received: 09/30/2025
Ward VI Resident and Registered Voter
Arapahoe County
Vetted: 09/30/2025
Marcus Bond

Name: Lukasezck, Bryan

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
29 years

Are you registered to vote?:

Yes

Years of Education Completed:
16

Degree(s) Received:
B.S. Aeronautical Studies

College(s) Attended:
University of North Dakota

Employer Name:
Frontier Airlines

Employer Address:
4545 Airport Way Denver, CO 80239

Current Position:
Pilot

Years with Current Employer:
25

Work Experience:
Flying Managing Umpire

Certification(s):
Airline Transport Pilot Commercial Pilot A320 Type Rating B737 Type Rating BE1900 Type Rating

How are you involved in your community?:
I have spent the 3 previous years on the Aurora Golf Advisory Board.

List your interests and activities.:
Golf Fishing Hunting Skiing Hockey Softball Broncos

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Golf Advisory Board, Member

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I enjoy being part of the group to advise the City Council. I am an avid golfer and user of open space/parks. I want to see the City of Aurora thrive and continue to serve its residents in a positive way.

How much time do you anticipate being able to spend on this appointment each month?:
As much as needed.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Dennis Scheel [redacted]

Reference 2: Full Name, Phone Number and Address:
Chris Sheil [redacted]

Reference 3: Full Name, Phone Number and Address:
Bob Vickery [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Bryan Lukasezck

Time of Submission: 09/30/25 2:37:18 PM

Attachments

- Resume.pdf



Education:

University Of North Dakota **1989-1992**
B.S. Aeronautical Studies
-SPECTRUM (Airline Transport Option)
-Abinitio/Crew Based Training

Certificates:

ATP
Type Ratings: BE-1900 (Single Pilot)
B-737
A-320

Experience:

Frontier Airlines **2000-Present**

Line Captain	Present
Line Check Airman	2018-Present
Assistant Chief Pilot	2002-2005
Pilot Recruitment	2003-2005
Boeing Fleet Manager	2002
Safety & Security Instructor	2002-2004
CRM Instructor/Program Developer	2001-2002
Trained LOSA Observer	2001

AIMS Community College **2008-Present**
BE 1900 Ground & Simulator Instructor
Program Developer

Great Lakes Airlines **2000**
Line Captain - BE 1900

Corporate Air *(FedEx Feeder)* **1993-1994 & 1996-2000**
Line Pilot - BE 99 & BE 1900
Pilot Instructor

United Feeder Service **1996**
Line Pilot - BAE ATP

GP Express Airlines **1994-1995**
Line Pilot – BE 99 & BE 1900

References:

Available upon request.

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward V

Parks_Recreation_And Open Space Advisory Board - Ward V

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Quest, Yvonne

Received: 09/30/2025
Ward V Resident and Registered Voter
Arapahoe County
Vetted: 09/30/2025
Marcus Bond

Name: Quest, Yvonne

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
20 years

Are you registered to vote?:

Yes

Years of Education Completed:
18

Degree(s) Received:
Master's Degree in Computer Information Systems

College(s) Attended:
Regis University

Employer Name:
State of Colorado

Employer Address:
1575 Sherman St Denver, CO 80203

Current Position:
IT Program Manager

Years with Current Employer:
13

Work Experience:
I work for the Governors Office and assigned to the Colorado Department of Public Safety. I currently manage projects or programs for the Co Bureau of Investigations (CBI), Co State Patrol, Co Div of Criminal Justice, Co Wildfire Management and Control, Co Div of School Safety. I'm also a US Army veteran.

Certification(s):
Professional Project Management Professional (PMP)

How are you involved in your community?:
I currently serve on the Aurora Golf Course Advisory Board. I participate in quorums and seminars to advance initiatives in the City of Aurora.

List your interests and activities.:
Avid golfer. I'm on the Meadow Hills and the Working Women's Leagues. I also play Aurora golf courses through the National Spark League.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Golf Course Advisory Board

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I want to continue serving as the voice of the board when I play golf with fellow residents. Aurora boasts some of the best courses in the state, and I enjoy explaining things like why certain courses don't have paved paths. I also value learning about how our courses are maintained and am particularly interested in their financial aspects—such as how many people play and how many tournaments are hosted. Above all, I am committed to upholding standards of integrity and honesty, making decisions that are always in the best interest of the city and its residents.

How much time do you anticipate being able to spend on this appointment each month?:
2-10 hrs

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
n/a

Reference 1: Full Name, Phone Number and Address:
Zelda DeBoyes [redacted]

Reference 2: Full Name, Phone Number and Address:
Jerome Davis [redacted]

Reference 3: Full Name, Phone Number and Address:
David Bowman [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Yvonne S Quest

Time of Submission: 09/30/25 4:34:59 PM

Attachments

- 4-Quest Yvonne Resume 202507 (1).pdf

AWARD NOMINEE-CERTIFIED PROJECT MANAGEMENT PROFESSIONAL

Solution-focused **IT Program Manager** with over twelve years of successful implementations of multiple simultaneous mission critical projects in private and government settings. Adeptly able to administer project scope planning, project cost forecasting, resource management and scheduling. Skilled at change assessment and control, quality and risk management. Accomplished in project priority and strategic planning for proposed hardware and software upgrades, enhancements and migration recommendations for company initiatives. Areas of expertise include:

- Master Service Agreements/Vendor Negotiation
- Regulatory Compliance/Business Process
- Weigh Station New Construction/Remodel
- Remote and/or Telecommute Office
- Architecture/Network/Software Implementations
- Forensic Lab Expansion/Remodel

PROFESSIONAL EXPERIENCE

STATE OF COLORADO -- Governor's Office of Information and Technology, *Colorado Department of Public Safety*
IT PROGRAM MANAGER 2013-Present

Full Scope Security Clearance

Responsible for developing, managing, and maintaining the IT Program Strategy for the Colorado Department of Public Safety's strategic initiative across its Divisions, including the Bureau of Investigation, Colorado State Patrol, Division of Criminal Justice, Division of Homeland Security & Emergency Management, and Division of Fire Prevention & Control. This role supports a wide range of demands and projects, including technology initiatives, business process and workflow improvements, as well as new construction and remodeling efforts.

Colorado Bureau of Investigation

Led a large-scale, multiyear, legislatively mandated project to migrate the Colorado Crime Information Center (CCIC) system move to the vendor's cloud environment includes new hardware and also a software upgrade. CCIC houses the state's criminal history and is a service to all Colorado criminal justice agencies. CCIC also serves as the conduit by which criminal justice agencies obtain access to the National Crime Information Center (NCIC) and the International Justice, Public Safety Network (Nlets) information systems and every other state's criminal history system.

Led the MBIS (Morpho Bioidentical Information System) formerly AFIS (Automated Fingerprint Identification System) migration to an AWS Cloud environment to support the CBI's LiveScan Interface.

CO Dept of Homeland Security-Emergency Operations Center

Managed a highly complex, large-scale Chemical Stockpile Emergency Preparedness Program to update all aspects of the Colorado Emergency Operations Center. Establishing a solid foundation with a stable, robust network is critical for the future success of the program. I'm taking a realistic approach to ensure that the new system will provide optimal rescue and response time in emergency situations. This complex, federal grant-funded project includes: ► Implementation of a redundant network—CenturyLink architecture and switch/router procurement ► Server architecture and procurement ► Mission critical audiovisual (A/V) equipment configuration and implementation (wall monitors, cameras with ADA provisions, microphones, sound system, satellite, etc.) ► Wireless site survey and AP installations ► Enhanced Cellular availability and (Femtocell) installation ► Upgrade and migration of the WebEoc to vendor cloud (due to COVID 19) ► 80 Desktop imaging and deployment ► Physical Facilities coordination (lighting, furniture, paint and carpeting installation), and plotter and printer/copier procurement

Division of Fire Prevention and Control

Managed a custom-developed software solution for the Colorado Division of Homeland Security and Emergency Management and the Division of Fire Prevention and Control. The new software assists in coordinating and dispatching approximately 14,000 assets and equipment (fire engines, ambulances, lighting, etc.) for emergencies and disasters that occur in the state of Colorado.

CO Dept of Criminal Justice

Managed a custom-developed software solution for the Department of Justice (DCJ) Office of Domestic Violence and Sex Offender Management Board (SOMB). The SOMB needed a de-identified, anonymous system to satisfy requirements established by House Bill 16-1345. The tracking system is used to provide an aggregate summary of all service provider success rates related to mandated therapy for sex and domestic violence offenders.

Colorado Automobile Theft Prevention Agency

Managed an interface implementation that provides data indexing to the Colorado Information Sharing Consortium Records Data Warehouse. This program enables statewide sharing of Automated License Plate Reader data through a hosted,

apprehend auto theft offenders and stolen/recovered vehicles.

Colorado State Patrol
Led a large-scale, multiyear, multi-agency federally funded program to replace the entire Port of Entry Systems and Network. The project includes creation of a single access portal for law enforcement officers to screen commercial carriers to ensure compliance to state and federal regulations; the development of interfaces to the Department of Revenue (CDOR), Department of Transportation (CDOT), and Public Utilities Commission (PUC) source systems on mainframe and disparate platforms; the ability to query federal systems such as NCIC. The project includes the replacement of IT hardware (servers, firewalls) as well as the installation or enhancement of the physical infrastructure, new construction and remodels of various weigh stations.
Managed the Fixed Virtual Weigh Station, a commercial off-the-shelf (COTS) project in partnership with the Colorado Department of Transportation (CDOT. This innovative, leading edge project using state of the art technology includes developing an interface to the existing systems and installing additional electronic components to capture the relevant data from specific sections of the highway. New components added: ► 'Loops' (detects a commercial vehicle vs passenger car/truck) ► Overhead camera to capture an image of the commercial vehicle ► Automatic License Plate Recognition devices to capture license plate image ► CDOT readers that capture an image of vehicle doors ► Weight in Motion (WIM) device on the highway to capture weight at highway speeds.

Colorado Department of Agriculture
Initiated the project to relocate the Department of Agriculture's IT infrastructure on the Colorado State Network to a new physical location.

REGIS UNIVERSITY Denver, Colorado 2013-2020
Affiliate Faculty
Instruct various Masters Level project management courses in the MBA, Management, and Organizational Leadership programs.

INCEED CONSULTING-SM ENERGY Denver, Colorado 2011-2012
Senior Project Manager
Implemented complex projects from various areas of the business including the Oil & Gas Marketing Software Implementation (EMK3). This effort provided a scalable solution to manage gas and oil trading and marketing, as well as, provided a means to manage FERC regulatory reporting.

DCP MIDSTREAM, Denver, Colorado 2002-2010
Project Manager
Implemented complex projects from various areas of the business which included process and methodology development, financial and reporting implementation and custom application development.

DUKE ENERGY FIELD SERVICES, Denver, Colorado 2000-2002
Database Administrator (2000-2002)
Installed, upgraded and maintained 80 Oracle, SQL Server and Sybase Production and Test databases on UNIX and NT.

EVOLVING SYSTEMS, Denver, Colorado 1998-2000
Quality Test Engineer/Database Administrator
Tested software to ensure quality in products by meeting customer requirements using UNIX.

CITY & COUNTY OF DENVER -- DENVER PUBLIC LIBRARY, Denver, Colorado 1981-1998
Clerk/Trainer
Designed and instructed Advanced Word, Excel, Access and PowerPoint classes. Assisted Dir of Technical Access Services.

U.S. ARMY RESERVES, Combat Medic, 406th Combat Support Hospital 1987-1991
Maintained health and welfare of soldiers. Assisted physicians in basic medical procedures.

EDUCATION AND CERTIFICATIONS

AGILE ScrumMaster Certification, 2015
Certified Project Management Professional, 2005
MS, Computer Information Systems, Regis University Denver, Colorado
BS, Business Administration, *Magna cum Laude*, Regis University Denver, Colorado

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward II

Parks_Recreation_And Open Space Advisory Board - Ward II

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Roy III, Dennis

Received: 10/9/2025
Ward II Resident and Registered Voter
Arapahoe County
Vetted: 10/9/2025
Marcus Bond

Name: Roy III, Dennis

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
12 years

Are you registered to vote?:

Yes

Years of Education Completed:
18

Degree(s) Received:
Master of Public Administration

College(s) Attended:
University of South Dakota; University of Colorado-Denver

Employer Name:
Colorado Family Caregivers

Employer Address:
7222 Commerce Center Dr #220 Colorado Springs, CO 80919

Current Position:
Director of Operations

Years with Current Employer:
1

Work Experience:
Direct the operations of Medicaid provider agency of Long Term Care services.

Certification(s):
Project Management Professional

How are you involved in your community?:
I have been a member of the Open Space Advisory Board for 2.5+ years. I also coach youth baseball through Aurora Parks & Recreation, and the Arapahoe Youth League.

List your interests and activities.:
My personal hobby is that I am a wildlife photographer. I also currently play on an Adult Volleyball team through Aurora Parks & Recreation. But I am first and foremost a Dad to Delaney (12) and Dennis (10). They take me into the areas of sports, photography, theatre, and other extracurriculars through their schools.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Open Space Advisory Board.

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I have enjoyed my time on the Open Space Advisory Board. This newly combined board allows me to represent my interests in youth and adult recreation.

How much time do you anticipate being able to spend on this appointment each month?:
10 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Brian Green, [redacted]

Reference 2: Full Name, Phone Number and Address:
Adrian Camacho, [redacted]

Reference 3: Full Name, Phone Number and Address:
Bob Gemmill, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Dennis Roy

Time of Submission: 10/09/25 2:11:04 PM

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward VI

Parks_Recreation_And Open Space Advisory Board - Ward VI

Term 01 Jan 2026 - 31 Dec 2028

Positions Available 15

Number of applicants in this package 1

- Tymkovich, Ty

Received: 10/9/2025
Ward VI Resident and Registered Voter
Arapahoe County
Vetted: 10/9/2025
Marcus Bond

Name: Tymkovich, Ty

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
27 years

Are you registered to vote?:

Yes

Years of Education Completed:
4

Degree(s) Received:
BA Business Management

College(s) Attended:
University of Colorado

Employer Name:
Denver Regenerative Medicine

Employer Address:
455 Sherman Street #450, Denver, CO 80203

Current Position:
Director of Practice Development

Years with Current Employer:
4

Work Experience:
Working with patients, doctors, and vendors to increase business for a 5 clinic business.

Certification(s):
NA

How are you involved in your community?:
On the middle school PTCO. Also on HOA board for Tuscany subdivision as well as the board for the Sheraton Mountain Vista property in Beaver Creek.

List your interests and activities.:
Golf, outdoor recreation, travel

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Golf Advisory Commission, HOA for Tuscany (expires in 2025), and 3-year term for the owner's association for the Sheraton Mountain Vista HOA.

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
Recommended by Dan Wickman and Brian Green

How much time do you anticipate being able to spend on this appointment each month?:
As much as necessary

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
NA

Reference 1: Full Name, Phone Number and Address:
Dan Wickman, [redacted]

Reference 2: Full Name, Phone Number and Address:
Barry Coon, [redacted]

Reference 3: Full Name, Phone Number and Address:
Casey Pribble, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Ty Tymkovich

Time of Submission: 10/09/25 5:30:52 PM

Attachments

- Tymkovich Resume 2023.pdf

TY TYMKOVICH

[redacted]

EXECUTIVE SALES PROFESSIONAL

BUSINESS DEVELOPMENT | SALES MANAGEMENT | LEGAL SALES | ACCOUNTING | HEALTHCARE

Dynamic Executive Sales Professional adept at successfully performing all of the diverse demands and responsibilities of an innovative and forward-thinking organization. Highly skilled sales manager with a proven track record of success collaborating with and providing services locally and nationally to Fortune 500 companies, financial institutions, nonprofit organizations, energy companies, CPA and accounting firms, attorneys and corporations. A seasoned professional with expert knowledge in business development, sales, acquisitions and mergers. Recognized and awarded as a top salesperson. Ability to identify and successfully resolve issues. Employs professionalism and superior communication skills to meet company needs. Highly self-motivated with a solid work ethic, maintaining a strong attention to detail. Trusted team player who is well versed in handling highly confidential matters. Seeking a challenging position with a successful organization where I can lend my expertise and continue to learn and grow.

AREAS OF EXPERTISE

- Business Development
- Expert Sales Manager
- Business Processes
- Mergers/Acquisitions
- Leadership, Training & Development
- Ethics
- Skilled Negotiator
- Accounting
- Legal
- Project Management
- Multitasker
- Handling of Highly Confidential Matters
- Technology Skills: Microsoft Office, Salesforce

PROFESSIONAL EXPERIENCE

ROCKY MOUNTAIN MENS CLINIC, Denver, CO **2020 - Present**

Patient Coordinator/Director of Business Development

- Handle all aspects of patient care at a 17 location men's health clinic.
- Apply skills in treatment education, recommendation, and finance. Extremely detail oriented.
- Handle all aspects of patient relationship post provider consultation including treatment updates, patient care, finance, refunds, and patient satisfaction.
- #1 performer in US for sales and quota.

AVENIR CONSULTING, Englewood, CO **2013 – 2020**
Director Business Development

- Apply leadership and expertise in the day-to-day management of a team focusing on client activities (i.e. detailed reporting, lead generation, training and tracking).
- Nurturing and maintaining strong client relationships in the CPA, Legal, and IT industries.
- Lead development for new business resulting in long-term contracts for CPA and legal firms.
- Provide superior tax, audit, consulting and financial business development services to Corporations, Not for Profits, Technology and Legal firms including corporate clients, and valuation clients.

DONOVAN & WATKINS (DW LEGAL), Englewood, CO **2012 –2013**
Business Analyst

- Led in new business development for high level Fortune 500 (Corporate) and AMLAW 200 (Legal) companies.
- Maintained excellent professional relationships with Attorneys, General Counsel, Assistant General Counsel, Paralegals, and staffing decision makers resulting in confirmation of face-to-face meetings.
- Sold innovative litigation support products that streamlined document review, information governance, predictive analytics, and temporary and permanent staffing for legal personnel.
- Notable accomplishment: Awarded the top monthly and quarterly bonus during employment tenure.

HDI CONSULTING, Bridgewater, NJ **2000 - 2012**
Director of Sales

- Supervised, processed, and expanded all international mergers and acquisitions of high net worth clientele (i.e. mutual funds, hedge funds, private equity groups, investment groups, private investors, and private businesses).
- Highly regarded as the go-to for the process of matching qualified buyers to sellers, resulting the successful sales, mergers, and acquisitions of numerous businesses.
- Impeccable processing and management of the acquisitions.
- Led a team of expert business professionals ensuring the skillful negotiation, due diligence, and smooth closing of a contract are fulfilled with the highest efficiency.

Outside Interests

- **President – Rolling Hills Elementary School PTCO**
- **Task Force Volunteer – Cheery Creek School District Budget Task Force**
- **Co - Chair – Travis Manion Foundation**
- **Advisory Commission – Regulatory compliance for Tuscany Home Owners Association**

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward VI

Parks_Recreation_And Open Space Advisory Board - Ward VI

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- DeLaup, Ashley

Received: 10/15/2025
Ward VI Resident and Registered Voter
Arapahoe County
Vetted: 10/16/2025
Marcus Bond

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
20 years

Are you registered to vote?:

Yes

Years of Education Completed:
19

Degree(s) Received:
Ecological and Systematic Biology, Bachelors Science, Teaching credential- secondary science

College(s) Attended:
California Polytechnic, San Luis Obispo, CA Texas Womens University, Denton, TX

Employer Name:
Learning Network

Employer Address:
165 South Union Blvd, Suite 777, Lakewood, CO

Current Position:
Earth Science Teacher, Wildlife ecologist

Years with Current Employer:
5

Work Experience:
Audubon Nature Institute, education Coordinator Denver zoo, outreach education coordinator Wildife Ecologist, City and County of Denver CCSD Middle school School science teacher Learning Network High School science teacher

Certification(s):
Secondary science teacher

How are you involved in your community?:
Volunteer Open Space Board member Volunteer outreach open space Lead naturalist programs

List your interests and activities.:
Reading Presentations Living with Wildife Hiking Animals

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Open Space Board member volunteer

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I want to support my community in making proactive, science based decisions on Wildife management. I am also passionate about helping communities reduce conflict and potential conflict with native wildlife.

How much time do you anticipate being able to spend on this appointment each month?:
As needed

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
Na

Reference 1: Full Name, Phone Number and Address:
Christian Niedringhaus, [redacted]

Reference 2: Full Name, Phone Number and Address:
Nicole Johnston, [redacted]

Reference 3: Full Name, Phone Number and Address:
Emma Watt [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Ashley DeLaup

Time of Submission: 10/15/25 9:24:27 PM

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward V

Parks_Recreation_And Open Space Advisory Board - Ward V

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Robinson, Delores

Received: 10/23/2025
Ward V Resident and Registered Voter
Arapahoe County
Vetted: 10/23/2025
Marcus Bond

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
13 years

Are you registered to vote?:

Yes

Years of Education Completed:
17

Degree(s) Received:
Master of Computer Information Systems

College(s) Attended:
University of Denver (masters), Parkville University (undergrad)

Employer Name:
Retired

Employer Address:
N/A

Current Position:
N/A

Years with Current Employer:
N/A

Work Experience:
N/A

Certification(s):
N/A

How are you involved in your community?:
N/A

List your interests and activities.:
Golf, Travel, Physical Fitness

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Golf Advisory Board

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
Seeking to complete my 3 year commitment on the Golf Advisory Board with a 1 year commitment to Parks and Rec

How much time do you anticipate being able to spend on this appointment each month?:
Whatever is required

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
N/A

Reference 2: Full Name, Phone Number and Address:
N/A

Reference 3: Full Name, Phone Number and Address:
N/A

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Delores J Robinson

Time of Submission: 10/23/25 12:12:01 PM

Attachments

- Resume.pdf

[redacted]

Education
Master of Computer Information Systems
University of Denver, Denver, Colorado

Bachelor of Science, Business Management
Park University, Parkville, Missouri

Master Certificate, Project Management
George Washington University

Employers

Boeing Company July 2001 to July 2011
Military Aircraft & Missiles Systems
Training Systems

Software Configuration Manager – Information Management
February 6, 2004 to June 30, 2011

Software Quality Engineer
July 9, 2001 to February 2004

Lucent Technologies May 1997 to June 2001

Project Manager – Integration Test Coordinator
Chief Information Office – Quality Assurance

Operations Manager
Business Communications Systems
NetCare Services

AT&T December 1990 to May 1997

Operations Manager

Business Markets Division
Network Management Service Center

Network Technical Manager
Buiness Communication Services
Network Management Service Center

System Administrator
Global Business Communications Systems
National Proposal Center

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward IV

Parks_Recreation_And Open Space Advisory Board - Ward To Be Determined IV

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Davis, Greg

Received: 10/10/2025
Ward IV Resident and Registered Voter
Arapahoe County
Vetted: 10/13/2025
Marcus Bond

Address: 1993 South Kenton Court, Aurora, 80014

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
40 years

Are you registered to vote?:

Yes

Years of Education Completed:
4 years College

Degree(s) Received:
BS - Parks and Recreation Administration

College(s) Attended:
University of Wyoming

Employer Name:
Retired - Last job was with Builders FirstSource

Employer Address:
8037 Midway Drive - Littleton , CO. 80125

Current Position:
Retired as a Product Manager

Years with Current Employer:
10 years

Work Experience:
Sales Management

Certification(s):
None

How are you involved in your community?:
Not at the moment

List your interests and activities.:
Golf , Gardening , Hiking

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
None

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I have experience in Parks and Rec. at Laramie , Wyoming Parks and Recreation Department and also had positions with National Park Service and the Forest Srevice

How much time do you anticipate being able to spend on this appointment each month?:
4 or 5 hours a week

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
None

Reference 1: Full Name, Phone Number and Address:
Chad Musgrave - [redacted]

Reference 2: Full Name, Phone Number and Address:
Geoff Haskell - [redacted]

Reference 3: Full Name, Phone Number and Address:
Ron Ash - [redacted]

How did you hear about us?:

News Aurora (water bill newsletter)

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Greg Davis

Time of Submission: 10/10/25 2:16:22 PM

Parks_Recreation_And Open Space Advisory Board

Applicant Package - Ward IV

Parks_Recreation_And Open Space Advisory Board - Ward IV

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Franklin, Sarah

Received: 09/28/2025
Ward IV Resident & Registered Voter
Arapahoe County
Vetted: 09/29/2025
Marcus Bond

Name: Franklin, Sarah

Address: [redacted]

Email: [redacted]

Board Name:
Parks_Recreation_and Open Space Advisory Board

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
26 years

Are you registered to vote?:

Yes

Years of Education Completed:
16

Degree(s) Received:
B.A. Mass Communications A.S. Medical Technology

College(s) Attended:
Many

Employer Name:
Retired

Employer Address:
None

Current Position:
Retired

Years with Current Employer:
Retired, seven years

Work Experience:
Medical Technologist at Denver Health Medical Center

Certification(s):
Medical Laboratory Scientist (ASCP)

How are you involved in your community?:
Volunteer for Highline Canal Conservancy, Plains Conservation Center, and my HOA (Heatherridge South Board).

List your interests and activities.:
Xeriscape Gardening and Birding.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Heatherridge South HOA

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
As a Birder and Xeriscape Gardener, I have a keen interest in parks and open spaces, and a fair bit of knowledge of habitats. I spend time in parks and open spaces, as I am a walker and cyclist.

How much time do you anticipate being able to spend on this appointment each month?:
That will depend on what's needed. I currently attend my HOA board meeting once a month, and do various bits of work around my HOA community.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
None

Reference 1: Full Name, Phone Number and Address:
Jody Diaz [redacted]

Reference 2: Full Name, Phone Number and Address:
None--I don't want to bother people I don't know that well, and this is a voluntary position.

Reference 3: Full Name, Phone Number and Address:
None

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Sarah Franklin

Time of Submission: 09/27/25 5:11:33 PM

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Appoint Twelve (12) Members to the Arts and Culture Commission
Item Initiator: Cecilia Zapata, Deputy City Clerk
Staff Source/Legal Source: Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

On October 6, 2025, Council passed Ordinance 2025-77 to dissolve the Art in Public Places Commission, the Aurora Fox Arts Center Board, and the Cultural Affairs Commission, and in their place, create the Arts and Culture Commission.

The Arts and Culture Commission has the following objectives:

1) To assist, advise, and make recommendations to the Director of Library & Cultural Services and the City Council on arts and culture matters, and promote awareness, understanding, advocacy, and appreciation for the value of arts and culture in the community;
2) To advise on the city's Art in Public Places policies, procedures, and program, including serving on arts selection panels;
3) Ensure best practices for facilities, public art, and cultural programming. This may include providing assistance, advice, and recommendations regarding the following programs, facilities, and plans:
   • Art in Public Places
   • Aurora Dance Arts
   • Aurora Cultural Arts District
   • Aurora Fox Art Center
   • Aurora History Museum and Historic Sites
   • Bicentennial Art Center
   • Cultural Arts Education
   • The People's Building
4) To support the development and implementation of various plans and initiatives, including cultural plans, department or division strategic plans, or citywide planning efforts;
5) To encourage a diverse cross-section of City residents to participate in the City's arts and culture programs and initiatives;
6) To review proposals for funding and recognition, as requested by the Director of Library & Cultural Services;
7) Support resource development for the cultural services division of the Library & Cultural Services department; and
8) To serve as advocates, ambassadors, and promoters of arts and culture to elected officials, city staff, stakeholders, and community members.

The Arts and Culture Commission shall have no more than fifteen (15) members who reside or work in the city of Aurora or unincorporated Aurora and shall be appointed so as to represent different interests in the community. At least one (1) member shall be from the visual arts field. Members serve a 3-year term and may serve up to three (3) terms. All eligible applications were forwarded to staff to be considered for interviews by the interview panel.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Arts and Culture Commission is active beginning January 1, 2026. The recruitment process began on September 23rd to fill no more than fifteen (15) vacancies on this new Commission. Twenty-one (21) applications were received and interviews were conducted on October 20, 2025 and October 22, 2025.

Among the applicants were:

Desiree Banka-Rothenberger
Carina Banuelos Harrison
Trina Campbell
Patrick Clark
Eric Fitzgerald
Vanessa Frazier
Dominique Christina Johnson
Chanelle Jones Ahmed
Karen Jorgensen
Elaine Lee
Marquita Mack

Chelsea Minter-Brindley
Avery Narlinger
Claudia Navarro
Timniyha Owens
Sangita Patel
Stuart Rice
Max Rozier
Mitzi Schindler
Ana Valles
Kiran Wasim

The Library and Cultural Services Department, on behalf of the Arts and Culture Commission, respectfully recommends the appointment of the following candidates (These initial term assignments ensure that terms are staggered moving forward):

Vanessa Frazier – 1st term beginning 1/1/2026 ending on 12/21/2027

Sangita Patel – 1st term beginning 1/1/2026 ending on 12/21/2027

Mitzi Schindler – 1st term beginning 1/1/2026 ending on 12/21/2027

Ana Valles – 1st term beginning 1/1/2026 ending on 12/21/2027

Chelsea Minter-Brindley (Visual Arts) – 1st term beginning 1/1/2026 ending on 12/21/2028

Karen Jorgensen – 1st term beginning 1/1/2026 ending on 12/21/2028

Timniyha Owens – 1st term beginning 1/1/2026 ending on 12/21/2028

Elaine Lee – 1st term beginning 1/1/2025 ending on 12/21/2028

Max Rozier – To complete the partial term beginning 1/1/2026 and ending on 12/31/2026 and be approved for their 1st full term beginning on 1/1/2027 ending on 12/31/2029

Desiree Banka-Rothenberger – To complete the partial term beginning 1/1/2026 and ending on 12/31/2026 and be approved for their 1st full term beginning on 1/1/2027 ending on 12/31/2029

Patrick Clark - To complete the partial term beginning 1/1/2026 and ending on 12/31/2026 and be approved for their 1st full term beginning on 1/1/2027 ending on 12/31/2029

Trina Campbell - To complete the partial term beginning 1/1/2026 and ending on 12/31/2026 and be approved for their 1st full term beginning on 1/1/2027 ending on 12/31/2029

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT

Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT

Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does council wish to appoint Chelsea Minter-Brindley, Vanessa Frazier, Sangita Patel, Mitzi Schindler, Elaine Lee, Ana Valles, Karen Jorgensen, Timniyha Owens, Trina Campbell, Patrick Clark, Max Rozier and Desiree Banka-Rothenberger to the Arts and Culture Commission?

LEGAL COMMENTS

All boards and commissions shall be appointed by City Council. (City Charter, art III, sec. 3-11 and art. IX, sec. 9-1) The Arts and Cultural Commission will have no more than fifteen (15) members. (City Code § 34-1) Commissioners must either reside or work in the City or unincorporated Aurora and shall be appointed so as to represent different interest in the Community. At least one (1) member shall be from the visual arts field. (City Code § 34-2) Members serve a three-year term and may serve up to three consecutive terms. (City Code § 2-772 and Resolution R2025-78) (TJoyce)

MEMORANDUM

City of Aurora

AuroraGov.org

To: Mayor Coffman and Members of City Council

From: Ginger White Brunetti, Director, Library & Cultural Services

Through: Cecilia Zapata, Deputy City Clerk, City Clerk's Office

Date: October 23, 2025

Subject: Consideration to Appoint Member(s) to the Arts & Culture Commission

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Number of Vacancies: 15

Interview Information

Date of Interviews: Monday, October 20 and Wednesday, October 22, 2025

Applicant Names:

Chelsea Minter-Brindley, Vanessa Frazier, Sangita Patel, Mitzi Schindler, Elaine Lee, Ana Valles, Karen Jorgensen, Dominique Christina Johnson, Timniyha Owens, Trina Campbell, Patrick Clark, Max Rozier, Desiree Banka-Rothenberger, Carina Banuelos Harrison, Eric Fitzgerald, Claudia Navarro, Kiran Wasim, Avery Narlinger, Stuart Rice, Chanelle Jones Ahmed, Marquita Mack

Applicants Interviewed:

Chelsea Minter-Brindley, Vanessa Frazier, Sangita Patel, Mitzi Schindler, Elaine Lee, Ana Valles, Karen Jorgensen, Dominique Christina Johnson, Timniyha Owens, Trina Campbell, Patrick Clark, Max Rozier, Desiree Banka-Rothenberger, Carina Banuelos Harrison, Eric Fitzgerald, Claudia Navarro, Kiran Wasim, Avery Narlinger

Summary of suggested appointment(s):

The Arts & Culture Commission appointments, effective January 1, 2026, drew a robust interest, with the City receiving a total of 21 completed applications.

The subsequent review and screening process yielded the following results:

Eight (8) applicants were advanced to recommend for approval.

Ten (10) applicants were invited to the formal interview stage. (One invited applicant was unable to participate due to previously scheduled travel.)

Three (3) applicants were not advanced to the interview stage.

Recommendation

The Arts & Culture Commission – Interview Panel strongly supports the appointment of the following twelve (12) applicants: Chelsea Minter-Brindley, Vanessa Frazier, Sangita Patel, Mitzi Schindler, Elaine Lee, Ana Valles, Karen Jorgensen, Timniyha Owens, Trina Campbell, Patrick Clark, Max Rozier and Desiree Banka-Rothenberger as a member(s) on the Arts & Culture Commission.

Arts And Culture Commission

Applicant Package - Ward II

Arts And Culture Commission - Ward II

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Mack, Marquita

Received: 09/30/2025
Ward II Resident and Registered Voter
Arapahoe County
Vetted: 10/1/2025
Marcus Bond

Name: Mack, Marquita

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
41 yr

Are you registered to vote?:

Yes

Years of Education Completed:
4

Degree(s) Received:
Non

College(s) Attended:
Non

Employer Name:
ROOTS AND CULTURE INC

Employer Address:
23544 e Colorado pl Apt 12-207

Years with Current Employer:
15

Current Position:
Artist

Work Experience:
Paint canvas and make things

Certification(s):
Non

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
Event and shows with art

List your interests and activities.:
Art and music

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
No

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
Because I'm a local artist and would like more places to do art and make art easier for the people

How much time do you anticipate being able to spend on this appointment each month?:
5 a day

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
Non

Reference 1: Full Name, Phone Number and Address:
Non

Reference 2: Full Name, Phone Number and Address:
Non

Reference 3: Full Name, Phone Number and Address:
Non

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Marquita Mack

Time of Submission: 09/30/25 7:27:21 PM

Arts And Culture Commission Ward - Unincorporated

Applicant Package - Unincorporated

Arts And Culture Commission

Unincorporated

Term 01 Jan 2026 - 31 Dec 2028

Positions Available 15

Number of applicants in this package 1

- Minter-Brindley, Chelsea

Received: 09/24/2025
Unincorporated Resident and Registered Voter
Arapahoe County
Vetted: 09/25/2025
Marcus Bond

Name: Minter-Brindley, Chelsea

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
10 years

Are you registered to vote?:

Yes

Years of Education Completed:
Bachelors Degree

Degree(s) Received:
BFA Sculpture and Photography

College(s) Attended:
Texas Tech University of Colorado Denver

Employer Name:
Meow Wolf

Employer Address:
1352 Rufina Cir, Santa Fe, NM 87507

Years with Current Employer:
3

Current Position:
Creative Producer

Work Experience:

Attached Resume + Linked-in profile https://www.linkedin.com/in/chelsea-minter-brindley-576536128/Creative Producer Meow Wolf December 2022 - Present 3 years Leadership in Creative and Artistic Direction Budget Management and Estimation Project Lifecycle and Timeline Development Cross-Departmental Collaboration Contract Negotiation and Management Creative Presentation and Documentation Public Art Specialist City of Aurora Jan 2022- December 2022 1 Year Coordinates the rotating outdoor sculpture show and exhibit spaces at the Aurora Municipal Center. Updates public art website and handles social media postings. Prepares and provides materials for Art in Public Places Commission events. Monitors CaFE art submissions platform; collaborates with other city departments, art organizations, and local artists. Monitors purchasing process; assists with maintenance and installation of public art. Social Media Manager & Gallery Assistant Emmanuel Art Gallery Jan 2018 - May 2021 · 3 yrs 5 mos Responsible for photographing and curating social media content designed to engage users and create an interactive relationship between the public and the gallery. Schedule and lead tours within the gallery space for multiple exhibitions. Communicate with Artists to ensure the punctuality of shipments and provide art handling/installation services. Increase customer engagement/followers through social media interaction. Analyze and report statistics on social media and online marketing campaigns.

Certification(s):
n/a

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
I currently serve on the Art In Public Places board and frequently participate in community events. I act as a juror for local public art projects and provide guidance on various relevant topics as a visual artist and community member. In my role as a creative producer with Meow Wolf, I work exclusively with local artists in locations where we are installing new exhibitions, resulting in a significant impact on several communities across the United States. In 2024 I worked with a group of + 40 emerging artists in Houston TX and I am now working with several established artists located in NYC. I also regularly engage in alumni events with the University of Colorado Denver (UCD). Most recently, I was invited to give a lecture to students at the Lynx Camp Art Program, discussing my career journey and how I have utilized my Bachelor of Fine Arts (BFA) and experiences to build a career in the arts. Additionally, I maintain close contact with my university colleagues who have pursued careers as curators, gallery owners, arts educators, and non-profit organizers in the Denver metro area.

List your interests and activities.:
In general I love creating with my hands especially alternative photographic processes, sewing and garment making, and I also enjoy outdoor activities like gardening and hiking.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Art in Public Places (AIPP)

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
This appointment allows me to continue my work with Art in Public Places while also expanding my commitment to amplifying the voices of a diverse range of artists, from emerging to established professionals. I firmly believe in the power of art to transform the world and positively influence community members, contributing to the betterment of humanity. I am passionate about doing my part to foster positive change.

How much time do you anticipate being able to spend on this appointment each month?:
4-8 hours per month

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
n/a

Reference 1: Full Name, Phone Number and Address:
Roberta Bloom,

Reference 2: Full Name, Phone Number and Address:
Jeff Lambson,

Reference 3: Full Name, Phone Number and Address:
Sarah Stone,

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
chelsea anna minter-brindley

Time of Submission: 09/24/25 2:54:51 PM

Attachments

- MinterBrindley_Resume.pdf

CM

CHELSEA MINTER-BRINDLEY

[redacted]

WEBSITE

- [redacted]

PROFESSIONAL SUMMARY

Visionary creator, editor, and business operations manager with demonstrated ability to take an idea from concept to delivery to produce entertaining and inspiring exhibitions. Collaborative in working closely with strategic and creative teams to develop and deliver quality transmedia works. Expertise in pre-production logistics, planning, production, and execution of large-scale projects. Experience in Installation, Art Handling, Contract negotiations, Curation, Permitting, and Social Media/Gallery Management. Strategic planning skills regarding scheduling, event coordination, budget, and formulating direction.

EDUCATION

University of Colorado Denver, Denver CO 05/2021

Bachelor of Fine Arts Summa Cum Laude: Transmedia Sculpture & Photography

- GPA 3.9
- Vice President UCD Photography Club
- Member of UCD Sculpture Club

SKILLS

- Kronos Workforce/Workday
- Google Suite
- Canva/Airtable
- Social Media
- Monday
- Infor/Access
- Schedule Management
- Content Development
- Creative Production
- Merchandising And Display
- Adobe Creative Suite Proficiency

WORK HISTORY

Public Art Specialist | City Of Aurora - Aurora, CO 01/2022 - CURRENT

- Works with various departments in COA to obtain permits, insurance, landscaping, budget/finance, contracts, and outside vendors for installation/de-installation facilitation.
- Maintains 300+ public artworks within COA.
- Facilitates Private Development 1% for Art Ordinance in compliance with city processes.
- Coordinates biennial rotating outdoor sculpture show and exhibit

spaces within COA.
- Updates public art website and handles social media postings. Acting COA liaison for Art in Public Places Commission.
- Drafts and monitors RFQs and utilizes CaFE platform.
- Develops and maintains complex record-keeping and reporting systems.
- Gathers, checks, compiles, and prepares materials for administrative, statistical, and analytical reports.
- Monitors purchasing process and facilitates maintenance and installation of public art.

Creative Producer Intern | Meow Wolf - Denver, CO 03/2021 - 06/2021

- Collaborate with Experience Design, Platform Services, IT, and Story teams on interactives.
- Acts as a liaison between Meow Wolf and local Colorado vendors.
- Oversees environmental footprint, recycling initiatives, and overall eco-friendliness.
- Schedules meetings, creates agendas, and take notes with after-action plans.
- Plans for offsite reviews with creative leaders and vendors.
- Prepares presentations in PowerPoint, Google Slides, or Keynote that will be shared with other team members, executive leadership, media, or the public.
- Evaluates staffing plans to make sure the right people are in the right place at the right time.

Social Media Manager/Gallery Assistant | Emmanuel 01/2018 - 05/2021
Art Gallery - Denver, CO

- Responsible for photographing and curating social media content that is designed to engage users and create interactive relationship between public and gallery.
- Schedule and lead tours within gallery space for multiple exhibitions.
- Communicate with Artists to ensure punctuality of shipments and provide art handling/installation services.
- Increase customer engagement/followers through social media interaction.
- Analyze and report social media and online marketing campaign statistics.

General Manager/Market Trainer | Ulta Beauty Inc. - 01/2014 - 06/2017
Longmont, CO

- Oversee all aspects of store operations with emphasis on meeting/exceeding budgeted sales,expense, and profit goals.
- Responsible for training, developing, and leading district teams.

- Organized budgets, oversaw P&Ls and achieved margin targets consistently to stay on track with growth plans.
- Event coordination/execution

AWARDS

RACAS 2021

- Contemporary Domesticity: 1st place arts and media category, 2021 Research and Creative Activities Symposium https://symposium.foragerone.com/2021-racas

CUD UROP Mini Grant Recipient: *Contemporary Domesticity* 2020

- Seeks to visually re-spacialize the domestic landscape and unmask the potential ramifications of COVID-19 on future generations of women while disrupting domestic stereotypes that bond gender to domestic labor by utilizing art historical research and alternative process photography.

CUD Dean's Student Innovation Award for Collaborative Research: *Vintage Mixed Lot* 2019

- Explores themes of memory, authorship, and time investigated through photography, videography, and art historical research video artifacts in the form of 12 8mm home movies recorded from 1954-1971.

EXHIBITIONS

DENVER NIGHT LIGHTS Performance Art Week: Group exhibition 2022, Clock Tower.

ATHENA PROJECT ARTS Women in Their Infinite Forms: Group exhibition 2022, Denver Milk Market.

BFA THESIS: CONTEMPORARY DOMESTICITY group exhibition 2021, Emmanuel Gallery, Denver, Colorado.

SCULPT, group exhibition 2021, C U Denver Lobby Gallery, Denver Colorado; Juror: Rian Kerran,
Associate Professor, College of Arts & Media, University of Colorado Denver.

CONTINGENCY, CU Denver Sculpture Club Annual Members Exhibition 2021, group exhibition, Pirate
Contemporary Art, Denver Colorado; Juror: Emily King, Galleries Exhibition Manager, Arvada

GUILTY CU DENVER ANNUAL STUDENT EXHIBITION, group exhibition 2020, Emmanuel Gallery, Denver, Colorado.
Jurors: Ann Lambson and Lauren Thompson, Denver Art Museum. *Alloy Typical; Innate forms of Discontinuity,* Bronze 2019
https://www.emmanuelgallery.org/guilty-2020-student-show

EMERGING VISION, Biennial Student Show 2020, group exhibition, Colorado Photographic Arts Center,
Denver Colorado; Juror: Nate Larson, Chair of Photography, Maryland Institute College of Art.

THE FUTURE OF NOW: CONTEMPORARY ART IN OUR UNSUSTAINABLE WORLD,

group exhibition 2020, Emmanuel Art
Gallery, Denver Colorado; Juror: Jess Diaz.
https://www.emmanuelgallery.org/the-future-of-now-exhibition
THE BIG PICTURE, group exhibition 2018, MOP Denver Colorado, Juror: Mark Sink, Museum
of Contemporary Art Denver.
CU DENVER STUDENT EXHIBITION, group exhibition 2018, Emmanuel Gallery, Denver, Colorado; Juror:
Ralph Nagle, Artist.
BFA thesis group exhibition, Emmanuel Gallery, Denver, Colorado.

Arts And Culture Commission

Applicant Package - Ward III

Arts And Culture Commission - Ward III

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Frazier, Vanessa

Received: 09/28/2025
Ward III Resident & Registered Voter
Arapahoe County
Vetted: 09/29/2025
Marcus Bond

Name: Frazier, Vanessa

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
48yrs

Are you registered to vote?:

Yes

Years of Education Completed:
Postsecondary

Degree(s) Received:
BA-Criminology MPA PhD in Public Policy and Administration

College(s) Attended:
University of New Mexico-Albuquerque University of Phoenix Walden University

Employer Name:
Colorado Department of Law

Employer Address:
1300 Broadway Denver, CO 80203

Years with Current Employer:
4.5yrs

Current Position:
Senior Paralegal

Work Experience:
Please see the attached resume.

Certification(s):
Please see the attached resume.

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
Yes. I currently serve on the AIPP Commission and the CAC Commission. In the past, I volunteered to run/teach the martial arts program for the Denver Red Shield.

List your interests and activities.:

I enjoy writing. I have had the privilege and pleasure to do some freelance writing for 303 Magazine's Food & Booze Section. Additionally, I've had the opportunity to take photos as a member of their freelance event photography team, and my work has been published. I also own a commercial photography business that I am building alongside my job.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
As previously mentioned, I am currently serving on the AIPP and CAC Commissions.

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I have enjoyed being part of the beautification of Aurora, CO, particularly in relation to public art. Additionally, I believe in Ginger's vision for the ACAD area and would love to be one of many to support bringing that vision to life.

How much time do you anticipate being able to spend on this appointment each month?:
I have stepped down from other volunteer commitments to focus on being a part of this new commission. I am able to spend 10-12hrs/mon.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Elaine Lee [redacted]

Reference 2: Full Name, Phone Number and Address:
Roberta Bloom, [redacted]

Reference 3: Full Name, Phone Number and Address:
N/A

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Vanessa R. Frazier

Time of Submission: 09/27/25 5:32:44 PM

Attachments

- Updated Resume September 2025.pdf

VANESSA R. FRAZIER, Ph.D.
[redacted]

QUALIFICATIONS PROFILE

Public Policy and Administration Ph.D. graduate with research interests in examining the intersection of different public policies and their direct and indirect impact on public interest issues. Additional qualifications obtained through graduate work include:

- Experienced with developing, implementing, and evaluating a strategic plan as a member of the agency and division at the county-level Department of Human Services.
- Experience and understanding of Home and Community-Based programs and participant care through work as a caregiver for a Home and Community-Based service provider.
- A skilled researcher and writer.
- Experience with written and oral communication of law, regulation, and policy through analysis, inference, internal and external communication, and problem-solving with senior-level staff and stakeholders.
- Experienced with researching to identify concerns to provide a verbal and written analysis of findings with recommendations to assist with creating or modifying existing policies and procedures to mitigate or eliminate future issues.
- Experienced with developing studies and implementing training programs for youth and adults in the community.

RELEVANT EXPERIENCE

Colorado Department of Law, State Services Section - [redacted]

Senior Paralegal (Legal Assistant II) **March 2021-Present**
Supervisor: Ann Pogue **Hours per Week: 40**

- Responsible for administrative oversight of legal pleadings to ensure formal claims and defenses are appropriately cited.
- Responsible for requesting, reviewing, managing, and redacting case-related documents.
- Skilled in providing initial drafts of pleadings (i.e., Notice of Issues/Charges, Complaints, Answers, Motions, Subpoenas, and Pre-hearing Statements) for attorney review, finalization, and approval.
- Demonstrated skilled litigation assistance including, but not limited to, drafting discovery requests and responses, preparing trial and exhibit notebooks, arranging depositions, and taking notes during client and witness meetings.
- Organized workflow and calendaring of deadlines to ensure timely filings and responses to discovery requests.

- Proficient in initiating and filing existing cases via the Colorado Court E-Filing System, the U.S. District Court, and the Office of Administrative Courts.
- Ensured timely submission of invoices for timely payment to vendors for deposition services and process servers.

Arapahoe County Attorney's Office [redacted]

Dependency and Neglect Paralegal **April 2012-March 2021**
Supervisor: Jeremy Richardson **Hours per Week: 40**

- Drafted petitions, motions, summonses, subpoenas, bench/search warrants, and notices.
- Demonstrated proficiency in filing documents within the juvenile court.
- Created new case files and performed manual and electronic file/case management.
- Performed calendaring and scheduling responsibilities.
- Displayed professional and skilled hearing preparation and in-court assistance.
- Arranged service, submitted writ requests, and coordinated telephone testimony of incarcerated respondents.
- Collected genetic testing samples from respondent parents when needed, as well as arranged for genetic testing of incarcerated parents.
- ***Highlight:*** Although it was on an interim basis until a paralegal was hired, I assisted the first Fraud County Attorney in reviewing referrals from benefit technicians, as well as calls received. I created a binder to help track which referrals required follow-up, as well as researched the status of benefits for those referrals that were received, to determine which needed further review by the attorney. This was a highlight moment because I captured the work I was doing by creating an SOP that was used to make the duties for the paralegal position. Another highlight was being told by a colleague, before leaving, how the workflow and electronic file system I created for myself and shared had enabled other attorney/paralegal teams to transition smoothly, allowing them to continue working remotely during the COVID-19 pandemic.

Home Instead Senior Care [redacted]

Professional CAREGiver **November 2016-January 2017**
Hours per Week: 20

- Skilled caregiver aiding with basic daily care, transportation, and errands for clients.
- Meticulously maintained a daily log during my shift to assist other caregivers and help the office monitor the client's care.
- ***Highlight:*** I received recognition as Caregiver of the Month.

Denver Department of Human Services [redacted]

CSE Establishment Technician **September 2007-April 2012**
Supervisor: Shirley Woodrum **Hours per Week: 40**

- Demonstrated proficiency and attention to detail regarding establishing orders for child support, paternity, and medical support according to the Administrative Procedure Act (APA).
- Conducted client interviews to collect collateral information for review and analysis to determine monthly support obligations.

- Advanced file and case management.
- Demonstrated proficiency in maintaining notes and case information using the Automated Child Support Enforcement System (ACSES).
- Demonstrated time management in calendaring and scheduling meetings with clients on caseload and consistent timeliness in attending those meetings.
- Meticulously prepared cases for hearing to ensure that attorneys had all the information needed to proceed with the hearing successfully.
- ***Highlight:*** Collaboration with other DDHS staff as a Strategic Planning Team (SPT) member and the CSE Division Strategic Planning Implementation Team (SPT). Additionally, a member of the *Trends* subcommittee was responsible for identifying patterns and trends outside DDHS that may impact operations. While part of this committee, we set up a panel presentation for the SPT focused on renewable energy and how this trend could be incorporated into workforce services provided to the public.

Riggs, Abney, Neal, Turpen, Orbison & Lewis [redacted]

Litigation Paralegal **September 2005-September 2007**
Supervisor: Aimee Fitzsimmons **Hours per Week: 40**

- Demonstrated advanced proficiency in initiating cases and performing case management of civil litigation caseloads for six attorneys.
- Requested medical, employment, and criminal records and demonstrated critical thinking and analysis in preparing memos to the attorneys regarding the content of those records.
- Demonstrated advanced proficiency when preparing the initial drafts of complaints, responses, and counter-claims, motions, disclosures, discovery requests and answers, and other general pleadings.
- Displayed high-level proficiency and an ability to work within a team and independently without direct supervision when assisting attorneys with hearing preparation, including trial notebooks.
- Displayed professionalism and respect when assisting with witness interviews and preparation, and interacting with court personnel and opposing counsel when scheduling depositions, hearings, and settlement conferences.

Liberty Mutual Insurance Legal Office | Law Office of Jonathan S. Robbins [redacted]

Legal Secretary **March 2004-September 2005**
Supervisor: Edith Philemon-Scott **Hours per Week: 36**

- Demonstrated proficiency in initiating new cases and performing case management using Law Toolbox.
- Performed calendaring and document management.
- Coordinated travel and hotel arrangements for out-of-town depositions and hearings.
- Demonstrated professional and respectful interactions with various parties when scheduling depositions, settlement conferences, and IME (Independent Medical Examination) appointments.

- Demonstrated proficient and professional writing skills when drafting hearing notifications and general correspondence.
- Successfully reviewed and processed vendor invoices for timely payment.

SB94 Pretrial Release Program | [redacted]

Female Specific Case Manager **July 1999-March 2004**
Supervisor: Shelly Sack **Hours per Week: 40**

- Demonstrated professional and collaborative interaction with youth and their families during home, school, and community visits.
- Demonstrated advanced proficiency when conducting interviews and performing assessments for services.
- Demonstrated professional and proficient writing skills when drafting reports with sentencing recommendations for the Court and District Attorney's Office.
- Displayed a professional, prepared, and articulate presentation of a youth's progress with the Program when appearing as the Pretrial Release Program representative on assigned days.
- Recognized as a Female Specific Subject Matter Expert.
- Successfully co-facilitated educational classes.
- Demonstrated collaborative ability and understanding of identified stakeholders as a member of the Juvenile Female Offender Program (JFOP) Team to discuss and develop approaches to working with juvenile female delinquents.
- ***Highlight:*** I co-developed the MADRE (Mothers and Daughters Relationship Enhancement) Program in collaboration with the Female Specific Probation Officer.

Dignity | [redacted]

Youth Advocate & Substance Abuse Counselor **August 1998-July 1999**
Supervisor: Dawn White **Hours per Week: 40**

- Displayed professionalism when appearing in Court to advocate and provide the Court with updates regarding a youth's progress.
- Demonstrated proficient skills in community monitoring of youth ordered to participate in the SB94 Pretrial Release Program and Denver Juvenile TASC.
- Served as a knowledgeable, encouraging, and appropriate mentor.
- Provided professional substance abuse counseling under the supervision of the Drug/Alcohol Program Coordinator.
- Successfully co-facilitated Positive Life Choices groups and Drug/Alcohol Treatment Groups.

RELEVANT VOLUNTEER EXPERIENCE

The City of Aurora Art in Public Places | [redacted]

Commissioner **April 2020-Present**
City Staff: Roberta Bloom, Public Art Supervisor

- Displays collaboration and professionalism.
- Contributes to discussions regarding the evaluation of the strategic plan.
- Attends community events as an AIPP representative, speaking with citizens about the mission and purpose of AIPP.
- Provides monthly updates to the Ward III city councilman to communicate the work that AIPP is doing within the community and advocate for the importance of art in the city's development.
- Co-Chair from September 2023 to January 2025.

Commissioner **September 2023-Present**
City Staff: Ginger White Brunetti, Director of Library and Cultural Services

- Act as liaison between AIPP and CAC.
- Contribute to discussions concerning the grant review decision-making process.
- Attend community events as a CAC representative.

Metro Volunteer Lawyers | [redacted]

Volunteer Paralegal **2015 to Present**

- Performed skilled assistance to participants of the Family Law Program in Arapahoe.
- As a volunteer with the Department of Law's Post-Decree Clinic paralegal team, I demonstrate teamwork and provide professional assistance in preparing client files, helping volunteer attorneys obtain additional documents, and attending in-person sessions in rotation with the other volunteer paralegals.
- Assist attorneys with consultations.

Jefferson County Mediation Services | [redacted]

Mediator **May 2018-October 2020**

- Displayed professionalism and high-level listening skills.
- Successfully co-facilitated mediation sessions between parties that were either ordered by the Court to participate in mediation or voluntarily requested services to resolve issues regarding child support, parenting time, and civil disputes.

Program Instructor | Denver Red Shield Community Center

After-School Martial Arts Instructor **September 2017-June 2021**
Program Director: Jessie Romito (Employed with the City of Thornton, Colorado Parks and Recreation)

- Demonstrated proficiency in project management when creating, planning, and implementing a community outreach workshop meant to share the various recreational programs available at the community center.
- Demonstrated ability to plan and implement a curriculum for in-person instruction and evaluate and modify the curriculum to fit a virtual format due to COVID-19.
- ***Highlight:*** Demonstrated advanced writing capability when completing the application and first-year report concerning the Atlantic Pacific Tang Soo Do Federation Barrier to Entry grant. Received a $1000 grant for the Program to assist with scholarships for students who could not afford the costs associated with martial arts training.

Quail Run Home Owner's Association | [redacted]

Board Secretary **March 2016-July 2018**

- Demonstrated ability to identify stakeholders and contribute to discussions that encouraged consideration of the best interests of all stakeholders to the best of our ability.
- Demonstrated advanced writing skills and attention to detail when scribing minutes.
- ***Highlight:*** Created a format for recording minutes that the current HOA Board still uses. Demonstrated critical thinking, ability to evaluate and analyze complex information, professionalism, and collaborated as a subcommittee member that worked with the HOA attorney to revise the bylaws and declarations for the two homeowner associations.

EDUCATION

Doctor of Philosophy in Public Policy and Administration: Program Completed
Graduated August 14, 2022
Walden University, Minneapolis, MN
Pi Alpha Alpha
GPA: 4.0

Master of Public Administration: Program Completed
Graduated December 12, 2011
The University of Phoenix, Phoenix, AZ
Sigma Alpha Pi
GPA: 3.25

Paralegal Certificate, ABA Approved Program: Program Completed
Graduated May 7, 2004
Community College of Aurora, Aurora, CO
Phi Theta Kappa
GPA: 3.7

Bachelor of Arts in Criminology: Program Completed
Graduated May 17, 1997
The University of New Mexico, Albuquerque, NM
GPA: 2.4

CERTIFICATIONS

CAC I Certification: Issued in 2001, Expired in 2003
Tang Soo Do Kyosa Certification: Issued in July 2018, Renewed in January 2019, Expired December 2021
Notary Public: Commission Expires July 13, 2028

PROFESSIONAL MEMBERSHIPS

- **Rocky Mountain Paralegal Association:** 2007-Present
  *Served as Director of Marketing & Development from May 2025 to September 2025
- **American Society for Public Administrators:** 2019-2021
- **Toastmasters:** 2015-Present
  *Served as the VP of Membership from May 2016 to April 2017
  *Served as the VP of PR from June 2025-Present
- **The American Alliance of Paralegals, Inc.:** 2011-2012

AWARDS/CERTIFICATES OF ACHIEVEMENT

CBCA Leadership Arts: Class of 2020-2021, Awarded May 19, 2021

REFERENCES

***Contact information for employers, as well as references, will be provided upon request.**

Arts And Culture Commission

Applicant Package - Ward Unincorporated

Arts And Culture Commission - Ward Unincorportated

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Patel, Sangita

Received: 10/1/2025
Unincorporated Resident and Registered Voter
Arapahoe County
Vetted: 10/2/2025
Marcus Bond

Name: Patel, Sangita

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
26 years

Are you registered to vote?:

Yes

Years of Education Completed:
Post-Graduate

Degree(s) Received:
B.A., History B.A., Liberal Arts & Science (English, Biology, Education, Women's Studies) B.S., Psychology M.Ed, Elementary (K-8) Education Ed.S, Educational Leadership Teacher Leadership Certificate, Compassion & Dignity

College(s) Attended:
Virginia Tech, VA James Madison University, VA University of Northern Colorado, CO University of Colorado, Boulder, CO

Employer Name:
27J Schools

Employer Address:
88 N, 40th Ave, Bldg A, Brighton, CO 80601

Years with Current Employer:
2

Current Position:
HR- Workforce Development & Recruitment, Coordinator of Alternative Teacher License Programs

Work Experience:
Commissioner and community advocate with 25+ years of professional experience spanning arts and culture leadership, public service, and education administration. Served as Commissioner on the Aurora Cultural Arts Commission, advising on public art, cultural programming, and civic engagement. Directed large, diverse organizations as Principal and Assistant Principal, leading strategic planning, restorative practices, and equity initiatives. Skilled in building cross-sector partnerships with nonprofits, cultural institutions, and city agencies to expand access and representation. Recognized for advancing inclusive programming, community engagement, and workforce development that strengthen cultural and educational ecosystems.

Certification(s):

Teacher Leadership Certificate, Compassion & Dignity

Is your background in the visual arts field?:

No

How are you involved in your community?:
My involvement in the community centers on creating spaces where everyone feels they belong. Whether through serving on the Aurora Cultural Affairs Commission, leading equity-focused book studies, or collaborating with artists and local organizations through the Cultural Affairs Commision, I work to elevate diverse voices and connect people through arts, culture, and dialogue. For me, community involvement means both advocating at the local level and being on the ground to build relationships that foster inclusion and access. My involvement currently centers on raising the level of awareness regarding community initiatives and advocating for families who may not always have awareness or access to what their community provides towards self-care and cultural cohesiveness.

List your interests and activities.:
My interests and activities are wide and varied... these include reading, reflecting, taking mindful pauses and journaling. I am a mixed media journal artist who creates repurposed material journals for art journaling and reflections. I enjoy being a traveler, rather than a tourist, to understand the local perspectives of places I visit, within the US and globally. I enjoy star gazing, attending cultural events and serving as a Yelp Elite to share my experiences regarding various cuisines...

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Cultural Affairs Commission

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
To clarify, as I am unable to seek reappointment to the my current board/commission as it is being redesigned to serve a deeper purpose... I desire to be a part of the new and intentional Arts & Cultural Commission to continue advocating for raising awareness for the types of cultural and literate opportunities the City of Aurora provides our communities. As a Aurora resident for the past 26 years who does not have a background in the visual arts, but thoroughly enjoys experiencing the skills and talents of those who do... I feel I can bring a more residential lens for the ways we can bring access to the cultural arts, library events, and community offerings to our Aurora families.

How much time do you anticipate being able to spend on this appointment each month?:
6-8 hours plus attending events to support the cultural arts

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:

n/a

Reference 1: Full Name, Phone Number and Address:
Richa Bhatnager, [redacted]

Reference 2: Full Name, Phone Number and Address:
Tammy Stewart, [redacted]

Reference 3: Full Name, Phone Number and Address:
Joan Shearer,[redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Sangita Patel

Time of Submission: 10/01/25 10:55:57 PM

Attachments

- S-Patel - ACC Aurora 9'25CV.pdf

Sangita Patel

[redacted]

Belief: We must open the doors and we must see to it they remain open, so that others can pass through. —Rosemary Brown

PROFILE OF QUALIFICATIONS

Dynamic, equity-centered leader with 25+ years of experience in **education, community engagement, cultural programming, and public service**. Skilled in advising city leaders, cultural institutions, and educational organizations on strategies that advance **arts access, public art, and cultural equity**. Experienced in building **cross-sector partnerships**, securing resources for cultural initiatives, and facilitating inclusive dialogue that uplifts diverse voices.

CORE COMPETENCY ASSETS

Recognized for ability to:

- Serve as an advocate for arts and culture, strengthening public awareness and appreciation.
- Provide policy guidance and strategic recommendations to city agencies, community partners, and boards.
- Design and facilitate cultural programming and equity-driven initiatives that deepen belonging for historically underrepresented communities.
- Lead arts education, professional learning, and cultural engagement projects with an emphasis on representation, restorative practices, and access.
- Build collaborative networks with arts organizations, civic agencies, and community members to support cultural plans and public art projects.
- Bring a proven record of recognition and contribution to cultural life, including public art installations, conference presentations, and community-based cultural advocacy.

ARTS & CULTURAL LEADERSHIP EXPERIENCE

Commissioner, Cultural Arts Commission
City of Aurora, CO | 2023 – Present

- Advise City Council and Library & Cultural Services on arts, culture, and public art initiatives.
- Promote community awareness of the value of cultural programming and public art.
- Participate in arts selection panels, ensuring inclusive and equitable representation.
- Serve as an ambassador and advocate for Aurora's cultural institutions, including Aurora Fox Arts Center, Aurora History Museum, and The People's Building.

Equity & Cultural Engagement Leadership
Cherry Creek School District, Aurora Public Schools, JeffCo Public Schools, CO | 2005 – Present

- Designed and facilitated community book studies on race, dignity, and belonging.
- Led AAPI Educator Affinity Group, creating vision, advocacy structures, and equity-driven dialogue.
- Partnered with families and community organizations to create a culture of belonging in Title I schools through inclusive programming and events.
- Supported cultural awareness for newcomer, multilingual, and historically marginalized families.
- Teach and integrate concepts of equity, awareness, and leadership into professional learning

Public Engagement & Partnerships
Various Roles, Denver Metro Area | 1998 – 2024

- Built partnerships with organizations such as Denver Foundation, PEBC, and Playworks to secure grants and community resources for cultural initiatives.
- Contributed to public art and cultural projects, including the art installation *"A Tale of Two Trees"* with artist Melody Epperson (2023).
- Frequent presenter and facilitator at local and national conferences on equity, cultural responsiveness, and restorative practices.

RECENT PROFESSIONAL ROLES

Workforce Development & Recruitment Coordinator
Human Resources Department, 27J Schools, Brighton, CO **2024 - Current**

Highlight:. Support talent acquisition efforts by developing 27J Schools CDE approved Alternative Teaching Licensure Program to support teacher recruitment and retention. Coordinate implement strategies to support talent pipelines.

Key Transferable Actions:

- Lead design and implementation of a CDE-approved Alternative Teaching Licensure Program to strengthen educator pipelines.
- Partner with universities, districts, and community organizations to expand talent pipelines supporting diversity and retention.
- Recruit, mentor, and coach program participants, strengthening community-based workforce strategies.
- Develop strategic partnerships and organize public recruiting events to broaden participation and engagement.

Regis University Affiliate Instructor
Regis University, Denver, CO **Spring 2025**

- Instruct graduate-level leadership courses for candidates seeking Principal Licensure.
- Facilitate equity-driven dialogue and culturally responsive practices applicable to **arts leadership and civic engagement**.

FAMILY & COMMUNITY ENGAGEMENT EXPERIENCE

Family Engagement Advisor/TOSA - Title 1
Virginia Court Elementary, Aurora Public Schools **2022 – 2024**

- Built a **culture of belonging** by designing inclusive programs that increased family participation in cultural and educational events.
- Partnered with families to deepen understanding of student learning, cultural identity, and access, breaking barriers for newcomer and multilingual households.
- Acted as **liaison to community arts and service organizations** to ensure families had equitable access to resources and programming.
- Facilitated staff training on **supporting families facing housing insecurity, truancy, and trauma** with dignity and cultural awareness.

ADMINISTRATIVE LEADERSHIP

P-12 Assistant Principal - Progressive Ed. School Model
Jefferson County Open School, JeffCo Public Schools, CO **2019- 2022**

Administrator, Elementary
Montview Health & Sciences Elementary School, Aurora Public Schools, Co **2018 – 2019**

Principal, Elementary
Vaughn Elementary School, Aurora Public Schools, CO **2014 - 2018**

Assistant Principal, Elementary **2009 - 2014**
Cherry Creek School District, CO

Highlight: 10+ years as Principal and Assistant Principal leading diverse school communities. Experienced in **strategic planning, equity-driven practices, and community engagement**, with a strong record of fostering inclusion, cultural awareness, and cross-sector collaboration.

ADMINISTRATIVE LEADERSHIP SUMMARY

Key Transferable Actions:

- Directed large, diverse organizations (350–850 students, 50–100 staff), leading **strategic planning, operations, and improvement initiatives** aligned with community needs.
- Designed and implemented **equity-focused programming** including social justice, restorative practices, and trauma-informed approaches.
- Partnered with families, educators, and community groups to **expand access and cultural engagement** for historically underrepresented populations.
- Facilitated **public dialogues, panels, and community learning experiences** on race, dignity, and belonging, elevating student and family voices.
- Built **cross-sector partnerships** with nonprofits, universities, and civic agencies to secure resources and support cultural initiatives.
- Recruited, mentored, and developed diverse educators and leaders, strengthening **representation, inclusion, and workforce sustainability**.

TEACHING EXPERIENCE

Teacher, 5th grade **2006-2009**
Elementary Social Studies Liaison
Dakota Valley Elementary School, Cherry Creek School District, Aurora, CO

Social Studies Coordinator/Department Chair, Middle School **2001 - 2006**
Prairie Middle School, Cherry Creek School District, Aurora, CO

Teacher, Middle School Social Studies **1998-2006**
Prairie Middle School, Cherry Creek School District, Aurora, CO.

EDUCATION - CERTIFICATION & DEGREES

Teacher Leadership Certificate, Compassion & Dignity, *CU Boulder, Boulder, CO - Capstone, July 2025*
Neurosequential Model in Education Certification, NME, *Aurora Public Schools - May 2024*

- **Educational Specialist (Ed.S.), Educational Leadership**, *University of Northern Colorado,* Greely, CO.
- **Master in Education (M.Ed.), Elementary Education (K-8)**, *James Madison University,* Harrisonburg, VA.
- **Bachelor of Science (B.S.), Psychology**, *Virginia Tech,* Blacksburg, VA.
- **Bachelor of Arts (B.A.), History**, *Virginia Tech,* Blacksburg, VA.
- **Bachelor of Arts (B.A.), Liberal Arts & Sciences** (minors: Biology, English, Education), *VA Tech,* VA.

CREDENTIALS

Principal Licensure (K-12)
Colorado Teaching License, Endorsement: Elementary Education (K-6)
Colorado Teaching License, Endorsement: Middle Grades (4-8)/highly qualified, core subjects

RECOGNITION & PUBLICATIONS

- Presenter, PEBC BEST Demonstration of Learning, *DMNS* 2024
- Art Installation Contributor, "A Tale of Two Trees" - Artist Melody Epperson 2023
- Recognizing Excellence-Leadership in School Turnaround, Board of Education, APS 2017
- Teacher of the Year, Prairie Middle School, Cherry Creek School District, Aurora CO 2006
- Showcased in Pathways: Charting a Course of Professional Learning 2004
  PEBC Professional development text by Larner, Marjorie. Published by: Portsmouth, NH: Heinemann.
- Recipient, Fulbright Memorial Fund Teaching Program, Japan, *DOE & Government of Japan* 2002

Arts And Culture Commission

Applicant Package - Ward Non Resident - City of Aurora Employee

Arts And Culture Commission Ward Non Resident - City of Aurora Employee

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Schindler, Mitzi

Received: 10/2/2025
Non Resident - City of Aurora Employee and Registered Voter
Denver County
Vetted: 10/2/2025
Marcus Bond

Name: Schindler, Mitzi

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
I don't live in Aurora

Are you registered to vote?:

Yes

Years of Education Completed:
18

Degree(s) Received:
See resume

College(s) Attended:
See resume

Employer Name:
Aurora Chamber of Commerce

Employer Address:
610 S Abilene St Aurora, CO 80012

Years with Current Employer:
16

Current Position:
Vice President of Communications

Work Experience:
See resume

Certification(s):
See resume

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
My only current community involvement (other than working at The Chamber, which is absolutely involved in the community) is being on the Community Advisory Council for HCA HealthONE

List your interests and activities.:

reading, art, exercise

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
N/A

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I have a passion for the arts, and since I run The Chamber's Arts + Business Connection committee, I would like to be involved in this board.

How much time do you anticipate being able to spend on this appointment each month?:
5 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
No conflict of interest

Reference 1: Full Name, Phone Number and Address:
Naomi Colwell [redacted]

Reference 2: Full Name, Phone Number and Address:
Roberta Bloom [redacted]

Reference 3: Full Name, Phone Number and Address:
Ana Valles [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
MITZI BETH SCHINDLER

Time of Submission: 10/02/25 2:40:34 PM

Attachments

- Mitzi Schindler-resume 2025.pdf

MITZI B. SCHINDLER
[redacted]

Aurora Chamber of Commerce - Aurora, Colorado
Vice President of Communications **2009-present**

- Responsible for strategic content, design oversight, and budget for website, eblasts, newsletter, member communication, and social media
- Responsible for planning, coordination, budget, and securing speakers for monthly Transportation and Arts + Business Connection meetings
- Manage communication and PR aspects of events, including script writing
- Write and distribute news releases
- Responsible for design and content of the annual Chamber Business Directory
- Provide outreach presence in the community through participation on boards and committees

Stapleton - Forest City Enterprises, Inc. - Denver, Colorado
Director of Marketing **2007- 2008**

- Responsible for strategic planning, marketing, and brand positioning of Forest City Stapleton
- Plan, manage, and implement marketing budgets for Stapleton Commercial/Business and Colorado Science + Technology Park (CSTP)
- Write, edit, and proofread marketing collateral, including Stapleton magazine
- Day-to-day interface with, and management of, agency partners including Web, media planning, PR, advertising, and photography
- Oversee Stapleton and CSTP Web sites
- Manage and coach Visitor Center manager (and staff of four), marketing assistant, and was responsible for supervising website contract employee
- Direct and participate in external events and trade shows
- Provide outreach presence in the community through participation on boards and committees

University of Colorado Denver/Health Sciences Center - Denver/Aurora, Colorado
Director of Fitzsimons/Anschutz Internal Communications **1997-2007**

- Responsible for strategic planning and implementation of community relations and internal communications about the Anschutz Medical Campus
- Serve as managing editor for all Public Relations publications
- Write news releases about a variety of topics; distilling complex concepts into easily understandable information
- Work with the news media - both proactively and reactively, and serve on on-call news media rotation
- Participate in internal planning committees to provide information to internal and external audiences
- Design, write, and implement online communication platform for internal communications - as well as a quarterly magazine for external audiences
- Work directly with the president of University of Colorado Hospital as the point person for dissemination of information to all external audiences
- Plan and implement groundbreakings, openings, ribbon cuttings, and VIP visits

- Manage and coach staff of three, including writer, graphic artist, and IT tech
- Serve as a member of the University Graphic Standards Board - responsible for maintaining graphic standards at the UCHSC campus
- Provide outreach presence in the community through participation on boards and committees

EDUCATION

- Bachelor of Arts in Communications, University of Denver
- Undergraduate Certificate in Public Relations, University of Colorado Denver
- Certificate of Mediation Training, Community Mediation Concepts
- Accredited by the Universal Accreditation Board in Public Relations (APR)
- Associate Degree in Graphic Design, Colorado Institute of Art

PREVIOUS COMMUNITY INVOLVEMENT

- Aurora@Home, Governing Board
- Aurora Chamber of Commerce, Leadership Aurora Board
- Aurora Health Alliance, Board of Directors
- Aurora Public Schools, Alternative Cooperative Education (ACE), Advisory Committee
- Comitis Crisis Center (Mile High Behavioral Health), Development Committee
- Community Housing Partners, Marketing Committee
- Downtown Aurora Visual Arts (DAVA), Board of Directors

Arts And Culture Commission

Applicant Package - Ward III

Arts And Culture Commission - Ward III

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Lee, Elaine

Received: 09/26/2025
Ward IIII Resident and Registered Voter
Arapahoe County
Vetted: 09/26/2025
Marcus Bond

Name: Lee, Elaine

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
4 years

Are you registered to vote?:

Yes

Years of Education Completed:
18

Degree(s) Received:
M.A. degree, Journalism; B.A. degrees, History & Sociology

College(s) Attended:
University of Missouri-Columbia (Journalism); Northwestern University, (History & Sociology)

Employer Name:
self

Employer Address:
410 South Victor Way, Aurora, CO 80012

Years with Current Employer:
8

Current Position:
freelancer

Work Experience:
Please see my Resume attached (& already on file with City of Aurora).

Certification(s):
Social Media Marketing Specialization, (a series of Northwestern University courses via Coursera); IL teaching certification in social studies for secondary school; CO Supervisory Certification; and more certifications listed on my LinkedIn profile

Is your background in the visual arts field?:

No

How are you involved in your community?:

Currently, I serve as a Commissioner on the Aurora Art in Public Places Commission. Also, I've actively participated in varied civic work, multicultural activities, book groups, & communal volunteer efforts over the years. One of my favorite roles was volunteering as a "Toy Librarian" in a so-called "toy library" at Park Hill branch of Denver Public Library. Please see my resume for more of my extensive volunteer experiences.

List your interests and activities.:
Multigenerational activities, family caregiving, friends; Nature, picnics, walking, hiking, wildlife watching, leaf looking, exercise, etc.; Reading, writing, live theatre, music, lifelong learning including more about Aurora & Aurorans

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Art in Public Places Commission, Commissioner

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
My main intent with this public service application is to try to apply my strengths to help our town thrive. Being an Art in Public Places Commissioner in Aurora has given me still-growing insights and enthusiasm especially about amazing, engaging public art here -- and also informs me with eye-opening cultural activities, businesses, civic groups and city government, all influencing past, present, future quality of many lives. If appointed, I would hope to use that experience I've gained with AIPPC to help shape the anticipated Arts & Culture Commission, as it launches with expanded mission, evolving structure, goals and tasks to be defined, amid ongoing projects for completion. At the same time, I would get to learn and grow more and more, along with the Arts and Culture Commission's widened scope. Thank you for your consideration!

How much time do you anticipate being able to spend on this appointment each month?:
to be determined

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Roberta Bloom, [redacted]

Reference 2: Full Name, Phone Number and Address:
Vanessa Frazier, [redacted]

Reference 3: Full Name, Phone Number and Address:
Diana & Ben Matsumoto, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Elaine Lee

Time of Submission: 09/26/25 6:24:00 AM

Attachments

- Elaine Lee Resume (1).pdf

ELAINE LEE [redacted]

I try to use my expertise in writing, editing, public relations and event planning for community progress. When each person's strengths are recognized and individual potential is encouraged, then I believe communities are more apt to reach shared goals. My hope is to find work that needs and stretches me to be the best I can be.

EMPLOYMENT

Freelancer – past five years doing brand ambassadorships, event staffing, writing, administrative work and connecting international exchange students with host families via "public diplomacy" programs seeking to advance global understanding and goodwill.

Membership and Communications Director (former Public Relations Coordinator/Office Manager) – Temple Micah, Denver, CO, 2/95-7/15. Full-time position as synagogue's promoter, prime publicist and membership steward, while congregation grew from about 40 to 200+ member households. Honorary membership conferred 2015. Featured speaker at 2012 High Holidays Services and Honoree of 2004 fundraising event for "devotion to congregation" by promoting its *Do Justly* mission and recruiting, connecting, retaining members. Tasks were three-fold:

- *COMMUNICATIONS*, external and internal

o shaped and conveyed temple brand, advanced organization visibility, upheld and honed its image
o fielded public and prospective member requests, while keeping almost all members content
o provided credibility, reliability, timeliness and savvy in media relations
o ensured temple continuity, stability, outreach, positive impacts via community relations
o publicized all aspects of congregation -- wrote, edited, distributed monthly e-newsletter/blog and print version, press releases, announcements, flyers and so on
o arranged interviews, informational booths, sponsorships, testimonials, ads
o managed website content
o gave invocations at Volunteers of America "Dinner for Those Who Hunger" and for Thanksgivings

- *MEMBERSHIP*, serving current and prospective members

o chief welcomer and resource-provider
o produced member directories, calendars, prayer lists, reminders and more
o composed and oversaw acknowledgments
o supported congregants during life's troubles and triumphs, led Chesed team in kind acts
o served as congregation's point of contact and first responder during clergy sabbaticals, trips and other absences, and served as the only full-time staff for extended spans
o shepherded the membership process
o maintained database and other records

- *SPECIAL EVENTS*, activities, programs, projects, meetings and miscellany

o High Holidays coordination – tracked reservations and donations, allocated honor roles, assigned and oriented volunteers, produced remembrance booklets, provided other materials, procured break-the-fasts, arranged security precautions and childcare, etc.
o tracked RSVPs and payments for other celebrations including rabbi's run, Passover seders, Hanukkah Top Latke Taste-off parties, Spring fundraisers, Summer golf tournaments and conversation series with Mike Littwin, Howie Movshovitz, David Sirota, Happy Haynes
o explored technical options to streamline temple operations and to increase volunteerism
o coordinated with colleagues, committees, volunteers, participants, community partners, sponsors, grantor, facilities managers, caterers, other vendors and staffs of two churches
o advised families in planning bar and bat mitzvah celebrations and implementing prayerbook drive; developed building use guidelines in shared spaces
o collaborated with diverse entities on community-wide innovations such as "Women's Expressions of the Soul," and programming for seniors, children, GLBT and other specific sectors

Supervisors: Adam Morris, Birdie Becker, Sara Gilbert, Sandra Cohen, rabbis; Brenda Bruno, Sharon Thorson, ancillary personnel.

Public Relations and Ad Sales

- Robert E. Loup Jewish Community Center and Mizel Arts & Culture Center, Denver, CO, 2004-2011. Publicist/contractor producing press releases, writing news and features, blogging, delivering marketing materials, selling ads. Supervisors: Janice Silver, Barbara Yost, Ruth Segal.
- Prime Time for Seniors, 2012-2014. Sold ads and wrote occasionally for this Colorado monthly newspaper for age 55+ readers. Supervisor: Bill Watson.

Program Coordinator – Pacific American Institute, Inc., Aurora, CO 3/88-9/88. Temporary West coast rep. Recruited host families for Japanese high school students, planned cultural activities and events, hired and supervised teachers in US history, government and English. Colleague: Patty Cordova.

Public Information Specialist – Colorado Civil Rights Division, Denver, CO. Full-time. 5/85-12/87, publicizing state agency that enforces laws against discrimination. Handled all info requests, inquiries from public and media; initiated stories, arranged interviews with staff; served as a liaison between the division and commission; coordinated meetings, conferences and special events; represented agency and its director on boards and advisory teams; compiled annual reports, quarterly newsletter, brochures, flyers, other publications; researched and organized material for director speeches. Laid groundwork for 1st King Holiday observances at local-international levels. Earned state supervisory certification. Supervisor: Dr. Dorothy Porter.

Feature Writer Positions – Full-time.

- Boulder Daily Camera "Accent" and special sections, Boulder, CO 8/84-12/84. Temporary (commuting from Denver), stories ranged from family day-care dilemmas and children's swimming risks to nonprofit groups' wish lists. Supervisor: Patti Burnett.
- Concurrent stringer for Time magazine's Denver Bureau.
- Cincinnati Post "Accent" and "Newscience" sections, Cincinnati, OH 2/81-5/84. Produced features from humorous fluff to serious, in-depth pieces, trends, profiles, human interest, newsfeatures; covered migration of aging Ohioans to Florida in special series; expanded science and technology coverage launching new section. Supervisor: Linda Cagnetti.
- Greenville News "Carolina Style" section and "More" Friday tabloid magazine, Greenville, SC 7/80-2/81. Wrote articles on all subjects, from a preemie baby's hospital debut to tap star Gene Kelly's shuffling steps at a mall opening, from construction process at a handmade-furniture factory to mystique of a senior romance. Supervisor: John Bennett.
- Milwaukee Journal "Spectrum" summer intern, Milwaukee, WI, 5/79-8/79. Wrote about city's multifaceted populace, including stories on harrowing experiences and resettlement of refugees, continuing torment for families of American soldiers long missing in action… plus a light expose on what summer camp was REALLY like for kids in it! Supervisor: Barbara Strain.
- Editing Positions – Full-time.

Assistant Editor – *Dental Economics*, national practice management magazine for dentists, Tulsa, OK 1/78-6/78. Writing, editing, layout; screening submissions. Supervisor: Pat Redmond.

Manuscript Editor – American Dental Association, Chicago, IL. 2/77-1/78. Copy editing clinical journals and biweekly national newspaper for dentists. Editing, layout, proofing articles and writing "New Products" column. Supervisor: John Goetz.

Instructor Positions – Adjunct.

- Parks Jr. College, Aurora, CO, 5/91-10/92. Taught English composition. School administration in flux.
- Metropolitan State University of Denver, 1/89-5/90. Taught introductory mass communications and news writing courses. Supervisor: Barbara Haddad Ryan.
- University of Cincinnati, Cincinnati, OH 1/84-3/84. Taught news writing and reporting, augmenting *Cincinnati Post* position. Supervisor: Dean of Liberal Arts

WRITING AWARDS

- First Place, Best Feature Story, United Press International – Ohio, 1982, for “Born of War,” a story about Amerasian children searching for a place to belong.
- First Place, Home, Food, Fashion, Furnishings and Family Category, Ohio Newspaper Women’s Association, 1982, for “Death in the Family,” a story about how a teenager’s death affected his family.
- Top Prize, Anne Silverman Award, Northwestern University, 1977, writing contest for all NU students, sponsored by Iota Sigma Epsilon Journalism Society, for “We and They,” story about race relations in a dormitory -- and another award for “The Patriot,” poem about a VietNam veteran.
- First Place, Best Newsfeature, National Gold Key Award, Quill and Scroll, 1972, for “Students Involved in Tutoring Programs,” a story about high school students tutoring grade school students.

FREELANCE CREDITS

Colorado Homes and Lifestyles, Rocky Mountain News, San Jose Mercury News, Milwaukee Journal, Wichita Eagle, St. Petersburg Times, Rochester Times-Union, Emporia Gazette, Phoenix Jewish News, American Jewish World, Southern Jewish Weekly, National Catholic Reporter, Mountain Moving and She.

EDUCATION

University of Missouri, Columbia, MO. -- M.A. Degree, Journalism, 1980.

- John W. Jewell Journalism Scholarship.
- Penney-Missouri Newspaper Awards Workshop Participant.
- Middle East Reporting Program independent foreign correspondence in Israel, Jordan, Egypt.

Northwestern University, Evanston, IL. -- B.A. Degrees, History and Sociology, 1976.

- Chicago campus, NU Postgraduate Journalism Studies, 1977.
- NU Social Media Marketing Specialization online courses and Capstone project, 2015-2016.
- IL Secondary Teaching Certification, 1976; Evanston Township HS Alternative Education student teaching.

Mortar Board and Alpha Lambda Delta honor societies.
Resident Assistant for two dorms; Advisory Member, Women’s Residential College Committee.
Chair, Big Sister-Big Brother Program.
PR Board Member and Production Assistant, Waa-Mu Show.
Intern, Federal Aviation Administration, Washington, D.C.
Alum, Brandeis Camp Institute, Simi Valley, CA.
Ponca City High School, Ponca City, OK. -- Graduate, 1972; 4.0 GPA.
National Honor Society.
Outstanding Senior Girl, American Association of University Women Award.
Editor-in-Chief, *The Poncan* student newspaper, and Staff Member, *Cat Tale* yearbook.
Other Interests: family activities, friends, hikes, walks, reading, continuing education and lifelong work.

COMMUNITY SERVICE

Distributed neighborhood newspapers as community-building tool.
Led a Jr. Great Books group at Cory Elementary, while developing auctions, bake sales, teacher appreciation meals, class parties, the school directory -- and subbed as principal for tribute to scholars.
Past president, Denver JCC Early Childhood Education Advisory Committee, former member of the J’s Program Committee and founder of the JCC Preschool Havurah.
Served seven years on Temple Micah Board of Trustees, including several terms as vice-president and secretary.
Volunteer toy librarian, Denver Public Library, Park Hill branch.
Elsewhere, taught American history and civics classes for immigrants applying for US citizenship, researched grant funding for a school designed to educate adult dropouts, counseled battered women, and tutored jail inmates in a rehabilitation initiative.

Arts And Culture Commission

Applicant Package - Ward IV

Arts And Culture Commission - Ward IV

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Valles, Ana

Received: 10/3/2025
Ward IV Resident & Registered Voter
Arapahoe County
Vetted: 10/3/2025
Marcus Bond

Name: Valles, Ana

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
12 years

Are you registered to vote?:

Yes

Years of Education Completed:
12

Degree(s) Received:
B.A. International Management, INSEEC, Grande Ecole de Commerce de Paris June 2011 B.A. Foreign Affairs, Instituto Tecnologico de Estudios Superiores de Monterrey December 2012

College(s) Attended:
ITESM Chihuahua- Mexico

Employer Name:
Fitzsimons Credit Union

Employer Address:
2201 N. Fitzsimons Parkway Aurora, CO 80045

Years with Current Employer:
5

Current Position:
VP of Marketing

Work Experience:

VP of Marketing, Fitzsimons Credit Union June 2023- Present Manages all the organization's marketing. Serves as the credit union's Legislative and Political Coordinator as the primary day-to-day contact regarding governmental affairs. Monitors the credit union's business product & service offerings. Serves in some voluntary capacity within the community. Marketing Manager, Fitzsimons Credit Union March 2020- June 2023 Managed all the organization's marketing department. Responsible for event planning, community outreach and advertising. Planning and execution of financial literacy seminars. Manages social media and community events. Executive Director, Mexican Cultural Center March 2018 – November 2019 Managed entire organization of employees, volunteers, Board members, and sponsors. Responsible for funding acquisition, personal and corporate donor relations, and fundraising event planning and execution including a Gala. Responsible for Board of Directors relations and presenting monthly business reviews. Responsible for interviewing/hiring, onboarding, and employee management. Managed the organization's budget and led decisions on spend allocation. Aligned and negotiated with partner agencies to execute community programs. Developed and harvested new relationships with various local and international agencies, sponsors, and communities. Managed all marketing communication and strategy. Administrative Coordinator, Mexican Cultural Center July 2015 – March 2018 Managed organization's social media presence across various platforms. Planned and executed 30+ community programs to support the organization's mission. Led fundraising initiatives including community events, sponsorship proposals, and grant applications. Administrative management of office responsibilities. Assistant on Legal Affairs, Consulate General of Mexico in Denver June 2014 – July 2015 Administrative management of various organizational projects including 1:1 consultation with clientele and managing immigration cases. Responsible for new hire onboarding and training. Worked directly with management to determine organizational roadmap for initiatives/projects.

Certification(s):
Aspiring Leaders Program, Hispanic Chamber of Commerce September 2017 Leadership Aurora- Aurora Chamber of Commerce May 2022 Diversity, Equity and Inclusion Certification from the DEI Leadership Institute May 2022 Executive Ready Program, GoWest Credit Union Association October 2023

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
Aurora Public Schools Foundation -Board member Art+ Business Connection with the Aurora Chamber of Commerce- Chair Aurora Sister Cities International- Chair of Mexico Working Group AIPP Commission- Chair Leadership Aurora with Aurora Chamber of Commerce- Board member

List your interests and activities.:
Arts and culture International Business DEI Fundraising Marketing and PR

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
AIPP

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I would like to continue my contributions to the City of Aurora, especially in the arts and culture

How much time do you anticipate being able to spend on this appointment each month?:
4 hrs

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
n/a

Reference 1: Full Name, Phone Number and Address:
Claudia Moran-Pichardo [redacted]

Reference 2: Full Name, Phone Number and Address:
Yvonne Garcia Bardwell [redacted]

Reference 3: Full Name, Phone Number and Address:
DAVID JACOBSON [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Ana Valles

Time of Submission: 10/03/25 4:56:38 PM

Attachments

- Ana Valles resume 2024.pdf

ANA TERESA VALLES MEDRANO

[redacted]

[redacted]/

Professional Summary

Non-profit and administrative professional experienced in leadership, employee management, fundraising, public relations, marketing and event planning. With proven ability to progress within an organization, I consistently go beyond my day-to-day responsibilities to provide expanded value to my colleagues and employer. I am looking for a position that allows me to leverage my extensive skillset and grow both personally and professionally.

Skills

- Public Speaking English/Spanish
- Leadership development
- Relationship-Building
- Strategic Planning
- Budget Allocation
- Fundraising and planning events
- Problem-solving skills.
- Excellent analytical skills

Experience

VP of Marketing, Fitzsimons Credit Union

June 2023- Present

Manages all the organization marketing department. Serves as the credit union's Legislative and Political Coordinator as the primary day-to-day contact regarding governmental affairs. Monitors the credit union's business product & service offerings. Serves in some voluntary capacity within the community.

Marketing Manager, Fitzsimons Credit Union

March 2020- June 2023

Managed all the organization marketing department. Responsible for event planning, community outreach and advertising. Planning and execution of financial literacy seminars. Manages social media and community events.

Executive Director, Mexican Cultural Center

March 2018 – November 2019

Managed entire organization of employees, volunteers, Board members, and sponsors. Responsible for funding acquisition, personal and corporate donor relations, and fundraising event planning and execution including a Gala. Responsible for Board of Directors relations and presenting monthly business

reviews. Responsible for interviewing/hiring, onboarding, and employee management. Managed the organization's budget and led decisions on spend allocation. Aligned and negotiated with partner agencies to execute community programs. Developed and harvested new relationships with various local and international agencies, sponsors, and communities. Managed all marketing communication and strategy.

Administrative Coordinator, Mexican Cultural Center

July 2015 – March 2018

Managed organization's social media presence across various platforms. Planned and executed 30+ community programs to support the organization's mission. Led fundraising initiatives including community events, sponsorship proposals, and grant applications. Administrative management of office responsibilities.

Assistant on Legal Affairs, Consulate General of Mexico in Denver

June 2014 – July 2015

Administrative management of various organizational projects including 1:1 consultation with clientele and managing immigration cases. Responsible for new hire onboarding and training. Worked directly with management to determine organizational roadmap for initiatives/projects.

Education

B.A. International Management, INSEEC, Grande Ecole de Commerce de Paris

June 2011

B.A. Foreign Affairs, Instituto Tecnologico de Estudios Superiores de Monterrey

December 2012

Aspiring Leaders Program, Hispanic Chamber of Commerce

September 2017

Diversity, Equity and Inclusion Certification from the DEI Leadership Institute

May 2022

Executive Ready Program, GoWest Credit Union Association

October 2023

International Experience

Field Research, Refugee Camps in Western Sahara, Africa

December 2008

Aurora Sister Cities International, Aurora- Chihuahua Sister City Agreement

December 2023

Arts And Culture Commission

Applicant Package - Ward IV

Arts And Culture Commission - Ward IV

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Jorgensen, Karen

Received: 09/25/2025
Ward IV Resident & Registered Voter
Arapahoe County
Vetted: 09/25/2025
Marcus Bond

Name: Jorgensen, Karen

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
31 years

Are you registered to vote?:

Yes

Years of Education Completed:
College Graduate

Degree(s) Received:
BS, Communications Disorders

College(s) Attended:
CSU

Employer Name:
Sanctuary Wealth Advisors

Employer Address:
1901 Wazee Street, Unit 607; Denver, CO 80202

Years with Current Employer:
14

Current Position:
Office Manager

Work Experience:
See attached resume

Certification(s):
See attached resume

Is your background in the visual arts field?:

No

How are you involved in your community?:
I serve on the current Arts in Public Places Commission and also on the Aurora Commission for Older Adults

List your interests and activities.:
Quilting, painting, paper arts, embroidery, reading, gardening

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
ACFOA, Vice-Chair

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
It has been both an honor and a pleasure to serve on AIPP. Being a part of the commission along with being able to serve on art selection panels has been educational, interesting and enlightening

How much time do you anticipate being able to spend on this appointment each month?:
10-15 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Linda Dissette. [redacted]

Reference 2: Full Name, Phone Number and Address:
Kim Halkett.[redacted]

Reference 3: Full Name, Phone Number and Address:
Cynthia Copley. [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Karen M. Jorgensen

Time of Submission: 09/25/25 9:46:35 AM

Attachments

- Resume.pdf

KAREN M. JORGENSEN

[redacted]

Talented financial services professional with extensive experience in various capacities in the securities industry. Strong background in areas such as Operations, Personnel Management and Compliance. Solid leadership skills, organized and efficient and able to communicate effectively within all levels of an organization.

PROFESSIONAL ACCOMPLISHMENTS

Organized and implemented training processes and procedures for complexes within the firm
Received numerous Employee Acknowledgement Awards
Assisted with successful recruitment of Financial Consultants
Devised and executed new office organization and implementation

EMPLOYMENT HISTORY

2011 – Present **SANCTUARY WEALTH ADVISORS**
Greenwood Village, Colorado

OFFICE MANAGER
*Responsible for daily operational practices
*Extensive client contact including all paperwork, reporting, trading
*Primary contact for all systems utilized within firm
*Act as liaison between office and parent firm
*Maintain and review all incoming and outgoing correspondence

2004 – 2011 **RBC WEALTH MANAGEMENT**
Greenwood Village, Colorado

ADMINISTRATIVE COMPLEX MANAGER
*Supervise and monitor 11 separate branch office support staff personnel
*Responsible for operational practices, including training, resolving issues
*Act as liaison between complex and branch offices
*Responsible for review and maintenance of daily operational work flow
*Utilize wide ranging knowledge of industry and system to ensure all work generated by branches and completed by complex is within guidelines
*Act as primary source for questions concerning operations and procedures
*Function as branch technology source
*Participate on BAAT committee
*Participate on Policy and Procedure committee
*Back-up Complex Director when appropriate

1995 – 2004 **WACHOVIA SECURITIES LLC**
1986 – 1994 Denver, Colorado

REGIONAL SUPERVISOR
*Supervise and monitor 51 separate branch manager's personal production with average production of $315,000

*Supervise and manage 4 "Profit Formula" practices with over $3.2 million in production
*Responsible for maintaining and reviewing various compliance reports
*Responsible for reviewing, taking action on trade exceptions
*Frequent contact for procedural and operational questions and problems
*Instrumental in providing training and instruction for branch managers, operations managers and branch compliance managers
*Provide on-sight mini compliance reviews
*Primary contact for reporting branches in areas of regulation
*Primary control for outside e-mail correspondence
*Act as intermediary branch manager in cases of absence
*Regularly travel to branch locations for review and training of personnel

REGIONAL ADMINISTRATIVE LIAISON
*Primary contact between home office and branches and frequent trainer in operations
*Recognized by company for developing compliance procedure manual
*Back-up to branch managers and operations managers
*Responsible for providing problem solving, training branch employees, decision making for branch budgeting and hiring
*Conduct biweekly operations manager calls and publish call notes
*Major participant in firm-wide back-office conversion process
*Provide assistance to all employees within region in matters of problem solving, research, correspondence, compliance

OPERATIONS MANAGER
Englewood, Colorado; Newport Beach, California; Long Beach, California

*Responsible for office compliance
*Monitoring of employee activities including trading, customer service, correspondence, errors, meeting client needs
*Liaison in Human Resource matters
*Produce, construct and conduct various office meetings
*Provide feedback and assistance to other branch personnel in matters of company policy, problem solving
*Proficient in all job functions within branch and provide support for such
*Instrumental in training of new employees and also outside employees including new branches, new company acquisitions

SERIES 7, 8, 63 AND 65 LICENSES

REFERENCES FURNISHED UPON REQUEST

Arts And Culture Commission

Applicant Package - Ward IV

_Arts And Culture Commission - Ward IV

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Johnson, Dominique Christina

Received: 10/9/2025
Ward IV Resident and Registered Voter
Arapahoe County
Vetted: 10/9/2025
Marcus Bond

Name: Johnson, Dominique Christina

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
11

Are you registered to vote?:

Yes

Years of Education Completed:
Masters

Degree(s) Received:
Master of Education Administration Master of Fine Arts

College(s) Attended:
University of the Pacific (CA) University of Arkansas at Monticello

Employer Name:
Johnson Legacy Incorporated 501(c)3

Employer Address:
11692 East Cornell Circle Aurora CO 80014

Years with Current Employer:
10

Current Position:
Director-Johnson Legacy Inc; Arapahoe County Cultural Council; MCA-Denver/Holiday Theater (curator)

Work Experience:
State Department Bureau of Educational & Cultural Affairs

Certification(s):
Arts Management; Nonprofit Management; Shadow Work

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
Nonprofit organizations; curator; volunteer, organizer, educator, artist, activist, etc.

List your interests and activities.:
Poetry, theater, storytelling, urban gardening, hiking, volunteering at senior centers.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Arapahoe County Cultural Council

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
Because I love the arts and recognize in every way the heft and value they bring to community and wish to be an active contributor and supporter.

How much time do you anticipate being able to spend on this appointment each month?:
Whatever is required.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
NA

Reference 1: Full Name, Phone Number and Address:
Faatma BeOne-Alchemy [redacted]

Reference 2: Full Name, Phone Number and Address:
DNA Picasso-[redacted]

Reference 3: Full Name, Phone Number and Address:
Kirsten Wilson-[redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Dominique Christina Johnson

Time of Submission: 10/09/25 12:52:47 PM

Attachments

- dominiquechristina_johnson_resume.pdf

DOMINIQUE CHRISTINA JOHNSON

[redacted]

SKILLS

- Active Listening
- Complex Problem-Solving
- Critical Thinking
- Reading Comprehension
- Time Management
- Relationship Development
- Microsoft PowerPoint
- Quality Control Analysis
- Social Perception Acuity
- Cultural Competency
- Flexible/Adaptable
- Collaboration
- Conflict Resolution
- Microsoft 360

EDUCATION

University of Arkansas Monticello
Monticello, AR • 08/05/2001

Master of Arts: Education Administration

University of Pacific
Stockton, CA • 08/05/1997

Bachelor of Arts: African Languages, Literatures, And Linguistics

PROFESSIONAL SUMMARY

Seasoned DEI (Diversity, Equity, Inclusion) curriculum leader and classroom teacher with more than 10 years of experience in educational leadership positions. Focused on building and enhancing relationships, meeting service needs and maintaining smooth administration of all department operations. Desire growth-oriented position in dynamic, fast-paced environment.

Adept at identifying optimal curricula, developing lesson plans and aligning instruction with current learning goals, analytical leader with strong attention to detail and sound judgment focused on continuous improvement. Decisive, practical and strategic in leading operations and teams. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills, exceptional written and verbal communication skills.

WORK HISTORY

Words Bring Worlds LLC - Co-Director
Denver, CO • 08/2011 - Current

- 10 years as guest lecturer and teaching artist working with 350+ collegiate institutions on Title IX issues to develop communication strategies engagement, student involvement, and institutional success
- Analyzed and restructured programs to comply with federal regulations regarding mandatory reporting

Critical Mass Leadership Education - Program Officer/ Lead Teacher
Washington, DC • 10/06/2006 - 10/2010

- Directed programming for state department-funded initiative for students coming to U.S from areas of conflict to include Cyprus, Turkey, Germany, Kenya, Tanzania, South Africa, Nigeria to understand leadership in context of conflict
- Kept programs in line with established mission parameters as outlined by US Department of State; worked with more than 400 students
- Determined staffing plans to achieve program goals/ objectives; participated in hiring decisions for interns/host families
- Conducted post-programmatic workshops, symposiums,

Arts And Culture Commission

Applicant Package - Ward III

Arts And Culture Commission Ward III

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Owens, Timniyha

Received: 09/23/2025
Ward III Resident & Registered Voter
Arapahoe County
Vetted: 09/24/2025
Marcus Bond

Name: Owens, Timniyha

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
I first moved to Aurora in elementary school. I most recently moved back in 2006 and have lived here ever since.

Are you registered to vote?:

Yes

Years of Education Completed:
Post-Secondary

Degree(s) Received:
I have an Associates degree and multiple professional certifications.

College(s) Attended:
Community College of Denver

Employer Name:
Governor's Office of Information Technology

Employer Address:
1575 Sherman St. Denver, CO 80203

Years with Current Employer:
10 (as of Dec. 2025)

Current Position:
Senior Manager - Equity, Diversity & Inclusion (EDI)

Work Experience:
Governor's Office of Information Technology (OIT), Denver, CO Senior Manager - Equity, Diversity & Inclusion November 2024 - Current Equity, Diversity & Inclusion Specialist October 2022 -November 2024 Communications & Change Management Supervisor May 2019 - October 2022

Certification(s):
Google Project Management - Professional Certificate, 2025 Harvard Kennedy School - Awarded a certificate of completion for the Persuasive Communication: Narrative, Evidence, and Impact Program, 5/2024, John F. Kennedy School of Government at Harvard University, Executive Education. HRCI Learning Center - Certificate in Creativity and Innovation, 2023 University of Colorado Boulder - Leeds School of Business - Certificate of Corporate Social Responsibility/Environmental Social and Governance Strategy, 2022

Is your background in the visual arts field?:

No

How are you involved in your community?:
For nearly 20 years, I have been active in local poetry/spoken word and music communities. I have organized, hosted, facilitated, and performed in countless open mics and shows in and around Aurora. Over time, my priorities have changed and I don't perform as much as I did before. Still, I have maintained involvement in the community through organizations such as the Aurora Fox Arts Center Advisory Board, the Urban Leadership Foundation of Colorado, and my full-time work role serving all Coloradans as an employee of the State of Colorado.

List your interests and activities.:
I am interested in cultural arts in all forms, and am inspired by the influence of Colorado legend Wilma Webb and her legacy of promoting the arts. I frequently attend events dedicated to music, visual art, spoken word, and theater. I have been a subscriber to DCPA and understand the ins and outs of performances. I also follow and collect the work of many local artists.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Fox Arts Center Advisory Board, Vice Chair

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I am relatively new to Aurora Boards and Commissions and am eager to continue my journey. I am passionate about both art and cultural curiosity. I am committed to using my skillset, network, and influence to positively impact this new board and subsequently, the city of Aurora. I am a firm believer that we might not be able to change the entire world, but we can change the world around us.

How much time do you anticipate being able to spend on this appointment each month?:
3-6 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Rich Cowden - [redacted]

Reference 2: Full Name, Phone Number and Address:
Ted DeRosa - [redacted]

Reference 3: Full Name, Phone Number and Address:
Consuelo Hernandez - [redacted]

How did you hear about us?:

Word of Mouth;Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Timniyha Owens

Time of Submission: 09/24/25 12:44:08 AM

Attachments

- OwensTimniyhaResume_2025_ACO.pdf

Timniyha S. Owens

[redacted]

Volunteering

Aurora Fox Arts Center

Vice Chair — March 2025 - Current

Member — July 2024 -March 2025

Urban Leadership Foundation of Colorado (ULFC)

Vice Chair — February 2022 - Current

Recent Work Experience

Governor's Office of Information Technology (OIT), Denver, CO

Senior Manager - Equity, Diversity & Inclusion — November 2024 - Current

Equity, Diversity & Inclusion Specialist — October 2022 -November 2024

Communications & Change Management Supervisor — May 2019 - October 2022

Education

Google Project Management - Professional Certificate, 2025

Harvard Kennedy School - Awarded a certificate of completion for the Persuasive Communication: Narrative, Evidence, and Impact Program, 5/2024, John F. Kennedy School of Government at Harvard University, Executive Education.

HRCI Learning Center - Certificate in Creativity and Innovation, 2023

University of Colorado Boulder - Leeds School of Business - Certificate of Corporate Social Responsibility/Environmental Social and Governance Strategy, 2022

Community College of Denver, Denver, CO - Associates Degree

Awards

40 Under 40 Business Leader - Colorado LGBT Chamber of Commerce, 2023
Spirit of ULF Award - Urban Leadership Foundation of Colorado, 2022
Public Service Recognition Award - Colorado Department of Personnel & Administration & Governor's Office of Information Technology, 2022

Other Work Experience

Governor's Office of Information Technology, Denver, CO

Online Help (OLH) Team Lead — November 2016 - May 2019
Technical Writer — December 2015 - November 2016

City & County of Denver, Denver, CO

Lead Eligibility Technician, Family & Adult Division — May 2015 - December 2015
Eligibility Technician, Family & Adult Division — February 2014 - May 2015

Wendy's International, Multiple Locations, CO

Training Store Manager — June 2008 - February 2014

Arts And Culture Commission

Applicant Package - Ward I

Arts And Culture Commission - Ward I

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Campbell, Trina

Received: 09/25/20205
Ward I Resident and Registered Voter
Arapahoe County
Vetted: 09/26/2025
Marcus Bond

Name: Campbell, Trina

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
Grew up here (18 years) + moved back (9 years)= 27 years

Are you registered to vote?:

Yes

Years of Education Completed:
16

Degree(s) Received:
BFA in Photography

College(s) Attended:
Metro State University (2 years), transferred into/graduated from College of Santa Fe (2 years)

Employer Name:
Highline Design & Build

Employer Address:
P.O. Box 631596, Littleton, CO 80163

Years with Current Employer:
2.5

Current Position:
Project Coordinator

Work Experience:
I have worked for several arts organizations and have served on the Arapahoe County Cultural Council for the SCFD for 6 years.

Certification(s):
BFA and LE

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
I attend local arts productions and exhibitions, I live in Ward I and am excited about its future.

List your interests and activities.:
I like gardening, attending art exhibitions and performances. I also enjoy the food and beer scene in Aurora.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Arapahoe County Cultural Council for the SCFD, my term is up in November, 2025. Served as Chair for 3.5 years, and currently serving as Vice-Chair.

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I am passionate about my local community. I love all that Aurora already has to offer, and feel that it can only get better with more arts and culture opportunities.

How much time do you anticipate being able to spend on this appointment each month?:
up to 20 hours a month

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
NA

Reference 1: Full Name, Phone Number and Address:
Tim Murphy, [redacted]

Reference 2: Full Name, Phone Number and Address:
George Peck, [redacted]

Reference 3: Full Name, Phone Number and Address:
Stephanie Spriggs, [redacted]

How did you hear about us?:

News Aurora (water bill newsletter)

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Kristina (Trina) Campbell

Time of Submission: 09/25/25 1:03:10 PM

Attachments

- Trina Campbell Resume 2025.pdf

TRINA CAMPBELL

EXPERIENCE

PROJECT COORDINATOR, HIGHLINE DESIGN & BUILD; DENVER, CO – JUN. 2023-PRESENT

Provide administrative and HR support, bookkeeping including invoicing, submit and manage building permits, maintain licensing and insurance requirements within company and track for subcontractors. Designed and built new website, used analytics to create flexible and targeted advertising campaigns. Maintain Buildertrend CRM database.

VISUALS OPERATIONS ASSOCIATE, CRATE & BARREL; DENVER, CO – FEB. 2022-OCT. 2024

Assisted with floor display changes and supported seasonal floor plan execution and maintenance. Created or adapted plans for seasonal store window displays. Kept an organized stockroom and restocked store displays as needed. Worked with co-workers to create a safe, positive, and productive environment. Interacted with customers regarding merchandise while building displays.

EDUCATION & PROGRAMS MANAGER, COLORADO PHOTOGRAPHIC ARTS CENTER; DENVER, CO. – JAN. 2017-JULY 2021

Developed programming in alignment with CPAC's Strategic Plan. Developed projected budgets for revenue and expenses as needed. Met monthly budget projections. Assembled class descriptions, bios, references, schedule marketing and outreach, ensured instructors curriculum was implemented, and made appearances at classes as needed. Coordinated use of facilities being used for rentals and programming. Analyzed enrollment histories and evaluations to innovate programming. Used logic models as a base to analyze information and offer creative, practical, and high impact solutions. Planned, organized, and implemented ongoing Veterans Workshop series. Planned, organized, and implemented biennial Month of Photography portfolio review weekends and fundraising events with Executive Director.

THERAPY & IT DEPARTMENT ASSISTANT, TEN THOUSAND WAVES; SANTA FE, NM – JUNE 2015-APR. 2016

Provided administrative assistance to both Departments, including updating an internal website, communications with contractors and staff, coordinate and train 100+ staff for implementation of software and new phone system installs, maintained all documents needed for licensing and insurance, planned CEU trainings, and processed biweekly payroll for 100+ contractors.

GUEST SERVICES FIRST LINE SUPERVISOR, TEN THOUSAND WAVES; SANTA FE, NM – FEB. 2007-AUG. 2015

Supervised and scheduled staff and contractors; provided administrative support to Director of department, problem solved, and managed issues. Motivated, coached and educated while fostering a strong team mentality amongst staff. Other responsibilities included hiring employees, fill in for Cashiers or Comptroller's assistant as needed, and personally train or coordinate any staff training.

EVENTS CONTRACTOR, CENTER (FORMALLY THE SANTA FE CENTER FOR PHOTOGRAPHY); SANTA FE, NM – NOV. 2016, JUNE 2015, & JUNE 2013

Planned, organized, and implemented portfolio review events in Santa Fe and Los Angeles along with coordination and supervision of volunteers for the events.

OPERATIONS MANAGER, CENTER (FORMALLY THE SANTA FE CENTER FOR PHOTOGRAPHY); SANTA FE, NM – JAN. 2007-MAR. 2010 + AUG. 2012-DEC. 2012

Entered submissions into database for competitions, helped organize judging process and with the organization and running of portfolio review events in both Santa Fe and Los Angeles and assisted with research projects. Managed daily operations including bookkeeping and payments, pulled financial reports, coordinated volunteers, oversaw membership program, and helped coordinate other major events that occurred throughout the year. Planned, organized, and ran fundraising events with Director.

ASSOCIATE, EVO GALLERY; SANTA FE, NM – OCT. 2005-JAN. 2007

Maintained and organized records for artists, inventory, client and gallery, storage of artwork, library, check runs for the accountant, pulled financial reports, bookkeeping included invoicing, and coordinated shipping of artwork to and from the gallery. Responded to artist submissions, greeted clients, and organized business trips (flight, hotel, car, event tickets, and appointments).

GUEST SERVICES & PUBLICATIONS ASSOCIATE, SITE SANTA FE; SANTA FE, NM. – JUNE 2004-JULY 2006

Greeted the public, answered incoming calls, processed incoming funds (admissions, donations and memberships) reconciled the register, maintained attendance statistics, and gave general administrative support. Organized and inventoried catalogues, ordered books for upcoming exhibitions, and assisted with catalogue layouts. Helped create retail within museum. Assisted Accountant with filing and other projects. Assisted Events Manager with major galas and minor fundraising events.

VOLUNTEER WORK

CHAIR, ARAPAHOE COUNTY CULTURAL COUNCIL, SCIENTIFIC & CULTURAL FACILITIES DISTRICT (SCFD) – NOV. 2019-NOV. 2025

Appointed by an Arapahoe County Commissioner to make funding recommendations for how to allocate SCFD funds. Review and evaluate grant applications from ninety plus cultural organizations in the Denver-Metro area that impact Arapahoe County. Served as Chair for three and a half years, Vice-Chair for one and half years, and on the Scoring Criteria and Core Values subcommittee for two years.

EDUCATION

COLLEGE OF SANTA FE, SANTA FE, NM – BFA PHOTOGRAPHY

SKILLS

Microsoft Office, Apple OS, Google Suite, QuickBooks, Filemaker, Neon CRM, Visual 1 POS, Square, Adobe Photoshop, Squarespace, Wordpress, HTML, Buildertrend CRM, .

Continuing Education includes: Crucial Conversations, various management trainings, Logic Models, among others.

Arts And Culture Commission

Applicant Package - Ward II

Arts And Culture Commission - Ward II

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Clark, Patrick

Received: 10/1/2025
Ward II Resident and Registered Voter
Adams County
Vetted: 10/2/2025
Marcus Bond

Name: Clark, Patrick

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
1 Year

Are you registered to vote?:

Yes

Years of Education Completed:
4 Higher Ed

Degree(s) Received:
B.S. Marketing Minor in Public Relations Minor in Music

College(s) Attended:
Metropolitan State University of Denver

Employer Name:
Virtesio CRM

Employer Address:
7555 W Amherst Ave Unit 36161 Denver, CO 80236

Years with Current Employer:
3.5

Current Position:
Client Manager/Business Analyst

Work Experience:
Throughout my career, the unifying thread has been people — helping, supporting, and teaching them. For nearly a decade, I've mentored students as a marching band instructor, fostering creativity, discipline, and confidence in young people. In higher education, I've guided students toward opportunities and built systems that make complex processes more accessible. In my professional work across nonprofits and client management, I've focused on building trust, solving problems collaboratively, and creating tools that empower teams to succeed. At every step, my goal has been to strengthen connection and shared growth.

Certification(s):

Salesforce Salesforce Certified Platform App Builder – Issued Mar 2024 (ID: 4235505) Salesforce Certified Administrator (SCA) – Issued Jan 2023 (ID: 2954733) Salesforce Certified Associate – Issued Dec 2022 (ID: 2773748) Colorado Department of Public Health and Environment Colorado Mandatory Reporter Training – Issued Sep 2023 Colorado High School Activities Association Music Director Examination 2023–24 – Issued Sep 2023 NFHS (National Federation of State High School Associations) Student Mental Health and Suicide Prevention – Issued Sep 2023 (ID: AFC3C52B2361) U.S. Soccer Federation Digital Referee License – Issued May 2024, Expired Dec 2024 Referee License – Issued May 2024, Expired Dec 2024 LinkedIn Learning Marketing to Generation Z – Issued Dec 2021 Marketing on Instagram – Issued Feb 2020 Hootsuite Hootsuite Platform Certification – Issued Jul 2020 (ID: 20444399) Social Marketing Certification – Issued Jul 2020 (ID: 20529466) HubSpot Academy Content Marketing Certificate – Issued Mar 2021, Expired Apr 2023 Email Marketing Certificate – Issued Feb 2021, Expired Mar 2023

Is your background in the visual arts field?:

No

How are you involved in your community?:
I’m involved in my community in various ways, both formally and informally. Formally, I serve on the Board of Directors at Aurora’s Vintage Theatre, where I help shape the organization's long-term direction, support fundraising efforts, and ensure the theatre remains a vital space for creativity and connection. In that role, I also work with other community leaders to make the arts more accessible and meaningful for people of all backgrounds. Beyond my board service, I stay connected to my community by engaging directly with people where they are, rather than expecting them to come to me. I make it a point to walk, explore, and experience Aurora’s neighborhoods firsthand. Aurora is, in many ways, the most American city—a place where cultures, perspectives, and stories meet. Being present in the community, learning from its diversity, and supporting local events has taught me a great deal about resilience, inclusivity, and the transformative power of the arts. I’ve also worked with youth through education and marching band programs, helping students find self-expression and pride in their work. These experiences reinforced the significant impact the arts can have on empowering young people and fostering a sense of belonging. Altogether, my community involvement reflects a belief that the arts are not just entertainment, but a powerful connector of people. The arts build bridges, spark dialogue, and enrich the cultural fabric of Aurora.

List your interests and activities.:

People – I believe deeply in building authentic relationships and fostering connections that strengthen our shared community. Arts & Culture – I am passionate about theatre & music, visual arts, and storytelling as vehicles for empathy, expression, and community transformation. Sports – As a lifelong soccer fan, I value the way the game brings people together across backgrounds, highlighting the power of community through sports. Youth Education – I've worked directly with students in music and admissions, helping young people find confidence, opportunity, and creative voice. Politics – I closely follow civic issues, with a commitment to dialogue, equity, and encouraging community participation in shaping our shared future. Public Transit – I view public transit as a key connector that makes cities more equitable, accessible, and environmentally sustainable. Community – I actively engage in Aurora, serving on Vintage Theatre's board and supporting local events, while exploring our diverse neighborhoods. Non-Profit Success – I'm motivated to help local nonprofits thrive, because when mission-driven organizations succeed, entire communities benefit. Civic Engagement – I believe in empowering individuals to participate in their local government and decision-making processes. Environmental Sustainability – I support initiatives that strike a balance between growth and the stewardship of our natural environment.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Vintage Theatre, Board Member

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
This appointment would be extremely important to me because I believe arts and culture, especially in our current cultural moment, are essential to building strong, connected, and resilient communities. Aurora's diversity makes it one of the most vibrant and representative cities in the country, and I want to help ensure that our arts and cultural spaces reflect, celebrate, and uplift that richness. Serving on the Arts and Culture Commission would enable me to utilize my experience as a nonprofit board member, educator, and community advocate to support programs that bring people together, spark meaningful dialogue, and inspire pride in our city. I am committed to expanding access to the arts for all residents and helping Aurora thrive as a place where creativity and community are deeply intertwined.

How much time do you anticipate being able to spend on this appointment each month?:
As much as is needed: 40 hours+

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Ryan Krofta - [redacted]

Reference 2: Full Name, Phone Number and Address:
Andy Clark - [redacted]

Reference 3: Full Name, Phone Number and Address:
Keenan Evans - [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Patrick Clark

Time of Submission: 10/01/25 3:52:49 PM

Attachments

- Patrick Clark Resume.pdf

Patrick A Clark

[redacted]

Summary

Motivated and client-focused professional with over three and a half years of experience supporting multi-departmental teams across higher education, nonprofit, and commercial sectors. Skilled in building and maintaining strong client relationships, delivering data-driven insights, and improving business processes through analytics and collaboration. Adept at leading projects, fostering positive team environments, and strengthening cross-functional communication to drive collective success. Recognized for leadership, adaptability, and problem-solving, with a consistent ability to align solutions with client and organizational goals while cultivating trust, engagement, and growth within teams.

Education

Metropolitan State University of Denver — **Graduated: May '21**

Bachelors of Science - *Marketing*

Minor - *Public Relations*

Minor - *Music*

Coursework: Marketing, Sales, Computer Information Systems, Mathematics, Statistics, Business, Entrepreneurship, Management, Accounting, Finance, Public Relations, Journalism, International Business

Primary Skills

Technical Skills: Salesforce Administration, CRM Management, Data Analysis & Reporting, User Support & Training, Project Management Software & Tools, Database Management, Technical Troubleshooting

Interpersonal Skills: Communication, Collaboration, Empathy and Active Listening, Adaptability, Building Relationships, Client Management, Conflict Resolution, Customer Service Orientation, Cultural Awareness, Teamwork, Team Building, Culture Building

Leadership & Management Skills: Cross-Functional Teamwork, Strategic Planning, Team Leadership, Teaching, Project Coordination, Decision-Making, Mentorship & Training, Accountability & Ownership

Work Experience

Louisiana State University — **January '25 - June '25**

Data and Analytics Specialist

Transformed the university's approach to data management by leveraging the Salesforce platform to build customized dashboards and reports that empower over 6 campuses. Collaborated with diverse stakeholders to audit data and reconstruct key reports, ensuring data integrity and alignment with strategic initiatives.

- Analyzed legacy Salesforce reports to facilitate a seamless migration during the Education Cloud implementation, enhancing reports and dashboards to fit user needs.
- Optimized reporting processes through targeted process improvements, reinforcing best practices in documentation and scalability.
- Designed and developed advanced, polished reports tailored to specific departmental needs, supporting system adaptability.

Virtesio CRM — **May '22 - August '25**

Client Manager/Salesforce System Administrator

Managed client relationships across nonprofit, education, and commercial sectors, serving as the primary point of contact from kickoff to completion. Oversaw client meetings, invoicing, and project coordination, ensuring deliverables aligned with business goals while maintaining transparency and clear communication. Partnered with internal teams to translate client needs into actionable plans that strengthened retention, trust, and long-term business growth.

• Led regular client meetings and presentations to gather requirements, present solutions, and ensure alignment between stakeholders and project teams.
• Oversaw invoicing, billing, and contract renewals while maintaining strong client satisfaction and operational efficiency.
• Identified upsell opportunities and provided tailored recommendations that drove deeper client engagement and additional revenue.

The Modern College of Design **August '21 - May '22**

Recruiting and Admissions Representative

Engaged with high school students across diverse cultural and socio-economic backgrounds to promote higher education opportunities by delivering tailored presentations at schools, college fairs, and community events.

• Conducted one-on-one interviews and group activities to build strong relationships and gain deep insights into individual student goals, consistently exceeding recruitment quotas.

Humboldt Kitchen + Bar - Uptown **August '21 - May '22**

Wine Specialist and Server

Delivered high-quality, personalized service in a fast-paced, customer-focused environment. I provided in-depth knowledge of wine selections, guided guests through pairings, and ensured a memorable dining experience through attentive hospitality.

• Balanced guest experience with a fast-paced behind the scenes environment. Multiple and personalized customer service roles needed in single shifts.

ANGI Home Services **March '17 - August '18**

Sales Representative

Managed outbound sales efforts to market HomeAdvisor lead generation solutions to contractors and small business owners across various home service industries, consistently meeting and exceeding performance metrics.

• Demonstrated strong consultative sales skills by engaging with professionals to understand their business needs, communicate ROI clearly, and manage objections in a high-volume, fast-paced environment.

Additional Information

Vintage Theatre: Aurora, CO – January '25 - Present

- Board of Directors Member
  - Providing overarching technical support, business development strategies, and oversight.

D'Evelyn High School: Lakewood, CO – August '16 - Present

- High School Marching Band Instructor – Visual Program
  - Multiple High School Marching Band programs (D'Evelyn HS, Lakewood HS, Green Mountain HS)
  - 2023 and 2024 Colorado 3A State Marching Band Winner – D'Evelyn High School

Multiple Salesforce Certifications

- Certified Salesforce Platform App Builder
- Certified Salesforce Administrator
- Certified Salesforce Associate

Arts And Culture Commission

Applicant Package - Ward I

Arts And Culture Commission - Ward I

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Rozier, Max

Received: 09/30/2025
Ward I Resident and Registered Voter
Adams County
Vetted: 09/30/2025
Marcus Bond

Name: Rozier, Max

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
1 Year

Are you registered to vote?:

Yes

Years of Education Completed:
Some College

Degree(s) Received:
N/A

College(s) Attended:
Metropolitan State Universty Colorado Mountain College

Employer Name:
Legendary Event Security

Employer Address:
11416 E Jarvis Place, Aurora, Co

Years with Current Employer:
1

Current Position:
COO

Work Experience:
Extensive history in the live events, place making and cultural spaces. My linked in is https://www.linkedin.com/in/max-rozier-5610171ba

Certification(s):
Various

Is your background in the visual arts field?:

Yes

How are you involved in your community?:

I stay actively involved in my community by creating opportunities for connection, creativity, and cultural expression through the arts. Much of my work has centered on organizing and supporting events that bring people together around shared experiences. Through my work with Boredomfighters, I've helped make music education and creative tools more accessible to young people, particularly those who might not otherwise have the resources. By engaging youth in music production and performance, we've been able to provide safe, inspiring spaces where they can explore their talents, build confidence, and find their voice. I've also organized community-based events, including Hip Hop for Homes, which blended live performance, collaboration with local artists, and fundraising for housing needs. Events like this not only highlight Aurora's creative diversity but also demonstrate the arts' ability to directly impact pressing community issues. Beyond these specific projects, I continue to support and collaborate with local artists, community organizers, and cultural leaders to produce events, design engaging spaces, and advocate for equitable access to arts opportunities. My focus has always been on using creativity as a bridge — whether that's connecting young people with mentors, bringing neighbors together in celebration, or aligning art with social good. Serving on the Arts and Culture Commission would allow me to expand that work, amplifying the voices of Aurora's artists and residents while contributing to the city's vision of an inclusive and thriving cultural landscape.

List your interests and activities.:
My interests are rooted in creativity, connection, and experiencing life to the fullest. As a new parent to a 16-month-old, much of my time outside of work is spent exploring the world through her eyes — whether it's visiting parks, discovering new cultural spaces, or simply enjoying the outdoors together as a family. I'm passionate about being outside, from snowboarding in the mountains to spending time in nature closer to home. Those experiences keep me grounded and constantly inspire new creative ideas. Live music is another big part of my life — I love being part of that energy, whether it's at a local show or a larger festival, and I believe music has a unique ability to bring people together across backgrounds. I also enjoy creating art myself, both as a personal practice and as a way of staying connected to the same creative energy I work to foster in the community. Whether through organizing cultural events, making music, or simply showing up for others, my activities are always guided by a desire to share experiences and build connections that matter.

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
NA

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:

I want to serve on the Aurora Arts and Culture Commission because I believe the arts are one of the most powerful ways to bring people together and celebrate the diversity that makes Aurora unique. I'm passionate about creating and supporting spaces where people can connect through storytelling, performance, and shared cultural experiences. As someone who has worked in event design and production, I understand how much thought and collaboration it takes to transform ideas into experiences that resonate with a community. I would like to bring that same energy, creativity, and organizational skill to the Commission — helping to ensure Aurora's cultural programming reflects the city's richness and remains accessible to all. On a personal level, as a new parent, I am deeply motivated to contribute to building a vibrant and inclusive cultural landscape that future generations — including my own child — can grow up in and be inspired by.

How much time do you anticipate being able to spend on this appointment each month?:
As needed

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Kelsey O'Sullivan [redacted]

Reference 2: Full Name, Phone Number and Address:
Jason Oakley [redacted]

Reference 3: Full Name, Phone Number and Address:
Ben Mattevi, [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Max Rozier

Time of Submission: 09/30/25 5:09:01 PM

Attachments

- 2024.pdf

Max Rozier

[redacted]

Project & Operations Manager | Large-Scale Event Production | Client Relations | Strategic Planning

CAREER HIGHLIGHTS

- Featured in Westword's, "Hip-Hop for Homes Raises Money for People Experiencing Homelessness," "Curtis Park School Claims DHA Eviction Contributes to Gentrification," and in River Beats Colorado for Roller Boogie Nights.
- Designed Rollapalooza to celebrate skate culture, art, music, and community while raising funds for The Boredom Fighters.
- Worked within event budgets ranging from $50K to $2.5M while maintaining strict adherence.
- Curated private dinners for 30 individuals and served as an event director for 6K.
- Successfully executed the first-ever Cities Summit of The Americas with artists from 35 countries across the Americas, sponsored by the U.S. State Department and more.
- Launched Crosscurrents, a free one-day festival produced at Confluence Park in Denver, Colorado, featuring two stages with headliner DRAMA with CVBZ as support in 2023.
- Supported execution of plans for Spookadelia, an ongoing, immersive art experience with over 2K guests in the first month. Improved operations for 30K to 40K tickets sold and 200+ guest traffic in the shop.
- Functioned as Director of Underground Parties for 14 venues and over 200 musicians for The Underground Music Showcase.
- Drove efficiency by optimizing operations team, eliminating excess positions, improving processes, and reorganizing storage.
- Supported development, execution, and refining of SOPs to streamline productivity and workflow.
- Turned costs into profit and revenue by buying AV equipment and leasing to clients instead of using an external vendor.
- Manages numerous large-scale entertainment events including live events, corporate events, and music festivals.

EXPERTISE

Client Relations | Logistics | Data Analysis | Process Improvement | Policy Development | Talent Management & Buying | Contract Negotiation | AV | Photography | Cinematography | Security | Financial Management & Budgeting | Revenue Generation | P&L | Reconciliation | Inventory Control & Merchandising | Vendor Relations | Relationship & Partnership Building

PROFESSIONAL EXPERIENCE

Event Director, Tasting Collective | JUNE 2019 – June 2024

Function within a dinner club with chapters across 14 different U.S. cities. Took part in events one to two times per month as contract with a local restaurant, taking over the space for the evening and serving a five-course, chef-led tasting menu to all guests. Manage execution of events, engagement and interaction with restaurant, and act as the MC/point of contact for the guests.

Training Manager

- Traveled to new markets to train and coach local-based event director on best practices and procedures, including SOPs, guest interactions, ROS creation, layout creation, and more.
- Visited other markets and produced event schedules to align with overall goals.
- Coordinated all event logistics to meet timelines and goal attainment.

Production Lead, Two Parts | APR 2022 – DEC 2023

Spearheaded overall design and execution of events. Managed hiring of staff, preparing site maps, running shows, infrastructure order budgets, and permitting prior to the event. Served as the point of contact during events regarding overseeing/directing AV, vendor logistics and relations, site and bar operations, security, and medical. Handled post-event tasks, including P&L reconciliation, ensuring accuracy, and timely payments to and from vendors, while also supporting positive client communications.

Director of Bar Operations, The Underground Music Showcase

- Managed logistics, infrastructure, and general operations across the main four stages.
- Oversaw regular bars, sober bars, and sponsorship activation spaces.
- Organized ordering and facilitating logistics and deployment of all necessary infrastructure and bar product.

Underground Parties Manager, The Underground Music Showcase

- Functioned as the Director of Underground Parties for 14 venues and over 200 musicians.
- Directed various pop-up events within the footprint of The Underground Music Showcase.
- Worked on events proposed by the public, providing guidance through the process of confirming details and executing vision.
- Managed events, including happy hours, meet and greets, eight band all-day events with specific themes, and more.

Production Manager, Crosscurrents

- Functioned within a free one-day festival produced at Confluence Park in Denver, Colorado, featuring two stages with headliner DRAMA with CVBZ as support in 2023.
- Organized planning and the entire festival footprint, encompassing site operations, production management, AR/hospitality, safety, medical, vendor relations/management, food truck coordination, permitting, waste management, and more.

Production Manager, Summer Sessions Concert Series

- Served as the Director of Site Operations, overseeing teams responsible for power, infrastructure, medical, security, AV, AR, fencing, and food and beverage. Facilitated ordering and management of all AV/staging, AR/hospitality, and permitting.

PROFESSIONAL EXPERIENCE CONTINUED

Production Manager, Cities Summit of The Americas

- Ran design and execution of the inaugural Cities Summit of The Americas, an event sponsored and produced in conjunction with the U.S. State Department and Biennial of The Americas.
- Took over 32K square feet of warehouse across four buildings on the former Emily Griffith School Campus in Denver.
- Designed five zones, including a vendor market from Carvana, two full-sized stages featuring various Grammy-winning musicians and dancers, two fashion shows with different designers each night, and more over five days.

Talent Manager, Potent Productions | MAY 2016 – MAR 2020

Oversaw talent management and direction of various artists under the umbrella of Potent Productions. Performed contract negotiation, transportation arrangements, payment processing, music releases, and all other aspects of career management.

Production Manager, Spectra Art Gallery

- Supported execution of plans for Spookadelia, an ongoing, immersive art experience with over 2K guests in attendance.
- Coordinated production, management, and procurement of events to be held in the art space.
- Oversaw scheduling of events, managing sound/video during the event, ensuring contracts were signed and insurance was purchased, and more to align with targets.

Crew Lead, ELEVATED LYFE, LLC

- Facilitated inventory management and merchandising for Elevated Lyfe to meet demand.
- Managed merchandise tent operations including cash drops, opening and closing, and resolving customer issues.
- Guided team members throughout daily operations, including breaks and shift changes to mitigate disruptions.

Festival Store Director, Kosmic Kingdom/515 Alive

- Maintained festival merchandise and inventory control.
- Handled operations, cash drops, opening and closing procedures, and customer relations.

Director Of Operations, ifficient

- Led production and maintenance of marketing campaigns on CPC/CPA co-reg advertising network.
- Directed development and management of drip campaigns for new email signups.

Operations Manager, ifficient

- Guided daily operations regarding SaaS offering Twyne and internal advertising network.
- Constructed, implemented, monitored, and updated advertising campaigns as necessary.
- Monetized internally generated email lists on a CPC basis.

ADDITIONAL EXPERIENCE

Business Development Director/Co-Founder, Liquid Sunshine | JAN 2023 – PRESENT

Produced 70 gallons per month of product to meet ever-expanding demand. Cultivated client relationships and outreach across four states to enhance brand awareness. Managed operations, supply chain management, production, and distribution of product. Worked with the FDA on packaging and compliance with regulatory standards and requirements.

Production Manager/Drone Pilot, SharedViews Media | AUG 2020 – JULY 2021

Managed operations and execution of filming requiring a drone. Obtained an FAA Part 107 license for role to operate equipment. Possess a background in basic cinematography and film set operations. Facilitated safe operations of drones on film set, along with contingency and emergency plans.

Founder, Belly First Productions | MAR 2016 – APR 2020

Served in a multifaceted role as the Founder of a full-scope production company, overseeing business development from the ground up. Simultaneously acted as the talent buyer, production manager, marketing manager, accountant, and more to meet company targets. Brought in numerous national events by leveraging expertise and skill set. Negotiated vendor contracts to ensure client needs were met.

- Worked with six artists, agent, junior agent, and more to coordinate live events.
- Produced a variety of local and regional events, focusing on underground music in the world of EDM and Hip Hop.
- Collaborated with venues/promoters on charity events, including Dubstep for Doggos, a 24-hour music event to raise money for no-kill animal shelters, and Hip Hop for Homes, an event raising money for resources for local unhoused communities.
- Aligned synergies with the marketing team to promote events and enhance brand recognition.

Booking Manager, Bus to Show | MAR 2017 – FEB 2018

Organized party buses for numerous events, starting with booking buses from Red Rocks Amphitheatre to converted late-night venue, The Scarlett. Role evolved into private bookings for any individuals needing a bus.

EDUCATION & DEVELOPMENT

Licenses & Certifications: Forklift Certification, OSHA Safety Training Institute (DEC 2023 – DEC 2026) | TIPS Certified, Health Communications, Inc. (JULY 2019 – JULY 2024) | Part 107 Drone License: Federal Aviation Administration (OCT 2020 – OCT 2022)
Organizations & Affiliations: Board of Directors, Head of Event Committee, The Boredom Fighters (APR 2022 – PRESENT)
Tech Skills: Adobe Creative Suite, Google Suite, Asana, Slack, MS Suite, CRM, SEO

Arts And Culture Commission

Applicant Package - Ward II

Arts And Culture Commission - Ward II

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Banka-Rothenberger, Desiree

Received: 10/6/2025
Ward II Resident and Registered Voter
Arapahoe County
Vetted: 10/6/2025

Marcus Bond

Name: Banka-Rothenberger, Desiree

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
44 Years

Are you registered to vote?:

Yes

Years of Education Completed:
Bachelors Degree

Degree(s) Received:
BA English

College(s) Attended:
University of Colorado at Denver

Employer Name:
Sunny Homes and Associates, Inc.

Employer Address:
16629 E. Atlantic Pl. Aurora, CO 80013

Years with Current Employer:
2

Current Position:
REALTOR, Independant Contractor

Work Experience:
Please see attached Resume

Certification(s):
Colorado Real Estate Brokers License, Notary Public,

Is your background in the visual arts field?:

No

How are you involved in your community?:

I'm a life member of the City of Aurora. I am currently the President of the Board for Aurora Interfaith Community Services. I'm a member of the Aurora Chamber and part of the 2026 Leadership Aurora Class. I've also participated on the Connecting Aurora's Working Group, and help run all Alumni activities for the Class of 1999 Rangeview High School. Lastly I serve on the Communications/Public Relations Committee as the Community Opinion Leader Outreach specialist for my church.

List your interests and activities.:
Music, theater, travel, my dogs, community engagement.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Yes, but not for the city. Please see my attached resume.

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I'm a proud citizen of the City of Aurora, and my husband and I are frequent attendees of the various artistic and cultural activities and events put on by the city.

How much time do you anticipate being able to spend on this appointment each month?:
A few hours. I'm not sure what the requested/expected time would be. I would like to find out more details of what being appointed to the committee would entail.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Christina Stimson - [redacted]

Reference 2: Full Name, Phone Number and Address:
Melissa Maldonado - [redacted]

Reference 3: Full Name, Phone Number and Address:
Tyrone Adam - [redacted]

How did you hear about us?:

Word of Mouth;Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Desiree D Banka-Rothenberger

Time of Submission: 10/06/25 2:14:04 PM

Attachments

- Resume of Desiree Banka Rothenberger as of 09-25-2025.pdf

Desiree D. Banka Rothenberger

Sunny Homes and Associates, Inc.

[redacted]

Sunny Homes and Associates, Inc. August 2023 – Present

REALTOR® and Industry Specialist

- Council with home buyers and sellers to assist them in buying and selling real estate in the state of Colorado
- Create marketing strategies for lead generation and business growth
- Market properties listed for sale
- Help buyers analyze their wants and needs in a new home and to find the resources needed to smoothly complete their transaction.
- Execute all fiduciary duties as a real estate broker and facilitate the documentation, negotiations, and tasks needed to best represent those whom I am acting on behalf of as their agent.
- Inform, educate and advice consumers and the community on area real estate trends and issues.
- Advocate for private property rights and the real estate industry

Desiree's DeZigns January 2003 – Present

Small Business Owner, Vocalist, Photographer & Florist

- Vocalist, Soloist or small group singer for weddings, funerals and special events
- Photographer specializing in stock photography, portraits and general photography
- Florist specializing in arrangements for weddings, funerals and special events

Industry & Community Involvement

Colorado Association of REALTORS® (2023-Present)

- REALTOR® Member (August 2023 – Present)
- Graduate Colorado Association of REALTORS® Leadership Academy (2025)
- Affiliate Industry Partner Participant (2000-2023)
- C.A.R.'s 100 Year Celebration Conference & Expo Committee (2021)

South Metro Denver REALTOR® Association (2004-Present)

- REALTOR® Member (August 2023 – Present)
- Governmental Affairs Committee (2020-Present)
- S.M.A.R.T. (South Metro Advanced REALTOR® Training) Designation (2025)
- Diamond Circle Awards Committee (2025)
- Graduate of the SMDRA Leadership Academy (2020)
- Affiliate Industry Partner Member (2001-2023)
- Inaugural Committee (2021, 2023 & 2024)
- Affiliate Advisory Committee (2020-2023)
- Aurora Legacy Committee (2020-2022)

Aurora Association of REALTORS® (2004-2020)

** The Aurora Association of REALTORS® merged with the South Metro Denver REALTOR® Association in 2020.*

- Distinguished Service Award Recipient (2016)
- Affiliate of the Year Award Recipient (2005)
- Affiliate Committee (Past Chair 2015)
- Affiliate Orientation Facilitator
- Affiliate of the Year Committee
- Education Committee
- Governmental Affairs Committee
- Various Social Event Committees
- Various Fundraiser Committees
- AAR/Metro Denver Young Professionals Network Committee

Aurora Chamber of Commerce (2022-Present)

- 2026 Leadership Aurora Class Member (Present)
- Arts + Business Connection (2024-Present)
- Buckley Regional Military Affairs Council (2024-Present)
- Governmental Affairs, Education & Energy (2024-Present)
- Non-Profit Committee (2025-Present)
- Transportation (2024-Present)
- Women in Business (2022-Present)
- Young Professionals (2023-Present)

Aurora Interfaith Community Services (2016-Present)

- President of the Board of Directors (2024-Present)
- Board of Director (2018-Present)
- Secretary of the Board of Directors (2018-2024)
- Gala Committee (2017-Present)
- Mobile Food Pantry Volunteer

Additional Industry & Community Involvement Experience

- Notary Public (2005-Present) Notary ID#:20094017821 Expires: June 17, 2029
- Licensed Resident Producer of Title Insurance for the State of Colorado (January 2003 – Present) License#: 152136 NPN#: 7549921 Expires: January 31, 2027
- National Association of REALTORS® (2023-Present)
- Women's Council of REALTORS® (2024-Present)
- Builder Realty Council of Metropolitan Denver (2024-Present)
- Connecting Aurora Project Team (2024-Present)
- Women's Relief Society Auxiliary Class Instructor for the Church of Jesus Christ of Latter-day Saints (2023-Present)
- Women in Title of Colorado (2022-Present)
- Southeast Marketing & Networking Group (2021-Present)
- Communications & Public Affairs Opinion Leader Outreach Specialist for Aurora, Denver & the North Metro Region for the Church of Jesus Christ of Latter-day Saints (2003-2011 & 2016-Present)

- Rangeview High School Class of 1999 Reunion Committee –Social Media Administrator (2008-Present) & 10-Year Reunion Chair (2009)
- Recognized by ***Best in Real Estate Magazine*** for Commitment to Excellence, Integrity and Client Satisfaction (2024)
- Land Title Association of Colorado, Industry Career Opportunity Committee (2022)
- Denver Metro Association of REALTORS® Industry Partner (2019-2023)
- Colorado Mortgage Lender Association (2008-2022)
- Metro Denver REALTOR® Foundation – Board Chair (2008)
- Metro Denver REALTOR® Foundation Board Member (2002-2010)

Formal Education

- Kaplan Real Estate School, Denver, Colorado (2023)
- Armbrust Real Estate Institute, Englewood, Colorado (2005)
- Colorado Land Title Institute (Land Title Association of Colorado) (2003)
- B.A., University of Colorado, Denver, Colorado (2002)
  Major: English *Minor*: Political Science
- Charles University, Prague, Czech Republic (2001)
- Rangeview High School, Aurora, Colorado (1999)

Prior Employment Experience

New Home National Title, Centennial, CO September 2019 – May 2023

Colorado State Manager, Business Development and Escrow

- Opened first Colorado Branch location for New Home National Title (based in Florida)
- Created marketing plan to grow business from ground zero in Colorado
- Hired and trained and managed all company staff members in the state of Colorado
- Consulted with additional new branches that opened in Arizona and Texas
- Promote company services via events, email campaigns, social media & other avenues
- Negotiated leases of office spaces and company services
- Prepared closing documents and provided closing escrow services for primarily residential real estate and lending transactions.
- Executed business-building programs and networking events
- Served as a liaison between the company owner and staff as well as local and state industry organizations.
- Designed company marketing programs

North American Title Company, Denver, CO April 2006 – September 2019

VP Business Development Manager & Client Care Supervisor

- Promote company services via events, email campaigns, social media & other avenues
- Assist in managing sales & marketing department workflow & sales programs and initiatives
- Analyze & set budgets for NAT Branch Offices & Marketing/Sales Dept.
- Execute business-building programs and networking events
- Develop real estate professional education programs
- Coordinate endeavors and events to enhance company morale and community involvement

- Develop and teach classes internally to NAT Staff
- Supervise Client Care Department personnel
- Serve as liaison between NAT and area associations, organizations & real estate offices
- Design corporate and client marketing materials
- Research property information

Aurora Association of REALTORS®, Aurora, CO Dec 2005 – April 2006

Interim Member Services & Education Director

- Promote Aurora Association events and classes
- Execute class programs and marketing
- Serve as liaison to instructors, members and sponsors
- Oversee Affiliate Council activities and meetings

Chicago Title of Colorado Inc., Denver, CO Feb 2004 – Dec 2005

Sales Executive for Aurora and DTC Territories

- Promote self & Chicago Title services and staff
- Act as liaison between company and real estate community
- Consult with real estate and lender clients on marketing strategies and business planning to improve their business
- Cold Call prospecting and office visits

North American Title Company, Denver, CO June 2000 – Jan 2004

Statewide Marketing and Customer Service Consultant

- Promote company services.
- Execute business-building and networking events.
- Develop real estate professional education programs
- Coordinate endeavors to enhance company morale and community involvement.
- Train clients and associates on MS-Office programs
- Research property information
- Design corporate and client marketing materials

Arts And Culture Commission Ward III

Applicant Package - Ward III

Arts And Culture Commission - Ward III

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Banuelos- Harrison, Carina

Received: 9/23/2025
Ward III Resident & Registered Voter
Arapahoe County
Vetted: 9/24/2025
Marcus Bond

Name: Banuelos- Harrison, Carina

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
14 years

Are you registered to vote?:

Yes

Years of Education Completed:
4.5 years

Degree(s) Received:
Bachelor of Fine Arts

College(s) Attended:
University of Colorado at Boulder

Employer Name:
New Cottage Arts (part-time) and Art and Color Collective (part-time)

Employer Address:
New Cottage Arts, 3851 N. Steel Street, Unit 1488 Denver, CO. 80205 and Art and Color Collective, 316 South Revere Street, Aurora, CO 80012

Years with Current Employer:
1 year (New Cottage Arts) and 5 years Art and Color Collective

Current Position:
Program Manager, New Cottage Arts and Founder and Executive Director, Art and Color Collective

Work Experience:

CORE COMPETENCIES 10+ Years Nonprofit Leadership Program Development & Strategic Planning Community Outreach & Relationship Building Volunteer & Staff Recruitment & Training Youth & Intergenerational Engagement Cross-Sector Collaboration Wellness, Arts & Cultural Programs Grant Writing & Budget Management Bilingual Facilitation (Spanish/English) Data Collection & Impact Evaluation Equity, Inclusion & Belonging Advocacy Grassroots Organizing & Community Voice PROFESSIONAL EXPERIENCE Program Manager (Part-Time) New Cottage Arts | Denver, CO | Nov 2024 – Present Lead inclusive arts and wellness programming for youth, families, and communities of color. Recruit, train, and supervise community-based instructors and volunteers. Manage logistics, scheduling, and outreach for classes, camps, and cultural events. Strengthen school and organizational partnerships to expand access to culturally relevant programming. Program Director Vive Wellness | Denver, CO | Feb 2024 – Nov 2024 Directed bilingual wellness programs with a focus on mental health, youth leadership, and family empowerment. Oversaw program budgets, authored successful grant proposals, and managed impact reporting. Built strong partnerships with Latinx-serving organizations and mutual aid networks. Trained staff in trauma-informed care and culturally inclusive community engagement. Program Coordinator Girl Scouts DreamLab | Denver, CO | Apr 2023 – Feb 2024 Designed and facilitated bilingual STEM and leadership events for girls and families. Recruited and supported volunteers for more than 100 community-based programs. Implemented data tracking systems to evaluate program impact and guide decision-making. Manager, School of Botanical Art & Illustration Denver Botanic Gardens | Denver, CO | Oct 2021 – Apr 2023 Directed the School’s public programs with a focus on access, equity, and community representation. Curated the Intersections Lecture Series and supported institutional IDEA (Inclusion, Diversity, Equity, Accessibility) initiatives. Managed instructor teams, program budgets, exhibitions, and external partnerships. Executive Director & Founder Art and Color Collective Non-Profit | Denver, CO | Jan 2019 – Present Founded and lead a community-rooted collective dedicated to elevating Latinx, immigrant, and youth artists through exhibitions, public art, and healing-centered workshops. Meet with nonprofit and civic partners to identify ideal locations for murals and public art projects that reflect community identity and culture. Collaboratively develop artist contracts and project scopes, ensuring fair compensation and clarity for public art installations. Organize bilingual events that blend visual art with social justice, storytelling, and cultural celebration. Secure grant funding to design intergenerational programming focused on art, healing, and cultural pride. Curate exhibitions and facilitate photography projects that amplify underrepresented voices in public spaces. Public Art Assistant City of Aurora, Library and Cultural Services | Aurora, CO | Jan 2017 – Jul 2020 Supported youth-led mural projects and inclusive public art events in diverse neighborhoods. Promoted community participation through bilingual outreach, storytelling, and engagement strategies. Assisted with grant tracking, project logistics, and evaluation of public art initiatives. ADDITIONAL EXPERIENCE Art Teacher, Hope Online Learning | Denver, CO Administrative Assistant, Aurora Museum Foundation Photographer, Carina Bañuelos Inc. Finance Manager, Denver School Board Campaigns (2018 & 2021) COMMUNITY LEADERSHIP & VOLUNTEER WORK Board Member, Resilient Futures | 2024 – Present Co-Chair, Community Arts, Culture, Transformation, and Science (ACTS) Fund | 2019 – 2024 Core Member, IDEA Committee, Denver Botanic Gardens | 2021 – 2023

Certification(s):
N/A

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
I am actively involved in my community through arts education, programming, and advocacy. I am the Program Manager at New Cottage Arts, where I oversee arts and music classes, support instructors, and help create accessible programming for youth. I also co-develop free and low-cost community art workshops in Aurora that focus on social and emotional learning, healing, and cultural awareness. Through my work as a curator and photographer with Art and Color, I support historically marginalized artists by helping them exhibit their work in local art spaces. Additionally, I participate in community initiatives such as the Community ACTS Committee, where I collaborate on projects that connect local residents through art, culture, and storytelling. Across all of these roles, I aim to make the arts inclusive, equitable, and a source of empowerment for the community.

List your interests and activities.:
Arts education and teaching Community-based art workshops and programming Photography and visual arts Curating exhibitions for historically marginalized artists Volunteer work in cultural and community initiatives Social and emotional learning through art Supporting youth leadership in the arts Advocacy for equity, diversity, and inclusion in creative spaces

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Resilent Futures Board Member (Non-profit 501C3)

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I desire this appointment because I am passionate about supporting and growing arts and culture in the City of Aurora. I want to contribute my experience as an arts educator, curator, and community organizer to help ensure that artistic opportunities in Aurora are accessible, inclusive, and reflect the city's diverse residents. Serving on this commission would allow me to collaborate with others who care deeply about the arts, advocate for equitable programming, and help create meaningful cultural experiences that engage and empower the Aurora community. I see this as an opportunity to combine my skills, creativity, and dedication to service to make a positive impact on the cultural life of our city.

How much time do you anticipate being able to spend on this appointment each month?:
3-8 hours a month

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Victor Ngo-Smith, [redacted]

Reference 2: Full Name, Phone Number and Address:
David Weil [redacted]

Reference 3: Full Name, Phone Number and Address:
Chrissy Deal, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Carina Banuelos-Harrison

Time of Submission: 09/23/25 6:27:32 PM

Attachments

- Resume Bilingual Arts Leader Carina Ban~uelos-Harrison.pdf

Carina Bañuelos-Harrison
[redacted]

Bilingual Arts Leader | Community Arts Engagement & Program Development | Equity Advocate

Passionate and collaborative senior arts leader with over a decade of experience in nonprofit arts programming, inclusive arts leadership, and bilingual community engagement. Known for empowering historically underserved communities—particularly Latinx, immigrant, and youth populations—by creating culturally responsive public art, exhibitions, and creative workshops. Dedicated to advancing equity and social justice through artistic expression as a powerful tool for community healing, cultural celebration, and transformative storytelling.

CORE COMPETENCIES

- 10+ Years Nonprofit Leadership
- Program Development & Strategic Planning
- Community Outreach & Relationship Building
- Volunteer & Staff Recruitment & Training
- Youth & Intergenerational Engagement
- Cross-Sector Collaboration
- Wellness, Arts & Cultural Programs
- Grant Writing & Budget Management
- Bilingual Facilitation (Spanish/English)
- Data Collection & Impact Evaluation
- Equity, Inclusion & Belonging Advocacy
- Grassroots Organizing & Community Voice

PROFESSIONAL EXPERIENCE

Program Manager (Part-Time)
New Cottage Arts | Denver, CO | Nov 2024 – Present

- Lead inclusive arts and wellness programming for youth, families, and communities of color.
- Recruit, train, and supervise community-based instructors and volunteers.
- Manage logistics, scheduling, and outreach for classes, camps, and cultural events.
- Strengthen school and organizational partnerships to expand access to culturally relevant programming.

Program Director
Vive Wellness | Denver, CO | Feb 2024 – Nov 2024

- Directed bilingual wellness programs with a focus on mental health, youth leadership, and family empowerment.
- Oversaw program budgets, authored successful grant proposals, and managed impact reporting.
- Built strong partnerships with Latinx-serving organizations and mutual aid networks.
- Trained staff in trauma-informed care and culturally inclusive community engagement.

Program Coordinator
Girl Scouts DreamLab | Denver, CO | Apr 2023 – Feb 2024

- Designed and facilitated bilingual STEM and leadership events for girls and families.
- Recruited and supported volunteers for more than 100 community-based programs.
- Implemented data tracking systems to evaluate program impact and guide decision-making.

Manager, School of Botanical Art & Illustration
Denver Botanic Gardens | Denver, CO | Oct 2021 – Apr 2023

- Directed the School's public programs with a focus on access, equity, and community representation.

- Curated the Intersections Lecture Series and supported institutional IDEA (Inclusion, Diversity, Equity, Accessibility) initiatives.

- Managed instructor teams, program budgets, exhibitions, and external partnerships.

Executive Director & Founder
Art and Color Collective Non-Profit | Denver, CO | Jan 2019 – Present

- Founded and lead a community-rooted collective dedicated to elevating Latinx, immigrant, and youth artists through exhibitions, public art, and healing-centered workshops.

- Meet with nonprofit and civic partners to identify ideal locations for murals and public art projects that reflect community identity and culture.

- Collaboratively develop artist contracts and project scopes, ensuring fair compensation and clarity for public art installations.

- Organize bilingual events that blend visual art with social justice, storytelling, and cultural celebration.

- Secure grant funding to design intergenerational programming focused on art, healing, and cultural pride.

- Curate exhibitions and facilitate photography projects that amplify underrepresented voices in public spaces.

Public Art Assistant
City of Aurora, Library and Cultural Services | Aurora, CO | Jan 2017 – Jul 2020

- Supported youth-led mural projects and inclusive public art events in diverse neighborhoods.

- Promoted community participation through bilingual outreach, storytelling, and engagement strategies.

- Assisted with grant tracking, project logistics, and evaluation of public art initiatives.

ADDITIONAL EXPERIENCE

- Art Teacher, Hope Online Learning | Denver, CO
- Administrative Assistant, Aurora Museum Foundation
- Photographer, Carina Bañuelos Inc.
- Finance Manager, Denver School Board Campaigns (2018 & 2021)

COMMUNITY LEADERSHIP & VOLUNTEER WORK

- Board Member, Resilient Futures | 2024 – Present
- Co-Chair, Community Arts, Culture, Transformation, and Science (ACTS) Fund | 2019 – 2024
- Core Member, IDEA Committee, Denver Botanic Gardens | 2021 – 2023

EDUCATION
Bachelor of Arts
University of Colorado | Boulder, CO

LANGUAGES

- English (Fluent)
- Spanish (Fluent – Speaking, Reading, Writing, Translation)

REFERENCES

Past Supervisor
Emily Speck, [redacted]

Person I Managed
Cindy Loya, [redacted]

Volunteer and Mentor References
Chrissy Deal, [redacted]

Exhibit Collaborator & Longtime Arts Contact
David Weil – [redacted]

Arts And Culture Commission

Applicant Package - Ward V

Arts And Culture Commission - Ward V

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Fitzgerald, Eric

Received: 10/8/2025
Ward V Resident and Registered Voter
Arapahoe County
Vetted: 10/8/2025
Marcus Bond

Name: Fitzgerald, Eric

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
8 years

Are you registered to vote?:

Yes

Years of Education Completed:
16 years

Degree(s) Received:
B.A. rec'd, currently pursuing MFA in Creative Writing

College(s) Attended:
Syracuse University, Hope College (B.A.), Bellevue University, Southern New Hampshire University, Lindenwood University (Current - MFA candidate)

Employer Name:
Fidelity Investments

Employer Address:
245 Summer St., Boston, MA 02210

Years with Current Employer:
3.5 years

Current Position:
Health Savings Account Specialist II

Work Experience:
Fidelity Investments: 3/2022 - present TTEC/USAA Bank: 4/2021 - 3/2022 Health & Wellness Break 2014 - 2018 Internal Revenue Service: 2004 -2014

Certification(s):
Paralegal, Grant Writing, Nonprofit Administration

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
Aurora Fox Arts Center, Chairman of the Board, Sept. 2019 - Dec. 2021 Voting Service and Polling Center, Arapahoe County, 2018

List your interests and activities.:
Graduate School (MFA candidate) Theatre, Reading, Writing

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
N/A

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I'm passionate about fostering inclusive, emotionally resonant arts experiences that reflect the diverse voices of our community and invite deeper public engagement. Serving on the Arts and Culture Commission Board would allow me to champion creative storytelling, support local artists, and help shape cultural programming that inspires connection and dialogue.

How much time do you anticipate being able to spend on this appointment each month?:
16 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Jacqueline Tellalian [redacted]

Reference 2: Full Name, Phone Number and Address:
Cheryl Balint [redacted]

Reference 3: Full Name, Phone Number and Address:
Emily Fullerton [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Eric Fitzgerald

Time of Submission: 10/08/25 7:10:41 AM

Attachments

- Eric Fitzgerald Resume October 2025.pdf

Eric Fitzgerald

[redacted]

Summary for Arts & Culture Commission

Multidisciplinary professional with over two decades of experience spanning arts leadership, financial services, legal intake, and civic engagement. As Founder of *Curtain Up!*, I bring a passion for emotionally resonant storytelling, inclusive arts advocacy, and motif-driven critique. My career reflects a commitment to public service, strategic board leadership, and uplifting community voices through both performance and policy. I seek to serve on the Arts and Culture Commission to help shape programming that inspires connection, equity, and creative dialogue.

Professional Experience

Founder : Theatre Reviewer

Curtain Up! — Colorado coverage

Jun 2025 – Present

- Lead a platform for theatre criticism and cultural storytelling
- Craft emotionally resonant reviews that balance warmth, wit, and critique
- Skills: Theatre Reviewing · Creative Nonfiction · Storytelling · Critique · Writing

Health Savings Account Specialist II

Fidelity Investments — Denver, CO (Remote)

Mar 2022 – Present

- Provide expert support for HSA clients, resolving complex account issues
- Maintain high standards of accuracy and customer service in financial operations

Member Services Representative

TTEC Services Corporation — Greeley, CO (Remote)

Apr 2021 – Mar 2022

- Assisted USAA Federal Savings Bank members with banking needs
- Delivered efficient, empathetic service across checking, savings, and CD products

Chairman of the Board

Aurora Fox Arts Center — Denver Metropolitan Area

Sep 2019 – Dec 2021

- Provided strategic guidance to the Executive Director
- Served as Board Member (2019) and Chairman (2020–2021), supporting artistic growth and community engagement

Judge

Colorado Theatre Guild — Denver Metropolitan Area

Jun 2019 – Jun 2020

- Attended and evaluated theatrical performances across Colorado
- Offered artistic ratings and feedback to support statewide theatre excellence

Intake Coordinator

Colorado Legal Services — Denver Metropolitan Area

May 2019 – Nov 2019

- Supported homeless individuals in obtaining legal identification
- Navigated DMV processes and provided compassionate client advocacy

Voting Service & Polling Center Judge

Arapahoe County

2018

- Registered voters, verified eligibility, and processed ballots
- Recognized for efficiency and technical proficiency during high-volume election days

Career Break: Health & Well-being

2014 – 2018

- Focused on long-term recovery from a major health challenge

Contact Center Representative

Internal Revenue Service — Denver Metropolitan Area

2004 – 2014

- Resolved taxpayer issues with professionalism and discretion
- Conducted interviews, analyzed financial data, and ensured compliance
- Achievements: Collected significant federal revenue; improved taxpayer experience

Education

MFA Candidate in Creative Nonfiction

Lindenwood University — In Progress

Bachelor of Arts

Hope College — Completed

Certifications

- Paralegal Studies
- Grant Writing
- Nonprofit Management

Arts And Culture Commission

Applicant Package - Ward VI

Arts And Culture Commission - Ward VI

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Navarro, Claudia

Received: 10/10/2025
Ward VI Resident and Not a Registered Voter
Arapahoe County
Vetted: 10/10/2025
Marcus Bond

Name: Navarro, Claudia

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
I first lived in Aurora between 2010 and 2017 and I came back in 2022 until today (total 10 years)

Are you registered to vote?:

No

Years of Education Completed:
8

Degree(s) Received:
Master of Environmental Planning (MEP) Master of Architecture Architect

College(s) Attended:
Arizona State University, College of Architecture and Environmental Design Pontifical Catholic University of Chile, College of Architecture, Design and Arts

Employer Name:
Self employed: PROA Consulting

Employer Address:
Rosario Sur 620, oficina 41, Las Condes Santiago Chile

Years with Current Employer:
4

Current Position:
CEO and Consultant

Work Experience:

As CEO and Co-Founder of PROA Consulting, I have successfully developed strategic plans for leading Chilean educational institutions, including universities and vocational education and training (VET) organizations. I have prioritized sustainability, internationalization, inclusion, and equitable access to education, fostering partnerships with businesses and government agencies, locally and abroad. Between 2018 and 2021, I was the National Director of International Relations at INACAP, a higher ed system comprised of a university, community college and technical education center. In this position I secure over USD $885,000 in external funding, enhancing education opportunities for underrepresented groups across Chile, including in remote areas with limited resources and services. And at Arizona State University, between 2003 and 2010, I led the implementation of the first Strategic Plan in the Pan American region connecting a myriad of interested stakeholders from the academic, private and public sectors, locally and globally. As an independent business owner, between 2013 and 2015 I owned and managed a Fit4Mom franchises, delivering innovative health and wellness programs to local communities in Aurora, Parker and Centennial. I also co-owned and scaled the Healthy Kids Running Series chapter in Aurora between 2014 and 2017, achieving a 14-fold increase in annual participants and securing corporate sponsorships from brands like Brooks Re/Max Real Estate, Fitzsimons Credit Union, and Sprouts Farmers Market. As an architect, I designed several projects in Chile for school education (elementary, middle and high school), early childhood education and private housing.

Certification(s):
- UNESCO Diploma, Management of Higher Education Internationalization by the UNESCO Chair Internationalization of Higher Education and Global Citizenship and the International Association of Universities – IAU (2024) - SCRUM Master Professional Certification (2020) - Diploma in Projects and Urban Management, Pontificia Universidad Católica, Chile (2001) - Various professional certifications from the Aerobics and Fitness Association of America, Fit4Mom, TABATA and Road Runners Club of America.

Is your background in the visual arts field?:

No

How are you involved in your community?:
I head and coach the Kicking Asphalt Running and Walking Club in Aurora. I also participate in activities organized by the High Line Canal Conservancy, specially when they are in Aurora. I volunteer in school activities through my kids who attend Grandview High School.

List your interests and activities.:
Sports: such as volleyball, running, triathlon, and skiing. Arts: I paint using different mediums like acrylics, charcoal, oils and recently watercolors. Baking: I bake and decorate cakes and sweet treats. I am an avid reader and love to be in the outdoors hiking and taking pictures. I am a native of Chile, fluent in both Spanish and English and am always looking for ways to connect communities globally for a shared benefit.

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
n/a

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I am always looking for meaningful ways to contribute to my community, and joining the Arts and Culture Commission would be a wonderful opportunity to do so. As someone who is still learning about the City of Aurora, I see this as a chance not only to get more deeply involved but also to give back to the place I now call home. Coming from South America, I value the richness of cultural diversity and the power of the arts to build connections across different backgrounds. I believe arts and culture create spaces for dialogue, understanding, and belonging—and I would be honored to help strengthen those bridges within Aurora's vibrant and growing community

How much time do you anticipate being able to spend on this appointment each month?:
5 -10 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
n/a

Reference 1: Full Name, Phone Number and Address:
Tracy Young, [redacted]

Reference 2: Full Name, Phone Number and Address:
Lynnea Green Hutton, [redacted]

Reference 3: Full Name, Phone Number and Address:
Emily Allred [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Claudia Navarro

Time of Submission: 10/10/25 12:33:33 PM

Attachments

- CV CNavarro_ENGLISH.pdf

CLAUDIA NAVARRO

[redacted]

Professional Profile

Strategic global relations and international development professional with a Master of Environmental Planning from Arizona State University and a Fellowship from the Organization of American States (OAS). Over 20 years of global experience in international relations, strategic planning, and partnership development, I specialize in fostering cross-sector collaborations that drive sustainability, equity, and innovation. Proven track record in designing strategic plans, securing funding, and driving transformative initiatives in education, business, and public sectors. Co-Founder of PROA Consulting Chile, specializing in strategic planning, labor market forecast and global engagement through impactful partnerships, securing external funding, quality management, diversity-focused initiatives, and sustainable solutions for higher education and corporate sectors. Passionate about promoting diversity and sustainable outcomes, I am dedicated to delivering transformative results locally and globally.

Key Skills

Leadership and Strategic Planning
Global Engagement and Partnership Building
Proposal Development and Fundraising
Program Design and Implementation
Diversity, Equity, and Inclusion Advocacy
Cross-Cultural Communication
Stakeholder Collaboration and Relationship Management
Sustainability and Innovation

Professional Experience

GM, Director and Co-Founder

PROA Consulting, Santiago, Chile

07/2021 – Present | Remote

- Spearhead higher education strategic planning, labor market forecast, innovation and internationalization consulting services, working with Presidents, CEOs, Vice Presidents and leadership teams.
- Develop tailored grant proposals, securing partnerships with leading organizations.
- Lead strategic planning for global engagement initiatives, fostering collaboration among top-tier Chilean higher education institutions, foundations, and corporations.
- Establish measurable performance indicators, ensuring the delivery of high-quality consulting services.

National Director of International Relations

INACAP, Santiago, Chile

06/2018 – 10/2020 | On-site

- Designed and implemented INACAP's first Internationalization Strategy, impacting a network of 27 campuses and 122,000 students.
- Designed a portfolio of global programs to promote the internationalization of INACAP´s community at large including Alumni and industry partners such as Amazon, Cisco, Festo, Komatsu, Codelco, others.
- Secured USD $885,000 in external funding and awards through competitive proposals, directing initiatives that enhanced innovation, entrepreneurship, and technological transfer.
- Negotiated 10–12 international agreements annually with academic and corporate partners across Europe, Asia, and the Americas.

- Represented INACAP in global forums, coordinating key events with high-profile stakeholders (i.e. US Secretary of Education and US Ambassador in 2018, APEC Chile 2019, CICAN Canada in 2020, others).

Entrepreneur
Fitness and Health Industry, Denver, Colorado, USA
08/2011 – 07/2017 | On-site

- Co-founded and scaled the Healthy Kids Running Series, achieving a 14-fold increase in annual participants and securing corporate sponsorships from brands like Brooks Re/Max Real Estate, Fitzsimons Credit Union, and Sprouts Farmers Market.
- Owned and managed Fit4Mom franchises, delivering innovative health and wellness programs to local communities.

Director of Global Engagement and Initiatives
Ira A. Fulton Schools of Engineering, Arizona State University, Tempe, Arizona
12/2007 – 03/2010 | On-site

- Directed global partnerships, forging strategic alliances with corporations and universities across Latin America, Asia, the Middle East, Europe and Australia.
- Created and managed a portfolio of international programs that resulted in strong institutional partnerships, research collaborations and partnerships with Vietnamese universities through the USAID Build-IT program, NTU and SNU in Singapore, RMIT in Australia, Apple, Intel, ON Semiconductor, Motorola, Honeywell, among others.
- Designed international programs and negotiated collaboration agreements with foreign institutions and governmental agencies that enhanced student and faculty global engagement, resulting in collaboration and significant institutional partnerships.

Director, Mexico and Latin America Unit
Office of the Vice President of Global Engagement, ASU, Tempe, Arizona
01/2007 – 12/2007 | On-site

- Led the development of partnerships in Latin America, negotiating agreements with institutions in Mexico, Brazil, Colombia, Costa Rica, Peru, Argentina and Chile.
- Promoted collaboration, research and academic exchanges, strengthening ASU's presence in the region.

Director and Associate Director
Office of Pan American Initiatives, ASU, Tempe, Arizona
10/2002 – 01/2007 | On-site

- Assisted in the implementation of ASU's first Global Engagement Strategy within the Pan American region, establishing the Office of Pan American Initiatives under the Office of the President.
- Fostered Strategic Alliances with governmental bodies, such as Mexico's CONACYT, Brazil's CAPES, and Chile's CONICYT, as well as regional organizations including Fundación Chile, the Arizona Office of the Governor, and multiple foreign consulates (Mexico, Brazil, Canada). Strengthened ASU's ties with Higher Education Institutions (HEIs) and corporations in Mexico, Brazil, Chile, Argentina, and Canada.
- Facilitated cultivation and stewardship of high-profile donors, alongside strategic collaborations with global corporations such as Intel, Motorola, and Raytheon, driving resource mobilization and investment for ASU initiatives.

- Organized Pan-American conferences and summits to promote corporate investment in ASU's research centers, fostering cross-border collaboration and showcasing ASU's global leadership.
- Coordinated Diplomatic and Leadership Engagement managing high-level visits of foreign delegations to ASU and orchestrated international outreach trips for ASU leadership teams to strengthen institutional partnerships and global presence.

Education

Master of Environmental Planning, Arizona State University, USA (2004)
Professional Degree and Master's in Architecture, Pontificia Universidad Católica, Chile (2000)

Fellowships and Awards

- Full Graduate Fellowship of Ecology and the Environment, Organization of American States and the InterAmerican Agency of Cooperation and Development (IACD). Only Chilean recipient (2002–2004)
- ASU Graduate Academic Achievement Award (2004)
- Arizona Planning Association (AzPA) Graduate Scholarship and Environmental Professional at Arizona (EPAZ) Graduate Scholarship (2003).
- ASU Graduate Tuition and ASU Graduate Academic Scholarships (2002-2003).

Professional Development

- **UNESCO Diploma**, **Management of Higher Education Internationalization** by the UNESCO Chair Internationalization of Higher Education and Global Citizenship and the International Association of Universities – IAU (2024)
- **SCRUM Master Professional Certification** (2020)
- **Diploma in Projects and Urban Management**, Pontificia Universidad Católica, Chile (2001)

Languages

Spanish	Native
English	Fluent
Portuguese	Beginner

Arts And Culture Commission

Applicant Package - Ward Unincorporated

Arts And Culture Commission - Ward Unincorporated

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- WASIM, KIRAN

Received: 10/1/2025
Unincorporated Resident and Registered Voter
Arapahoe County
Vetted: 10/2/2025
Marcus Bond

Name: WASIM, KIRAN

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
12 years

Are you registered to vote?:

Yes

Years of Education Completed:
16 yrs

Degree(s) Received:
Associate's degree in the Medical Laboratory Technology Bachelors of Science in Medical Laboratory Sciences

College(s) Attended:
Arapahoe community college University of Cincinnati

Employer Name:
UCHealth -University of Colorado Hospital

Employer Address:
12605 E 16th Ave, Aurora, CO 80045

Years with Current Employer:
13

Current Position:
Medical Laboratory Scientist

Work Experience:
My work experience includes analysis of patient samples to support accurate diagnosis, treatment, and disease prevention. I work at clinical and reference core lab at Anschutz campus where we use sophisticated analyzers and techniques to perform tests on blood, tissue, and other body fluids – providing critical data that helps physicians make informed medical decisions. I also assist in Bone Marrow biopsies .

Certification(s):
Board certified by American Society for Clinical Pathology (ASCP) MLS (ASCP)cm

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
I am a community organizer and volunteer. I have volunteered for 12 years as a medical volunteer coordinator and lab supervisor with 9health fair. I started a mini health fair for the local southeast aurora community two years ago. I create and donate my artwork to various local and international charities to raise funds at auctions. I do outreach via art to promote the Medical Laboratory sciences in my community . I have participated in and conducted various food and essential items drives over the course of last 10 years.

List your interests and activities.:
I love to participate in cultural fests such as the aurora global fest and the AAPI culture fest to not only showcase Pakistan's culture (my country of origin) but also learn about other cultures and nations that call Aurora home. My interests are reading , painting ,traveling , singing , reciting poetry and learning about different cultures and faiths .

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Board member -The Citizens foundation USA-Colorado chapter Board member -Pakistan American Community of Colorado(PACC) Board member - Denver AAPI culture fest Advisory

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I desire this appointment so I can advocate for arts and culture in local communities via outreach and by creating art focused events. Art can be utilized as an effective tool to bring people from different communities, cultures and background together to create interfaith and multicultural harmony and I want to do just that via this appointment. If selected I want to leverage this appointment to support and promote our local Aurora artists and provide them with a platform to showcase their work.

How much time do you anticipate being able to spend on this appointment each month?:
4-5 hours may be. But I am flexible and can make a reasonable time commitment work

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
NA

Reference 1: Full Name, Phone Number and Address:
Binisha Shrestha [redacted]

Reference 2: Full Name, Phone Number and Address:
Azra Taslimi [redacted]

Reference 3: Full Name, Phone Number and Address:
Mahvish Usman [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
KIRAN WASIM

Time of Submission: 10/01/25 4:35:36 PM

Attachments

- KIRAN WASIM RESUME .pdf

Kiran Wasim

[redacted]

[redacted]

[redacted]

Summary

- Experienced and skilled Medical Scientist with 13 years of related experience in the field.
- Highly motivated ASCP Board Certified Medical Laboratory Scientist with extensive knowledge of basic as well as intricate laboratory analysis, procedures, principles and instruments.
- Experienced in analyzing and interpreting laboratory results to provide accurate and timely diagnosis of patient conditions.
- Strong verbal, written, organizational, multitasking and experienced with working in critical care environments.
- Have basic computer training, including knowledge of multiple PC applications e.g. MS Office, Internet, spreadsheets and various other applications.
- An enthusiastic and detail-oriented professional, committed to achieving excellence in medical science.

Work History

University of Colorado hospital, Denver CO Jan 2019 to present Occupation: MLS (ASCP)

- Perform complex laboratory tests and analyses on blood and other bloody fluids according to established procedures
- Perform QC, calibrations and maintenance on multiple lab instruments. Maintain patient records. Trained to operate and maintain following instruments:

Beckman coulter AU 5800, UniCel DXI Beckman coulter, Iris iRICELL Beckman coulter, Sysmex XE 5000 ,Siemens Advia CENTAUR XP ,Alcor iSED, HaemoneticsTEG 5000, ABL800 FLEX ,OsmoPRO MAX Automated Osmometer, CellaVision software and applications

- Contributed to the development and validation of new testing procedures, resulting in improved efficiency.
- Utilize excellent organizational skills to prioritize workloads, ensuring efficient workflow in a high work volume lab.
- Participate in onboarding of new laboratory staff and Provided training and mentorship to new laboratory staff members.
- Collaborated closely with physicians and other medical professionals to review test results and address any questions or concerns
- As part of a 1000-bed hospital, provide assistance with validation/correlation studies, CAP proficiency studies and CAP/JACHO compliance.
- Trained in performing bone marrow differentials.
- Trained in Bone marrow biopsy procedure assistance and collection – to work assignments at the spine clinic.
- Ensure compliance with safety regulations and quality assurance procedures
- Participate in continuing education activities

- Volunteered to perform monthly AED (Automated external defibrillator) on the 2nd floor of Leprino building at UCH. 2015-2022

University of Colorado hospital, Denver CO May 2012 to 2019: MLT (ASCP)

Perform complex manual testing on blood and other bloody fluids. Perform QC, calibrations and maintenance on multiple lab instruments. Maintain patient records.

•As part of a 700-bed hospital, provided assistance with validation/correlation studies, CAP proficiency studies and CAP/JACHO compliance.
• Volunteered to perform monthly AED (Automated external defibrillator) on the 2nd floor of Leprino building at UCH.

St Joseph Hospital, Denver. CO Aug -2008 to May 2012 Occupation: Medical Lab Technician

- Perform manual laboratory procedures on blood and other body fluids.
- Perform routine laboratory procedures on blood and other bodily fluids using instruments

  such as computers, and complex laboratory automation equipment.

- Report lab results to other medical personnel, Perform QC, maintain equipment, and

  maintain laboratory records.

- Have completed employee training on ADVIA 2120, STAR, STA Compact and ADVIA

  Centaur XP immunoassay system, Advanced Model 3300 Micro osmometer and Bayer

  ABL500/700 Rapid lab 348.

- Participated in basic POINT OF CARE TESTING training, including performing calibration and QC on Precision Xceed Pro

Education

-UNIVERSITY OF CINCINNATI, OHIO

Bachelor of Science degree in Medical Laboratory Sciences, College of Allied health sciences

Graduated 08/ 2019

ASCP MLS Certified 09/2019

-ARAPAHOE COMMUNITY COLLEGE, Littleton. CO

Associate's degree in the Medical Laboratory Technology Program

Graduated 12/2009

ASCP MLT Certified 12/2009

MLS Internships at University of Colorado Hospital Denver, CO

Microbiology.

Blood Bank

MLT Internships at St. Joseph Hospital Denver, CO

Microbiology

Chemistry

Hematology

Participated in POINT OF CARE TESTING training.

MLS BS program Capstone research project presented at University of Colorado Hospital, Denver (2019)

Title; CAR-T cell therapy; advanced immunotherapy, applications, future possibilities and challenges.

Professional Memberships

•Member ASCLS. American Society for Clinical Laboratory Sciences

Scholarships, awards and recognition.

- Scholarship awarded by Clinical Lab at University of Colorado hospital Denver for continuing education.
- Competitive Hospital wide 'Next step' scholarship awarded by University of Colorado Hospital, Denver for education.

- Nominated to apply for Macpherson Family Legacy Scholarship at University of Cincinnati, College of Allied Health Sciences.
- Made to Dean's list twice during the MLS BS program.
- Recognized as Volunteer of the month in 9healthfair monthly newsletter -2020
- Received volunteer appreciation award from Southeast Aurora Islamic Center (SEAIC) for launching and organizing annual community health fair.

Volunteer experience, Community Service and activities

- Volunteered as a phlebotomist under the supervision of the MLT program director at the annual 9News regional health fair .CO 2008 and 2009
- Regularly volunteered as a medical volunteer coordinator and assistant phlebotomy supervisor at 9Health Fair. CO 2008-2023
- Volunteered as site coordinator 365 health fair, metro Denver site - 2023.
- Regularly volunteered at Cherokee Trail Elementary School, Douglas County. Parker, CO. 2008-2013
- Volunteer at local food pantry; Ansar food pantry Denver. 2015-present
- Volunteer at Islamic Circle of North America (ICNA)Colorado chapter disaster relief unit, Colorado chapter. 2016-2018
- Volunteer at Islamic Circle of North America (ICNA) Colorado chapter Women's shelter -fundraising and as needed essential drives. 2016-present.
- Volunteer annually at Islamic Circle of North America (ICNA) Colorado chapter- preparing food packages to be distributed to needy families during the month of Ramadan.2021-present
- Volunteer at Southeast Aurora Islamic center (SEAIC)Initiated annual community health fair, open to everyone, based on community needs. organized two successful fairs since 2024.
- Worked with Human Concern USA (HCA) to get $4000 grant for essentials like hygiene kits, clothes etc. to be distributed to houseless people of metro Denver area in collaboration with House Keys Action Network (HAND). 2024
- Created multiple art pieces and donated to TCF-Colorado chapter (The Citizen Foundation), SKMH - Denver chapter (Shaukat khanum Memorial Cancer Hospital Pakistan) and PCRF -Denver chapter (Palestine children' relief fund) that raised in total $4000 via auction at fundraising events.
- Participated as community lead at the AAHPI culture fest, 2025 and at the Aurora Global Fest 2024-2025 representing Pakistan.

Board membership:

Board member -The Citizens Foundation (TCF)USA -Colorado chapter.
2022-present.

Administrative board member -Pakistan American Community of Colorado (PACC)
2024-present.

Board member - Denver AAPI culture fest Advisory

Languages

Fluent in English, Urdu and Hindi.

Personal interest

Calligraphy and mixed media art.

Published work 2023,2024 and 2025: **The Human Touch**, annual publication by (Center for Bioethics and Humanities) University of Colorado Anschutz Medical Campus.

Exhibited artwork at

All female artists Art show supported by **40West Arts** (a state-certified Colorado Creative District) -2025

Inaugural Art show presented by Colorado South Asian Artists Group (**C-SAAG**) supported by **Bonfils-Stanton Foundation** -2025

References

Furnished upon request

.

Arts And Culture Commission

Applicant Package - Ward V

Arts And Culture Commission - Ward V

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Narlinger, Avery

Received: 10/8/2025
Ward V Resident and Registered Voter
Arapahoe County
Vetted: 10/9/2025
Marcus Bond

Name: Narlinger, Avery

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
4 years

Are you registered to vote?:

Yes

Years of Education Completed:
Bachelors (16 years)

Degree(s) Received:
Bachelors of Fine Arts

College(s) Attended:
Savannah College of Art & Design

Employer Name:
Private High Profile Family

Employer Address:
NDA

Years with Current Employer:
5

Current Position:
House Manager

Work Experience:
Artist, Teacher, Nanny, Personal Assistant, House Manager

Certification(s):
None

Is your background in the visual arts field?:

Yes

How are you involved in your community?:
I have done art markets in and around Denver, I am involved in local projects for Denver arts and venues, I grew up here so I feel close to a lot of the community aspects here, I like taking care of my neighbors.

List your interests and activities.:

I mostly do pottery and collage art. My degree is in photography but I just take photos of my friends and family mostly. I have three cats that I spend a lot of time with, I have a big garden that I'm working on growing every year, I'm a big hobby collector and love learning new things. I just built a little free library to put out front of my house with my dad that I'm really excited about.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
I am apart of the botanic gardens public arts project committee, I am the artist on the panel, I am unsure when it will be over.

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I really loved my position with the botanic gardens and I have been looking for a way to continue being apart of my community in similar ways. When I saw this position it jumped out at me as exactly what I've been looking for.

How much time do you anticipate being able to spend on this appointment each month?:
Up to 15/20 or so would be doable

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
No

Reference 1: Full Name, Phone Number and Address:
Jaclyn Cori Norman, [redacted]

Reference 2: Full Name, Phone Number and Address:
Rebecca Nolan [redacted]

Reference 3: Full Name, Phone Number and Address:
Rachel Sartin [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Avery Gray Narlinger

Time of Submission: 10/08/25 9:33:29 PM

Attachments

- AveryGN_Resume.pdf

AVERY NARLINGER

HOUSE & FAMILY MANAGER



WORK EXPERIENCE

House Manager & Personal assistant

Private Family 2020- present

• Leads and oversees projects related to household operations, including scheduling, events planning, and vendor coordinations across multiple properties and businesses.
• Proactively assess and address family needs, ensuring efficient execution of day-to-day tasks and special projects.
• Serve as the main point of contact, providing seamless communication and delivering timely results.
• Manage multiple responsibilities simultaneously, including childcare and crisis managment.
• Implement organizational systems to improve workflows, reduce stress, and maximize efficiency across household and personal tasks.

Nanny

Private Families 2015-2022

• Provides support with school work, finding creative ways to encourage their exploration and passions, help with transportation, and finding extra curricular activities and events adjusting to each child's hobbies or interests.
• Uses degree in arts to create handmade crafts, projects, and activities for children. I've helped build sets for school plays, costumes for Halloween, and custom toys or decor for birthdays.
• Meets child where they are at with their interests, always excited to get outside and play, go to the museums, cook together, play pretend, or learn new things together.
• Communicates plans, schedules, ideas, concerns, and support to parents daily to maintain a cohesive care team for the children and align with families changing needs.

Arts Camp Teacher/ Studio Technician

Valor High School & SCAD 2017-2021

• Organized and taught multiple sold out arts camps for children, including coordinating schedules, resources, and instructors.
• Developed learning plans focused on process- driven outcomes to keep students engaged and proud of themselves.

Montessori Teaching Assistant

Midtown Montessori Academy 2020

• Played a key role in the launch of a new location, assisting with the planning and execution of operations from inception to day-to-day management.
• Worked collaboratively with the leadership team to develop lesson plans, create Montessori-inspired learning materials, and optimize classroom workflows.
• Ensured smooth communication between teachers, staff, and families to support a positive learning environment.

EDUCATION

Savannah College of Art and Design

Fine Art
2016-2020

SKILLS

- Project Management
- Scheduling & Time Management
- Cross-functional Team Collaboration
- Vendor Coordination
- Event Planning & Logistics
- Process Optimization
- Microsoft Office Suite
- Adobe Creative Suite
- Strong Communication & Leadership
- Budgeting & Resource Allocation
- Lesson planning

ADDITIONAL PROJECTS

- Served as The artist on the panel for the Botanic Gardens Public Art Project with Denver Arts & Venues
- Head of Engagment Commitee for Valor4Change

Arts And Culture Commission

Applicant Package - Ward Unincorporated

_Arts And Culture Commission - Ward Unincorporated

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Rice, Stuart

Received: 10/3/2025
Unincorporated Resident and Registered Voter
Arapahoe County
Vetted: 10/3/2025
Marcus Bond

Name: Rice, Stuart

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
4 years

Are you registered to vote?:

Yes

Years of Education Completed:
16

Degree(s) Received:
Bachelor of Science in Business Management

College(s) Attended:
University of Phoenix

Employer Name:
New York Life

Employer Address:
2000 S Colorado Blvd, Tower 2, Suite 1100 Denver, CO 80222

Years with Current Employer:
1

Current Position:
Registered Representative

Work Experience:
New York Life, Registered Representative - 2024-2025 Purple Innovations, Regional Account Manager - 2023-2024 Mattress Firm, Senior Store Manager - 2020-2022 Level Up Business Counseling, Owner - 2019-2020 Serta Simmons Bedding, Territory Manager - 2006-2019 Standard TV & Appliance, Buyer - 2003-2006 Fry's Electronics, Buyer - 1996-2003

Certification(s):
SIE, Series 6, Series 63

Is your background in the visual arts field?:

Yes

How are you involved in your community?:

I currently belong to the Aurora Chamber of Commerce and have been introducing myself to the community over the last year.

List your interests and activities.:
Improv Comedy, Stand-up, music, stage performance, podcasting

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
N/A

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
I have been an author, a podcaster, and a comedian in some capacity my entire life. Though I haven't achieved the success that I desired, I have gained a real appreciation of what it takes for artists to make their dreams work. The major need for artists, and for the artistic community, is exposure and inclusion. My feeling is that the more people get to see art and artistry from different cultures and backgrounds, the more accepting people will become. It is an important tool for social and civil movements, and I see this as an opportunity to move the discussion and mindset of Aurora forward.

How much time do you anticipate being able to spend on this appointment each month?:
10-20 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Leroy Garcia, [redacted]

Reference 2: Full Name, Phone Number and Address:
Drew Danburg, [redacted]

Reference 3: Full Name, Phone Number and Address:
Ray Ciafardini, Jr., [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Stuart Rice

Time of Submission: 10/03/25 10:56:11 AM

Attachments

Stuart Rice Stuart - 2025 - Registered Representative.pdf

[redacted]

Summary

Dynamic sales and client-focused professional with extensive experience leading teams, driving regional account growth, and delivering tailored financial solutions. Currently serve as a Registered Representative with New York Life, providing comprehensive insurance and investment guidance to individuals, families, and businesses. Skilled at building strong client relationships, mentoring sales teams, and implementing strategic initiatives that boost performance, enhance customer engagement, and ensure compliance with industry standards. Recognized for combining consultative expertise with a results-driven approach to consistently exceed sales and service goals.

Professional Experience

Registered Representative
New York Life, Denver, CO — June 2024 to Present

Provide comprehensive financial guidance to individuals, families, and businesses, focusing on long-term protection and wealth management strategies. Build and maintain strong client relationships by identifying financial needs, recommending tailored insurance and investment solutions, and delivering exceptional ongoing service. Ensure full compliance with regulatory standards while upholding the company's reputation for integrity and trust. Drive business growth through prospecting, client education, and strategic portfolio development.

Regional Account Manager
Purple Innovations, Denver, CO — May 2023 to February 2024

Stuart effectively managed regional accounts, focusing on strategic partner relationships to boost sales and profitability. He traveled extensively to retail locations to enhance product visibility and sales techniques, collaborating with field sales representatives for effective customer engagement. He spearheaded B2B sales initiatives, directly engaging with buyers and executives to strategically position products, and led training programs that aligned with market development goals, thereby improving sales competencies and maintaining brand integrity.

- Successfully onboarded three high-value accounts, adding over $1M in additional yearly revenue.
- Engineered innovative incentive programs that propelled sales growth by over 40% year-over-year.

Senior Sales Manager
Mattress Firm, Denver, CO — June 2020 to July 2022

Stuart led sales teams across multiple store units mentoring sales staff, enhancing their skills and product knowledge, and managing staffing while fostering a customer-centric environment. His leadership ensured strict adherence to company policies and operational standards, contributing significantly to the store's sales performance. Driving sales performance and key performance indicators (KPIs), Stuart implemented targeted in-store merchandising and omni-channel sales strategies, aligned with company initiatives.

- Attained the prestigious "Million Dollar Writer" status by generating $1.18 million in sales for fiscal 2021, placing him within the elite top 2% of salespeople nationwide.
- Spearheaded transformative sales strategies at multiple retail stores under his management, achieving an unprecedented 80% surge in sales, consistently outperforming expectations.
- Honored with the "ACE Award" in November 2020 for the Pacific Northwest Division, recognizing his
- standout sales achievements and leadership.

Stuart Rice

[redacted]

Owner
Level Up, Portland, OR — April 2019 to May 2020

As the founder of Level Up, Stuart developed and implemented innovative sales strategies that significantly enhanced sales potential and market reach for various industries. He authored "The Sales Book for People Who HATE Sales," leveraged professional networking, and created engaging content online, thereby establishing a strong digital presence and enhancing brand visibility.

- Developed innovative sales strategies for clients in the coaching, real estate, plumbing and insurance sectors to achieve a 350% growth rate.

Territory Manager / Retail Account Specialist
Serta Simmons Bedding — October 2006 to March 2019

Stuart directed sales operations across a large territory, achieving remarkable year-over-year growth by strategically managing sales and customer relationships. He developed retailer-specific training programs, boosting sales capabilities and product knowledge across a diverse retail environment, leading to sustained sales success.

- Secured the prestigious "All-American" award consecutively in 2011 and 2012, recognized for achieving top sales metrics in the nation.

Buyer
Standard TV & Appliance — March 2004 to September 2006
Fry's Electronics — June 1996 to October 2003

Stuart managed purchasing and merchandising for multiple product categories, driving significant sales increases through strategic supplier negotiations and innovative merchandising strategies. His role involved optimizing product offerings and negotiating with suppliers to ensure competitive pricing and product availability, enhancing overall sales performance.

- Dramatically elevated sales in the video game category by 500% at Fry's, leading the successful U.S. launch of the iconic game "Dance Dance Revolution."
- Achieved a remarkable 300% increase in sales at Standard TV & Appliance, significantly boosting revenue across both electronics and mattress categories.

Education/Certifications

- Bachelor of Science Business Management, University of Phoenix - Oregon, 2008
- Gresham Chamber of Commerce Leadership Academy, Gresham Chamber of Commerce, 2020
- Google Data Analytics Professional Certificate, Google, 2022
- Series 6/63, 2025

Relevant Organizations

- Aurora Chamber of Commerce, Member — 2025 to Present
- Thornton Chamber of Commerce, Member — 2025 to Present
- Greater Glendale Chamber of Commerce, Member — 2021 to 2022
- Gresham Chamber of Commerce, Member — 2019 to 2021

Publications

- "The Sales Book for People Who HATE Sales", Published March 2020, https://amzn.to/4aRwdRR

Arts And Culture Commission

Applicant Package - Ward - Unincorporated

Arts And Culture Commission - Ward - Unincorporated

Term 01 Jan 2026 - 31 Dec 2028
Positions Available 15

Number of applicants in this package 1

- Jones Ahmed, Chanelle

Received: 09/29/2025
Unincorporated Resident and Registered Voter
Arapahoe County
Vetted: 09/30/2025
Marcus Bond

Name: Jones Ahmed, Chanelle

Address: [redacted]

Email: [redacted]

Board Name:
Arts and Culture Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
21 years

Are you registered to vote?:

Yes

Years of Education Completed:
3 (currently at CU Denver and have a high school diploma)

Degree(s) Received:
In process of receiving a degree in marketing and digital design/studies

College(s) Attended:
University of Colorado Denver

Employer Name:
Colorado Youth Congress

Employer Address:
3840 York St #100, Denver, CO 80205

Years with Current Employer:
2 months

Current Position:
ECHO Youth Facilator Intern

Work Experience:
Colorado Youth Congress Food Just Northwest Aurora- youth member YAASPA- Public Health Fellow Partners for Children's Mental Health, Children's Hopsital - Community Action Team, Youth Advisor

Certification(s):
Real Estate License

Is your background in the visual arts field?:

No

How are you involved in your community?:

’ve been deeply involved in youth leadership and healing justice through programs like Colorado Youth Congress, YAASPA, and Partners for Children’s Mental Health, where I’ve led workshops, organized events, and created digital campaigns. I’ve also contributed to national research with Voices of Healing, helping gather insights from over 200 community members. My journey with Ednium: The Alumni Collective has been especially meaningful. I've completed two of their leadership programs and will finish my third this winter, all while balancing college. I’ve supported outreach and alumni engagement at the Boettcher Foundation and helped lead food justice efforts in Northwest Aurora. Across every role, I show up to build connections, amplify youth voice, and make change that lasts.

List your interests and activities.:
I love to go to farmers markets, community events like Vibes in the Park, and support BIPOC initiatives and efforts. I also really enjoy solo traveling, hiking, and taking my car to meets/shows.

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
N/a

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
N/A

How much time do you anticipate being able to spend on this appointment each month?:
10-15

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
N/A

Reference 1: Full Name, Phone Number and Address:
Dr. Tracie Trinidad -[redacted]

Reference 2: Full Name, Phone Number and Address:
TeRay Esquibel -[redacted]

Reference 3: Full Name, Phone Number and Address:
Dr. Asia Lyons-[redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Chanelle Jones Ahmed

Time of Submission: 09/29/25 7:55:21 PM

Attachments

- Chanelle JA CV'25.pdf

CHANELLE JONES AHMED

[redacted]

SUMMARY OF QUALIFICATIONS

- Proven ability to manage multiple projects in fast-paced environments, meeting deadlines while producing high-quality results.
- Strong communicator with hands-on experience in content creation, market research, and promotional campaigns.
- Skilled in digital media and social media strategy and proficient in tools like Microsoft Suite, WordPress, Google, and Canva for reporting and presentations.
- Demonstrated leadership in organizing and executing events, focusing on engaging diverse communities and stakeholders.

EDUCATION

University of Colorado Denver, Denver, CO
Bachelor of Science in Business Administration, Marketing Major, Expected Graduation December 2026
Relevant Coursework: **Digital Marketing**, **Project Management, Business Analytics**, **Graphic Design**, **Strategic Marketing**

PROFESSIONAL EXPERIENCE

Denver Children's Advocacy Center, Denver, CO, August 2025- Present
Marketing and Development Intern

- Design branded graphics, flyers, and event materials in Canva to support fundraising and community outreach.
- Assist with planning and executing major fundraising events, including Clays for Kids and Colorado Gives Day.
- Conduct donor research and track engagement data to strengthen fundraising strategies and outreach efforts.

Colorado Youth Congress, Denver, CO, August 2025- Present
Program ECHO Facilitator

- Co-lead dialogue sessions and facilitate workshops to engage and empower youth participants
- Provide coaching and mentorship to support participant growth and leadership development.
- Assist with program coordination, event logistics, and tracking participant progress to ensure impactful outcomes.

Boettcher Foundation, Denver, CO, June 2024 – August 2024
Scholarship Intern

- Organized two events for the Boettcher Scholarship Program and Alumni, ensured seamless execution and participant engagement
- Supported three multiple departments with communications and grant-related projects
- Enhanced outreach efforts and fostered relationships to support alumni engagement

University of Colorado Boulder, Boulder, CO, February 2023 – Present
Voices of Healing, Undergraduate Researcher

- Conducted research and presented findings at national conferences, including the American Education Research Association (2024), International Society of Learning Sciences (2024), and CU Social Justice Summit: Inclusive Leadership & Belonging
- Co-facilitated the creation of community convenings, gathering insights from over 200 participants

Partners for Children's Mental Health, Aurora, CO, October 2022 – July 2025
Community Action Youth Advisor

- Lead and facilitate 10+ youth meetings on mental health awareness, improving participant engagement by 15% through enhanced communication strategies
- Create digital content and marketing materials to enhance program visibility
- Develop engaging social media content, email marketing materials, and blog posts to drive awareness
- Manage event logistics and timelines to ensure the smooth execution of marketing activities
- Panelist speaker for Colorado Health Institute: Hot Issues in Health Panel Discussion (2023)

Young Aspiring Americans for Social & Political Activism (YAASPA), Aurora, CO, October 2021 – October 2023
Public Health Fellow

- Led four youth healing sessions for the Denver Metro Area and supported Healing Justice initiatives in collaboration with RootEd
- Executed five community events like the Black Mental Health Summit and Summer of Activism Celebration
- Developed and implemented social media campaigns, resulting in increased engagement and awareness
- Successfully supported marketing campaigns and events on audience engagement and outreach

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LEADERSHIP AND COMMUNITY SERVICE ACTIVITIES

Youth Steering Member**,** ***Food Justice Northwest Aurora*** | July 2023 – March 2024
Leadership LaunchPad Cohort, ***Ednium: The Alumni Collective*** | June 2024 – August 2024
Advocacy Accelerator Participant, ***Ednium: The Alumni Collective,*** September 2024 – November 2024
Event Coordinator and Historian, ***Women in Entrepreneurship CU Denver*****,** September 2024- March 2025
Served as guest speaker *at* ***Ednium: The Alumni Collective*** **Annual TopGolf Fundraiser,** June 2025

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Reappoint One (1) Member to the Civic Engagement Commission
Item Initiator: Cecilia Zapata, Deputy City Clerk
Staff Source/Legal Source: Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Cecilia Zapata, Deputy City Clerk / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The purpose of the Civic Engagement Commission is to enhance civic participation in order to enhance civic trust and strengthen democracy in Aurora, through the commission's own initiatives and recommendations related to civic service, volunteerism, civic education, participation in community boards, civic organizations and community groups, and other related activities, and to support and encourage Aurorans to meaningfully participate in civic life.

The Commission consists of fifteen (15) members appointed by the council. The term length is three (3) years and members may serve up to three (3) terms. All eligible applications received within the last year are forwarded to the Commission to be considered for interviews.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Civic Engagement Commission currently has three (3) vacancies. The Commission received two (2) applications and an interview was conducted on October 8, 2025.

Among the applicants were:
Amanda Hapke
William Gondrez

Upon conducting the interview, the Civic Engagement Commission respectfully recommends the reappointment of the following candidate:

Amanda Hapke – 2nd term beginning 2/1/2025 and ending on 1/31/2028

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does Council wish to reappoint Amanda Hapke to the Civic Engagement Commission?

LEGAL COMMENTS

All boards and commissions shall be appointed by City Council. (City Charter, art III, sec. 3-11 and art. IX, sec. 9-1) The Civic Engagement Commission shall consist of 15 members. Five members shall be appointed to staggered three-year terms. When appointing members Council shall consider individuals who are representative of, or who have experience working with immigrants, individual with limited English language proficiency, people with disabilities, students, youth, seniors, veterans, community groups, advocacy groups that seek to promote transparency and accountability in government or protecting civil rights, and groups or categories of residents that have been historically underrepresented in or underserved by city government and its processes. (City Code § 2-922) Each commissioner may serve a maximum of four consecutive terms. (Resolution R2025-78) (TJoyce)

MEMORANDUM

City of Aurora

AuroraGov.org

To: Mayor Coffman and Members of City Council

From: Glen Wagner, Chair

Through: Jessica Prosser, Director, Housing and Community Services and Marcus Bond, City Clerk Analyst

Date: October 15, 2025

Subject: Consideration to Appoint Member(s) to the Civic Engagement Commission

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Number of Vacancies: 4

Interview Information

Date of Interviews: October 8, 2025

Applicant Names: Amanda Hapke, William Gondrez and Mohamed Kadir

Applicants Interviewed: Amanda Hapke

Summary of suggested appointment(s):

Suggested Appointment(s): Amanda Hapke

Summary:
The Civic Engagement Commission unanimously supports the reappointment of Amanda Hapke to the position of Commissioner. To assess their qualifications, the Civic Engagement Commission reviewed and discussed all candidate resumes and experience, and one (1) candidate was interviewed for 30 minutes. Of the one (1) candidates interviewed, candidate Amanda Hapke showed strong civic ability through community involvement and education. This one (1) candidate eloquently and professionally expressed their desire to serve the city of Aurora in this capacity. A vote was held on October 8, 2025, to reappoint this one (1) candidate, which was unanimously approved.

Recommendation

The Civic Engagement Commission strongly supports the reappointment of Amanda Hapke **as a member(s) on the Civic Engagement Commission.**

Civic Engagement Commission

Applicant Package - Ward IV

Civic Engagement Commission - Ward IV

Term 01 Feb 2024 - 31 Jan 2027
Positions Available 4

Number of applicants in this package 1

- Hapke, Amanda

Received: 10/8/2025
Ward IV Resident and Registered Voter
Arapahoe County
Vetted: 10/10/2025
Marcus Bond

Name: Hapke, Amanda

Address: [redacted]

Email: [redacted]

Board Name: Civic Engagement Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
10 years

Are you registered to vote?:

Yes

Years of Education Completed:
18

Degree(s) Received:
Masters Public Administration, Bachelor Political Science and Philosophy

College(s) Attended:
Southern Illinois University

Employer Name:
Birdhouse.farm

Employer Address:
612 West Crawford Street, Stafford, KS 67578

Current Position:
VP Operations

Years with Current Employer:
4

Work Experience:
2022 - Current : Founder, End of Life Planning Services (eolps.com) 2021 - Current : VP Operations, Birdhouse.Farm 2010 - 2023 : Owner, Century Colorado (Alarm, Security, and Tech Services) 2010 - 2015 : Program Manager, Greensburg GreenTown (Sustainable Disaster Recovery Network)

Certification(s):
Aurora Citizen Police Academy (2019) Aurora Civic Engagement Academy (2021)

How are you involved in your community?:
I am an active member of my HOA, hosting monthly get together and a website with information for our neighbors. We organize neighborhood clean ups and planting projects. I have volunteered for the MS Society since 2007 and am an active participant in the Aurora home school communities. I have volunteered for our local PTO and we engage regularly with City hosted events.

List your interests and activities.:

I love exploring all the city has to offer. We spend a lot of time on the trails, biking and walking, and enjoying our open spaces and parks. As a homeschooling family, my daughter and I spend a lot of time gardening and taking advantage of Aurora's museums, nature centers, and recreation centers.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Civic Engagement Commission, Chair

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I want to contribute my time, energy, and perspective to initiatives to strengthen our community. With experience volunteering, participating in local programs, and engaging with Aurora's resources, I hope to help the Commission make decisions that reflect the needs and voices of our residents. I believe that helping people become more engaged in their community creates a city that is more reflective of its residents' needs and more enjoyable for everyone.

How much time do you anticipate being able to spend on this appointment each month?:
6 hours

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
n/a

Reference 1: Full Name, Phone Number and Address:
Kingston Eck, [redacted]

Reference 2: Full Name, Phone Number and Address:
Lexy McDaniel, [redacted]

Reference 3: Full Name, Phone Number and Address:
Renee Garth [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Amanda Hapke Rosen

Time of Submission: 10/08/25 2:48:45 PM

Civic Engagement Commission

Applicant Package - Ward I

Civic Engagement Commission - Ward I

Term 01 Feb 2024 - 31 Jan 2027
Positions Available 14

Number of applicants in this package 1

- Gondrez, William

Received: 05/21/2025
Ward I Resident & Registered Voter
Adams County
Vetted: 05/22/2025

Marcus Bond

Name: Gondrez, William

Address: [redacted]

Email: [redacted]

Board Name: Civic Engagement Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
Since 1992

Are you registered to vote?:

Yes

Years of Education Completed:
14 years

Degree(s) Received:
Master in Theology

College(s) Attended:
Schuller International University and many other schools.

Employer Name:
Aurora Public Schools

Employer Address:
13001 E 30th Ave. Aurora, CO 80011

Current Position:
Preschool Edcuator

Years with Current Employer:
10 years

Work Experience:
Retired U.S. Army, UPS, University of Colorado Hospital, Hospital Chaplain, Aurora,

Certification(s):
Early Childhood Education

How are you involved in your community?:
Created the Block Meister Program, and annual Community Improvement Grant program for City of Aurora.

List your interests and activities.:
Current Council member of Aurora's Consent Decree, Spirit of Aurora, Block Meister for Northwest Aurora, Vice President of NANO (Northwest Aurora Neighborhod Organization.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Vice Presdent of NANO Board Member of Aurora Board member of Spirit of Aurora President of Block Meister Program of Aurora

Are you currently a member and seeking reappointment on the board you are applying for?:

No

Why do you desire this appointment?:
To represent the citzens of Aurora for the improvment of our neighborhoods.

How much time do you anticipate being able to spend on this appointment each month?:
Attend scheduled meetings and any necessary special needs required.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
None

Reference 1: Full Name, Phone Number and Address:
Linda Masat [redacted]

Reference 2: Full Name, Phone Number and Address:
Mark Montgomery [redacted]

Reference 3: Full Name, Phone Number and Address:
Karen Schwieder, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
William F. Gondrez

Time of Submission: 05/21/25 5:15:14 PM

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Reappoint One (1) Member to the Joint Water Authority
Item Initiator: Casey Rossman, Executive Specialist, Aurora Water
Staff Source/Legal Source: Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Water Policy

Policy Committee Date: 10/15/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

Previously, the City Council appointed Swirvine Nyirenda to a three (3) year term (expiring December 2027), Alexandra Davis to a three (3) year term (expiring December 2025), and Mathew Allsopp to a three (3) year term (expiring December 2026).

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Homestake Water Project was developed and is jointly operated by Colorado Springs and Aurora (Cities) to provide a raw water supply for the Cities. The original Homestake Project, developed pursuant to the 1962 contract between the two Cities, included many facilities: Homestake collection system, Homestake Reservoir, Homestake Tunnel from Homestake Reservoir to Turquoise Reservoir, Otero Pump Station, and pipelines for delivery of water to the Cities. Operation of these facilities is overseen by the Homestake Steering Committee as outlined in the 1962 Agreement.

The Joint Water Authority was formed in 1983 by an Intergovernmental Agreement (IGA) as a separate political subdivision "to effect development of water resources, systems, and facilities in whole or in part for the benefit of the Cities and their inhabitants." The Authority, with concurrence of the two Cities, issues bonds, secured and repaid those bonds by revenues under the Contract, and constructed the Extension Pipeline to transmit water from the outlet works of Twin Lakes Reservoir to the existing Otero Pumping Station intake pipeline. The original system used a river intake pipeline to divert and transmit water from the Arkansas River to the Otero Pump Station; it had no connection directly to Twin Lakes. The addition of the extension pipeline to connect Twin Lakes to the Otero Pump Station was completed in 1983 to reduce pumping costs and allowed the system to operate year-round.

The Joint Water Authority has requirements for members and directors to be appointed by their respective City Council. The Agreement has specific language as to the makeup of representatives. Joint Water Authority (1983):

Each City council shall in November or December of the calendar year immediately preceding the expiration dates of its City's representatives' term, appoint successive voting directors to the board, for three-year terms as representatives of the City. There is no limitation upon the number of terms, including successive terms that a Voting Director may hold office."

The Joint Water Authority is made up of six members, three from each City. The current Aurora members are Swirvine Nyirenda, Manager of Project Delivery Services, term of three (3) years, December 2024 to December 2027, Alexandra Davis, Assistant General Manager of Water Supply & Demand, term of three (3) years, December 2022 to December 2025, and Mathew Allsopp, Superintendent of Source Water, term of three (3) years, December 2023 to December 2026.

Duties and Responsibilities of Steering Committee and Joint Water Authority

Scheduled meetings are held quarterly (March, June, September, and December of which general business is discussed regarding water rights issues, operations, projects, planning, budget, and general policy issues. Meetings are held at several locations including both Cities, and at the Homestake Project location North of Buena Vista. In addition, numerous special and sometimes emergency meetings and conference calls are held across the year for guidance from the *Steering Committee* on major operational and planning issues. Because the "project" deals with water transmission services the resident engineer is in contact on a weekly and sometimes daily basis for water operations needs with *Steering Committee* members. Currently, *Joint Water Authority* business is handled within the context of *Steering Committee* meetings with the exception being an annual budget approval meeting in December, which as required by law, is to be noticed.

The makeup of the *Steering Committee* and the *Joint Water Authority* consists of members from each City that have decision making authority regarding both Water resource, engineering and operational issues. In both Cities, this has been accomplished by assigning the current water resource manager(s) and operations manager(s). This allows for uninterrupted daily operations of the project. In addition, for the purposes of the *Joint Water Authority* the Chief Financial Officer was included as an ex officio member.

Budgeting for the Homestake Project and Joint Water Authority is accomplished through the annual budget approval from both Cities and their respective City Council.

Aurora Water is requesting the reappointment of Alexandra Davis, Assistant General Manager of Water Supply and Demand to serve a three (3) year term beginning December 2025 through December 2028.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does Council support the reappointment of one (1) member to the Joint Water Auhority?

LEGAL COMMENTS

The terms of the 1962 Homestake Agreement between Aurora and the City of Colorado Springs provide for the following:

"It shall be composed of six (6) members, three (3) members to be appointed from each of the Cities. Subject always to the control and supervision thereof by the City Council and the proper officers of each City, said board of commission as so constituted shall carry out and manage the planning, engineering, constructions, financing, maintenance, and operations of said common facilities, and shall appoint and engineer manager."

The City has agreed, through previously executed Intergovernmental Agreements, to appoint representatives of the City to be members of the Homestake Steering Committee, as well as directors of the Aurora Colorado Springs Joint Water Authority. City Council is authorized to appoint members to these boards, and delegate to those members such functions, powers and authority of the City as Council deems proper and advisable. (City Charter Article 3-9). (Best)

Date:	City of Aurora	Ward No.
10/15/2025	APPLICATION FOR APPOINTMENT PLEASE TYPE OR PRINT CLEARLY	N/A

Application kept for One Year. May Attach Resume.

Board/Commission Applying For: **Joint Water Authority**

PERSONAL INFORMATION:

Name:		How long in Aurora?:
ALEXANDRA DAVIS		***10 years***
Home Address: [redacted]	Zip: ***80026***	Registered to Vote?: ***Yes***
e-mail address: ***aldavis@auroragov.org***	****Date of Birth:** [redacted]	Home Phone: [redacted] / Work Phone: ***303-739-7274***

EDUCATION: ****Required to verify voter registration

Yrs. Completed:	Degree(s):
15	***BA Organizational Psychology & JD***
Colleges: ***Pitzer College; University of Colorado School of Law***	

EMPLOYMENT:

Employer Name/Address:	Position:	How long?
City of Aurora/ 26791 E Quincy Ave., Aurora CO 80016	***Asst. GM of Water Supply & Demand***	***10 years***
Work Experience: ***30 years working on water issues in legal, policy, and management positions for a variety of government agencies and private firms***	Certifications: ***Law Degree***	

COMMUNITY INVOLVEMENT:

I have served on a variety of non-profit and water related Boards & Commissions during my career. Currently serving on the Joint Water Authority and the Homestake Steering Committee.

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? ☒Yes ☐No

If yes, what position: ***Homestake Steering Committee***

INTERESTS/ACTIVITIES:

Being outdoors, sewing, rafting with my family, wrestling with hard water questions

WHY DO YOU DESIRE THIS APPOINTMENT:

Having someone from Water Supply & Demand ensures the continuity of representation on the HSC (in my case, I bring the institutional knowledge I have gained from previous years to bear on important conversations); allows Water Resources to stay connected to important processes that impact water operations, administration and supply; and ensures efficient and effective representation for the City on the HSC.

How much time do you anticipate being able to spend on this appointment each month?
Whatever time is necessary and appropriate

PLEASE GIVE THREE REFERENCES:

Name:	Address:	Phone:
Marshall Brown	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]
Swirvine Nyirenda	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]
Mathew Allsopp	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]

I certify that the foregoing information is true and correct.

Alexandra Davis — **(Volunteer's name printed)**

[signature] — **(Volunteer's signature)**

9/26/2025 — **(Date)**

SEND COMPLETED FORM TO:
CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012
PHONE:* 303-739-7094 *FAX: 303-739-7520.

How did you hear about us:	
☐ Newspaper: _____ ☐ News Aurora (water bill newsletter) ☐ Channel 8 ☐ Word of Mouth x Other: _____	

FOR OFFICE USE ONLY:

Date Received: _____ **Excel Entry Date:** _____ **Initials:** _____	**Registered Voter:** ___ **Yes** ___ **No** _____ **N/A** **County:** **As of:** _____ **Volunteer Agreement Signed?:** ___ **Yes** ___ **No** **Incumbent?** _____ **Renewal Letter Attached?** _____ **New Volunteer Agreement?** _____

Date Interviewed:	**Comments:**	**Appointed?**
Date Interviewed:	**Comments:**	**Appointed?**
Date Interviewed:	**Comments:**	**Appointed?**
Date Postcard Sent:	**Response:**	
Date Postcard Sent:	**Response:**	

APPOINTMENT

I, _____, Mayor of the City of Aurora, by virtue of the authority vested in me by law, do hereby appoint Alexandra Davis as a City of Aurora representative on the Joint Water Authority, to serve a term of three years, beginning December 31, 2025 and ending December 31, 2028, in accordance with the laws of the State of Colorado and Bylaws of the Joint Water Authority.

Done this _____ day of _____, 2025.

_____

Mike Coffman, Mayor

CITY COUNCIL APPROVAL OF APPOINTMENT

It was moved by Councilmember _____, seconded by Councilmember _____ _____, that the City Council appointment of Alexandra Davis to serve a term of three years expiring on December 31, 2028, as a City of Aurora representative on the Joint Water Authority be and the same is approved.

The motion carried unanimously.

STATE OF COLORADO)
) ss
COUNTY OF ARAPAHOE)

I, City Clerk of the City of Aurora, do hereby certify that the Mayor of the City of Aurora appointed Alexandra Davis as a said City representative on the Joint Water Authority and that the foregoing "Appointment" is an excerpt from the minutes of the regular meeting of the Aurora City Council held on the _____ day of _____, _____, and I further certify that the foregoing motion approving said appointment was passed by the City Council at the same meeting; that said motion approval is part of the official minutes of said meeting; and that quorum was present at all times during the meeting.

Dated this _____ day of _____, 2025

_____

Kadee Rodriguez, City Clerk

(Seal)

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Reappoint One (1) Member to the Homestake Steering Committee
Item Initiator: Casey Rossman, Executive Specialist, Aurora Water
Staff Source/Legal Source: Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☐ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Water Policy

Policy Committee Date: 10/15/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

Previously, the City Council appointed Swirvine Nyirenda to a three (3) year term (expiring December 2027), Mathew Allsopp to a three (3) year term (expiring December 2026), and Alexandra Davis to a three (3) year term (expiring December 2025).

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Homestake Water Project was developed and is jointly operated by Colorado Springs and Aurora (Cities) to provide a raw water supply for the Cities. The original Homestake Project, developed pursuant to the 1962 contract between the two Cities, included many facilities: Homestake collection system, Homestake Reservoir, Homestake Tunnel from Homestake Reservoir to Turquoise Reservoir, Otero Pump Station, and pipelines for delivery of water to the Cities. Operation of these facilities is overseen by the Homestake Steering Committee as outlined in the 1962 Agreement. In 1983, the Cities entered into an Intergovernmental Agreement (IGA) to also create the "Joint Water Authority" to facilitate funding and construction of new project infrastructure.

The Homestake Steering Committee has requirements for members and directors to be appointed by their respective City Council. The IGA has specific language as to the makeup of the representatives. Homestake Agreement (1962):

"It shall be composed of six (6) members, three (3) members to be appointed from each of the Cities. Subject always to the control and supervision thereof by the City Council and the proper officers of each City, said board of commission as so constituted shall carry out and manage the planning, engineering, constructions, financing, maintenance, and operations of said common facilities, and shall appoint and engineer manager."

The Steering Committee is made up of six (6) members, three (3) from each City. The current Aurora members are Alexandra Davis, Assistant General Manager of Water Supply and Demand, term of three (3) years, December 2022 to December 2025, Swirvine Nyirenda, Manager of Project Delivery Services, term of three (3) years December 2024 to December 2027, and Mathew Allsopp, Superintendent of Source Water, term of three (3) years December 2023 to December 2026.

Duties and Responsibilities of Steering Committee and Joint Water Authority

Scheduled meetings are held quarterly (March, June, September, and December of which general business is discussed regarding water rights issues, operations, projects, planning, budget, and general policy issues. Meetings are held at several locations including both Cities, and at the Homestake Project location North of Buena Vista. In addition, numerous special and sometimes emergency meetings and conference calls are held across the year for guidance from the *Steering Committee* on major operational and planning issues. Because the "project" deals with water transmission services the resident engineer is in contact on a weekly and sometimes daily basis for water operations needs with *Steering Committee* members. Currently, *Joint Water Authority* business is handled within the context of *Steering Committee* meetings with the exception being an annual budget approval meeting in December, which as required by law, is to be noticed.

The makeup of the *Steering Committee* and the *Joint Water Authority* consists of members from each City that have decision making authority regarding both Water resource, engineering and operational issues. In both Cities, this has been accomplished by assigning the current water resource manager(s) and operations manager(s). This allows for uninterrupted daily operations of the project.

Budgeting for the Homestake Project and Joint Water Authority is accomplished through the annual budget approval from both Cities and their respective City Council.

Aurora Water is requesting the reappointment of Alexandra Davis, Assistant General Manager of Water Supply and Demand to serve an additional three (3) year term beginning December 2025 through December 2028.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact

☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does the Council support the reappointment for one (1) member to the Homestake Steering Committee?

LEGAL COMMENTS

The terms of the 1962 Homestake Agreement between Aurora and the City of Colorado Springs provide for the following:

"It shall be composed of six (6) members, three (3) members to be appointed from each of the Cities. Subject always to the control and supervision thereof by the City Council and the proper officers of each City, said board of commission as so constituted shall carry out and manage the planning, engineering, constructions, financing, maintenance, and operations of said common facilities, and shall appoint and engineer manager."

The City has agreed, through previously executed Intergovernmental Agreements, to appoint representatives of the City to be members of the Homestake Steering Committee, as well as directors of the Aurora Colorado Springs Joint Water Authority. City Council is authorized to appoint members to these boards, and delegate to those members such functions, powers and authority of the City as Council deems proper and advisable. (City Charter Article 3-9). (Best)

Date:	City of Aurora	Ward No.
10/15/2025	APPLICATION FOR APPOINTMENT PLEASE TYPE OR PRINT CLEARLY	N/A

Application kept for One Year. May Attach Resume.

Board/Commission Applying For:
Homestake Steering Committee

PERSONAL INFORMATION:

Name:			How long in Aurora?:
ALEXANDRA DAVIS			***10 years***
Home Address: [redacted]		Zip: ***80026***	Registered to Vote?: ***Yes***
e-mail address: ***aldavis@auroragov.org***	**Date of Birth: [redacted]	Home Phone: [redacted]	Work Phone: ***303-739-7274***

EDUCATION: **Required to verify voter registration

Yrs. Completed:	Degree(s):
15	***BA Organizational Psychology & JD***
Colleges: ***Pitzer College; University of Colorado School of Law***	

EMPLOYMENT:

Employer Name/Address:	Position:	How long?
City of Aurora/ 26791 E Quincy Ave., Aurora CO 80016	***Asst. GM of Water Supply & Demand***	***10 years***
Work Experience: ***30 years working on water issues in legal, policy, and management positions for a variety of government agencies and private firms***	Certifications: ***Law Degree***	

COMMUNITY INVOLVEMENT:

I have served on a variety of non-profit and water related Boards & Commissions during my career. Currently serving on the Joint Water Authority and the Homestake Steering Committee.

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? ☒Yes ☐No

If yes, what position:
The Joint Water Authority

INTERESTS/ACTIVITIES:

Being outdoors, sewing, rafting with my family, wrestling with hard water questions

WHY DO YOU DESIRE THIS APPOINTMENT:

Having someone from Water Supply & Demand ensures the continuity of representation on the HSC (in my case, I bring the institutional knowledge I have gained from previous years to bear on important conversations); allows Water Resources to stay connected to important processes that impact water operations, administration and supply; and ensures efficient and effective representation for the City on the HSC.

How much time do you anticipate being able to spend on this appointment each month?
Whatever time is necessary and appropriate

PLEASE GIVE THREE REFERENCES:

Name:	Address:	Phone:
Marshall Brown	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]
Swirvine Nyirenda	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]
Mathew Allsopp	***26791 E Quincy Ave, Aurora CO 80016***	[redacted]

I certify that the foregoing information is true and correct.

Alexandra Davis — **(Volunteer's name printed)**

[signature] — **(Volunteer's signature)**

9/26/2025 — **(Date)**

SEND COMPLETED FORM TO:
CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012
PHONE:* 303-739-7094 *FAX: 303-739-7520.

How did you hear about us:	
☐ Newspaper: _____ ☐ News Aurora (water bill newsletter) ☐ Channel 8 ☐ Word of Mouth x Other: _____	

FOR OFFICE USE ONLY:

Date Received: _____ **Excel Entry Date:** _____ **Initials:** _____	**Registered Voter:** ___ **Yes** ___ **No** _____ **N/A** **County:** **As of:** _____ **Volunteer Agreement Signed?:** ___ **Yes** ___ **No** **Incumbent?** _____ **Renewal Letter Attached?** _____ **New Volunteer Agreement?** _____

Date Interviewed:	**Comments:**	**Appointed?**
Date Interviewed:	**Comments:**	**Appointed?**
Date Interviewed:	**Comments:**	**Appointed?**
Date Postcard Sent:	**Response:**	
Date Postcard Sent:	**Response:**	

APPOINTMENT

I, _____, Mayor of the City of Aurora, by virtue of the authority vested in me by law, do hereby appoint Alexandra Davis as a City of Aurora representative on the Homestake Steering Committee, to serve a term of three years, beginning December 31, 2025 and ending December 31, 2028, in accordance with the laws of the State of Colorado and Bylaws of the Homestake Steering Committee.

Done this _____ day of _____, 2025.

_____

Mike Coffman, Mayor

CITY COUNCIL APPROVAL OF APPOINTMENT

It was moved by Councilmember _____, seconded by Councilmember _____ _____, that the City Council appointment of Alexandra Davis to serve a term of three years expiring on December 31, 2028, as a City of Aurora representative on the Homestake Steering Committee be and the same is approved.

The motion carried unanimously.

STATE OF COLORADO)
) ss
COUNTY OF ARAPAHOE)

I, City Clerk of the City of Aurora, do hereby certify that the Mayor of the City of Aurora appointed Alexandra Davis as a said City representative on the Homestake Steering Committee and that the foregoing "Appointment" is an excerpt from the minutes of the regular meeting of the Aurora City Council held on the _____ day of _____, _____ _____, and I further certify that the foregoing motion approving said appointment was passed by the City Council at the same meeting; that said motion approval is part of the official minutes of said meeting; and that quorum was present at all times during the meeting.

Dated this _____ day of _____, 2025

_____

Kadee Rodriguez, City Clerk

(Seal)

CITY OF AURORA
Council Agenda Commentary

Item Title: Eastern Hills Metropolitan District No. 1 Board Appointments (Resolution)
Item Initiator: Michael Kerrigan, Special District Administrator, Development Services
Staff Source/Legal Source: Michael Kerrigan, Special District Administrator, Development Services/ Brian Rulla, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

City Council first approved the service plan for the Eastern Hills Metropolitan District No. 1 ("District") in 2002 via resolution number R2002-52. Subsequently, City Council approved 2 service plan amendments the first in 2004 via resolution number R2004-52, and the second in 2006 via resolution number R2006-59. The District is located at the northeast corner of Monaghan Rd. and E. Mississippi Ave. and contains approximately 30 acres.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The District's Board of Directors have recently been deemed vacant by an administrative statutory requirement. The District did not timely file a director bond and as such the District's Board of Directors are deemed vacant. Colorado Statute allows City Council to appoint board of directors members if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district. This resolution will appoint an individual to the Eastern Hills Metropolitan District No. 1 Board of Directors. The District has indicated that it has no residents at this time.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does the Council support approval of this resolution and wish to forward this item to the regular City Council meeting as proposed?

LEGAL COMMENTS

The City Council, as governing body of the city, may appoint directors to a metropolitan district when there are no duly elected directors, and when the failure to appoint a new board may result in the interruption of services that are being provided by the district. (Colo.Rev. Stat. §32-1-905(2.5)). (Rulla)

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF EASTERN HILLS METROPOLITAN DISTRICT NO. 1

WHEREAS, Eastern Hills Metropolitan Districts No. 1 (the "District") is a special district located wholly within the City of Aurora, Colorado (the "City") operating under an Amended and Restated Service Plan for Eastern Hills Metropolitan District Nos. 1-8 approved by the City Council of the City (the "City Council") on July 24, 2006 pursuant to Resolution No. R2006-59 (the "Service Plan"); and

WHEREAS, the Board of Directors of the District is entirely vacant, and the District is unable to take any formal action; and

WHEREAS, the City Council is authorized to appoint directors to a special district's board of directors if the special district's board of directors is entirely vacant and the failure to appoint a new board will result in the interruption of services that are provided by the District, pursuant to § 32-1-905(2.5), C.R.S.; and

WHEREAS, the City Council has received requests for appointment to the District's Board of Directors from qualified individuals who are eligible electors within the District; namely Thomas Clark; Josh Brgoch; Dalton Horan; and Alana Wester (collectively, the "Proposed Directors"); and

WHEREAS, the City Council finds the appointment of the Proposed Directors will facilitate the District's compliance with local government laws and allow the District to resume services as contemplated by the District's Service Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. In accordance with § 32-1-905(2.5), C.R.S., the following individuals are appointed to serve on the Board of Directors of the District for the terms specified:

Thomas Clark	Appointed to fill vacancy and to serve until the election in May 2029.
Josh Brgoch	Appointed to fill vacancy and to serve until the election in May 2027.
Dalton Horan	Appointed to fill vacancy and to serve until the election in May 2027.
Alana Wester	Appointed to fill vacancy and to serve until the election in May 2027.

Section 2. All prior resolutions or any parts thereof, to the extent that they are inconsistent with this Resolution, are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: _____ RLA
BRIAN J. RULLA, Assistant City Attorney

Megan J. Murphy
Shareholder

303-858-1800
mmurphy@wbapc.com

October 17, 2025

VIA EMAIL
Cesarina Dancy
Project Manager
Office of Development Assistance
City of Aurora
cdancy@auroragov.org

Re: Eastern Hills Metropolitan District Nos. 1, 21, 22, and 23
Request for Board Appointments

Dear Ms. Dancy:

Eastern Hills Metropolitan District Nos. 1, 21, 22, and 23 (collectively, the "**Districts**") are wholly located within the City of Aurora (the "**City**"). By way of background, Eastern Hills Metropolitan District No. 1 is governed by an Amended and Restated Service Plan for Eastern Hills Metropolitan District Nos. 1-8 approved by the City Council of the City on July 24, 2006 pursuant to Resolution No. R2006-59. Eastern Hills Metropolitan District Nos. 21, 22, and 23 are governed by a Service Plan for Eastern Hills Metropolitan District Nos. 21-23 approved by the City Council of the City on August 8, 2022 pursuant to Resolution No. R2022-156.

Pursuant to Section 32-1-901, C.R.S., the Board of Directors of each District are required to file a bond at the expense of the District in an amount of not less than $1,000 for each Director conditioned upon the faithful performance of their duties as a Director (the "**Director Bond**"). If the District fails to provide the Director Bond the Director's office is deemed vacant. (See Section 32-1-905(1)(b), C.R.S.)

It has recently come to our attention that the Director Bond for the Districts was not timely paid by prior legal counsel to the Districts and therefore the Districts' Boards of Directors are vacated.

Pursuant to Section 32-1-903(2.5), C.R.S. if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district, then the governing body of the municipality may appoint directors.

Pursuant to Section 32-1-103(5)(b), C.R.S., the following individuals are qualified to serve, willing to serve, and desire to be appointed to the respective Boards of Directors of the Districts

as set forth below. Failure of the City Council to appoint new directors will result in an interruption of services being provided by the Districts.

Eastern Hills Metropolitan District No. 1

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2027
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029
Director Seat 6	Vacant	Term to May 2029
Director Seat 7	Vacant	Term to May 2029

Eastern Hills Metropolitan District No. 21

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2029
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

Eastern Hills Metropolitan District No. 22

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2029
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

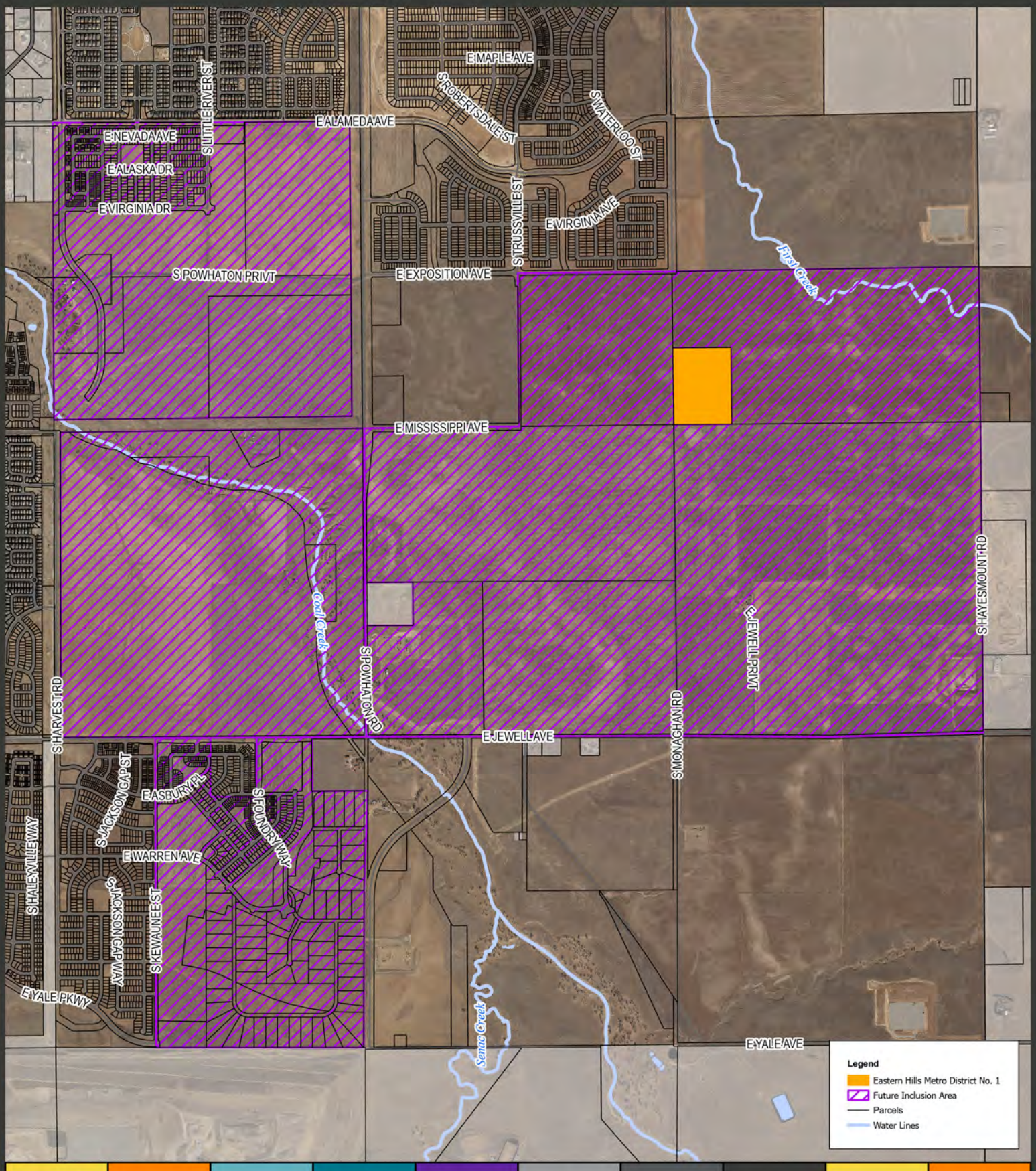
Eastern Hills Metropolitan District No. 23

Director Seat 1	Shannon Robbins	Term to May 2029
Director Seat 2	Vacant	Term to May 2029
Director Seat 3	Vacant	Term to May 2027
Director Seat 4	Vacant	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

The Districts are requesting the City Council adopt a resolution to appoint the individuals listed above to the Boards of Directors of each District. Thank you for your attention to this matter. Please let us know if you need any additional information.

Sincerely,
WBA, PC

Megan J. Murphy, Esq.
Shareholder



Planning and Business Development

15151 E. Alameda Parkway
Aurora CO 80012 USA
AuroraGov.org
303.739.7250
GIS@auroragov.org

City of Aurora, Colorado

Eastern Hills Metropolitan District No. 1

October 22, 2025

ACCESSIBILITY STATEMENT
Please know that, while the city is working to make all information accessible, PDF map products are primarily visual in nature. If you have trouble accessing this document, please visit www.AuroraGov.org/Accessibility or call the Office of Accessibility (303-326-8858) and let us know how best to assist you.

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10/22/2025 I:\GIS\ArcGIS_Pro_Projects\Planning\ODA\BID_Maps\EasternHills_MD1.aprx

CITY OF AURORA
Council Agenda Commentary

Item Title: Eastern Hills Metropolitan District Nos. 21-23 Board Appointments (Resolution)
Item Initiator: Michael Kerrigan, Special District Administrator, Development Services
Staff Source/Legal Source: Michael Kerrigan, Special District Administrator, Development Services/ Brian Rulla, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Michael Kerrigan, Special District Administrator, Development Services / Brian Rulla, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

City Council approved the service plan and authorized the execution of an intergovernmental agreement for the Eastern Hills Metropolitan District Nos. 21-23 ("Districts") in 2022 via resolution number R2022-156. The Districts are located at the southwest corner of E. Alameda Avenue and S. Powhaton Roads and contain approximately 410 acres.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Districts' Boards of Directors have recently been deemed vacant by an administrative statutory requirement. The Districts did not timely file a director bond and as such the Districts' Boards of Directors are deemed vacant. Colorado Statute allows City Council to appoint board of directors members if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district. This resolution will appoint individuals to each of the Districts' Boards of Directors. The Districts have indicated that none of the Districts have residents at this time.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does the Council support approval of this resolution and wish to forward this item to the regular City Council meeting as proposed?

LEGAL COMMENTS

The City Council, as governing body of the city, may appoint directors to a metropolitan district when there are no duly elected directors, and when the failure to appoint a new board may result in the interruption of services that are being provided by the district. (Colo.Rev. Stat. §32-1-905(2.5)). (Rulla)

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF EASTERN HILLS METROPOLITAN DISTRICT NOS. 21-23

WHEREAS, Eastern Hills Metropolitan Districts Nos. 21-23 (collectively, the "Districts") are special districts located wholly within the City of Aurora, Colorado (the "City") operating under a Service Plan for Eastern Hills Metropolitan District Nos. 21-23 approved by the City Council of the City (the "City Council") on August 8, 2022 pursuant to Resolution No. R2022-156 (the "Service Plan"); and

WHEREAS, the Boards of Directors of the Districts are entirely vacant, and the Districts are unable to take any formal action; and

WHEREAS, the City Council is authorized to appoint directors to a special district's board of directors if the special district's board of directors is entirely vacant and the failure to appoint a new board will result in the interruption of services that are provided by the District, pursuant to §32-1-905(2.5), C.R.S.; and

WHEREAS, the City Council has received requests for appointment to the Districts' Boards of Directors from qualified individuals who are eligible electors within the Districts; namely Thomas Clark; Josh Brgoch; Dalton Horan; Alana Wester; and Shannon Robbins (collectively, the "Proposed Directors"); and

WHEREAS, the City Council finds the appointment of the Proposed Directors will facilitate the Districts' compliance with local government laws and allow the Districts to resume services as contemplated by the Districts' Service Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. In accordance with § 32-1-905(2.5), C.R.S., the following individuals are appointed to serve on the Board of Directors of the respective Districts for the terms specified as follows:

<u>Eastern Hills Metropolitan District No. 21</u>

Thomas Clark	Appointed to fill vacancy and to serve until the election in May 2029.
Josh Brgoch	Appointed to fill vacancy and to serve until the election in May 2029.
Dalton Horan	Appointed to fill vacancy and to serve until the election in May 2027.
Alana Wester	Appointed to fill vacancy and to serve until the election in May 2027.

Eastern Hills Metropolitan District No. 22

Thomas Clark	Appointed to fill vacancy and to serve until the election in May 2029.
Josh Brgoch	Appointed to fill vacancy and to serve until the election in May 2029.
Dalton Horan	Appointed to fill vacancy and to serve until the election in May 2027.
Alana Wester	Appointed to fill vacancy and to serve until the election in May 2027.

Eastern Hills Metropolitan District No. 23

Shannon Robbins	Appointed to fill vacancy and to serve until the election in May 2029.

Section 2. All prior resolutions or any parts thereof, to the extent that they are inconsistent with this Resolution, are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: _____ RLA
BRIAN J. RULLA, Assistant City Attorney

Megan J. Murphy
Shareholder

303-858-1800
mmurphy@wbapc.com

October 17, 2025

VIA EMAIL
Cesarina Dancy
Project Manager
Office of Development Assistance
City of Aurora
cdancy@auroragov.org

Re: Eastern Hills Metropolitan District Nos. 1, 21, 22, and 23
Request for Board Appointments

Dear Ms. Dancy:

Eastern Hills Metropolitan District Nos. 1, 21, 22, and 23 (collectively, the "**Districts**") are wholly located within the City of Aurora (the "**City**"). By way of background, Eastern Hills Metropolitan District No. 1 is governed by an Amended and Restated Service Plan for Eastern Hills Metropolitan District Nos. 1-8 approved by the City Council of the City on July 24, 2006 pursuant to Resolution No. R2006-59. Eastern Hills Metropolitan District Nos. 21, 22, and 23 are governed by a Service Plan for Eastern Hills Metropolitan District Nos. 21-23 approved by the City Council of the City on August 8, 2022 pursuant to Resolution No. R2022-156.

Pursuant to Section 32-1-901, C.R.S., the Board of Directors of each District are required to file a bond at the expense of the District in an amount of not less than $1,000 for each Director conditioned upon the faithful performance of their duties as a Director (the "**Director Bond**"). If the District fails to provide the Director Bond the Director's office is deemed vacant. (See Section 32-1-905(1)(b), C.R.S.)

It has recently come to our attention that the Director Bond for the Districts was not timely paid by prior legal counsel to the Districts and therefore the Districts' Boards of Directors are vacated.

Pursuant to Section 32-1-903(2.5), C.R.S. if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district, then the governing body of the municipality may appoint directors.

Pursuant to Section 32-1-103(5)(b), C.R.S., the following individuals are qualified to serve, willing to serve, and desire to be appointed to the respective Boards of Directors of the Districts

as set forth below. Failure of the City Council to appoint new directors will result in an interruption of services being provided by the Districts.

Eastern Hills Metropolitan District No. 1

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2027
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029
Director Seat 6	Vacant	Term to May 2029
Director Seat 7	Vacant	Term to May 2029

Eastern Hills Metropolitan District No. 21

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2029
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

Eastern Hills Metropolitan District No. 22

Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2029
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

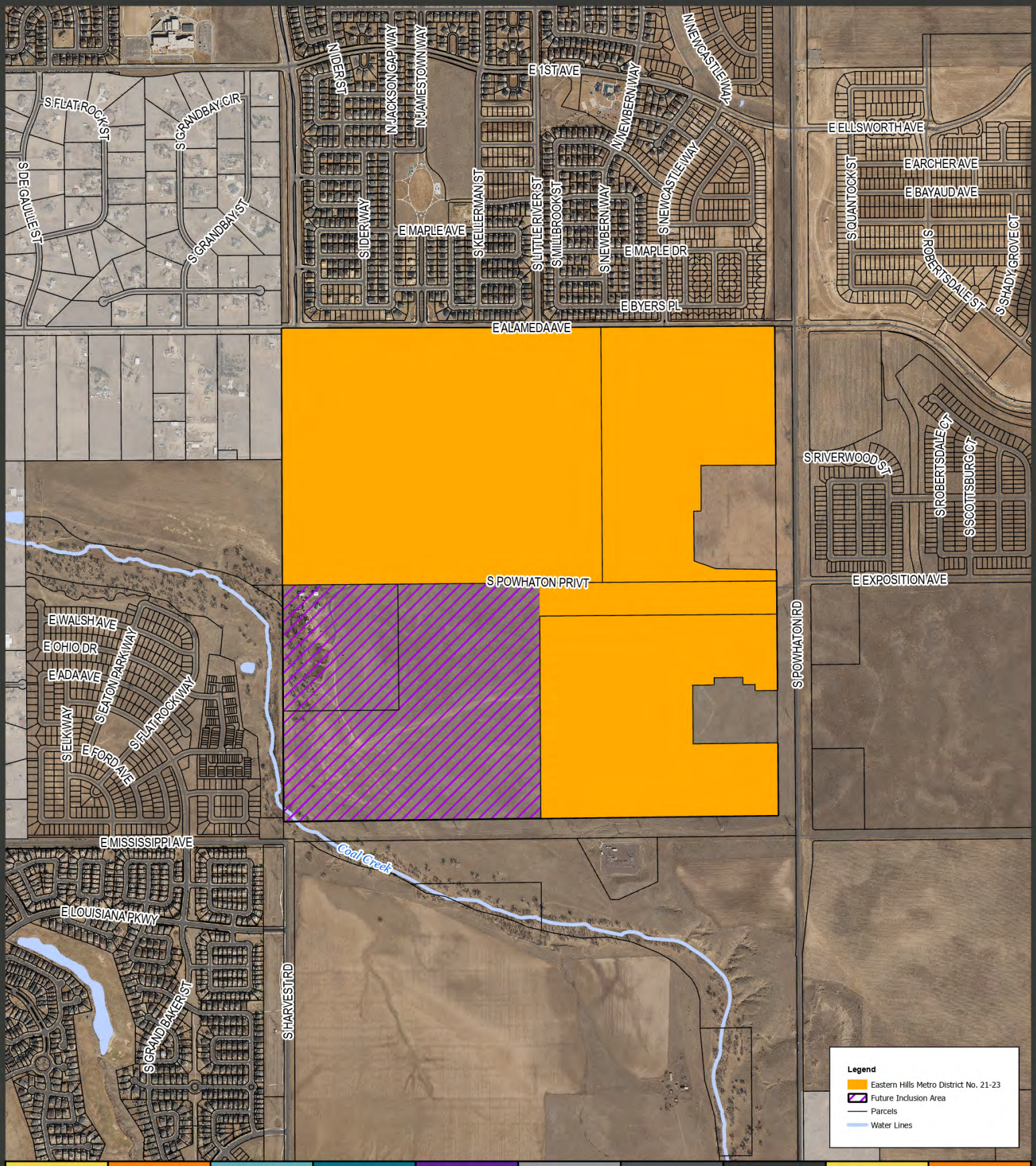
Eastern Hills Metropolitan District No. 23

Director Seat 1	Shannon Robbins	Term to May 2029
Director Seat 2	Vacant	Term to May 2029
Director Seat 3	Vacant	Term to May 2027
Director Seat 4	Vacant	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

The Districts are requesting the City Council adopt a resolution to appoint the individuals listed above to the Boards of Directors of each District. Thank you for your attention to this matter. Please let us know if you need any additional information.

Sincerely,
WBA, PC

Megan J. Murphy, Esq.
Shareholder



Planning and Business Development
15151 E. Alameda Parkway
Aurora CO 80012 USA
AuroraGov.org
303.739.7250
GIS@auroragov.org

City of Aurora, Colorado

Eastern Hills Metropolitan District No. 21-23

September 22, 2025

ACCESSIBILITY STATEMENT
Please know that, while the city is working to make all information accessible, PDF map products are primarily visual in nature. If you have trouble accessing this document, please visit www.AuroraGov.org/Accessibility or call the Office of Accessibility (303-326-8858) and let us know how best to assist you.

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CITY OF AURORA
Council Agenda Commentary

Item Title: DUAL LISTING: Eastern Hills Metropolitan District No. 9 Board Appointments (Resolution)
Item Initiator: Michael Kerrigan, Special District Administrator, Development Services
Staff Source/Legal Source: Cesarina Dancy, Manager of Development Assistance, Development Services / Brian Rulla, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: 11/17/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Cesarina Dancy, Manager of Development Assistance, Development Services / Brian Rulla, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

City Council approved the service plan for the Eastern Hills Metropolitan District No. 9 ("District") in 2006 via resolution number R2006-60. The District is located generally at the northeast corner of E. Jewel Ave. and Harvest Rd.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The District has recently discovered that its bond filing for its board of directors was not renewed. Because of this and by an administrative statutory requirement, the District's board of directors are deemed vacant. Without a board of directors, the District cannot conduct official business including certifying a mill levy on December 15th. The mill levy certification deadline is a hard deadline which is required for the District to generate tax revenues in order to operate in 2026.

Colorado Statute allows City Council to appoint board of directors members if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district. This resolution will appoint individuals to the Eastern Hills Metropolitan District No. 9 Board of Directors. The District has indicated that it has no residents at this time.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does City Council wish to support approval of this item as proposed?

LEGAL COMMENTS

The City Council, as governing body of the city, may appoint directors to a metropolitan district when there are no duly elected directors, and when the failure to appoint a new board may result in the interruption of services that are being provided by the district. (Colo.Rev. Stat. §32-1-905(2.5)). (Rulla)

CITY OF AURORA
Late Submission Approval for Agenda Item

Item Title: Eastern Hills Metropolitan District No. 9 Board Appointment (Resolution)

Item Initiator: Michael Kerrigan, Special District Administrator, Development Services

Staff Source/Legal Source: Cesarina Dancy, Manager Office of Development Assistance, Development Services

Outside Speaker: N/A

Strategic Outcome: Well Managed: High Performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

CRITERIA - PLEASE CONSIDER ITEM FOR LATE SUBMISSION FOR THE FOLLOWING REASON:

☒ There is a time-sensitive legal requirement that must be met and cannot be met by a future meeting date

☐ The delay will result in an adverse financial impact to the city

☐ The item is related to a disaster and must be addressed before the next available meeting

---

COUNCIL MEETING DATES FOR LATE SUBMISSION:

Study Session: 11/17/2025

Regular Meeting: 11/17/2025

EXPLANATION: *(Please provide a detailed explanation as to why the item falls into one or more of the above criteria and why it may not be set for a future meeting date.)*

The District has recently discovered that its bond filing for its board of directors was not renewed. Because of this and by an administrative statutory requirement, the District's board of directors are deemed vacant. Without a board of directors, the District cannot conduct official business including certifying a mill levy on December 15th. The mill levy certification deadline is a hard deadline which is required for the District to generate tax revenues in order to operate.

Colorado Statute allows City Council to appoint board of directors members if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district. This resolution will appoint individuals to the Eastern Hills Metropolitan District No. 9 Board of Directors. The District has indicated that it has no residents at this time.

I understand the agenda item will not be added to the agenda without submitting this completed form as an attachment in e-Scribe. The agenda item will not be added to the agenda if the workflow is not completed by the WORKFLOW COMPLETED date indicated on the agenda deadline calendar.

Michael Kerrigan
_____
Agenda Item Initiator Name

Michael Kerrigan (no printing ability) 11/6/25
_____
Agenda Item Initiator Signature Date

Laura Perry
_____
Late Submission Approver Name (Council Appointee or DCM)



11/07/25
_____
Late Submission Approver Signature Date

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF EASTERN HILLS METROPOLITAN DISTRICT NO. 9

WHEREAS, Eastern Hills Metropolitan Districts No. 9 (the "District") is a special district located wholly within the City of Aurora, Colorado (the "City") operating under an Amended and Restated Service Plan for Eastern Hills Metropolitan District No. 9 approved by the City Council of the City (the "City Council") on July 24, 2006 pursuant to Resolution No. R2006-60 (the "Service Plan"); and

WHEREAS, the Board of Directors of the District is entirely vacant, and the District is unable to take any formal action; and

WHEREAS, the City Council is authorized to appoint directors to a special district's board of directors if the special district's board of directors is entirely vacant and the failure to appoint a new board will result in the interruption of services that are provided by the District, pursuant to § 32-1-905(2.5), C.R.S.; and

WHEREAS, the City Council has received requests for appointment to the District's Board of Directors from qualified individuals who are eligible electors within the District; namely Thomas Clark; Josh Brgoch; Dalton Horan; and Alana Wester (collectively, the "Proposed Directors"); and

WHEREAS, the City Council finds the appointment of the Proposed Directors will facilitate the District's compliance with local government laws and allow the District to resume services as contemplated by the District's Service Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. In accordance with § 32-1-905(2.5), C.R.S., the following individuals are appointed to serve on the Board of Directors of the District for the terms specified:

Thomas Clark	Appointed to fill vacancy and to serve until the election in May 2029.
Josh Brgoch	Appointed to fill vacancy and to serve until the election in May 2027.
Dalton Horan	Appointed to fill vacancy and to serve until the election in May 2027.
Alana Wester	Appointed to fill vacancy and to serve until the election in May 2027.

Section 2. All prior resolutions or any parts thereof, to the extent that they are inconsistent with this Resolution, are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: _____ RLA
BRIAN J. RULLA, Assistant City Attorney

Megan J. Murphy
Shareholder

303-858-1800
mmurphy@wbapc.com

November 6, 2025

VIA EMAIL
Cesarina Dancy
Project Manager
Office of Development Assistance
City of Aurora
cdancy@auroragov.org

Re: Eastern Hills Metropolitan District No. 9
Request for Board Appointments

Dear Ms. Dancy:

Eastern Hills Metropolitan District No. 9 (the "**District**") is wholly located within the City of Aurora (the "**City**"). By way of background, the District is governed by a Service Plan approved by the City Council of the City on July 24, 2006 pursuant to Resolution No. R2006-60.

Pursuant to Section 32-1-901, C.R.S., the Board of Directors of the District is required to file a bond at the expense of the District in an amount of not less than $1,000 for each Director, conditioned upon the faithful performance of their duties as a Director (the "**Director Bond**"). If the District fails to provide the Director Bond, the Director's office is deemed vacant. (See Section 32-1-905(1)(b), C.R.S.)

This District was not included within our previous letter to the City dated October 17, 2025, as our office had initially confirmed with the insurance broker that the District's Director Bond was renewed in 2022 for a policy period ending November 7, 2025. This was supported by a certificate of coverage provided by the broker. When our office requested the renewal invoice, the broker informed us that the Directors Bond had in fact been cancelled in November of 2022 for non-payment and the certificate of coverage was issued in error. Therefore, the District's Board of Directors was vacated.

Pursuant to Section 32-1-903(2.5), C.R.S. if there are no duly elected directors and if a failure to appoint a new board will result in the interruption of services that are being provided by the district, then the governing body of the municipality may appoint directors.

Pursuant to Section 32-1-103(5)(b), C.R.S., the following individuals are qualified to serve, willing to serve, and desire to be appointed to the Board of Directors of the District as set forth

below. Failure of the City Council to appoint new directors will result in an interruption of services being provided by the District.

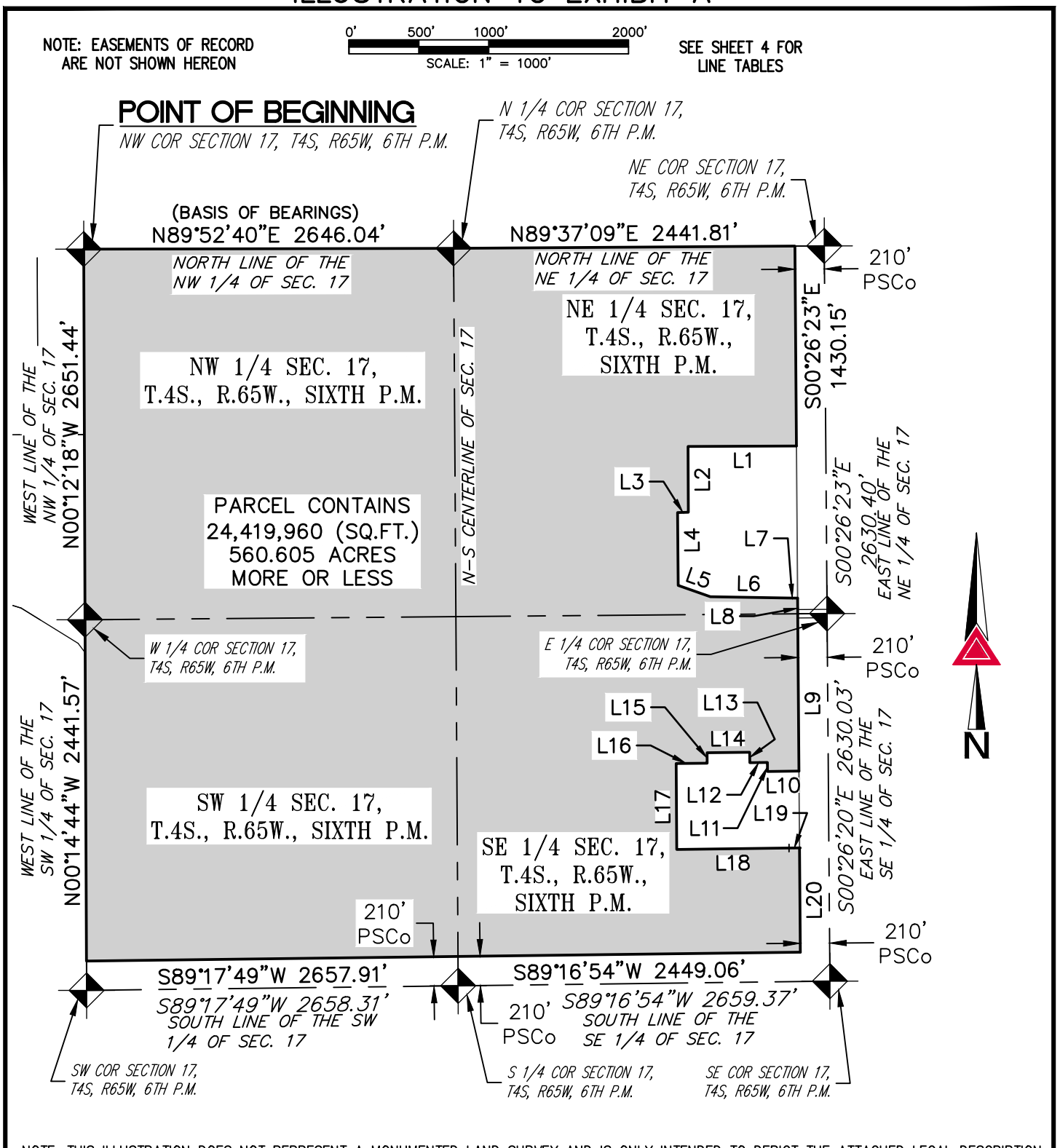
Director Seat 1	Thomas Clark	Term to May 2029
Director Seat 2	Josh Brgoch	Term to May 2029
Director Seat 3	Dalton Horan	Term to May 2027
Director Seat 4	Alana Wester	Term to May 2027
Director Seat 5	Vacant	Term to May 2029

The District is requesting the City Council adopt a resolution to appoint the individuals listed above to the Board of Directors of the District. Thank you for your attention to this matter. Please let us know if you need any additional information.

Sincerely,
WBA, PC

Megan J. Murphy, Esq.
Shareholder

ILLUSTRATION TO EXHIBIT A



NOTE: THIS ILLUSTRATION DOES NOT REPRESENT A MONUMENTED LAND SURVEY AND IS ONLY INTENDED TO DEPICT THE ATTACHED LEGAL DESCRIPTION.

PATH: Q:\DWG\EXHIBITS\
DWG NAME: O&G PARCEL OVERALL.DWG
DWG: RDR CHK: AKP
DATE: 01/28/2022
SCALE: 1" = 1000'

AZTEC CONSULTANTS, INC.
300 East Mineral Ave, Suite 1
Littleton, Colorado 80122
Phone: (303)713-1898
Fax: (303)713-1897
www.aztecconsultants.com

OVERALL PARCEL
PARKLANDS VILLAGE 4
ARAPAHOE COUNTY, COLORADO
JOB NUMBER 171021-02 3 OF 4 SHEETS

CITY OF AURORA
Council Agenda Commentary

Item Title: Neighborhood Park Name Recommendation at Picadilly Rd. and E. 60th Ave (Resolution)
Item Initiator: Scott Hammons, Planner I, Parks, Recreation and Open Space
Staff Source/Legal Source: Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Healthy: Connecting natural and built environments with multimodal networks, ensuring access to parks and recreation, and preserving sustainable water supplies.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Parks, Foundations & Quality of Life

Policy Committee Date: 10/23/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval

☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation

☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

2025-10-03: At the Parks and Recreation Advisory Board meeting staff presented the proposed park name, Solara Park, for a neighborhood park in the Skydance development. The Board unanimously approved to move forward the Solara Park name for City Council's consideration.

2025-10-23: PFQL

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Parks and Recreation Advisory Board approved the neighborhood park master plan in 2024. This neighborhood park, identified as Planning Area 16 (PA-16) within the Skydance development, is slated to be built near Picadilly Road and East 60th Avenue. The developer-built park will then be turned over to Parks, Recreation and Open Space for ownership and maintenance. Since this park will be City-owned it must be officially named pursuant to the policy and procedure set forth in Resolution R93-37, which states that a park name may be submitted by a City board or commission, through the City Manager's Office, to City Council for approval.

PROS has coordinated with the developer regarding potential park names. An agreement was reached to forward the name Solara Park for consideration by the Parks and Recreation Advisory Board. The name Solara was chosen for its uplifting and atmospheric qualities. It is a combination of "solar" (relating to the sun) and "aura" (a distinctive atmosphere or quality). Solara conveys a radiant, uplifting presence—a space that captures the essence of light, energy, and community spirit.

The Parks & Recreation Advisory Board approved submitting the name Solara Park through the City Manager's office for final consideration by City Council.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does City Council wish to advance Solara Park as the name for the Skydance Development neighborhood park by resolution to the next regular session?

LEGAL COMMENTS

All development and redevelopment that includes residential uses shall dedicate land on-site for neighborhood park purposes. (UDO § 146-2.4.4.G.8.a.iv.) Names for City-owned parks and public facilities shall be submitted through the office of the City Manager to Council for approval. City Council, after a public hearing, may approve naming a City-owned park or public facility. (Resolution R93-37) Council may approve the name of a park by resolution. (City Charter, art. V, § 5-1) (TJoyce)

Skydance Development - PA-16



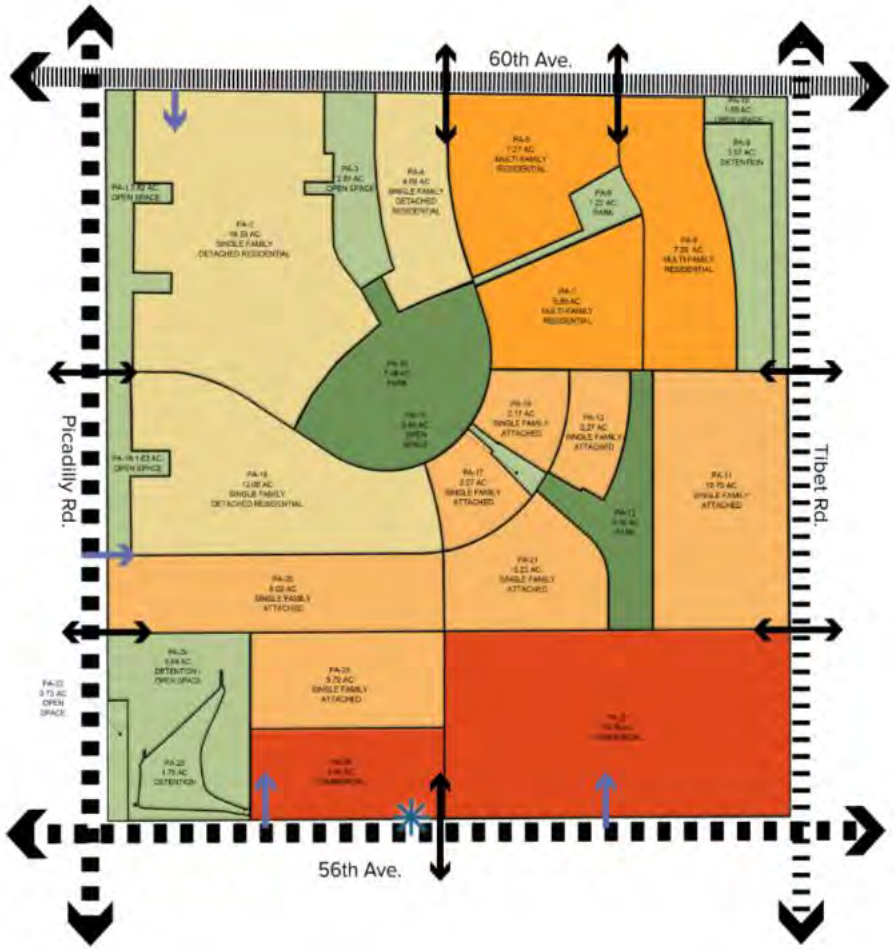
NEIGHBORHOOD PARK NAME

DEVELOPER CONSTRUCTED PARKS

- The park system contains both city-owned parks and non-city owned parks, such as those owned and managed by metropolitan districts.

- Developers have 2 options:
  1. **Developer:** Construct park, own and maintain it via a metro district
     City: Review and approve plans only
  2. **Developer:** Construct park
     City: Review and approve plans, own and maintain park

PA-16 Neighborhood Park



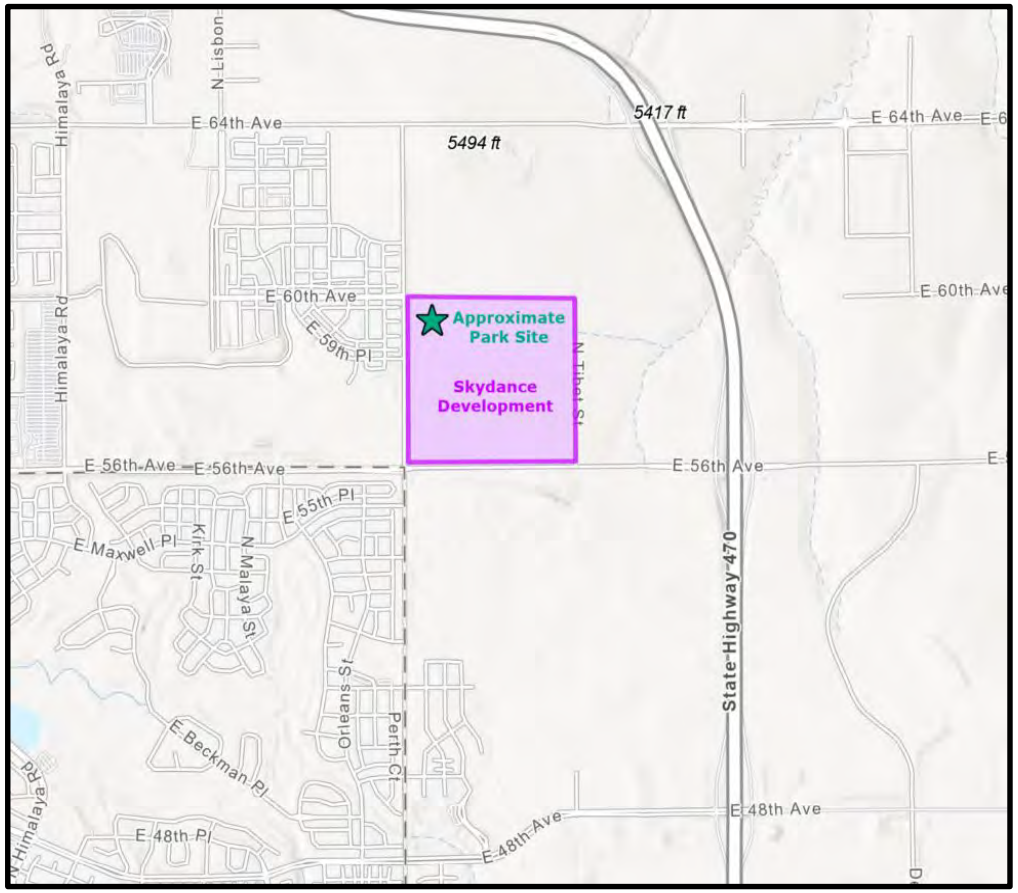
ENHANCED ENTRY
LIMITED MOVEMENT ACCESS POINT
ACCESS POINT
MAJOR ARTERIAL
MINOR ARTERIAL
COLLECTOR STREET

N

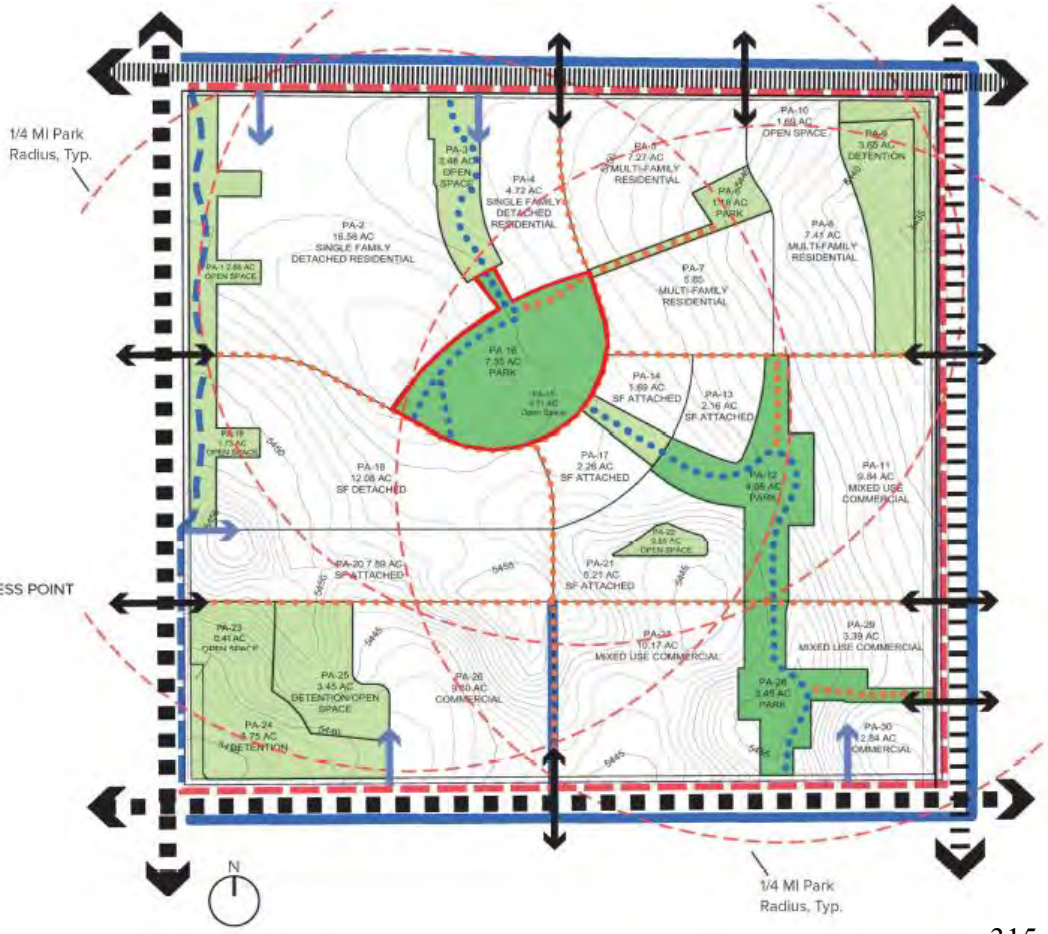
NOTES:
i) An area (10' x 10') for at least one Whelen Siren System will be provided. The location and number of systems will be established during the Site Plan process. This system may be placed in any Planning Area.
ii) No standalone residential uses are permitted in any mixed use commercial parcels.

- PA-16 is a park centrally located in the Skydance development.
- The park is currently referred to as Planning Area 16 based on its identification in the Master Plan for the development.

PARK LOCATION







PARK DESIGN

- Park master plan approved in 2024 by the Parks and Recreation Advisory Board
- Construction drawings Under Review
- Official park name required
- Anticipated construction: Spring 2027



PARK NAMING POLICY

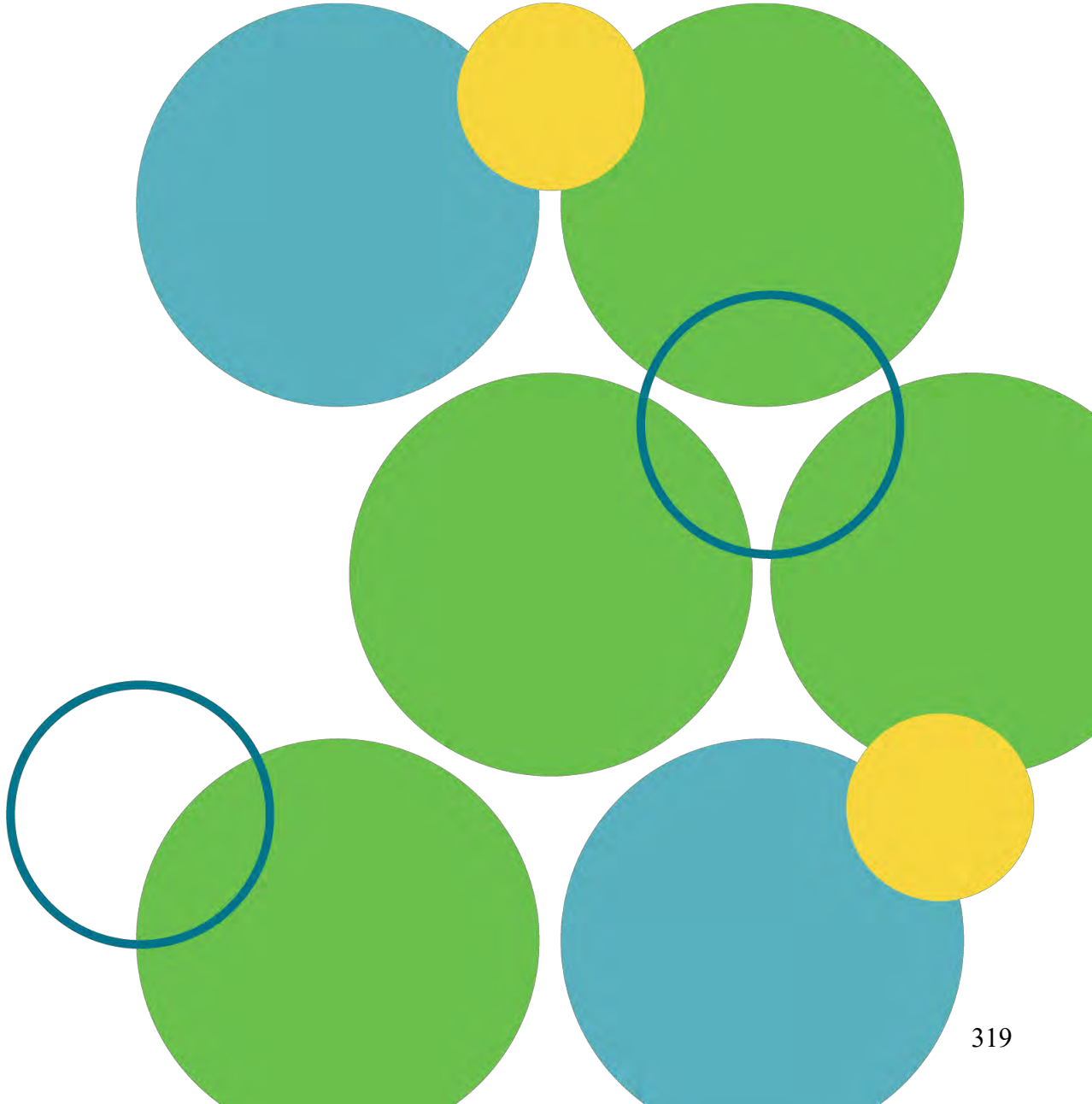
- The city has a policy and procedures regarding the naming of city-owned parks.
- A name may be submitted by the Parks & Recreation Advisory Board, through the City Manager's Office to City Council for approval.
- On October 3rd, the Parks & Recreation Advisory Board unanimously approved forwarding Solara Park as the proposed name for consideration.

PROPOSED NAME

- The name Solara Park is submitted for your consideration.
- The name Solara was chosen for its uplifting and atmospheric qualities. A combination of “solar” (relating to the sun) and “aura” (a distinctive atmosphere or quality). Solara conveys a radiant, uplifting presence—a space that captures the essence of light, energy, and community spirit.

QUESTION

Does the Committee wish to advance Solara Park as the park name for City Council's consideration?



RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA CITY COUNCIL'S APPROVAL OF NAMING A NEIGHBORHOOD PARK IN THE SKYDANCE DEVELOPMENT AS "SOLARA PARK"

WHEREAS, the City has Resolution R93-37 pertaining to a City policy for naming City-owned parks, public properties, and public facilities; and

WHEREAS, pursuant to Resolution R93-37 names for City-owned parks, public properties, and public facilities can be named for a geographic location or named to commemorate an event or a person; and

WHEREAS, proposed names for a geographic location can be submitted by a person, group, City staff, or a board or commission through the Office of the City Manager to City Council for Council's review and approval; and

WHEREAS, a neighborhood park in the Skydance development, with an approved Master Plan, is currently identified only as "Planning Area-16"; and

WHEREAS, the unnamed park identified as "Planning Area-16 will be built by the developer and will be turned over to the Parks, Recreation, and Open Space Department who will then own and maintain the park; and

WHEREAS, the Parks and Recreation Advisory Board has submitted a request to the City Manager's office that the "Planning Area-16" neighborhood park in the Skydance development be named "Solara Park"; and

WHEREAS, the City Manager's Office is submitting the proposed name "Solara Park" for the name of the neighborhood park in the Skydance development to the City Council for their consideration and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

The City Council resolves its approval for naming the Skydance development neighborhood park as "Solara Park".

RESOLVED AND PASSED this _____ day of _____. 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:
PETER A. SCHULTE, CITY ATTORNEY

By: Tim Joyce
Tim Joyce, Assistant City Attorney

PARKS & RECREATION ADVISORY BOARD
Wednesday, October 1, 2025 – 5:00 p.m.
Virtual – MS Teams
MINUTES

PARKS & RECREATION ADVISORY BOARD (PRAB) MEMBERS PRESENT: Marty Tessmer, Chairperson; Rosie Comet, Vice-Chairperson; Sarah Moll, Mike Ely, Rick Eriksen

MEMBERS ABSENT: Mindy Fenton.

OTHERS PRESENT: Wynter Stieger, Manager of Recreation Services; Nicole Ankeney, Manager of Parks, Planning, Design & Construction; Scott Hammons, Planner, Parks, Planning, Design & Construction; Suzie Jaquith, Admin. Supervisor, Business Services Division

I. CALL TO ORDER: By Chairperson Tessmer called the meeting to order at 5:00 p.m.

II. ADOPTION OF AGENDA: The Agenda for October 1, 2025, meeting was approved after a motion was made by Member Eriksen and seconded by Vice-Chairperson Comet.

III. ADOPTION OF PARKS & RECREATION ADVISORY BOARD MINUTES – The September 3, 2025, meeting Minutes were approved after a motion was made by Vice-Chairperson Comet and seconded by Member Eriksen.

IV. BOARD DISCUSSION/ACTION ITEMS/REMINDERS

A. **Recommendation for Naming of Neighborhood Park in Skydance Development.**

- Scott Hammons, Planner, Parks, Planning, Design & Construction, provided a slideshow presentation for Recommendation for Naming of Neighborhood Park in Skydance Development.
- The park is currently referred to as PA-16, based on its identification in the Master Plan for the development. The park is centrally located in the Skydance Development, located near E-470 and 56th Avenue.
- The Park Master Plan was approved in 2024 and has undergone construction drawings review. The anticipation construction of the park is Spring of 2027.
- Park naming policy was shared outlining the procedures for naming of city owned parks. A name can be submitted by the Parks & Recreation Advisory Board, through the City Manager's Office, then to city council policy committee, and ultimately to city council for final approval. PROS staff requested naming ideas from the developer/consultant.
- The name proposed by the developer and PROS staff to be submitted for consideration is **Solara**. The name was chosen for its uplifting and atmospheric qualities. A combination of 'solar" and "aura" conveys a radiant, uplifting presence-a space that captures the essence of light, energy and community spirit.
- Staff requested the board to take action by making a motion regarding the proposed park name.
- Question – Does the Board wish to forward **Solara Park** as the recommended park name to the city council policy committee and city council for final approval?

NOTE: *By simple majority vote, Board may re-establish Agenda order. There is quorum with five members in attendance.*

DRAFT

- Chairperson Tessmer requested a motion be made by board members to vote on the approval to forward the recommended name, **Solara Park**, to the city council policy committee and city council for final approval. Member Moll made the first motion to vote, and Member Eriksen seconded the motion. The motion was voted on by all board members and was approved unanimously.

B. Parks & Recreation Advisory Board Annual Report (draft) to Parks, Foundations & Quality of Life Committee.
   - Marty Tessmer, Chair of Parks & Recreation Advisory Board, provided a slideshow presentation of the 2025 Parks & Recreation Advisory Board Annual Report that is scheduled to be given to Parks, Foundation & Quality of Life Committee on October 23, 2025.
   - The Parks and Recreation Advisory Board's main purpose is to be the voice of the public on parks, recreation facilities and programs by providing feedback, recommendations and approvals during regularly held meetings and public hearings.
   - Examples of what the board does includes reviewing and making recommendations for designs for new parks or changes to existing parks, programs, budgets and administrative policies; approving recommendations of naming of parks and facilities; and voting on the approval of Master Plans and Master Plan Amendments through the public hearing process.
   - The board also reviewed the city initiative, "Build Up Aurora" presentation and provided feedback.
   - The board serves as the "boots on the ground" to make observations by visiting parks, open space, and recreation facilities and participating in PROS Department programs to report observations at regular meetings.
   - The board meets in different PROS locations and participants in tours to learn about the programs and facilities offered by the PROS Department to share with the community.
   - The board researches other municipalities and other entities to provide suggestions and new ideas to staff.
   - The board recommends to city council the appointment and re-appointment of board members.

C. PROS Update – Wynter Stieger, Manager of Recreation Services
   - Wynter asked for interest in serving on the new combined PROS Advisory Board. The meetings will be on the 3rd Wednesday of each month at 5:30 P.M.
   - Southeast Recreation Center Pool repairs are going well with no delays. The pool will re-open on October 4th.
   - Central Recreation Center repairs on the family locker rooms will be completed this week with re-opening on October 3rd.
   - The lighting in the natatorium at Central Recreation Center will be upgraded starting at the end of October. The upgrade will be performed overnight with no impact on operations.

NOTE: *By simple majority vote, Board may re-establish Agenda order. There is quorum with five members in attendance.*

DRAFT

- Repairs to Utah Pool are progressing with approval of the purchase order. The project is anticipated to be completed by March of 2026.
- The slide that connects to the leisure pool at Utah Pool passed inspection, received licensing and will be ready to use when the pool re-opens.
- Wynter announced the November 5th meeting will be the final meeting for the Parks & Recreation Advisory Board. A dinner in lieu of the meeting was suggested with approval received from board members.

V. BOARD MEMBERS REMARKS

A. Comments from Board Members

- Vice-Chairperson Comet asked how the new Recreation registration system is going. Wynter responded that staff are working diligently to have the system up and running by October 3rd.
- Member Eriksen reported the golf courses are doing very well this year. He has received many compliments and noticed how well the greens are kept. The bike paths and parks he has visited have been in good condition. The swimming program went smoothly this year.
- Chairperson Tessmer reported seeing multiple mechanized vehicles in Mission Viejo Park including mini-bikes, motorcycles and ATVs. Nicole Ankeney responded it is a metro-wide issue. Park rangers are aware of the issue and patrol the entire parks and open space system but it's challenging for rangers to be on-site when it happens. Chairperson Tessmer suggested volunteers to patrol the parks to assist the rangers.

VI. FUTURE MEETINGS

A. November 5, 2025 – Meadow Hills Golf Course Banquet Room – Dinner only.

VII. ADJOURNMENT – Meeting adjourned after a motion was made by Vice-Chairperson Comet and seconded by Member Moll.

_____ _____

Marty Tessmer, Chairperson; Parks & Recreation Board

Suzie Jaquith, Administrative Supervisor

ADOPTED _____

DRAFT

NOTE: *By simple majority vote, Board may re-establish Agenda order. There is quorum with five members in attendance.*

CITY OF AURORA
Council Agenda Commentary

Item Title: Intergovernmental Agreement (IGA) with Arapahoe County Open Spaces for the Use of Joint Project Funds in the Amount of $585,000 for Triple Creek Trailhead Site Improvements (Resolution)
Item Initiator: Curtis Bish, Principal Planner, Parks, Recreation and Open Space
Staff Source/Legal Source: Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Healthy: Connecting natural and built environments with multimodal networks, ensuring access to parks and recreation, and preserving sustainable water supplies.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Nicole Ankeney, Manager of Planning, Design and Construction, Parks, Recreation and Open Space / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Parks, Foundations & Quality of Life

Policy Committee Date: 10/23/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

R2023-130 – Resolution supporting a grant application by the High Line Canal Conservancy from the State Board of the Great Outdoors Colorado Trust Fund for Several Proposed Projects.
2023-10.26 – PFQL Policy Committee
2023-11.06 – Study Session
2023-11.13 – Regular Session
2025-10.23 – PFQL - Resolution for Triple Creek Trailhead grant

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Triple Creek Trailhead is a site that serves as a gateway to regional trails, including the High Line Canal Trail, the Sand Creek Trail, and the Triple Creek Trail. The site is located along East Colfax Avenue at the confluence of these three trail corridors.

PROS' master plan for the Triple Creek Trailhead was completed in 2016 and the first phase of construction was completed in 2019. Due to budget constraints not all of the proposed improvements contemplated by the master plan were able to be constructed at that time. The trailhead currently offers a parking lot for 30 cars as well as spaces for 6 trucks pulling horse trailers. There is also a vault toilet.

Construction of the second phase of the Triple Creek Trailhead is now being undertaken as a partnership project between PROS and the High Line Canal Conservancy, a nonprofit organization that works collaboratively with local jurisdictions to preserve and enhance the canal. Phase 2 will include the installation of landscape plantings, signage, interpretive features, natural play elements, a bike skills course, public art, and a small shade shelter.

The Conservancy conducted a capital campaign to raise funding to invest in enhancements at various locations along the canal corridor. In accordance with an agreement executed with the Conservancy in April of this year, the Conservancy is granting capital funds to the city to cover 50% of the estimated cost of phase 2 construction. In May, PROS submitted a funding request to Arapahoe County Open Spaces to cover the other 50% of the construction cost.

In September, the Arapahoe County Board of County Commissioners approved the funding request and awarded open space program funds in the amount of $585,000, subject to the execution of an Intergovernmental Agreement (IGA) between the County and the City. The attached IGA will solidify the funding arrangement.

STAFF RECOMMENDS APPROVING THE IGA WITH ARAPAHOE COUNTY. This will allow use of Joint Project funds to complete phase 2 improvements, which will enhance the trailhead as a destination for trail users and for neighbors looking for increased access to recreational, environmental, and educational opportunities.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☒ Revenue Impact ☒ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☐ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

Revenue: Arapahoe County Open Spaces Joint Project grant funding: $585,000
Revenue: High Line Canal Conservancy funding: $585,000

BUDGETED EXPENDITURE IMPACT

Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A – Matching funds in the amount of $585,000 to be provided by the High Line Canal Conservancy as a grant to the city for partnering with the organization to enhance the High Line Canal. The total project budget is $1,170,000. PROS will manage the project in coordination with the Conservancy.

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does City Council wish to approve the resolution and IGA with Arapahoe County for the use of joint project funds in the amount of $585,000 for Triple Creek Trailhead Site Improvements, moving the item forward to the next regular session?

LEGAL COMMENTS

Governmental entities may cooperate with one another to provide any function, service, or facility lawfully authorized to each of the cooperating or contracting units only if such cooperation is authorized by each party with the approval of its legislative body or other authority having the power to approve. (Colo. Const. art. 14, sec. 18(2)(a) and C.R.S. § 29-1-203(1)) City Council may, by resolution, enter into agreements with other governmental units or special districts for the joint use of buildings, equipment or facilities, and for furnishing or receiving commodities or services. (City Charter, art. X, sec. 10-12) Upon authorization by a majority vote of the members of City Council voting thereon, the Mayor shall execute all intergovernmental agreements to which the City is a party. (City Code §2-31(b)(2)) (TJoyce)

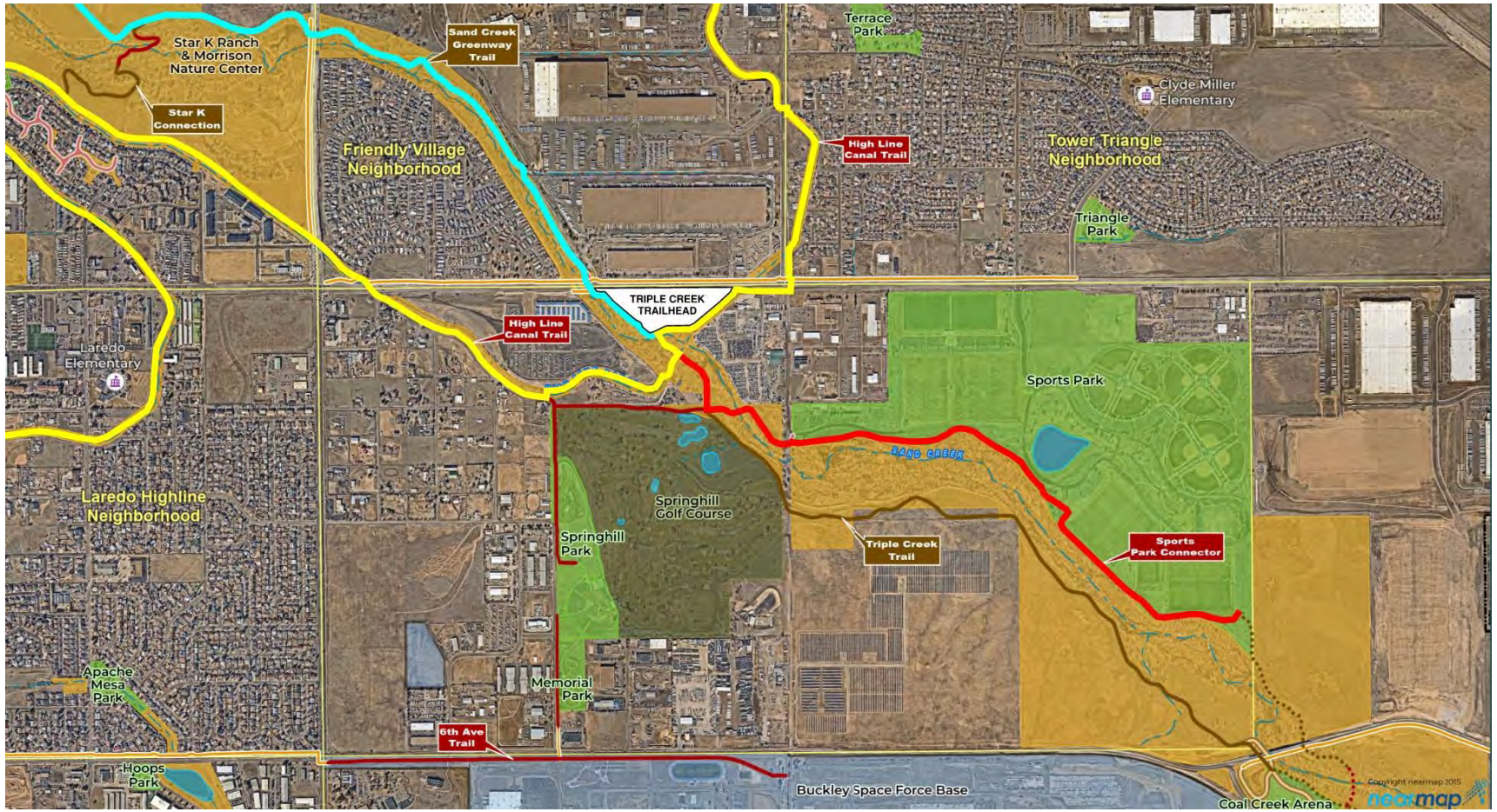
Intergovernmental Agreement (IGA)
Triple Creek Trailhead Site Improvements

Parks, Foundations
& Quality of Life
Policy Committee

October 23, 2025

Curtis Bish
Principal Planner

Triple Creek Trailhead

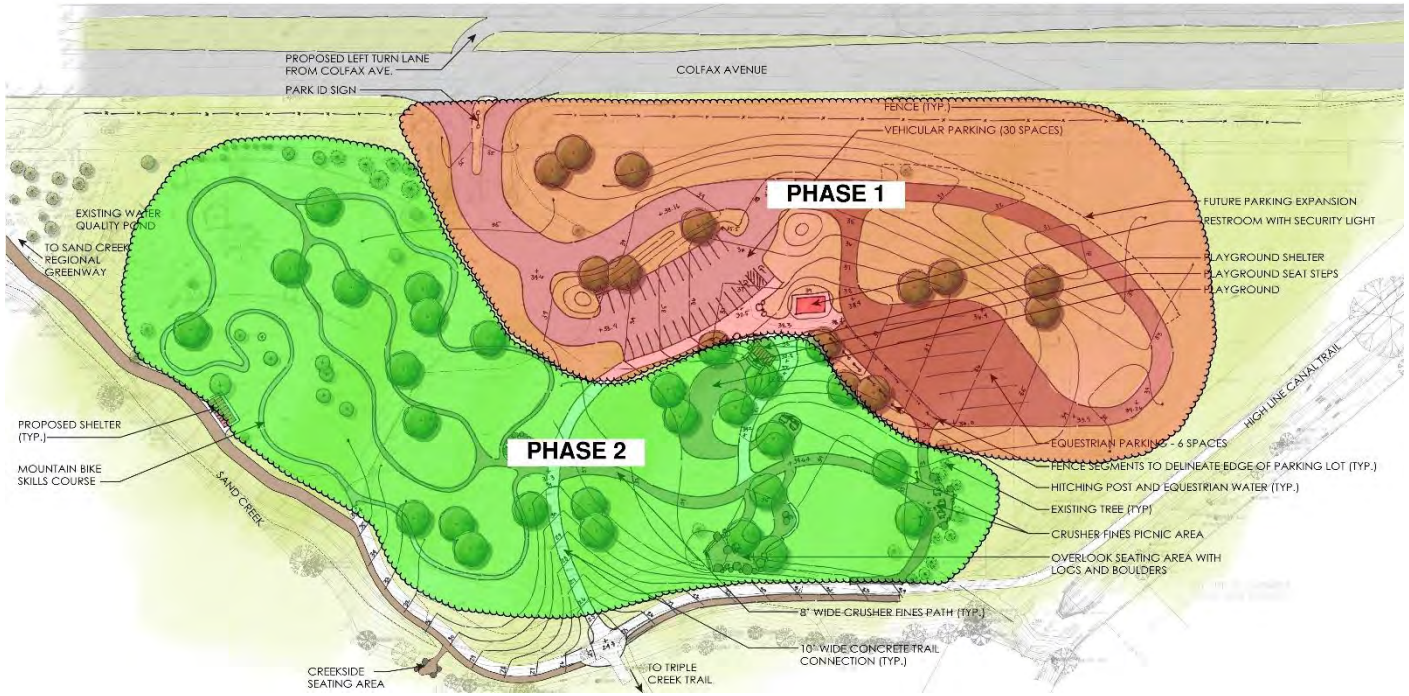


Although the namesake for the Triple Creek Trailhead is the Triple Creek Trail, the site also provides access to other regional trails:

- *Sand Creek Trail*
- *High Line Canal Trail*

Development Phases

- Due to budget constraints, trailhead development was phased.
- Phase 1 was completed in 2019, which included:
  - *Vehicular parking – 30 cars and spaces for 6 vehicles with horse trailers.*
  - *Vault toilet.*
- Phase 2 will include facilities that will build out the site according to the master plan vision.



High Line Canal Conservancy Partnership



- Because of the trailhead's relationship to the High Line Canal, the High Line Canal Conservancy has partnered with PROS to build phase 2.
- Capital funding from the Conservancy will be used to cover 50% of the cost of construction.





Phase 2 Site Improvements

Improvements include:

- Landscape plantings
- Signage
- Interpretive features
- Natural play elements
- Bike skills course
- Public art
- Small shade shelter

Construction Timeline:

- April – December 2026









Joint Project Funding

- In May, PROS submitted a request to Arapahoe County Open Spaces for Joint Project funding.
- In September, the Arapahoe County Board of County Commissioners approved the request, subject to the execution of an Intergovernmental Agreement (IGA).
- Funding from the Conservancy will serve as the required match for the County funding.

Budget:

- $585,000 Arapahoe County
- $585,000 High Line Canal Conservancy
- $1,170,000 Total

Question for Council

Do the Committee members wish to approve the IGA with Arapahoe County for the use of joint project funds in the amount of $585,000 for Triple Creek Trailhead Site Improvements, moving the item forward to the next Study Session?

QUESTIONS?



INTERGOVERNMENTAL AGREEMENT REGARDING
2025 CONTRIBUTION OF ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS
PROJECT NAME: TRIPLE CREEK TRAILHEAD SITE IMPROVEMENTS

This Intergovernmental Agreement ("Agreement") is made and entered into by and between **THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, STATE OF COLORADO** ("County"), and the **CITY OF AURORA** ("City"), a municipality and political subdivision of the State of Colorado (collectively "Parties" and individually a "Party").

RECITALS

A. On November 2, 2021, the voters of the County permanently reauthorized, until repeal, a countywide sales and use tax to be deposited in the Arapahoe County Open Space Fund and used for specified open space purposes as set forth in County Resolution No. 21-263 ("Open Space Resolution").

B. The Open Space Resolution authorizes the County to expend a portion of the tax funds for joint projects between counties and municipalities, special districts with a recreational component, recreation districts, and other governmental entities in the County for purposes consistent with the Open Space Resolution. Eligible joint projects include acquisitions of land, other real property interests, and water rights, as well as the improvement, restoration, and protection of open space lands, as more fully set forth in the Open Space Resolution.

C. On September 23, 2025, the County approved by resolution the use of Open Space Acquisition and Trail Development funds for the Triple Creek Trailhead Site Improvements ("Project"), which is an eligible use of funds under the Open Space Resolution, subject to the execution of an intergovernmental agreement.

D. This Agreement is authorized by Article XIV, Section 18 of the Colorado Constitution and C.R.S. § 29-1-203.

AGREEMENT

NOW, THEREFORE, the County and the City agree as follows:

1. Funding Amount. The County agrees to pay up to 50% of the total Project cost, not to exceed $585,000, from the Arapahoe County Open Space Fund ("County Funds") to the City to be used solely toward the Project as described in Exhibit A. The County's contribution of County Funds is contingent upon the City contributing the remaining 50% share of the total Project cost. The City is responsible for any Project costs in excess of those outlined above.

2. Disbursement of County Funds. The County shall pay the County Funds via ACH transfer to the City on a reimbursement basis upon receipt of the approved status report and

documentation of expenditures as required by this Agreement and no more often than bi-annually. No more than 75% of the Project costs will be reimbursed prior to the final report approval. The final 25% of County Funds will be paid following the Project inspection and review and approval of the final report and Project deliverables.

3. Time for Use of County Funds. The Parties agree that the County Funds will be expended no later than two years from the Effective Date, unless the County agrees in writing to a longer period of time.

4. Interest on County Funds. The City further agrees that, after receipt of the County Funds, the City will use any interest earned on the County Funds only for the Project.

5. Report Requirements. On or before January 31 and July 31 annually, the City agrees to provide the County with Project status reports that conform to the format provided by the County. Each progress report shall include supporting financial documentation as requested in the form provided. Within three months of completion of the Project, the City also agrees to submit to the County a final report that conforms to the format provided by the County with final Project accounting. The final report will also include documents, plans, and high-resolution photographs as necessary to detail the completion and scope of the Project. The County shall be allowed to use information and images from these reports in publications, public information updates, and the County's website.

6. Failure to Submit Required Reports. Upon written notice from the County informing the City that it has failed to submit any required status report and/or final report, the City shall submit such reports to the County's Open Space Grants Program Administrator within 30 days, and, if it fails to do so, the City shall be deemed to be in violation of this Agreement.

7. Administration of Project. The City shall be responsible for the direct supervision and administration of the Project. The City also agrees to comply with all local, state, and federal requirements while completing the Project unless specifically waived.

8. Project Site Visits. Upon 24 hours' written notice to the City, the City agrees to allow the County to make site visits before, during, at the completion of, and/or after the completion of the Project.

9. Acknowledgment of County.

   A. The City agrees to acknowledge the County as a contributor to the Project in all publications, news releases, and other publicity issued by the City related to the Project and agrees to allow the County to do the same. If any events are planned in regard to the Project, the County shall be acknowledged as a contributor in the invitation to such events. The City shall cooperate with the County in preparing public information pieces, providing photos of the Project from time to time, and providing access to the Project for publicity purposes. Event information, event materials, and press release information related to the Project must be sent to the County's Open Space Grants Program Administrator for review and filing.

B. For projects occurring on a particular property, the County agrees to provide a standard sign for the Project. The City agrees to erect and permanently maintain at least one County sign or a City sign as described below in a publicly visible area in recognition of the County Funds from the Arapahoe County Open Space Program. The sign shall be erected prior to the completion of the Project or its public opening, whichever is earlier. If the City wishes to use its own sign and design, the City must submit the sign location, design, and wording to the County's Grants Program Administrator for approval prior to manufacture and/or installation of such sign.

C. For planning projects, environmental education projects, and other projects that are not tied to a particular property, the City agrees to include the most current Arapahoe County Open Spaces logo in final planning documents and other printed and multimedia materials. The City shall contact the County's Grants Program Administrator for a copy of the logo to be used.

10. Record-Keeping Requirements. The City shall maintain a complete set of books and records documenting its use of the County Funds and its supervision and administration of the Project. The County or any of its duly authorized representatives shall have reasonable access to any books, documents, papers, and records of the City that are pertinent to the Project for the purpose of making an audit, examination, or excerpts. The City shall keep all books, documents, papers, and records pertinent to the Project for a minimum of three years from the Project completion date. The City agrees to report to the County's Grants Program Administrator any unexpended County Funds and consult with the Grants Program Administrator concerning proper accounting and refund of any unexpended County Funds.

11. Changes to Project. The City agrees and understands that it must complete the Project as it is described in Exhibit A; the Project may not be changed without the County's prior written approval. Proposed changes must be formally requested using the applicable Project Modification Form provided by the County. Changes may not begin until the County has issued a written approval, which may also require the execution of an amendment to this Agreement.

12. Maintenance. The City agrees to assume responsibility for continuous maintenance and public safety of open space lands, parks, trails, recreation facilities, amenities, signage, and other projects funded by the County Funds for the useful life of the Project and in accordance with applicable product warranties and/or the generally accepted standards in the parks and recreation community.

13. Change in Use. If the City wishes to dispose of or sell the property purchased with the County Funds or if the City wishes to use the Project or property improved or purchased with the County Funds for purposes other than the purposes specified in Exhibit A, the City shall provide written notice to the County. The City shall obtain the County's written consent and shall present the proposed disposition, sale, or change in use in a public hearing and receive approval from its governing body prior to proceeding with such disposition,

sale, or change in use. The County, in its sole discretion, may require the City to make a partial or full refund to the County based on the amount of the County Funds, the value of the Project, or the value of the property purchased with the County Funds at the time of disposition, sale, or change in use.

14. Failure to Comply and Reimbursement of County Funds. The City understands and agrees that the County may require the City to reimburse the County if any portion of the County Funds is not used in accordance with its approved proposal and this Agreement. Failure to comply with this Agreement shall result in default, and the City shall be ineligible for any future funding from Arapahoe County Open Spaces until the violation is remedied or after such other time period as determined by the County in its sole discretion.

15. Remedies. The rights and remedies of the County as set forth in this Agreement shall not be exclusive and are in addition to any other rights or remedies provided by law.

16. No Waiver of Rights. A waiver by any Party of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any Party.

17. Relationship of the Parties. The City shall perform all duties and obligations under this Agreement as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee, or other relationship with the County.

18. No Third-Party Beneficiaries. Nothing in this Agreement shall give or allow any claim or right of action whatsoever by any third party, including, but not limited to, any agents or contractors of the City.

19. Severability. The invalidity or unenforceability of any portion of this Agreement shall not affect the validity or enforceability of any other portion or provision. Any invalid or unenforceable portion or provision shall be deemed severed from this Agreement and, in such event, the Parties shall negotiate in good faith to replace such invalidated provision in order to carry out the intent of the Parties in entering into this Agreement.

20. Written Amendment Required. This Agreement may be amended, modified, or changed, in whole or in part, only by written agreement duly authorized and executed by the Parties.

21. Applicable Law and Venue. This Agreement shall be construed and enforced in accordance with the laws of the State of Colorado. The venue for any legal action arising out of this Agreement shall be in Arapahoe County District Court, pursuant to the appropriate rules of civil procedure.

22. Notices. Notices under this Agreement shall be sent to:

COUNTY: Arapahoe County Open Spaces
Grants Program Administrator
6934 S. Lima St., Unit A
Centennial, CO 80112
askopenspaces@arapahoegov.com

and

Arapahoe County Attorney
5334 South Prince Street
Littleton, CO 80120-1136
attorney@arapahoegov.com

CITY: City of Aurora
15151 E. Alameda Parkway
Aurora, CO 80012
parks@auroragov.org

23. Counterparts. This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original and all of which taken together will constitute one and the same agreement.

24. Incorporation of Exhibits. Unless otherwise stated in this Agreement, any exhibits, applications, resolutions, or other documents referenced in this Agreement shall be incorporated by reference into this Agreement for all purposes. In the event of any conflicts between this Agreement and any attached documents, this Agreement shall control.

25. Section Headings. The headings for any section of this Agreement are only for the convenience and reference of the Parties and are not intended in any way to define, limit, or describe the scope or intent of this Agreement.

26. Assignment. The rights, or any parts of this Agreement, granted to the Parties in this Agreement may be assigned only with the prior written consent of the non-assigning Party.

27. Extent of Agreement. This Agreement constitutes the entire agreement of the Parties related to the Project. The Parties agree that there have been no representations made regarding the subject matter of this Agreement other than those, if any, contained in this Agreement, and the various promises and covenants contained in this Agreement are mutually agreed upon and are in consideration of one another.

28. Signatures. The signatories to this Agreement represent that they are fully authorized to execute this Agreement and bind their respective entities.

29. Effective Date. This Agreement will become effective on the date of the City's signature ("Effective Date").

IN WITNESS WHEREOF, the County and the City have executed this Agreement as of the Effective Date.

ATTEST:

By:_____
Kadee Rodriguez, City Clerk

CITY OF AURORA

By:_____
Mike Coffman, Mayor
Date:_____

APPROVED AS TO FORM:

By: Tim Joyce
Tim Joyce, Assistant City Attorney

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ARAPAHOE,
STATE OF COLORADO

By:_____
Margina Pingenot, Open Spaces Director
Pursuant to Resolution No. 25-078

EXHIBIT A

Triple Creek Trailhead Site Improvements

Joint Project Application

City of Aurora

Mr Rian French

15151 E. Alameda Parkway, Ste 4600
Aurora, CO 80012

rfrench@auroragov.org
O: 303-739-7196

Application Form

Application Summary

Grant Category*

Select One:

Joint Project

Primary Contact Information*

Please provide information for the primary contact for this project in the following format.

Agency:
Name:
Title:
Telephone:
Email:

Agency: City of Aurora Parks, Recreation & Open Space
Name: Curt Bish
Title: Principal Planner
Telephone: 303.739.7131
Email: cbish@auroragov.org

Project Type*

Select One:

- **Trail Project:** Trail/trailhead construction or improvement, including stream/road crossings and trailhead amenities (such as parking, restrooms or shelters)
- **Site Improvement Project:** New construction, improvement, repair, or replacement of passive outdoor recreation amenities
- **Acquisition Project:** Eligible projects include fee simple acquisition of land for public open space or trails; acquisition of buffer land; acquisition of a conservation easement; and/or acquisition of water rights
- **Other Project:** Other allowable projects include stream/habitat restoration, natural re-vegetation, and water quality improvement

Site Improvement Project

Project Title*

Triple Creek Trailhead Site Improvements

Project Address
High Line Canal South of Colfax Ave

Project Location*
Select all that apply:

Aurora

GPS Coordinates (Latitude in Decimal Degrees)*
Example: Dove Valley Regional Park
Latitude: 39.577303

39.738728

GPS Coordinates (Longitude in Decimal Degrees)*
Example: Dove Valley Regional Park
Longitude: -104.828850

-104.777622

Grant Request Amount*
$585,000.00

Cash Match Amount*
$585,000.00

Total Project Amount*
Total project amount includes grant request and cash match only. Please do not include in-kind match.

$1,170,000.00

Cash Match Percentage*
Calculate cash match as % of total project cost.

50

Project Partners

List partner agencies if applicable.

High Line Canal Conservancy

Executive Summary*

Highlight key points of your proposal, such as project description, components, deliverables, need, goals, beneficiaries, planning, etc.

The City of Aurora has come together with Arapahoe County Open Spaces, High Line Canal Conservancy and all of the jurisdictions along the High Line Canal to plan for the Canal's future as a recreational and ecological resource. The result, The Plan for the High Line Canal (The Plan), has identified and prioritized projects that will enhance the user experience on the trail through improved access, awareness, connectivity and activation. The Plan prioritizes improvements in Aurora and Northeast Denver where the Canal connects diverse communities and yet is significantly underutilized compared to other reaches of the trail. This project will implement priorities identified in The Plan in Aurora, completing site improvements at the Triple Creek Trailhead that were designed when the trailhead was constructed but couldn't be afforded at the time. These site improvements will include planting, gathering spaces, natural play elements, a bike skills course and interpretive features. These amenities will help draw users to the Triple Creek Trailhead, connecting them to the High Line Canal and Sand Creek Regional Greenway.

After completing a community-centered design process in 2023 to develop the plan for improvements in this area, the High Line Canal Conservancy (Conservancy) successfully procured funding from Great Outdoors Colorado (GOCO) focused on improvements in north Aurora that activate the trail and connect communities to nature. The neighborhoods along the Canal in north Aurora are 40% Latino, 20% African American and 5% percent Asian American. The median household income in these areas is $41,000 per year, less than half of the median household income of the Denver Metro Area as a whole. The City of Aurora's and the Conservancy's interest, with support from The Colorado Health Foundation, is in removing barriers to using the trail for recreation and positioning the Canal as a catalyst of community health. Aurora PROS is requesting funds from ACOS to match these private funds raised by the Conservancy to implement these critical projects and invest in these north Aurora neighborhoods.

This project will have eight key deliverables: circulation paths throughout the open space accessed by the trailhead, gathering spaces with seating and overlooks, natural play elements, a bike skills course, extensive planting, seating, wayfinding signage and interpretive features. The circulation paths will allow trail users to explore this spectacular open space situated just off Colfax Ave while the gathering spaces and overlooks will enhance the visitor experience. The natural play elements and bike skills course will help make the site a destination for trail users. Extensive planting at the site will build on restoration work completed in 2019 to increase biodiversity and wildlife habitat. Seating and wayfinding signage will enhance connections with two of Aurora's regional trails, while interpretive features will educate trail users about the site's history and the siphon that carries Canal water under Sand Creek in this location. The goals of the project are to increase use of both trail systems while improving community health and the ecological health of the Canal and open space.

Project Timeline

- Q3 2025: Funding commitment secured, designs progress through approval processes, community engagement supports development of interpretive content.
- Q4 2025: Final designs are approved through the City of Aurora.
- Q1 2026: Construction begins.
- Q4 2026: Construction complete, establishment watering contract begins.

Authorized Signature

Certification and Authorized Signature Form*

Please attach completed Certification and Authorized Signature Form as a PDF document. Form must be signed by highest authority in agency or authorized individual. *Staff will email you the form.*

Please name your file as follows: *Applicant_ CertificationandAuthorizedSignatureForm.pdf*

TCT_Certification and Authorized Signature Form.pdf

Project Timeline

Project Timeline Form*

Please attach completed Project Timeline Form as a PDF document. *Staff will email you the form.*

Please name your file as follows: *Applicant_ TimelineForm.pdf*

TCT_JP Project Timeline Form.pdf

Project Budget

Budget Forms*

Please attach completed Summary Budget Form and Detailed Expense Budget Form as a single PDF document. *Staff will email you the form.*

Please name your file as follows: *Applicant_ BudgetForms.pdf*

TCT_AuroraPROS_BudgetForm.pdf

Project Narrative

Question 1*

Describe the project goals, scope, expected results, and deliverables. Discuss the current condition of the project site and what improvements, if any, are proposed and why. Discuss how this project preserves open space, improves access to the outdoors, creates connectivity, and/or provides educational opportunities.

The goals of the project are to increase use of the trail through improved access and awareness, improve community health and enhance the ecological health of the Canal. This project will have eight key deliverables, all of which are prioritized in The Plan: circulation paths throughout the open space accessed by the trailhead, gathering spaces with seating and overlooks, natural play elements, a bike skills course,

extensive planting, seating, wayfinding signage and interpretive features. The circulation paths will allow trail users to explore this pristine open space situated just off Colfax while the gathering spaces and overlooks will enhance the visitor experience. The natural play elements and bike skills course will help make the site a destination for trail users. Extensive planting at the site will build on restoration work completed in 2019 to increase biodiversity and wildlife habitat. Seating and wayfinding signage will enhance connections with two of Aurora's regional trails, while interpretive features will educate trail users about the site's history and the siphon that carries Canal water under Sand Creek in this location. The goals of the project are to increase use of both trail systems while improving community health and the ecological health of the Canal and creek corridors.

When the Triple Creek Trailhead was completed in 2019, it was intended to be a regional gateway for trail users to the Canal and Sand Creek regional trails, enhancing access to the trail system and regional connectivity. However, the budget at the time was limited and the master plan developed for the site was not able to be implanted. Since then, the master plan for the site has been refined based on public input and the Conservancy has secured matching funds to support Aurora's efforts to implement these improvements. The site improvements will make the trailhead a destination for trail users and for neighbors looking to access this open space off Colfax Ave. Circulation paths will provide accessible opportunities to explore the open space. Signage and interpretive features will also provide educational opportunities on the site, connecting visitors to the site's natural resources and the unique history of the Canal.

Question 2*

Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, families, seniors, etc.), and estimate the number of users that will benefit annually. How did you arrive at this estimate? *Include up to five community support letters in the Attachments section. Support letters should come from users, working groups, community members, volunteers, schools, etc. Letters should be dated within the last six months.*

The north Aurora neighborhoods along the Canal are predominantly Latino and African American and the project will actively work to engage these communities in enhancing and activating the Canal. There are two schools in the neighborhood where this project site is located that serve low-income, diverse populations that are representative of their neighborhood. Hinkley High School has a rate of 72.4% free and reduced lunch and 94% of students are non-white. Laredo Elementary school has a rate of 84.9% free and reduced lunch and 91% of students are non-white. Engagement with these schools has been a critical component of the Conservancy's community engagement that has sought to empower the community and ensure a feeling of ownership in the neighborhood for the Canal. Moving these projects into implementation is critical to ensure that the community members who have been involved in public engagement processes can see these improvements come to life. Access improvements will create valuable opportunities to provide safe routes to school and partnerships with these educational institutions will be essential to catalyzing use of the Canal. There are other indicators of barriers to accessing health and wellness resources in this community as 20% of neighbors speak English less than very well and 22.6% do not have a high school diploma.

User counts performed by the Conservancy in north Aurora have recorded just 3-12 users per hour, though anecdotally these numbers increase before and after school. For comparison, user counts in the Canal's southern suburbs have consistently recorded 50-100 users per hour during peak use. Based on these user counts, assuming the average 7.5 users per hour in the neighborhood and extrapolating for the year, 32,850 total users would benefit from awareness and activation improvements in north Aurora.

Question 3*

Discuss the need and urgency for this project and why it is a priority. Was the project prioritized in a master plan or other planning document (including County Comprehensive Plan, County Open Space Master Plan, etc.), an independent community planning process, a working group, etc.? Is this part of a larger phased project? What opportunities will be lost if this project is not funded now?

This project was identified and prioritized in The Plan for the High Line Canal, a plan that has been endorsed by Aurora, Arapahoe County and the Conservancy. The project was requested by local community members during a robust outreach process that informed both the High Line canal Community Vision Plan (Vision Plan) and The Plan for the High Line Canal (The Plan). The Plan recommends significant investment in diverse communities along the trail, prioritizing Denver and Aurora for a large proportion of enhancements. The Canal is underutilized in these communities and will require investments to reach its full potential as a recreational resource. The designs that have been developed were cocreated with community members through robust community engagement efforts in 2023 and the community is eager to see these improvements come to life.

The Plan recommends a series of Community Activation Zones, areas of the Canal where investments are needed to increase use of the trail as a community resource and catalyst for improved community health. The Plan states the goal of Community Activation Zones as: Increase health, wellness and active uses by providing activation through the addition of nature play, gathering spaces, exercise stations or other activation types as identified in the Design Guidelines. Neighborhoods for these zones are called out explicitly in The Plan and focus on low-income and diverse communities where the Canal is underutilized. These investments will improve the user experience along the Canal and have the potential to improve community health in some of the most diverse communities in the region. The Conservancy's design process was supported by a private foundation and their share of implementation funds have been secured from GOCO, leveraging philanthropy to enhance the Canal in the Northeast.

This investment would represent one of the first efforts to construct community-informed improvements since completion of The Plan. If this project is not funded now, it will stymy momentum in achieving the level of investment in Aurora that is recommended in The Plan. Implementing all of the recommendations in The Plan in Aurora will require significant support from private sources, Arapahoe County Open Spaces and federal funding for transportation improvements. Demonstrating success will help the Conservancy continue to raise funds and show members of the community that progress is being made. These improvements will be further leveraged by the development of an underpass at the Canal's first crossing of Colfax. This $12M project, funded with federal funds in addition to matching funds from Arapahoe County and Adams County, will provide a critical connection for trail users to connect along the Canal in north Aurora and utilize these improvement zones.

Question 4*

Summarize any planning completed prior to submitting this Joint Project proposal. Is design and engineering complete? Does the project necessitate a zoning change? List any permits that need to be obtained and status of obtaining those permits (Federal 404, County or City, Storm Water Drainage, etc.).

The master plan for these projects was developed in 2023 through a community-centered design process. Since that time, the Conservancy and Aurora PROS have progressed designs to 90% and the plans have gone through review with the City of Aurora, Arapahoe County and Denver Water. The plans have been submitted to the City of Aurora AMANDA review process to progress through their final review before Aurora can put the projects out to bid and start construction. The final approval for the project will come from the City of Aurora since the improvements are on their property.

Question 5*

Describe the timeframe needed to complete the project. Discuss the agency's capacity to complete the project, including project management, resources, and experience implementing similar projects.

The goal is to complete this project by the end of 2026. The City of Aurora will be responsible for collecting funds from Arapahoe County and the Conservancy, putting the project out to bid and hiring a construction contractor. The Conservancy will support project management in three ways: staff time dedicated by the Conservancy's Project Manager, a construction administration contract with the landscape architecture firm that has developed the plans and an outside project management firm that will be hired by the Conservancy to support Aurora PROS with construction oversight and payment applications. Aurora PROS has extensive experience completing park and trail improvements and while this is a newer role for the Conservancy, the Conservancy's Project Manager and Chief Operating Officer have extensive experience overseeing construction projects in other capacities.
The Conservancy will also be responsible for the development of interpretive sign content as well as the fabrication and installation of interpretive signs. The Conservancy has engaged a consultant team to complete a Canal-wide Interpretive Plan and this team will develop interpretive signage for this site as a pilot project within this Canal-wide effort.

Question 6*

Summarize any efforts to obtain public input, disseminate information to the public, develop partnerships, and garner community support for this project. List the stakeholders that are involved. Discuss any known or anticipated opposition to this project and how this will be addressed. *Include letters, petitions, news articles, or other documents evidencing opposition in the Attachments section.*

Public engagement for the Triple Creek Trailhead site improvements has been extensive, including Aurora PROS outreach efforts during design of the trailhead and Conservancy outreach to subsequently update and refine the master plan. There is no known opposition to improvements at this site.

Starting in 2016, the development of The Plan for the High Line Canal included engagement with over 5,000 residents across the region, providing far-reaching input about ways to enhance the Canal. Aurora PROS partnered with Arapahoe County Open Spaces and the High Line Canal Conservancy to develop both the Community Vision Plan and The Plan. Improved access to the Canal as one of the most important themes in The Plan and the Northeast reaches of the Canal highly prioritized activation and amenities.

Since 2019, the Conservancy piloted a collaborative and community-centered approach to engagement that, in recent years, has been replicated across the Northeast to cultivate meaningful involvement of local youth and their families, community leaders, and partner organizations that represent the diverse populations of the Northeast. Deep community engagement through the community-centered design approach ensures that all communities along the Canal engage in and co-lead the design of trail enhancements by establishing a community feedback structure that cultivates local leadership and decision-making.
Public engagement for the Triple Creek Trailhead site improvements has occurred at two scales: a comprehensive effort across the northeast reach of the High Line Canal and site-specific engagement tied to the Triple Creek Trailhead. There is no known opposition to the improvements.
Overall Engagement
Outreach efforts for the Conservancy's GOCO-funded north Aurora initiative have reached over 55,000 people via postcards, social media, newsletters, and other channels. Formal feedback was received from more than 770 individuals through surveys and polls, and 305 people were engaged in person at community events. A wide range of inclusive tactics were used to gather feedback and build support, including:

- Community events such as public walks, nature play days, pop-ups, and ice cream socials
- Tabling along the Canal trail
- Surveys (physical and digital)

- On-trail signage linking to survey questions
- Public input walks
- Guidance from the Northeast Advisory Committee

Partners have included local schools, libraries, rec centers, and places of worship, as well as organizations including Environmental Learning for Kids, Girl Trek, Groundwork Denver, Metro Denver Nature Alliance, Outdoor Afro, Promotores Verdes, Sand Creek Greenway, Spirit of the Sun, YES Coalition, and Mile High Youth Corps.

Feedback showed significant support for Canal improvements, especially for shade, seating, and safer access—top priorities in the Laredo Highline neighborhood. Engagement highlights are included in the attached outreach summary sheet, titled "N Aurora Engagement Summary_2023-2024".

Triple Creek Trailhead Engagement
In addition to attending community events, tabling on the Canal and engaging with partners, the Conservancy held a Nature Play Day at Triple Creek Trailhead on August 6, 2023, which collected input specific to this site. Key themes included:

- The sensory play station was the most popular feature
- Participants expressed interest in additional dog amenities
- High enthusiasm for a nature playground
- Appreciation for the existing restroom and desire for a drinking water source
- A need for clear signage to distinguish the High Line Canal Trail from the Sand Creek Trail

This event, in combination with on-site and digital feedback collection, helped refine the design for this project. Additional community input was gathered during site visits with the Sand Creek Greenway partnership, a key collaborator in outreach and alignment at this shared trail node.
Through these deep and broad engagement efforts, the project reflects community priorities and has built strong local support—especially in communities historically underrepresented in public planning processes.

Question 7*

How much of your planned cash match is secured? If applicable, what are your plans for raising additional funds? Describe cash and in-kind match partnerships established for the project. Explain if partnerships were not possible or necessary for this project. *Include partner support letters in the Attachments section and include match from partners on the Budget Forms. Joint Project recipients are responsible for project cost overruns.*

All matching funds have been secured from the Conservancy's GOCO grant, including construction funding, interpretive signage design, fabrication and installation as well as funding for contracted construction oversight and construction administration. The Conservancy's GOCO grant will also support Conservancy staff time and project management being contributed to the project in-kind. The Conservancy has also invested significant funds raised from a private foundation in staff time to manage the design and community engagement process as well as design costs associated with advancing the designs to 90%. To this point, over $150,000 has been invested in the design and engineering of the improvements in north Aurora.

Question 8*

Describe any scenic, historic, or cultural values associated with the project site. Will they be preserved or restored? Discuss specific natural resources at the site (including habitat, water, wildlife, and vegetation) and impacts to these resources as a result of this project. If applicable, discuss environmental sustainability benefits of this project (such as energy or water conservation, water quality improvement, etc.).

The High Line Canal has significant historic value as a remnant of Aurora's agricultural heritage. The project will preserve the historic High Line Canal channel while providing opportunities to educate the local community about the Canal's history and its importance to the growth of Aurora. This site is particularly

unique as it was originally home to a wooden flume that carried High Line Canal water over Sand Creek. After the 1965 floods damaged the flume, a concrete siphon structure was installed carrying Canal water under Sand Creek. Trail users visiting the site are left to wonder where the Canal is physically located, creating an opportunity for interpretation that highlights how the Canal functioned, following the high point of the topography to carry Canal water across natural waterways. The Canal and Sand Creek also form important habitat for wildlife and vegetation, providing a green spine for animals to move throughout the city. Significant planting at the site will enhance habitat for birds, insects and small mammals while circulation paths will limit the disruption of vegetation by directing visitors.

This project will lay the groundwork for future engagement in this community, including educating local residents about the Canal's transition from irrigation facility to stormwater management system. This is particularly important in north Aurora, where irrigation water has not been delivered for over twenty years. This lack of water has taken a toll on the tree canopy, and Aurora now has the least dense tree canopy of any jurisdiction along the Canal. Community members will also be engaged around the Canal's transition to green infrastructure, a sustainable approach to water management that could lead to more water in the Canal and a healthier ecosystem. However, this transition is unlikely to take place without support from the community that could be generated as a result of these improvements.

Question 9*

Discuss ownership and legal access at the proposed project site. Detail any third-party rights, easements, or other encumbrances that exist.

The City of Aurora owns the site and will be responsible for constructing and maintaining the improvements. While the High Line Canal property passes through the site, no improvements are proposed on that portion of the property.

Question 10*

Describe long-term plans for maintaining the project. Who will be responsible for maintenance? Estimate annual costs to maintain the site, and explain how maintaining this project site affects your agency's budget.

Aurora PROS will be responsible for maintenance of the site improvements and the Conservancy will be responsible for maintaining signage and benches. The site improvements maintenance cost will be considered and included in the annual operating budget. The Conservancy estimates that bench and sign maintenance will cost approximately $300 per year to remove graffiti and provide touch ups. These signs are a part of a significant sign package being installed across the Canal and represent a small percentage of the overall sign package implementation.

Question 11*

If applicable, describe how this project will address inclusivity per Americans with Disabilities Act guidelines.

Aurora PROS is committed to universal design and ensuring that site improvements are inclusive of people of all abilities. The High Line Canal can be a great resource for people of varied abilities, as the trail has very little slope and the concrete path provides an elevated level of accessibility. Additional site amenities, such as natural elements, signage and seating will all be inclusive per ADA guidelines.

Question 12*

If successful in obtaining Joint Project funding, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space Sales and Use Tax? Discuss plans for public outreach, signage, celebration, dedication, etc. *You are required to inform the County of any press about the project and any related events (ribbon cutting ceremonies, etc.). Additionally, acknowledgement of County support must be included in any press about the project.*

This project will acknowledge the value of the Arapahoe County Open Space Sales and Use Tax in several ways and highlight the County's key role as the owner of the Canal. All outreach and engagement materials will recognize Aurora PROS, Arapahoe County Open Spaces and the High Line Canal Conservancy. Temporary signage promoting improvements in the neighborhood will recognize all three partners and permanent signage installed along the Canal as part of the project will similarly include logos for all three partners. A ribbon cutting ceremony will be held upon completion of the project and Arapahoe County Open Spaces will have the opportunity to play a central role in the event.

Attachments

Attachment 1: Evidence of Support from Highest Authority*

Please attach evidence of support from the agency's highest authority (official letter or resolution) as a PDF document. At a minimum, this document must include: project title, amount of grant funds requested, statement that matching funds are secured and/or efforts to secure funds are underway (include the amount of matching funds committed), and certification that the project will be open to the public or serve a public purpose upon completion. *A sample resolution is available on the Open Space website.*

Please name your file as follows: *Applicant_SupportfromHighestAuthority.pdf*

TCT_Applicant_SupportHighestAuthority.pdf

Attachment 2: Evidence of Community Support

Please attach letters of support from users, working groups, community members, volunteers, schools, etc. (maximum of 5) as a single PDF document. Letters should be dated within the last 6 months.

Please name your file as follows: *Applicant_CommunitySupport.pdf*

TCT_Community Support.pdf

Attachment 3: Documentation of Opposition

Please attach documentation of opposition as a single PDF document. If there is no known opposition to this project, please attach a page stating that this section is not applicable.

Please name your file as follows: *Applicant_Opposition.pdf*

Attachment 4: Evidence of Commitment from Project Partners

Please attach evidence of commitment from project partners (such as partner support letters or commitment to provide cash/in-kind match) as a single PDF document. There is no maximum allowable number of partner support letters. If there are no partners for this project, please attach a page stating that this section is not applicable.

Please name your file as follows: *Applicant_PartnerCommitments.pdf*

Attachment 5: Primary Project Photo*

Please attach one high resolution photo in JPG format. Please choose the photo that provides the best overall representation of your project. This photo will be used for presentations and/or publications.

Please name your file as follows: *Applicant_PrimaryPhoto.jpg*

TCT_PrimaryPhoto.pdf

Attachment 6: Photos

Please attach photos of existing conditions at the project site (including captions) as a single PDF document. Include conceptual drawings if applicable.

Please name your file as follows: *Applicant_Photos.pdf*

TCT_Photoss.pdf

Attachment 7: Maps*

Please attach a site map and a vicinity map as a single PDF document.

Please name your file as follows: *Applicant_Maps.pdf*

TCT_VicinityMap.pdf

Attachment 8: Other Attachments

Please attach additional supporting documentation (news article, cost estimate, appraisal, title commitment, etc.) as a single PDF document.

Please name your file as follows: *Applicant_OtherAttachments.pdf*

TCT_N Aurora Engagement Summary_2023-2024.pdf

Confirmation

Please click the "I Agree" button below to certify that your application is complete and ready to submit. Once submitted, applications are final and cannot be returned.*

I agree

File Attachment Summary

Applicant File Uploads

- TCT_Certification and Authorized Signature Form.pdf
- TCT_JP Project Timeline Form.pdf
- TCT_AuroraPROS_BudgetForm.pdf
- TCT_Applicant_SupportHighestAuthority.pdf
- TCT_Community Support.pdf
- TCT_PrimaryPhoto.pdf
- TCT_Photoss.pdf
- TCT_VicinityMap.pdf
- TCT_N Aurora Engagement Summary_2023-2024.pdf

ARAPAHOE COUNTY
OPEN SPACES

Certification and Authorized Signature Form

Please attach this form to grant and joint project applications submitted through the Arapahoe County Open Spaces Online Grant Portal.

By signing this form, I certify that:

- **The information included in this application is true to the best of my knowledge.**
- **If funded, the applicant commits to completing the proposed project.**
- **If funded, the applicant accepts responsibility for any cost overruns necessary to complete the project.**
- **If funded, the completed project will be open to the public or will otherwise serve a public purpose.**
- **If funded, the applicant agrees to maintain the completed project site or to continue its maintenance agreement with a partner agency as outlined in the application.**
- **I am authorized to sign on behalf of the applicant.**

Jason Batchelor

Authorized Signature (highest authority in agency or authorized individual)

05/29/25
Date

Jason Batchelor, City Manager, City of Aurora, CO
Printed Name and Title

Triple Creek Trailhead SiteImprovements
Grant Project or Joint Project Name

ARAPAHOE COUNTY OPEN SPACES

Joint Project Timeline Form

Use the sample timeline below as a guide to complete your proposed project timeline. Rows or columns may be added as necessary to include any milestones specific to your project. Timeline must be detailed, realistic, and coincide with details provided in the narrative portion of the grant application. Timeline must conclude within two years of project start date.

Task	May '25	J '25	J '25	A '25	S '25	O '25	N '25	D '25	J '26	F '26	M '26	A '26	M '26	J '26	J '26	A '26	S '26	O '26	N '26	D '26	J '27	F '27	M '27
AMANDA review period	■	■	■	■	■	■	■																
Grant Award Notification				■																			
IGA Executed / Project Start Date					■																		
Bid Documents							■	■															
Solicitation of Contractors									■														
Project Bid Award & Contracting										■	■												
Construction												■	■	■	■	■	■	■	■	■			
Grand Opening																					■		
Final Report																						■	

Summary Budget Form - Grants (50% minimum cash match)

Source of Funds	Date Funds Secured	Grant Request	Cash Match	Total Project Funds
Arapahoe County Open Spaces Grant		$585,000		**$585,000**
Applicant Cash Match	4/14/2025		$415,000	**$415,000**
High Line Canal Conservancy Partner Match	3/15/2024		$170,000	**$170,000**
Totals		***$585,000***	***$585,000***	**$1,170,000**

MATCH REQUIREMENTS

Total Project Cost:	**$1,170,000.00**
Cash Match % Required:	**50%**
Required Cash Match Amount	**$585,000.00**
Project Cash Match Budgeted:	**$585,000.00**

Minimum Met? Y or N

Applicant: Aurora Parks, Recreation and Open Space

Project Title: Triple Creek Trailhead Site Improvements

** Please do not include in-kind match on the Budget Forms. Describe in-kind match in the budget narrative and project narrative.*

DETAILED EXPENSE WORKSHEET

	Budget Category	Line Item Detail Description	ACOS Grant	Grantee Cash Match	Partner Cash Match	TOTAL
	Design	Design of Site Improvements			$64,000.00	$64,000.00
	Construction Admin	Construction Oversight and Administration			$31,000.00	$31,000.00
	Infrastructure	Construction of Site Improvements	$585,000.00	$415,000.00		$1,000,000.00
	Design	Design of Interpretive Features			$15,000.00	$15,000.00
	Infrastructure	Fabrication and Isntallation of Interpretive Features			$60,000.00	$60,000.00
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00
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						$0.00
TOTALS			**$585,000.00**	**$415,000.00**	**$170,000.00**	**$1,170,000.00**

Applicant: Aurora Parks, Recreation and Open Space **Project Title: Triple Creek Trailhead Site Improvements** **Date: 5/12/25**

15151 E. Alameda Parkway
Aurora, Colorado 80012

May 29, 2025

Arapahoe County Open Spaces
Open Space and Trails Advisory Board
6934 S Lima St, Unit A
Centennial, CO 80112

Re: Joint Project Grant Application 2025

Dear Arapahoe County Open Spaces and OSTAB Members:

Please accept this letter of commitment on behalf of the City of Aurora, Colorado for support of the Triple Creek Trailhead Site Improvements joint project grant application. This project will complete the 2016 master plan, including the bike skills course, shade shelter with adjacent nature discovery paths and nodes, with enhanced native plantings and interpretive signage throughout.

Aurora is requesting $585,000 in grant funds from the Arapahoe County Open Space Tax program. The City of Aurora has a secured cash match of $415,000 comprised of Great Outdoor Colorado Centennial grant funds in partnership with the High Line Canal Conservancy who have also brought $170,000 in funding. The City will be responsible for any cost overruns. Maintenance and care of the facility will be managed as part of our ongoing maintenance budget.

If awarded, an intergovernmental agreement between the city of Aurora and Arapahoe County will be required along with a city council resolution. Grant reports will be authorized by the director of Parks, Recreation and Open Space.

By approving this grant application for $585,000, the Arapahoe County Open Space and Trails Advisory Board will contribute to the site improvements that will complete the 2016 master plan. The trail is currently and will remain open to the public. Thank you for your on-going support of our parks, open space and trail system.

Sincerely,

Jason Batchelor
City Manager

TO: Arapahoe County Open Spaces
FROM: Sand Creek Regional Greenway Partnership
DATE: May 20, 2025
SUBJECT: Letter of Support for Triple Creek Trailhead Site Improvements

Dear Arapahoe County Open Spaces,

There are few places in the Denver Metro region with more potential to advance equitable access to nature and recreation than the intersection of the High Line Canal and the Sand Creek Regional Greenway. On behalf of the Sand Creek Regional Greenway Partnership, I am writing to express our strong support for the proposed site improvements at the Triple Creek Trailhead—a key connection point between our two regional trail systems.

The Triple Creek Trailhead is already an important access hub, but the proposed improvements by the High Line Canal Conservancy and the City of Aurora will elevate its impact. With new gathering areas, a bike skills course, interpretive features, and natural play and restoration elements, this project will transform the site into a vibrant community destination. It will encourage residents to explore both the Canal and Sand Creek trails and increase awareness of the 250+ acres of open space in this part of north Aurora.

The Sand Creek Regional Greenway and the High Line Canal Conservancy share a commitment to serving diverse and historically underserved communities. This project aligns with both organizations' long-standing goals: creating welcoming, healthy, and safe public spaces that support outdoor recreation, youth engagement, and environmental education. Our collaboration with the Conservancy in recent years has included programming, stewardship, and coordinated engagement strategies—all aimed at ensuring that investments reflect the voices and priorities of local residents.

We are especially excited about how this project will draw more people to the trails and greenways in this part of the region. It supports our shared vision for interconnected, equitable access to nature from the foothills to the plains.

We wholeheartedly support the Triple Creek Trailhead Site Improvements and urge you to fund this critical investment in community health, connectivity, and access.

Very best,

Mo Fair
Executive Director
Sand Creek Regional Greenway Partnership

Aurora, May 27th, 2025

Arapahoe County Open Spaces
6934 S Lima St A
Englewood, CO 80112

Dear Arapahoe County Open Spaces,

My name is Ema Reyes, and I'm a middle school student living in Aurora. I'm writing to share my support for the High Line Canal improvement projects in North Aurora—especially the work happening at the Triple Creek Trailhead.

As someone who loves being outside and staying active with my family, the High Line Canal is one of my favorite places to explore. Whether we're walking our dog, riding bikes, or going for a run, the Canal gives us a safe, beautiful, and convenient way to enjoy nature right in our own community. It's more than just a trail to me — it's a place that helps me stay healthy, connect with my neighbors, and feel proud of where I live.

I think it's really exciting that the High Line Canal Conservancy and the City of Aurora are improving access and amenities in this part of Aurora. The Triple Creek Trailhead especially has so much potential to become a welcoming, well-used entry point for people of all ages. These improvements show that our community values outdoor spaces and is investing in something that benefits everyone—kids, teens, families, and even future generations.

Thank you for your work to protect and improve the High Line Canal. It makes a big difference in my life and in the lives of many others.

Sincerely,

Ema Reyes

Ema Laura Reyes
Aurora, Colorado

MADE WITH Scanner App

May 13, 2025

Arapahoe County Open Spaces
6934 S Lima St.
Centennial, CO 80112

RE: Joint Project Grant Support for High Line Canal Projects in North Aurora

Dear Arapahoe County Open Spaces,

On behalf of the High Line Canal Northeast Community Committee, we are writing in strong support of the joint project grant applications submitted by the High Line Canal Conservancy and the City of Aurora for the Granby Ditch Overlook, Laredo Elementary Outdoor Classroom, and Triple Creek Trailhead Site Improvements.

Our committee represents over 15 neighborhoods in Northeast Denver, Aurora, and unincorporated Arapahoe County. Formed in 2022, we serve as a trusted bridge between the High Line Canal Conservancy and our communities—ensuring that trail improvements are shaped by local voices and benefit those historically underrepresented in outdoor spaces. These three projects are direct results of an inclusive, community-centered design process. As members of the committee, we've played an active role in shaping the priorities and designs for these sites. Each project reflects our collective vision to activate the Canal as a safe, healthy, and accessible green space for our youth, families, and elders:

- Granby Ditch Overlook will transform a part of the trail into a natural refuge with interpretive signage, natural seating, and plantings.
- Laredo Elementary Outdoor Classroom will connect students and neighbors to the Canal through a shade structure, safe crossings, and meaningful educational opportunities.
- Triple Creek Trailhead Site Improvements will deliver long-awaited enhancements to a key regional access point, including natural elements, bike skills features, and interpretation.

Together, these projects address the priorities we've consistently elevated: safe access, ecological restoration, cultural interpretation, and joyful use of the Canal for all. They advance equity in public space and demonstrate how public-private partnerships can meet the needs of communities who have been historically underserved.

We are grateful for Arapahoe County Open Spaces' past support and urge you to invest in these community-backed projects. They will deliver visible, lasting impact for the neighborhoods we call home.

Sincerely,

The High Line Canal Northeast Community Committee

Leslie Brown
Calvin Ann Evans
Nelson Holland
Debi Hunter Holen
Cynthia Armendáriz-Maxwell
Laura Morales
Adolfo Romero
Vanessa Salinas

HIGH LINE CANAL
CONSERVANCY

TO: Arapahoe County Open Spaces

FROM: High Line Canal Conservancy

DATE: May 30th, 2025

SUBJECT: Letter of No Opposition – Triple Creek Trailhead Site Improvements

The Triple Creek Trailhead site improvements have been known by the community for nearly a decade, as is evident by the 2016 master plan. The master plan was not able to be fully realized due to construction costs, and the first phase was completed in 2019. Since that time, there has been ongoing public outreach and engagement to keep the community informed and invested in the goals of the site. The Conservancy has not received any known opposition, nor been apprised of any by Aurora PROS or other entities.

Sincerely,

Josh Phillips, Senior Director of Planning and Implementation
High Line Canal Conservancy

ARAPAHOE COUNTY
OPEN SPACES

Documentation of Opposition

4010 E Orchard Rd | Centennial, Colorado 80121 | 720.767.2452 highlinecanal.org

HIGH LINE CANAL
CONSERVANCY

TO: Arapahoe County Open Spaces

FROM: High Line Canal Conservancy
Amy Daley, Chief Finance and Administrative Officer

DATE: May 30, 2025

SUBJECT: Triple Creek Trailhead Site Improvements - Funding

The Conservancy partnering with Aurora Parks, Recreation and Open Spaces (Aurora PROS) on improvements to the Triple Creek Trailhead. The Conservancy has secured $585,000 from Great Outdoors Colorado and private donations for the project as described in the joint project request. The Conservancy will spend $170,000 on project design and engineering to prepare documents for bidding. A funding agreement, signed by both parties, has been executed to transfer $415,000 to Aurora PROS for project construction.

The opportunity to further enhance the Triple Creek Trailhead in North Aurora is an exciting opportunity for the Conservancy and Aurora PROS and we appreciate the consideration of Arapahoe County Open Spaces to support the implementation of this project.

Sincerely,

Amy Daley, Chief Financial and Administrative Officer
High Line Canal Conservancy


TRAILER PARKING
CAR PARKING
AURORA
Triple Creek Trailhead


TRAILER PARKING
CAR PARKING
AURORA
Triple Creek Trailhead



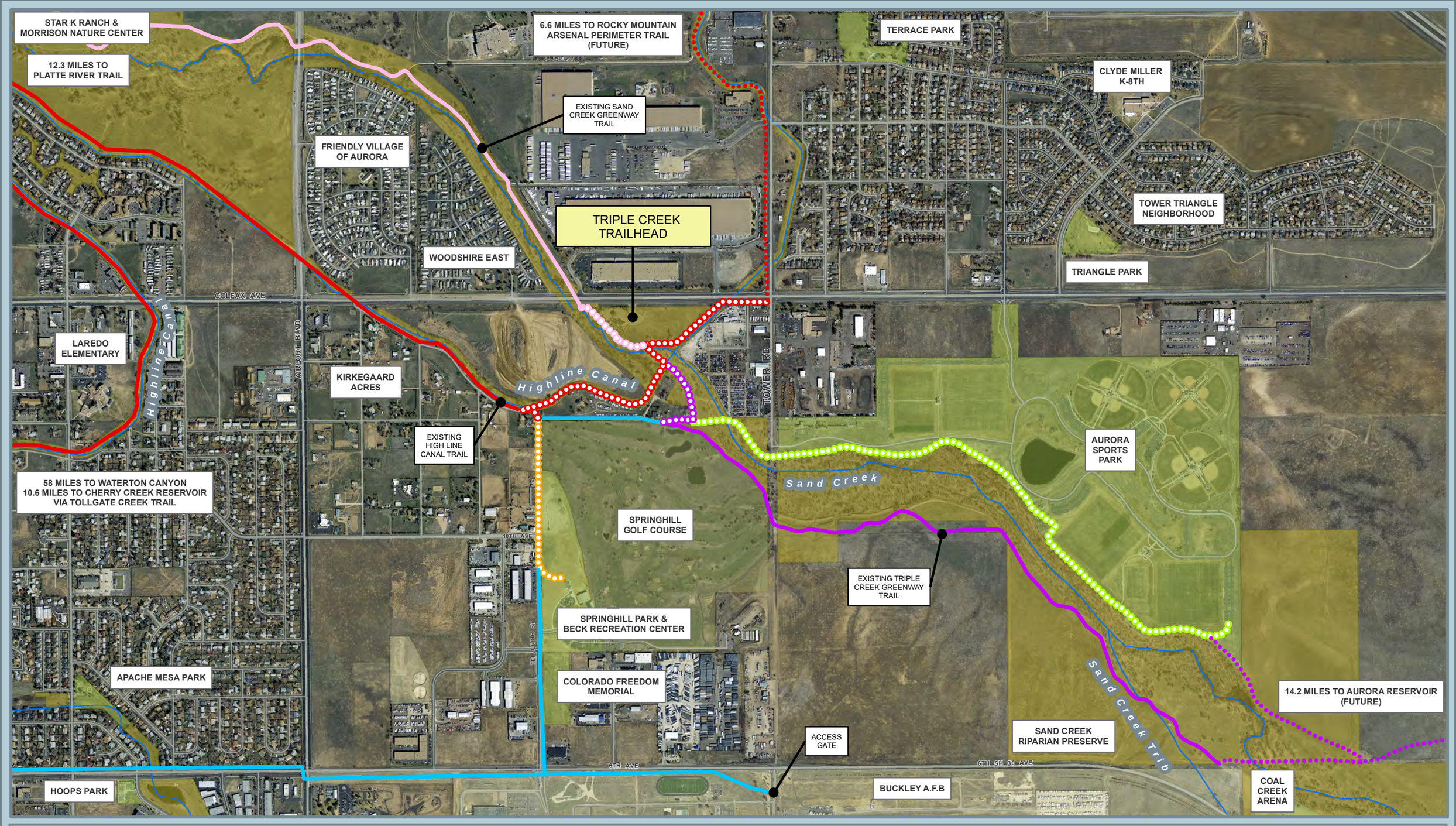



SAND CREEK REGIONAL GREENWAY
Welcome to Aurora
S. Platte River Trail 12.4 Mi
Morrison Nature Center 2 Mi
High Line Canal Trail
Sand Creek Park 4.3 Mi






Trail Map
Trail and Open Space Rules & Regulations
Hours are from dawn to dusk, except where posted otherwise.
Keep all pets on a leash no longer than 10 feet at all times.
Pet waste must be picked up and disposed of properly.
Share the trail and be courteous to others at all times.
Do not block the flow of traffic, move off the trail when stopping.
Stay to the right side of the trail, except when passing. Announce approach when passing.
All trash must be disposed of properly.
The following activities/items are prohibited:
Camping or overnight use • Alcoholic beverages other than beer & wine • Fires
Swimming • Tubing • Boating • Weapons
Hunting, trapping, injuring or possessing wildlife
Damaging or removing vegetation
Unauthorized motorized equipment of any type
Glass bottles or containers
To report accidents or unlawful incidents call 911
For a complete list of rules and regulations or for general information
Call (303) 739-7160
www.auroragov.org/prcs
Funded by
ARAPAHOE COUNTY OPEN SPACES



High Line Canal/Triple Creek Trail Connections

Parks, Recreation & Open Space

The Quality of Life Department

September, 2013

Aerial Photography: Spring 2012

- TRIPLE CREEK TRAIL
- TRIPLE CREEK TRAIL PROPOSED
- TRIPLE CREEK TRAIL FUTURE
- HIGH LINE CANAL TRAIL
- HIGH LINE CANAL TRAIL PROPOSED
- HIGH LINE CANAL TRAIL FUTURE
- SAND CREEK TRAIL
- SAND CREEK TRAIL PROPOSED
- EXISTING TRAIL
- SPORTS PARK CONNECTOR PROPOSED
- SPRINGHILL CONNECTOR PROPOSED
- DEVELOPED PARK
- OPEN SPACE
- GOLF COURSE

N W E S

0 500 1000 Feet

9/11/2013 K:\Dept\PROS\PD&C\DESIGN - CONSTRUCTION GROUPS\TRAILS\Triple Creek - High Line Connections\GIS\Triple Creek Trail CURT UPDATES no double line.mxd

Triple Creek Trailhead

MASTER PLAN



ARCHITERRA GROUP

AURORA

0' 20' 40' 80'

8-11-16 SCALE: 1"=40' NORTH

Speak Up for the Canal

High Line Canal Northeast Community Engagement, 2016 - 2024

HIGH LINE CANAL CONSERVANCY

ENGAGEMENT TIMELINE

- **2016** — Community Vision for the High Line Canal
- **2017** — Northeast Community Programming
- **2019** — Plan for the High Line Canal
- **2021** — Laredo Highline Canal Improvements
- **2022 - 2024** — Community-centered design

TOTAL REACH

1,500,000 reach through media & mailings

10,000 people engaged across the region

4,000+ youth engaged

1,500+ total surveys

100+ community input events

2022-2024 NORTH AURORA

FEEDBACK REACH

55,000+ total through mailings, social media, newsletters & more

770 formal feedback responses

305 people engaged at community events

WHAT ELSE WE HEARD

- Prioritize wayfinding signage
- More bathrooms and trash cans
- Maintenance of grass and vegetation along the trail
- Trees are desired for shade
- Safer trail access and connectivity needed at Colfax Ave. intersections & Airport Blvd.
- Improved crossings needed at most access points
- Concerns about personal safety & use of Canal for camping
- Prevent unauthorized vehicles on the trail
- Excitement for new and improved neighborhood access points

KEY TAKEAWAYS

NATURE + NATURAL ENVIRONMENT

Water

Natural Vegetation/ Habitat/Plants & Trees



"Maintain the natural setting with cottonwoods and the wildlife corridor!"

SAFETY + CONNECTIVITY

"I feel safe when the trail is far from any stress and I know my kids can run free. And I don't feel safe when the trail comes to a street and there are not stop signs or pedestrian light that makes it safe for us to cross."

Access + Parking

RECREATIONAL + EDUCATIONAL OPPORTUNITIES

Signage

Gathering Spaces

Play Areas

"I know that there are a few areas where the school uses the High Line Canal and the property around it for education and for kids to be able to get outside and play."

ACCESS, AWARENESS + ACCESSIBILITY



Shade

Benches + Seating

Signage

Access

Parking

Restrooms

"A big reason that I love the trail is because in most places that I've been on the trail there is a dirt or crusher-fined jogging path next to the paved path. So wherever the trail is going to be built out in the future, or wherever that enhancement could be made, to continue having both a paved and a dirt or gravel surface would be awesome."

STEWARDSHIP + MAINTENANCE

"More community cleanups and trash pickups."

Natural Vegetation/ Habitat/Plants & Trees

Water



EFFECTIVE DATE: 11-13-2023

RESOLUTION NO. R2023- 130

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, SUPPORTING AN APPLICATION FOR A GRANT BY THE HIGH LINE CANAL CONSERVANCY FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND FOR SEVERAL PROPOSED PROJECTS

WHEREAS, the High Line Canal Conservancy ("Conservancy") is applying for a Centennial Program grant from the State Board of the Great Outdoors Colorado Trust Fund ("Great Outdoors Colorado") for the completion of several community-centered improvement projects on the High Line Canal across multiple jurisdictions as indicated in their grant application; and

WHEREAS, The Great Outdoors Colorado Trust Fund created the Centennial Program to invest in high-value, once-in-a-generation visions and projects that will create lasting impacts on the Centennial State and future generations; and

WHEREAS, the High Line Canal Conservancy is requesting the support of the City for its Great Outdoors Colorado grant application because some of their proposed projects will be done in the City and will benefit the City; and

WHEREAS, the Parks, Recreation, and Open Space Department ("PROS") supports the Great Outdoors Colorado grant application by the Conservancy; and

WHEREAS, PROS recommends City Council's support for the Conservancy's Great Outdoors Colorado grant application because some of proposed projects to be performed by the Conservancy, in partnership with PROS, will be done in the City with a focus on high equity-need neighborhoods; and

WHEREAS, PROS will be responsible for the care and maintenance of the new improvement projects, in partnership with Arapahoe County Open Spaces and the Conservancy, such as seating, gathering, areas, shade structures, nature elements, accessible access points, public art, and plantings; and

WHEREAS, City Council fully supports the submission for a grant application by the High Line Canal Conservancy to the Great Outdoors Colorado to fund the projects proposed by the Conservancy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. The City Council of the City of Aurora, Colorado resolves its support for the High Line Canal Conservancy's application for a grant from the State Board of the Great Outdoors Colorado Trust Fund for various projects to be performed by the High Line Canal Conservancy.

Section 2. This Resolution shall take effect immediately without reconsideration.

RESOLVED AND PASSED this 13th day of November, 2023.

MIKE COFFMAN, Mayor

ATTEST:

KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

TIM JOYCE, Assistant City Attorney

AGREEMENT
BETWEEN THE HIGH LINE CANAL CONSERVANCY AND THE CITY OF AURORA, COLORADO, BY AND THROUGH ITS PARKS, RECREATION AND OPEN SPACE DEPARTMENT MAKING A COMMITMENT TO HELP PRESERVE, PROTECT, AND ENHANCE THE HIGH LINE CANAL

THIS AGREEMENT ("Agreement") is made and entered into by and among the City of Aurora, Colorado, a municipality and political subdivision of the State of Colorado, on behalf of its Parks, Recreation and Open Space Division ("Aurora"), and the High Line Canal Conservancy, a Colorado non-profit corporation ("Conservancy"). Referred to jointly as the "Parties" and individually as a "Party."

RECITALS

WHEREAS, the Conservancy has been partnered with Aurora for ten years in a collaboration to preserve, protect and enhance the High Line Canal ("Canal") in partnership with the public; and

WHEREAS, as the Conservancy makes substantial progress raising funds through a capital campaign, including a grant from Great Outdoors Colorado ("GOCO"), a funding agreement is required to formalize the commitment to the projects described in the Agreement; and

WHEREFORE, Aurora, by executing this Agreement commits to collaborate and partner with the Conservancy to help preserve, protect and enhance the Canal.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties covenant and agree as follows:

AGREEMENT

1. RECITALS. The recitals above are incorporated as though fully set forth in this Agreement.

2. COMMITMENTS. The Conservancy seeks a commitment from Aurora to review design and construction documents as projects progress, to accept funds from the Conservancy and jointly pursue funding from County open space programs, subject to annual appropriations, and to maintain these new assets once they are constructed on the Canal. Aurora will maintain improvements for the useful life of the improvements, subject to annual appropriation. The Conservancy also seeks to formalize its commitment to install and maintain signs, benches, and temporary furnishings along the Canal. None of the commitments in the Agreement shall constitute a multiple fiscal year obligation of Aurora within the meaning of Article X, Section 20 of the Colorado Constitution.

3. FUNDING. The Conservancy agrees to provide a grant of $2,070,000 to Aurora to be used for the Canal projects described below and in the attached exhibits. The funding details are illustrated in **Table A** below.

4. PROJECT LIST. The projects included in this Agreement are listed below. All projects are subject to review and approval by Aurora.

A. NORTH AURORA.

(1) Gateway to the Northeast - (Colfax to I-70)
17th Ave. crossing and access point.

(2) Linear Park Loop - (Star K Ranch to Triple Creek)
Star K Ranch activation area
Triple Creek Trailhead, plans had previously been completed and bid by Aurora.

(3) Laredo Highline Neighborhood - (6th Ave. to E. Colfax Ave.)
Granby Ditch activation area
8th Ave. access point
12th Ave. street crossing and access point
Laredo Elementary activation area and crossing

B. CENTRAL AURORA

(1) Lyn Knoll/Highline Villages Neighborhoods - (Alameda Ave. to Potomac Street)
Improvements to be designed in 2025

(2) Canal-Wide Furnishings
The Conservancy will manage installation and maintenance of benches, signage and temporary furnishings.

5. PROJECT BUDGETS

The Conservancy has assembled funding from GOCO, private donors, and Adams County Open Space ("ACOS"). The City of Aurora will be contributing $75,000.

In addition to the funding outlined in this agreement, funds will be requested through Arapahoe County Joint Project Requests and the Conservancy is prepared to support these grant applications. The Conservancy will fund the design for these projects with the goal of moving the remaining funding to Aurora for construction. The budgets in Table A below were included in the Conservancy's GOCO grant. The budgets provided in the grant application are estimates. Actual costs are subject to change as construction documents are developed with the consent of the parties.

Table A: Funding by Source

	Conservancy GOCO	Conservancy Other	Aurora	Arapahoe County	Total
Project Area					
Triple Creek Trailhead	$100,000	$400,000		$550,000	$1,050,000
North Aurora	$880,000	$550,000	$75,000	$275,000	$1,780,000
Central Aurora	$140,000			$200,000	$340,000
Total	$1,120,000	$950,000	$75,000	$1,025,000	$3,170,000

Aurora will expend all grant funds prior to July 1, 2027, unless the time to expend the money is extended by a written amendment executed by the Parties in the same manner as this Agreement. However, should the Canal projects not proceed, Aurora shall return the entire amount granted by the Conservancy.

6. AURORA'S OBLIGATIONS

In accepting this grant from the Conservancy, Aurora agrees as follows:

A. Aurora shall expend the grant funds only for the projects described above.

B. Aurora shall manage the procurement and construction payment applications for the projects described above and designate an Aurora staff member as a primary project contact.

7. CONSERVANCY'S OBLIGATIONS

A. Conservancy shall reimburse Aurora for project construction funding as allowed by procedures outlined by Great Outdoors Colorado.

B. Conservancy shall provide a project manager to manage the projects described above including but not limited to construction oversight as agreed upon by the parties for each specific project.

8. MISCELLANEOUS.

A. Assignment. Aurora shall not assign this grant to any third party without the prior written consent of the Conservancy.

B. No Partnership or Agency. Notwithstanding any language in this Agreement or any representation or warranty to the contrary, the Parties shall not be deemed or constitute partners, joint venture participants, or agents of the others. Neither the Conservancy nor Aurora are authorized or empowered to act as an agent or employee or representative of the other, nor transact business or incur obligations in the name of the other Party or for the account of the other Party, nor use the other's name or logo in any way without the other Party's written permission. Neither Party shall be bound by the acts, representations or conduct of the other.

C. No Third-Party Beneficiaries. It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement shall be strictly reserved to the Parties. It is the express intention of the Parties that any person or entity other than the Parties shall be deemed to be only an incidental beneficiary under this Agreement.

D. Governmental Immunity. Aurora is a "public entity" within the meaning of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.* Nothing in this Agreement or in any actions taken by the Parties or their respective elected officials, directors, officers, agents, and employees pursuant to this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act.

E. Enforcement. Enforcement of the terms and conditions of this Agreement, and all rights of actions relating to such enforcement, shall be strictly reserved to the Conservancy and Aurora and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person or entity on such Agreement. It is the express intention of the Conservancy and Aurora that any person or entity other than Aurora receiving services or benefits under this Agreement be deemed to be an incidental beneficiary only.

F. Notices. Any notices or other communications required or permitted by this Agreement or by law to be served on, given to, or delivered to any Party by another Party shall be in writing and shall be deemed duly served, given, or delivered when personally delivered to the Party to whom it is addressed or, in lieu of such personal services, when received in the United States mail, first-class postage prepaid addressed, or when received by email to:

Aurora:
Nicole Ankeney, Manager of Planning, Design & Construction,
Parks, Recreation & Open Space
15151 E. Alameda Pkwy.
Aurora, CO 80012
nankeney@auroragov.org

The Conservancy
Tracy Young, COO
High Line Canal Conservancy
4010 E. Orchard Rd.
Centennial, CO 80121
tracy@highlinecanal.org

Any Party may change its address for the purpose of this section by giving written notice of such a change to the other Party in the manner provided in this section.

G. Headings. The headings and captions in this Agreement are intended solely for the convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

H. Controlling Law and Venue. This Agreement shall be construed in accordance with the laws of the State of Colorado. In the event of any dispute under this Agreement, the exclusive venue for dispute resolution shall be the District Court for and in Arapahoe County, Colorado.

I. No Waiver. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other of the provisions of this Agreement, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided in this Agreement, nor shall the waiver of any default under this Agreement be deemed a waiver of any subsequent default under this Agreement.

J. Binding Contract. This Agreement shall inure to and be binding on the successors and permitted assigns of the Parties.

K. Entire Contract. This Agreement constitutes the entire Agreement among the Parties regarding the Project(s). Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement regarding the Project(s) are of no force and effect.

L. Contract Modification. This Agreement may not be amended, altered, or otherwise changed except by a written agreement by the Parties.

M. Severability. The invalidity or unenforceability of any portion or previous version of this Agreement shall not affect the validity or enforceability of any other portion or provision. Any invalid or unenforceable portion or provision shall be deemed severed from this Agreement and, in such event, the parties shall negotiate in good faith to replace such invalidated provision to carry out the intent of the parties in entering into this Agreement.

N. Counterpart Execution. This Agreement may be executed in multiple counterparts; all counterparts shall constitute one agreement binding upon all parties, notwithstanding that all parties are not signatories to the original or the same counterpart. Documents executed, scanned, and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related to this Agreement, with such scanned and electronic signatures having the same legal effect as original signatures. Electronic signatures of or on behalf of either Party on this grant agreement shall be effective for all purposes, including delivery as an original. This Agreement may be executed in multiple originals, which shall be deemed to be one document.

IN WITNESS WHEREOF, by the signature of its representative below, each Party affirms that it has taken all necessary action to authorize its representative to execute this Agreement as of this date: April 14, 2025 ("Effective Date"),

THE CITY OF AURORA

Brian Green,
Director of Parks, Recreation & Open Space

Approved as to form:

Tim Joyce, Assistant City Attorney

HIGH LINE CANAL CONSERVANCY

Harriet LaMair, CEO

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA CITY COUNCIL'S APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA COLORADO AND ARAPAHOE COUNTY FOR THE TRIPLE CREEK TRAILHEAD SITE IMPROVEMENTS USING ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS

WHEREAS, on November 2, 2021, the voters of Arapahoe County ("County") permanently reauthorized, until repeal, a countywide sales and use tax to be deposited in the County Open Space Fund to be used for specified open space purposes as set forth in County Resolution No. 21-263 ("Open Space Resolution"); and

WHEREAS, the Open Space Resolution authorizes the County to expend a portion of the tax funds for joint projects between counties and municipalities, special districts with a recreational component, recreation districts, and other governmental entities in the County for purposes consistent with the Open Space Resolution; and

WHEREAS, eligible joint projects include acquisitions of land, other real property interests, and water rights, as well as the improvement, restoration, and protection of open space lands, as more fully set forth in the Open Space Resolution; and

WHEREAS, on September 23, 2025, the County approved by resolution the use of Open Space Acquisition and Trail Development funds for the Triple Creek Trailhead Site Improvements ("Project"), which is an eligible use of funds under the Open Space Resolution, subject to the execution of an intergovernmental agreement; and

WHEREAS, pursuant to the Intergovernmental Agreement, the County agrees to pay up to 50% of the total cost for the Project, which is not to exceed $585,000, using Arapahoe County Open Space Funds; and

WHEREAS, pursuant to the Intergovernmental Agreement, the County's contribution to the Project is contingent upon the City of Aurora, Colorado contributing the remaining 50% share of the total Project cost.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. The Intergovernmental Agreement between the City of Aurora, Colorado and Arapahoe County for the Triple Creek Trailhead site improvement using Arapahoe County Open Space Program Funds is hereby approved.

Section 2. The Mayor and City Clerk are hereby authorized to execute the attached agreement in substantially the form presented at this meeting with such technical additions, deletions, and variations as may be deemed necessary or appropriate by the City Attorney.

Section 3. All resolutions or parts of resolutions of the City in conflict herewith are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: _____
TIM JOYCE, Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Intergovernmental Agreement (IGA) with Regional Transportation District (RTD) for East Colfax Bus Rapid Transit (BRT) Project Operations and Maintenance (Resolution)
Item Initiator: Carlie Campuzano, Deputy Director of Transportation and Mobility, Public Works
Staff Source/Legal Source: Carlie Campuzano, Deputy Director of Transportation and Mobility / Michelle Gardner, Senior Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Sponsor: Stephanie Hancock, Council Member
Carlie Campuzano, Deputy Director of Transportation and Mobility, Public Works / Michelle Gardner, Senior Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Transportation, Airports & Public Works

Policy Committee Date: 9/18/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval

☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation

☒ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The City and County of Denver, in coordination with Regional Transportation District (RTD) and the City of Aurora, started the Colfax Corridor Connections project in 2012. It was a transportation planning study funded by the Federal Transit Administration (FTA) and Denver. The purpose of the study was to identify a package of multi-modal transportation improvements that enhance transit and overall mobility and accessibility in the study area, which is bounded roughly by I-25 to the west, I-225 to the east, 12th Avenue to the south and 20th Avenue to the north. City staff made the following briefings and updates to Council:

- Council Infrastructure and Operations Policy Committee (IOPC) on October 17, 2012, March 20, 2013 and June 11, 2014
- Council Study Session on August 25, 2014
- Parks, Public Works, and Transportation Policy Committee (PPWT) on March 16, 2016
- Transportation, Airports and Public Works Policy Committee (TAPS) on March 14, 2018
- Transportation, Airports and Public Works Policy Committee (TAPS) on March 3, 2022 (minutes attached)
- Transportation, Airports and Public Works Policy Committee (TAPS) on April 28, 2022 (minutes attached)
- Council Study Session on May 2, 2022
- Transportation, Airports and Public Works Policy Committee (TAPS) on September 22, 2022 (minutes attached)
- Council Study Session on November 7, 2022
- Transportation, Airports and Public Works Policy Committee (TAPS) on October 26, 2023 (minutes attached)
- Council Study Session on November 20, 2023
- Transportation, Airports and Public Works Policy Committee (TAPS) on September 18, 2025 (minutes not yet available)

Council supported staff's recommendation that the Locally Preferred Bus Rapid Transit (BRT) Alternative for this project will not include exclusive bus-only lanes on Colfax Avenue, resulting in losing two general purpose lanes, between Yosemite Street and Fitzsimons Parkway-Potomac Street in Aurora. Aurora fully supports the development of various bus service enhancement features for RTD buses operating in a shared vehicle use lane configuration in Aurora. The enhancements include branded buses with multi-door boarding and alighting features, off-vehicle ticketing, bus shelters, security cameras, upgraded trash receptacles, and real-time bus arrival and departure information.

At the TAPS Policy Committee meeting on April 28, 2022 and at the Council Study Session meeting on May 2, 2022, staff updated City Council on the Colfax Bus Rapid Transit project and gave details about the proposed route frequency, station locations, station design and enhancements, cost estimates and potential local contribution needs and overall project schedule. The Committee supported staff's recommendations and supported staff to continue to work with the Denver project team to identify a recommended improvement plan and the associated cost estimate for station enhancements in Aurora. Staff also presented a project financial update as an informational item only at the TAPS committee meeting on April 28, 2022 and at Study Session on May 2, 2022. At the TAPS committee meeting on September 22, 2022 and during the Study Session meeting on November 7, 2022 and the City Council Meeting on November 14, 2022, City Council supported the staff recommendations and associated project costs which included an Aurora contribution of $2.33 million in design funding. A resolution for an IGA with Denver was approved for the $2.33 million in design funding in 2022.

At the TAPS committee meeting on October 26, 2023, staff presented another project update and an IGA for the associated construction funding. The City of Aurora contributed $11.7 million in construction funding and the FTA Small Starts grant contributed $13.86 million in funding for improvements in Aurora. A resolution for an IGA with Denver was approved for the $13.86 million in construction funding in 2023.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

Per Council's direction, City staff worked with Denver, RTD and the project consultant team and defined a locally preferred side-running Bus Rapid Transit (BRT) alternative in late 2014 that included side-running exclusive bus lanes during the AM and PM peak periods in Denver and shared bus lanes in Aurora with various bus enhancements. The transition between the exclusive bus lanes and shared bus lanes will occur near Syracuse Street. A public meeting was held in Denver on 1/20/2016 and in Aurora on 1/21/2016. Major concerns and comments by the public included traffic impacts to neighborhoods (in Denver) due to traffic diversions with the implementation of bus-only lanes in Denver, pedestrian and bike access to stops and safety and security issues at the stops, etc.

On July 25, 2017, Denver officially introduced a new Center-Running BRT concept at a Community Task Force meeting. The Center-Running BRT concept includes all-day exclusive bus lanes between Broadway and Yosemite Street in Denver and side-running shared lanes in Aurora. Denver conducted additional environmental analyses, conceptual design and public outreach for the Center-Running all-day BRT alternative. Preliminary analyses on pros and cons of the Center-Running BRT were presented at Community Task Force meetings on October 5, 2017, November 15, 2017 and March 14, 2018. Through 2018 and 2019, Denver completed additional project planning.

In 2020, Denver contracted with Parsons Transportation Group to complete environmental clearance work, Federal Transit Administration (FTA) Small Starts Project Development and Preliminary Engineering. The following highlights the current BRT project assumptions:

Stations and Segments

- **DUS (Denver Union Station) to Civic Center in Denver**: Side-running in exclusive bus lanes with inbound toward DUS on 15th Street and outbound toward Civic Center on 17th Street
- **Civic Center to Yosemite in Denver**: Center-running in exclusive bus lanes
- **Yosemite to R Line Colfax station in Aurora:** Side-running in mixed traffic flow
- **Stops:** Jamaica (97 daily ridership in 2019), Nome (105 daily ridership in 2019 and west bound stop at Aurora Ct (34 daily ridership in 2019) will not be included

Operations Plan

The operations plan will include three run patterns all day every day with 4.3-minute average frequency (20-30 minutes overnight) between R Line Colfax Station and DUS with the following specifics:

- R Line Colfax Station to DUS: 10-minute frequency
- Aurora Metro Center to DUS: 15-minute frequency
- Picadilly Rd. to DUS: 15-minute frequency

BRT Station Enhancement Elements in Aurora

Aurora staff has discussed the following station improvement options with Denver staff for stations in Aurora:

- Base BRT Station Improvements
  - Branding
  - Lit map/schedule displays
  - Shelter protection
- Select enhanced station design at the Havana stations
- Other enhanced improvement options beyond the base requirements:
  - Ticket Vending Machines (TVMs)
  - Real Time Scheduling Displays
  - Level boarding on 14″ platforms
  - Emergency phones, security cameras and lighting

Project Milestones

- 2020 – 2022: Preliminary Engineering & Environmental Review
- 2022: FTA Small Starts Project Rating Application and Approval
- 2023 – 2024: Final Design
- October 2024: Start of Construction in Denver
- Spring 2026: Start of Construction in Aurora
- Early 2028: Estimated BRT Service Startup

IGA Details

This new operations and maintenance IGA is between Aurora and RTD to define which agency will maintain which BRT project elements in the Aurora section of the project. A maintenance IGA is required by the FTA to meet the grant requirements. RTD will maintain all bus stations and shelters along the corridor except for the enhanced shelters at Havana, which will be maintained by Aurora. This IGA does not include financial contributations between the two agencies. This IGA was presented to the TAPS committee on September 18, 2025 and was approved to move forward to Study Session.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☒ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☐ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

Maintenance costs will be funded out of the Public Works maintenance budget.

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A. Worklaod will be absorbed into existing FTE positions in the Public Works Department.

QUESTIONS FOR COUNCIL

Does the City Council support moving forward the Resolution for the Intergovernmental Agreement between the City of Aurora and the Regional Transportation District for the East Colfax Bus Rapid Transit Project Operations and Maintenance to the next available Regular Meeting?

LEGAL COMMENTS

Governments may cooperate or contract with one another to provide any function, service, or facility lawfully authorized to each of the cooperating or contracting units only if such cooperation or contracts are authorized by each party thereto with the approval of its legislative body or other authority having the power to so approve. (Colo. Rev. Stat. Section 29-1-203(1)). City Council may, by resolution, enter into intergovernmental agreements with other governmental units or special districts for the joint use of buildings, equipment or facilities, and for furnishing or receiving commodities or services. (City Charter Section 10-12). (M. Gardner)

Study Session

November 3, 2025

Carlie Campuzano, Deputy Director of Transportation & Mobility

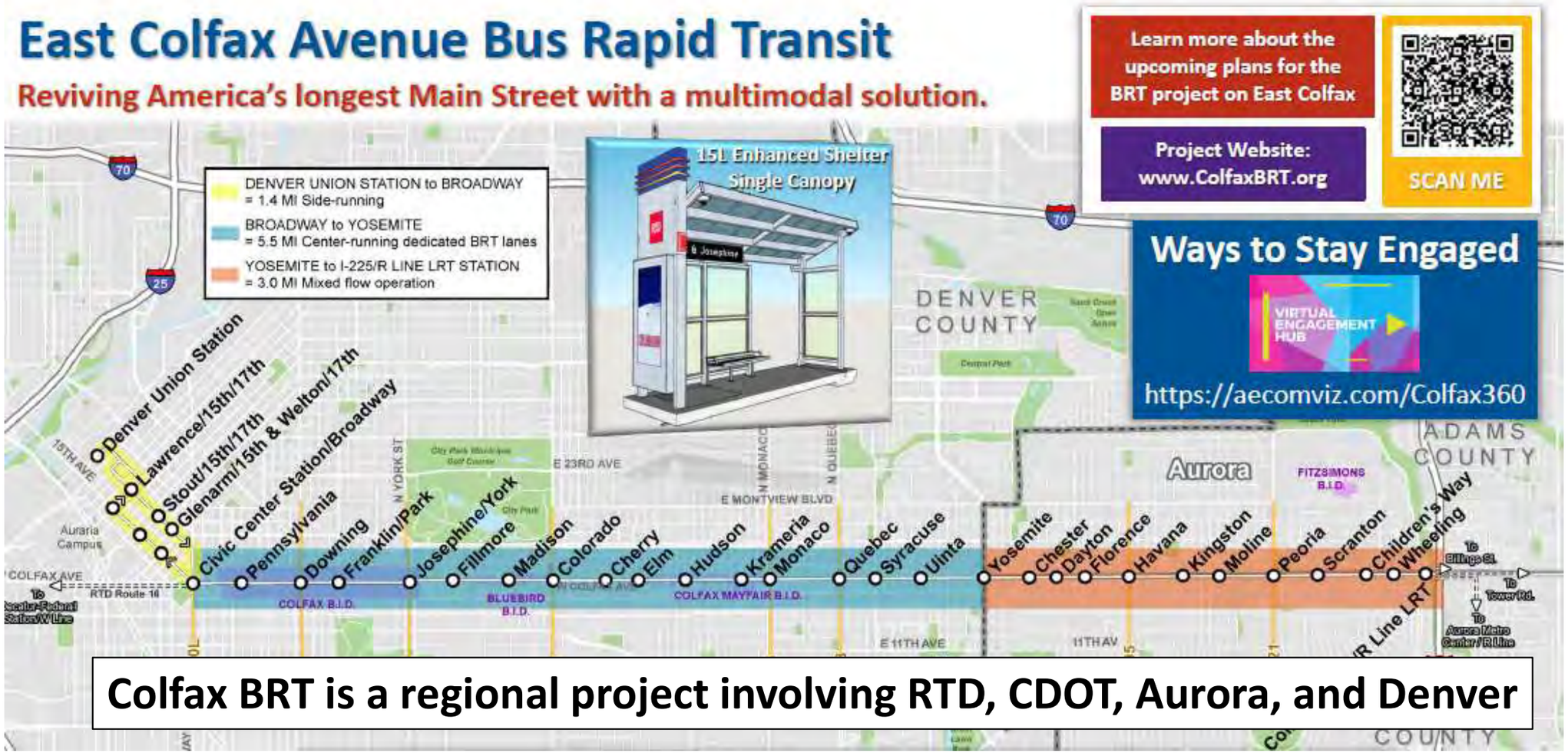
IGA with RTD

East Colfax Bus Rapid Transit Project Operations and Maintenance

Agenda

- Project Background
- Bus Rapid Transit (BRT) Information
- Project Updates
- Operations & Maintenance IGA

Project Background

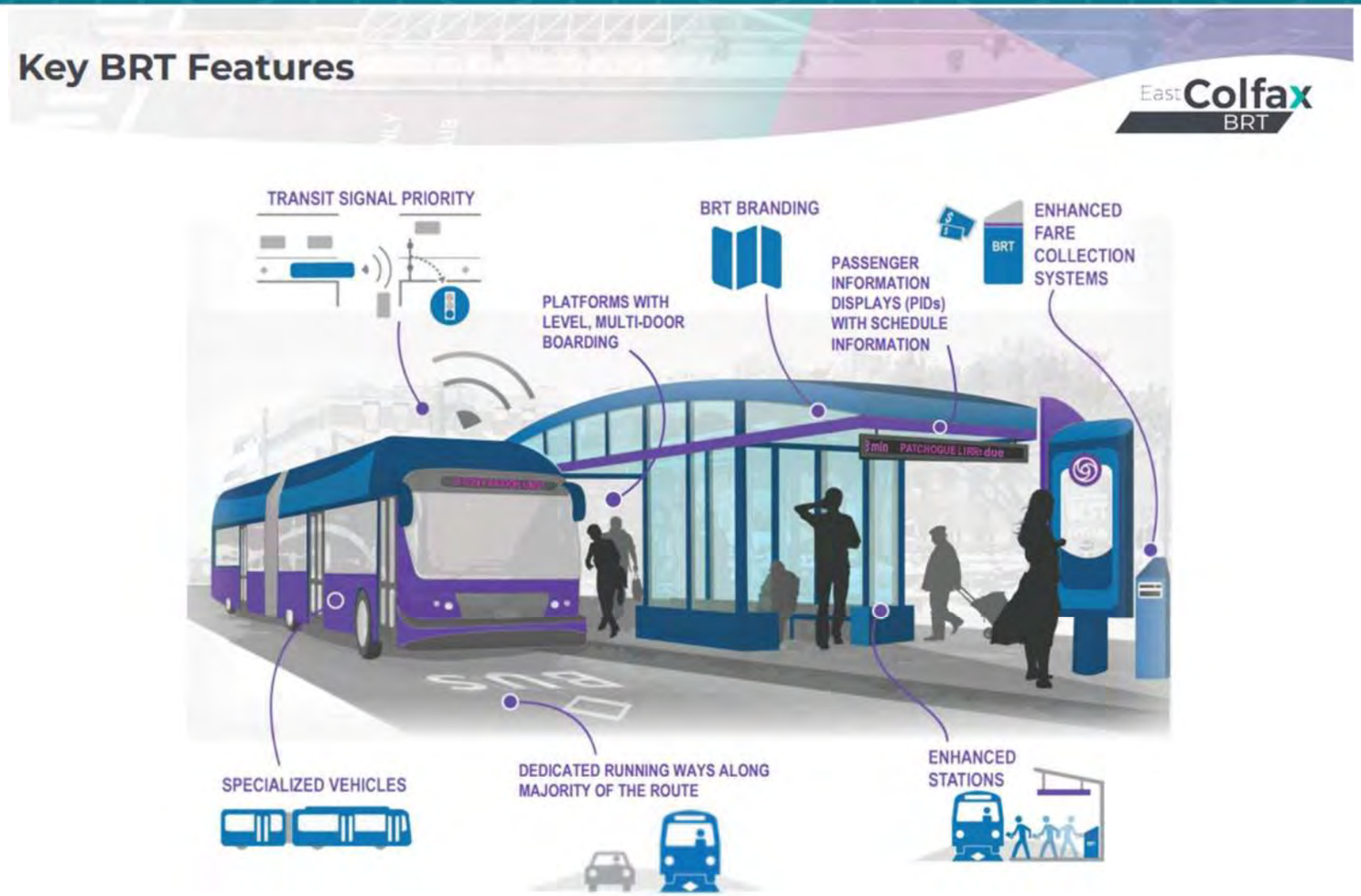


Colfax BRT is a regional project involving RTD, CDOT, Aurora, and Denver

Project Background

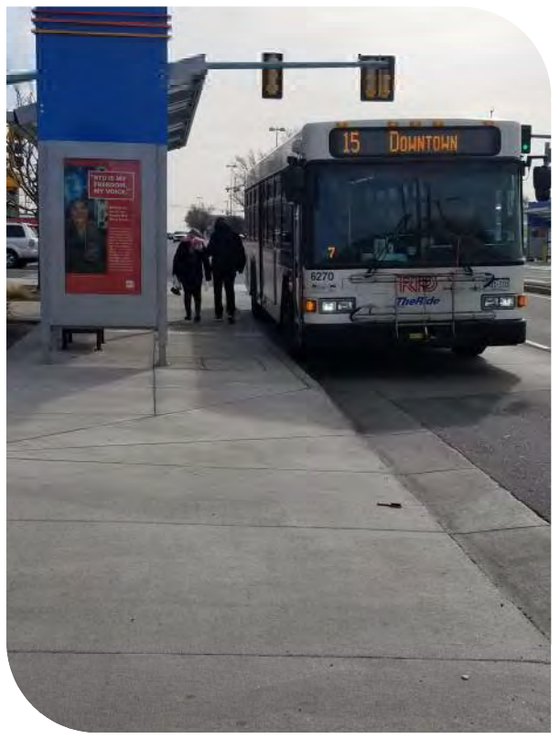
- **The East Colfax BRT project has been under study, planning, and design since 2012**
- **Project history:**
  - **2012:** Kick Off and Public Scoping
  - **2013:** Alternative Analyses including LRT, Streetcar, BRT and Enhanced Bus on 20th Ave/Montview, 17th Ave, Colfax and 13th/14th Ave
  - **2014:** Side-running peak-period BRT alternative initially identified
  - **2016:** Council Transportation Committee supported the Local Preferred Alternative, including side-running BRT in exclusive lanes in Denver and general-purpose lanes in Aurora
  - **2017:** Center Running BRT introduced in the Denver segment
  - **2018-2019:** Additional project planning and center running recommendation
  - **2020-2022:** Clearance process and community outreach
  - **2023-2024:** Final design
  - **Ongoing:** Construction, Bus Acquisition, Testing

BRT Features



Minimum BRT Requirements

- 15L shelters with transparent weather protection, benches, and trash receptacles
- Lit map/schedule displays
- Branding



Existing 15 L Shelter Westbound Moline Station



Existing 15 L Shelter Eastbound Dayton Station

Aurora Enhancements

- City council approved recommended enhancements beyond the minimum required for BRT
  - **Signature Stations** at Havana
  - **Ticket Vending Machines** at all stations
  - **Variable Message Signs** at all stations
  - **Emergency phones, security cameras, and lighting** at all stations
  - **Level boarding** at 5 key locations



Signature Station



Variable Message Sign



Level Boarding

Denver and Aurora Comparison



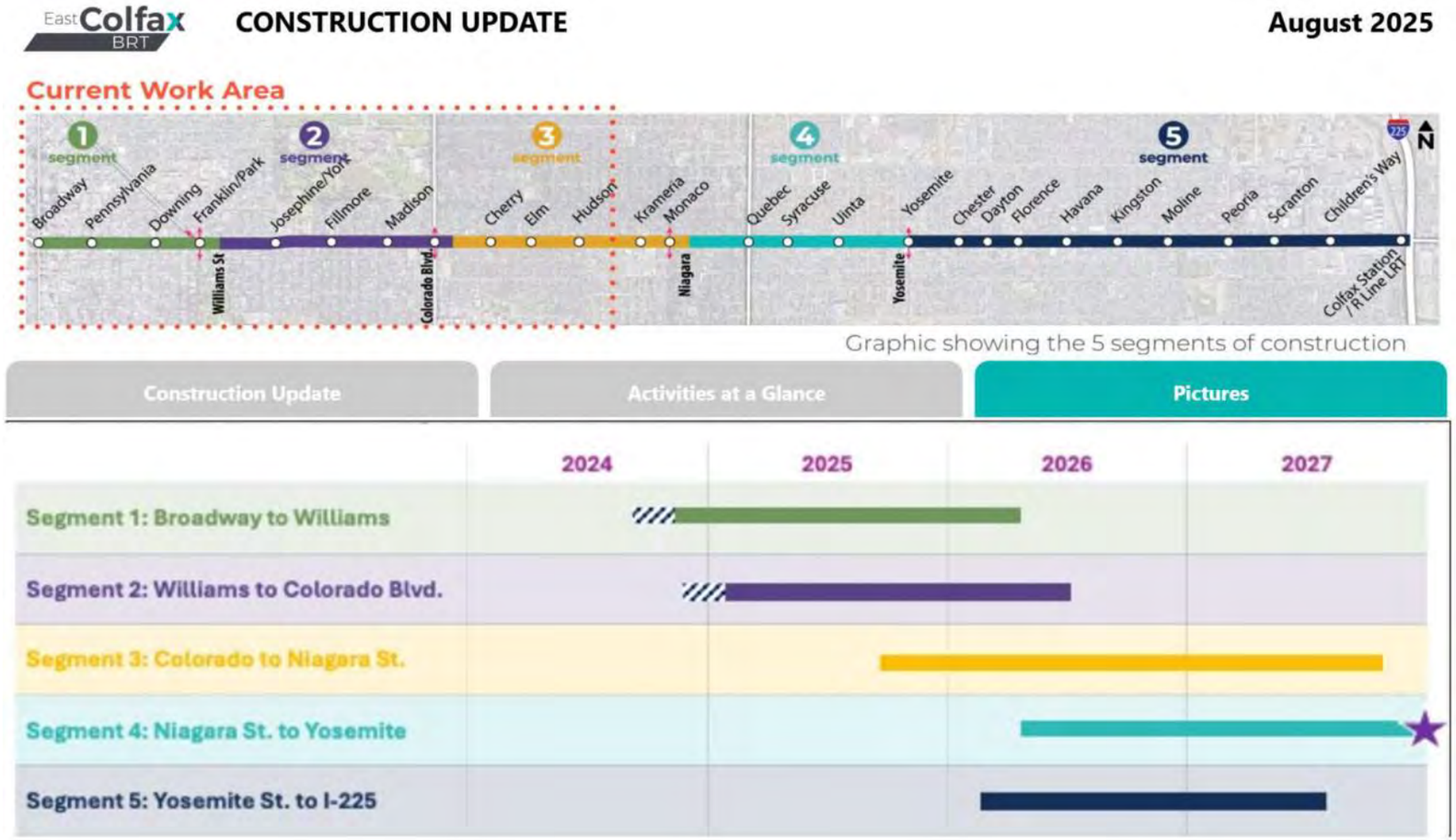


BRT in Denver



BRT in Aurora (Colfax & Havana shown)

Overall Construction Timeline



Source: https://www.denvergov.org/Government/Agencies-Departments-Offices/Agencies-Departments-Offices-Directory/Department-of-Transportation-and-Infrastructure/Programs-Services/Projects/Colfax-BRT#section-2

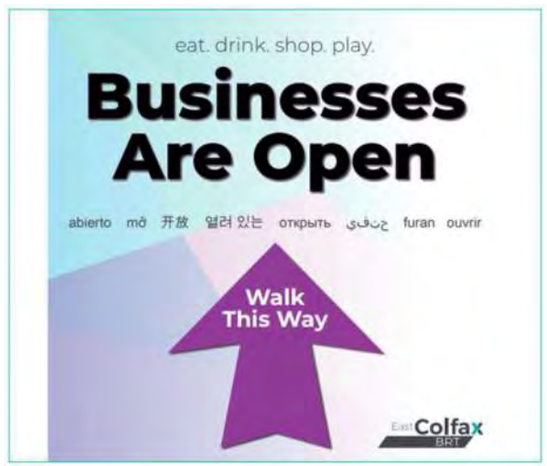
Aurora Updates

Ongoing discussions with property owners

Small business support program development

Art solicitation for station canopies at two Havana stations

Staff responding to requests for information from the contractor



Business Support Signage



Art Location in Canopy

Operations and Maintenance IGA

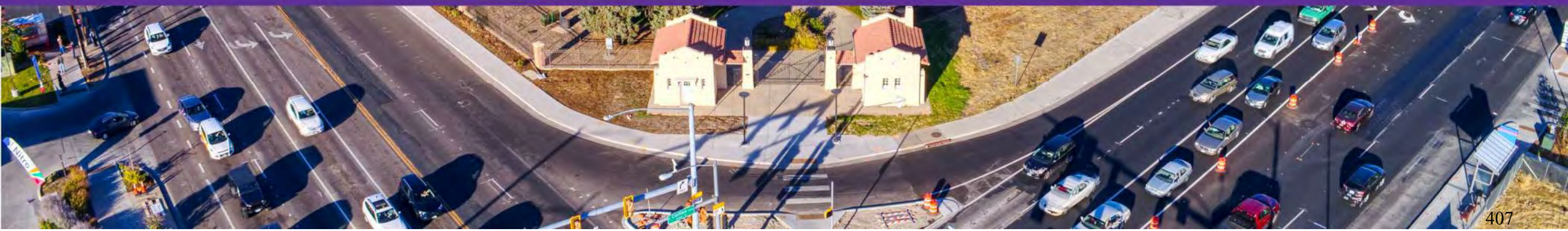
- This is our 3rd IGA for this project
  - IGA for design with Denver in 2022
  - IGA for construction with Denver in 2023
- Executing an operations and maintenance IGA is a requirement of the FTA grant funding
- This IGA is between Aurora and RTD
- The IGA covers custodial services, graffiti removal, snow/ice removal, shelter repairs, and other amenities
- Aurora will maintain the stations at the two Colfax & Havana signature station locations
- RTD will maintain all other stations
- This IGA does not include funding

Question for the Committee

- Does the City Council support moving forward the Resolution for the Intergovernmental Agreement between the City of Aurora and the Regional Transportation District for the East Colfax Bus Rapid Transit Project Operations and Maintenance to the next available Regular Meeting?



Questions?



RESOLUTION NO. R2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA AND THE REGIONAL TRANSPORTATION DISTRICT FOR OPERATION AND MAINTENANCE OF THE EAST COLFAX AVENUE BUS RAPID TRANSIT (BRT) PROJECT

WHEREAS, the City of Aurora, Colorado (the "City"), and the Regional Transportation District ("RTD"), collectively "the Parties", as government agencies, are authorized by the provisions of Colo. Const., art. XIV, § 18(2)(a) and C.R.S. §§ 29-1-201, et seq., to contract with one another to provide any function, service or facility lawfully authorized to each; and

WHEREAS, the City and RTD are participants in the federally funded East Colfax Avenue Bus Rapid Transit ("BRT") corridor project (the "Project"), which will operate along the 9.9-mile corridor between Denver Union Station through Civic Center station to the R Line light rail station in the City; and

WHEREAS, once the Project is complete, RTD will operate BRT service for the corridor; and

WHEREAS, the Parties desire to execute a new intergovernmental agreement to set out their respective operations and maintenance obligations with respect to the BRT and as further described in the exhibits to the intergovernmental agreement; and

WHEREAS, Section 10-12 of the City Charter authorizes City Council to approve, by resolution, the execution of contracts, and amendments thereto, with other governmental units for furnishing or receiving commodities or services; and

WHEREAS, the City Council of the City of Aurora finds and determines that it is in the best interests of the City and its citizens to authorize the execution of this Intergovernmental Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. The Intergovernmental Agreement Between the City of Aurora and the Regional Transportation District for Operation and Maintenance of the East Colfax Avenue Bus Rapid Transit (BRT) Project is hereby approved.

Section 2. The Mayor and the City Clerk are hereby authorized to execute and deliver the Intergovernmental Agreement on behalf of the City in substantially the form presented at this meeting, with such technical additions, deletions, and variations as the City Attorney may deem necessary or appropriate and not inconsistent with this Resolution.

Section 3. All resolutions or parts of resolutions of the City in conflict herewith are hereby rescinded.

RESOLVED AND PASSED this ____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, City Attorney

Michelle Gardner RLA
_____
MICHELLE GARDNER, Sr. Assistant City Attorney

Transportation, Airports and Public Works (TAPS) Policy Committee Meeting

March 3, 2022

Members Present: Council Member (CM) Juan Marcano, Chair; Council Member Alison Coombs, Vice-Chair, Council Member Crystal Murillo (Absent)

Others Present: Andrea Amonick, Jack Bajorek, Scott Bauman, Traci Burton, Carlie Campuzano, Lynne Center, Cindy Colip, Tahjeau Evans, Michelle Gardner, Steve Gardner, Karen Hancock, Haley Johansen, Huiliang Liu, Julie Patterson, Mindy Parnes, Laura Perry, Victor Rachael, Jeanie Rustad, Mark Smith, Gary Vidlock, Elly Watson, Tom Worker-Braddock

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1. WELCOME AND INTRODUCTION

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2. APPROVAL OF MINUTES

The minutes for the January 27, 2022 TAPS meeting were approved as written

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3. CONSENT ITEMS (None)

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4. GENERAL BUSINESS

4.a. Colfax Bus Rapid Transit – Project Update

Summary of Issue and Discussion:

Huiliang Liu, Principal Transportation Planner, provided an update on the Colfax Bus Rapid Transit (BRT) project which started in 2012 initially as a study. In 2013, the project evaluated a range of alternatives from light rail transit (LRT) to streetcar, BRT, and enhanced bus. In 2014, the side-running peak period BRT alternative was first identified and in 2016, the side running peak period BRT, with dedicated bus lanes in Denver and mixed traffic flow lanes in Aurora, was selected as the locally preferred alternative. In 2017, the center-running BRT was introduced. Denver then reinitiated this project in 2020 after a short pause. Parsons Transportation Group was hired as a consultant to complete an environmental impact assessment, Federal Transit Authority (FTA) Small Starts Project Development, and preliminary engineering. In Aurora, it will continue to be side running between Yosemite and the Colfax/R Line LRT Station. Several local stops, which include Beeler, Jamaica, Nome, and the Aurora Court westbound stop, were initially not included in the BRT operations plan. There will be three run patterns for the BRT plan with a 4.3-minute average frequency. The R Line Colfax Station to Denver Union Station (DUS) will be at a 10-minute frequency while Aurora Metro Center Station to DUS and Piccadilly Road to DUS will be at a 15-minute frequency. Denver made revisions regarding stops and added back Beeler stops at Chester Street. However, three existing 15 local stops will not be included which are Jamaica with 97 daily ridership, Nome with 105 daily ridership, and Westbound Aurora Court stop with 34 daily ridership in 2019. Staff also looked at the distance to the nearby BRT alternative stops. Nome is currently 660 feet away from Moline as the nearest stop and Jamaica is 980 feet away from Kingston as the nearest stop. There is a large shopping area with a large amount of surface parking on the north side of Colfax and on the south side, there is also an under-developed area and therefore a potential redevelopment site at Jamaica stop. With this, Staff agreed with Denver's current proposal to not include Nome and Westbound Aurora Court in the current operational plans but will work with Denver to identify Jamaica as a future BRT stop.

Mr. Liu presented a list of potential bus stop enhancements with level boarding identified as one important feature. This allows for easier and faster boarding, especially for people on wheelchairs. Sample pictures of BRT stop designs across the country and in Canada were shown. Mr. Liu also presented the design for 15L Bus Stop Enhancements, which will be the basic stop amenities for Aurora if Aurora would not provide any funding contributions. As per the FTA, shelter, branding, and map or schedule display must be included for a BRT service. For basic station improvements, there would be a $1.6 million to $2 million match from Aurora with a total of $4 to $5 million for all Aurora stops. For the highest station improvements, it would be a total of $25 to $35 million with a requested local match for $13.8 to $19.3 million. Real-time scheduling, level boarding, and the ticket vending machines are deemed important for stop enhancements in Aurora. If the city wants to make a contribution, it would be beneficial to apply the city funds to improve stops beyond just the basic elements. Denver is currently working on the Small Starts Project Application, and if this project would be funded through the FTA, the estimate would be by 2028 for the BRT service to start-up.

CM Marcano asked regarding the timeline of the $13.8 to $19.3 million Aurora match. Mr. Liu stated that it would be the total project cost for the highest station improvements and could potentially go up. If all stops are looking to be improved in Aurora, $2.5 to $3 million is needed for design this year, just as in Denver, and the rest could come in later. CM Marcano asked if that budget was already anticipated or if it would be supplemental. Cindy Colip clarified that it would be supplemental. Laura Perry stated that this would entail entering into an IGA with Denver to negotiate the actual amount for both design and construction. CM Marcano further asked regarding real-time scheduling via smartphones versus displays at each station and if there is a trend of people relying more on smartphones compared to physical displays. Mr. Liu stated that he is not aware of scientific surveys regarding this, however, he thinks that real-time display would still be an important, helpful, and convenient feature to have and considers that not all people have access to advanced technology. CM Marcano agreed and asked for market survey information regarding trends on this issue. CM Coombs stated that it is important to not assume access to a smartphone. From a tourism perspective, people might not have an incentive to download an app if they would only be staying in the city for a short time and that real-time displays would be convenient. CM Marcano agreed with this and mentioned that it would be beneficial to have further information on this in Council Study Session.

CM Coombs asked if there were any stops with physical constraints that would make it difficult to do the level boarding. Mr. Liu clarified that the project team has not yet looked at each site specifically and has only provided a uniform unit cost estimate. Level boarding would be the most challenging part with the right of way, existing curb, and sidewalk width as constraining factors. This will be further analyzed in the later stage of the project. CM Coombs said that it would potentially reduce the cost if there were a handful of stops where it's not possible to implement those level boarding, but that it would be ideal to have them everywhere. As the ADA study is being conducted, it would be beneficial to identify other ways to address those areas that would be allowable for level boarding. She stated that this could be a potentially complicated discussion that would cost more or less, but maybe offset by other projects that need funding. CM Coombs asked if the city would be able to use CDOT or DRCOG or funds from state bills directed towards transit. Mr. Liu answered that Denver is applying for the design fund and that Aurora should be able to apply for future funding for station enhancements. CM Coombs commented that enhanced infrastructure may attract companies to the city to have more jobs and employees to be attracted for work due to easier commutes. She further adds that this can be a major point of conversation with employers, the chamber, and Aurora Economic Development Council (AEDC). Mr. Liu stated that CM Murillo suggested contacting the Anschutz Campus as they could be a potential partner for this project.

Outcome: The committee agreed with all staff recommendations regarding the current proposed bus operations plan, a partnership with Denver to fund Colfax bus station base level improvements in Aurora, and considerations regarding bus stop/station enhancements above the currently proposed base level for the BRT stations in Aurora.

Follow-up Action: Staff will conduct necessary preparations based on Committee's decision and potentially provide another update at the March 31 TAPS Committee meeting.

4.b. Consideration to Approve a Resolution for the IGA between the City and CDOT for the Traffic Signal System Project

Summary of Issue and Discussion:

Carlie Campuzano, Traffic Manager, presented the Intergovernmental Agreement (IGA) for a traffic signal system update between the City of Aurora and the Colorado Department of Transportation (CDOT). The Denver Regional Council of Governments (DRCOG) puts out a call for projects every three years, which is an opportunity to apply for grant funding for traffic technology projects. Out of three that the city applied for, two of the projects were granted awards. $460,000 in federal funds were given for this project to upgrade the City's traffic signal system. No local match is required. This will fund the update of the traffic signal system including software, hardware, support, and rollout.

Currently, the city uses TACTICS as its existing traffic control system. This system is deemed outdated and has functionality that it cannot support. An evaluation was done to identify the most appropriate system that meets all the functional requirements of the city. TransSuite, the same system used by Denver, Lakewood, and CDOT was determined to be the city's new system. This would be further beneficial as Denver, Lakewood, and CDOT are working on a project that allows them to share data. The Public Works Department has gotten a demo version of TransSuite to ensure that it would work with all the existing field hardware. The department is moving forward to purchase the full version as it has determined that TransSuite is compatible with the current hardware in place.

CM Marcano asked what fail-safes are put in place to prevent an unauthorized person from getting into the city's traffic control system. Carlie Campuzano stated the city's signal system is not connected to the city's network and that they are completely separate. Firewalls are also set in place to not allow unauthorized persons to make changes. The new system also has up-to-date security measures. Regarding sharing data with other agencies, this will then be defined in a future IGA which would allow other agencies read-only access but would not make it possible for them to change the city's signals. In the future, "flush plans" can be evaluated which could allow other entities to run specific timing plans for the city during major incidents. CM Marcano asked for further clarification regarding flush plans. Carlie Campuzano stated that it is a timing plan that could be used for incident management to improve overall regional operations if there's an incident on a major route or freeway. CM Coombs expressed appreciation to Staff for applying for funding that does not require a local match. She is concerned regarding flush plans allowing traffic into neighboring streets and community backlash that may come from this. She highlighted the importance of having good communication with the public should this move forward. C. Campuzano clarified that the system upgrade would take years and that allowing other agencies to update signal timings in the city is not happening soon. CM Coombs reiterated having good communication with the community and making sure that they are heard and respected. C. Campuzano added that it would be an arterial parallel to the freeway that would be used to redirect traffic and agreed that these decisions must be explained well to the public.

Outcome: The committee approved moving this topic to Study Session

Transportation, Airports and Public Works (TAPS) Policy Committee Meeting

April 28, 2022

Members Present: Council Member (CM) Juan Marcano, Chair; Council Member (CM) Alison Coombs, Vice-Chair, Council Member (CM) Crystal Murillo

Others Present: Scott Bauman, Evan Brigham, Traci Burton, Carlie Campuzano, Lynne Center, Cindy Colip, Nell Davis, Michelle Gardner, Steve Gardner, Karen Hancock, Greg Hays, Jeremy Hayword, Haley Johansen, Huiliang Liu, Matthew Kozakowski, Julie Patterson, Mindy Parnes, Laura Perry, Victor Rachael, Jeanie Rustad, Teresa Sedmak, Kim Stuart, Tom Worker-Braddock, Council Member (CM) Dustin Zvonek

Guest: Ben Irinaga, Paul Jamtgaard

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1. WELCOME AND INTRODUCTION

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2. APPROVAL OF MINUTES

The minutes for the March 31, 2022 TAPS meeting were approved as written.

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3. CONSENT ITEMS (None)

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4. GENERAL BUSINESS

4.a. Colfax Bus Rapid Transit Project Update - Station Enhancements and Cost Estimate for Aurora Stations

Summary of Issue and Discussion:

Carlie Campuzano and Huiliang Liu presented the item. The Bus Rapid Transit (BRT) is a high-quality form of transit service meant to deliver a fast and efficient service that emulates light rail. It has a fixed guideway, so it does not get stuck behind passenger cars. Stations have amenities and features that are more like light rail. BRT routes have consistent branding. The Colfax BRT Project has a route total of 9.9 miles. It is side running in Downtown Denver and utilizes the existing bus-only lanes. For the 5.5 miles in the middle of Colfax, it will have its own dedicated transit lane that is center running. It then becomes side running in Aurora and will run mixed flow with traffic similar to how the 15 and 15L buses travel currently but with branding and station enhancements and increased travel-time frequency. For the BRT, there will be three different defined routes and more frequent service. This will result in bus frequency of a little over 4 minutes in the day and 20 to 30 minutes for late-night service. The Colfax corridor already services 22,000 boarding's per day and is estimated to have a 25% increase in demand by 2040. This BRT project allows for high-capacity service that could increase ridership by 40% by 2040. This project would also improve safety, provide affordable travel, and support future investment for businesses.

The project was started in 2012 when Denver initially branded the study as Colfax Corridor Connections. The project evaluated various alternatives, such as Light Rail, Bus Rapid Transit,

Streetcar and Enhanced Bus as well as different corridors including 20th/ Montview Blvd., 17th/18th, Colfax and 13th /14th. By 2016, a local preferred alternative plan was identified which included side running BRT with dedicated lanes in Denver during peak periods and side running in mixed flow traffic in Aurora. Center running BRT was introduced in Denver in 2017 partly due to less business impacts during construction when compared to the side running alternative. A community task force was formed in 2012 with participations from representatives of neighborhood organizations, including former Council Member Caldwell and the Chamber of Commerce. Since the project restarted in 2020, city staff have identified all potential stakeholders in Aurora for the Denver project team to notify. They had four community meetings last year and are planning to have two more meetings this year. Denver is moving forward with the preliminary engineering and environmental clearance work with the goal of having the Federal Transit Administration (FTA) Small Starts Project rating completed by 2022 and the final design and construction about two or three years later if they can secure the FTA grant.

Denver is creating brand new stations in the middle of the road which include canopies, level boarding, ticket vending machines, real-time travel information message signs, audiovisual systems, emergency phones, security, branding, and station lighting. In Aurora, shelters like the existing 15L stations are required to be included to meet the minimum FTA requirements. At a minimum, lit maps and static schedule displays would be added to these shelters.

Denver and the Regional Transportation District (RTD) are in the queue for an FTA Small Starts Grant where they will be able to use local Denver match money to apply for $150 million in federal grant money to deliver the project. A financial partnership is requested from Aurora to fund the improvements in Aurora since Denver's local match funds can only be used within the Denver city limits. Any construction dollars from Aurora would be owed only if the grant is successful. If the grant is not awarded, Aurora would not owe that funding.

Staff has been collaborating with Denver on this project and has developed recommended improvements beyond the minimum requirements within Aurora. Recommendations include the following items all Aurora stations: ticket vending machines, emergency phones, security cameras, lighting, and variable message signs with real-time information. Staff also recommends level boarding to help persons with disabilities board the BRT at select stations based on the physical topography and the need based on ridership data. Moline Street, Peoria Street, the R-Line, and Havana Street are identified to include level boarding. In addition, staff recommends including one enhanced "signature station" similar in aesthetics to Denver's station design. This type of enhanced station could be included at Havana Street and Colfax Avenue where there is high ridership and enough right-of-way available to install the larger station.

With contingencies and inflation, the overall cost design and construction costs for improvements within Aurora would be about $23.3 million, 51% of which would be funded by the FTA grant. For 2022, Aurora would need to contribute 10% of that total for design, or $2.3 million. The remaining $10.7 million would be needed later on and the terms and timing of payments will be negotiated with Denver through an Intergovernmental Agreement (IGA). Costs presented are planning level and more solidified costs will be available as design advances.

As far as schedule, Denver is now working on preliminary engineering, environmental review, and clearances for the project. They are also working with stakeholders such as Aurora, RTD, and Colorado Department of Transportation (CDOT) and are preparing for the FTA Small Starts grant

application. After this, the final design, bidding, and construction will follow. A completed BRT service along Colfax Corridor is estimated to be functional in 2028.

Council Member (CM) Marcano mentioned that the level of boarding is important, and he wishes that they could do it in more than just four stations to increase accessibility. He stated that he understands that existing infrastructure poses challenges to making that happen. He added that real-time schedule displays would be helpful and important to have. He asked if they can also be utilized to display emergency alerts. Carlie Campuzano mentioned that the signs get data directly from the buses if a delay or a reroute is needed. She said that those are details that they will need to work out in more detail later. Council Member (CM) Coombs supported the staff recommendation and asked if they can secure other funds through the bipartisan infrastructure bill or other available funding through the state. She asked if those could be used for local matches and if there are grants that might be eligible that are permitted for low taxes. Laura Perry said that the Infrastructure and Jobs Act Bill is inclusive of the $150 million FTA Small Starts Opportunity, and it raises the cap. She mentioned there is more funding that positioned the opportunity to move forward. She said that there are other funding opportunities such as grants from the Denver Regional Council of Governments (DRCOG) and other sub regional forums coming forward through the state or other means that the City might be able to pursue. Huiliang Liu said that Denver is getting $12 million for the design expense, and Aurora will also look for a similar opportunity in the upcoming Transportation Improvement Program (TIP) applications. He added that City staff met with Anschutz Campus staff and informed them about the opportunity to make enhancements for some of the stops such as at Scranton Street and others. He added that Anschutz will also reach out to Veterans Affairs (VA) to see if they are interested in potential level building enhancements. He mentioned that the department may have another meeting with VA regarding improvements.

CM Coombs asked if there could be situations wherein buses end up stacking up to each other due to traffic and sharing lanes. She asked if this could potentially cause delays or less efficiency in the system. Carlie Campuzano said that Denver is working with a consultant on a detailed traffic model to understand travel times and person throughput for the BRT as well as passenger cars. She mentioned that the line is center running in Denver because that is where a lot of congested intersections are. She added that Aurora is side running because Aurora does not have many parallel facilities for traffic to divert. Unlike Denver's solid grid system, Aurora has Anschutz and areas like Del Mar Parkway that divide routes. C. Campuzano mentioned that drivers in general do not prefer using the right lane and that there is a lot of friction with turning traffic. She stated that City staff are also talking with Denver about incorporating transit signal priority at Aurora signalized intersections to give priority and more green time to buses. They are currently working on this in Havana through a separate DRCOG project. She added that they are looking into other strategies to make sure that buses are not getting backed up by general-purpose traffic.

Council Member (CM) Murillo mentioned that the schedule must be real-time. She mentioned that she understands why they are not creating level boarding for all stations, but she would support and advocate planning for funding to make future stations level. She stated that there will be rapid development in the Ward I area, but all she has seen is market-rate development. She asked if there was a way to work towards an equitable transit-oriented development designation along the BRT line and funding opportunities for level boarding, bus route improvements, or mass transit accessibility. C. Campuzano said that they have talked with Denver to try and balance the spacing of the stations and the frequency of the buses. With redevelopment, she said that they can look at and have more conversations regarding this, but additional stations and additional enhancements

beyond what has been presented are currently not included in the plan. She mentioned that they typically require sidewalks and Americans with Disabilities Act (ADA) facilities with any redevelopment. CM Murillo said that public improvement would be considered an asset and would increase the property value. She stated that with the rapid development in Denver, it is not necessarily affordable and is mostly at market rate. She added that she is trying to maximize the Ward I community benefit from public improvements. CM Marcano stated that the Arapahoe Transportation Subforum Executive Committee sent a letter of support to DRCOG for this project. He added that he suspects that there will be a TIP opportunity for funding to help offset the local match.

Outcome: This item was presented as informational only and is already on the Study Session Agenda for Monday, May 2, 2022. The Committee supported this item.

Follow-up Action: Staff will move the item forward to Study Session.

4.b. Consideration to Approve a Resolution for the Intergovernmental Agreement (IGA) between the City of Aurora and Colorado Department of Transportation (CDOT) for Funding of the Aurora Missing Sidewalks Project

Summary of Issue and Discussion:

Matt Kozakowski, Transportation Project Delivery Manager, presented the item. The Missing Sidewalks Project started in 2017 and was awarded in 2019. It received its construction funding in the final year of the Denver Regional Council of Governments (DRCOG) Transportation Improvement Program (TIP) 2020-2023 cycle. The project is a combination of two DRCOG funding applications from Arapahoe and Adams County that were both awarded. Selected locations are now being moved through the design process. The need for temporary construction easements at all locations is anticipated for grading and cleanup. Acquisition of easements is expected to start later in 2022. Construction is set to begin in September 2023 at the latest, as required by the grant program. Most of the design work is being done by the city staff and consultants have been hired for specialty work. The project will essentially build sidewalks where there are currently none. In 2015, the city created an inventory of all missing sidewalks within Aurora, resulting in an extensive Geographic Information System (GIS) database. After this, ranking criteria were developed and vetted in the Public Works and Planning Departments. The criteria were then presented in the grant application. The city then worked with the Bike-Ped Coordination Group to get feedback on key locations. Problem areas were also identified through the DRCOG accident data. Social trails were also taken into consideration. Locations for improvement are spread throughout the city. The project budget totals $2,885,000 which had an overmatch beyond the 80-20 minimum rate for local and federal funding. The project also received additional COVID relief funding which is anticipated to be used to cover escalating costs.

Council Member (CM) Marcano advocated for a problem area on Yale Street between Peoria Street and Xanadu Street. He mentioned that the south side of Yale Street has no sidewalk but has a social trail that also caters to the aging population and people with disabilities. He mentioned that there are bus stops where people are dropped off at Yale Street, which is inaccessible and unsafe for those who use walkers and wheelchairs. He asked why that area was not considered. Cindy Colip answered that they worked with the planning and the DRCOG criteria for the locations and with the criteria and available funding, Yale Street did not rise to the top of the priorities. She mentioned that they are planning to go after additional funding for the upcoming year and would see if Yale Street

mile problem, Mexico City provides electric bikes that riders can rent to get to their house or work and bring back to the BRT station. Their regular BRT stations include shelter, seating, a scrolling ticker for information on the next bus, a system map, and ticket kiosks. The buses come every 45 seconds to a minute during peak hours. They also have transfer stations that connect the BRT, bus, and subway systems.

Committee Discussion:
CM Gardner commented that he hopes that they have an opportunity to look at dedicated lanes in Aurora. He mentioned that this is part of what makes the system successful in Mexico.

CM Marcano asked what the overall network cost, return on investment in terms of motor vehicle trips saved, and reduced infrastructure maintenance costs are. CM Gardner said that the costs vary with the line that was built and the cost changed dramatically for the last line compared to the first line built in 2005. He added that there has been a significant reduction in both car trips and traffic leading to fewer costs in terms of rebuilding roads. He noted that even though the buses are heavier, it is better than 7 million cars per day. CM Marcano asked if they discussed the capacity on roadways. He mentioned that some existing roadways would have been repurposed for the dedicated BRT lanes. Should this be done in Aurora, four lanes would be reduced to two general-purpose lanes. In Denver, six lanes will be reduced to four. He asked how this impacted the traffic and capacity in the smaller parts of the network. CM Gardner said that most areas are similar to Denver wherein there was a reduction from six to four lanes. He added that they conducted traffic studies that weighed options for having one dedicated lane each way and one for BRT or road widening depending on the area and expected usage. They estimated the reduction in car traffic and if it will be acceptable for general-purpose traffic.

CM Marcano mentioned that he thinks that they have an opportunity to add dedicated lanes as they get closer to Peoria but perhaps not the denser and built-out portions of Colfax. He added that they have the width to the east of Peoria. CM Gardner commented that urban planning is different in Mexico City and in Aurora. He added that there were times wherein traffic was at a standstill and the BRT flies along.

CM Coombs asked for CM Gardner's assessment of the impact of greater walkability and the general urban design and planning on their transportation. CM Gardner noted that Mexico City is easy to get around in terms of public transportation and walkability. Sidewalk areas had green spaces and public art. However, he mentioned that people that require wheelchairs would have difficulty considering that they don't have the same ADA standards as they do in the United States. He added that the public transport was easy to navigate and user-friendly in terms of signage, maps, messaging boards, and kiosks despite only understanding some Spanish. CM Coombs agreed that even on large roads in Mexico, everything is designed so that people can walk. She added that they should also look at wayfinding in terms of the transportation system.

Outcome: Information only.

Follow-up Action: No follow-up needed.

4.b. Consideration to Approve a Resolution for an IGA between the City of Aurora and the City and County of Denver for the Colfax Bus Rapid Transit Project
Summary of Issue and Discussion:
Carlie Campuzano, the Traffic Manager, presented the Intergovernmental Agreement (IGA) between

Aurora and Denver for the Colfax Bus Rapid Transit (BRT) Project. This IGA is specifically for the design phase of the project which consists of a $2.33 million contribution from the City of Aurora. The project was presented to the TAPS Committee in March and April 2022 and to the full council in May 2022. Staff moved forward with the agreement with Denver based on the feedback and support from Council.

The Colfax BRT Project, in collaboration between Aurora, Denver, the Regional Transportation District (RTD), and the Colorado Department of Transportation (CDOT), is divided into three segments. The first segment will be side-running through Downtown Union Station and Civic Center in Denver. The second, also within Denver, will have dedicated center-running bus lanes. The last section will be in Aurora from Yosemite to I-225 and will consist of side-running mixed flow bus lanes with general traffic. Currently, Denver and other stakeholders have been working through the National Environmental Policy Act (NEPA) process, or environmental clearance process, which requires a traffic study, community outreach, and stakeholder outreach. The NEPA process is being done in preparation for a Federal Transit Administration (FTA) Small Starts Grant.

Based on the FTA definition of BRT, stations are required to have weather protection, benches, trash receptacles, lit maps, static schedule displays, and branding elements. From feedback through the TAPS Committee and full council, staff moved forward with recommendations for additional enhancements beyond the required minimum within Aurora. These enhancements include a signature station at Havana, ticket vending machines at all stations, variable messaging signs showing real-time bus arrival times, emergency phones, security cameras, and lighting at all stations. Level boarding will also be placed in areas chosen by staff based on physical constraints and ridership data. Based on these elements, Aurora and Denver prepared the cost estimate for the design. Construction and maintenance costs will be handled in separate IGAs once the initial design effort is completed and pending the success of the Small Starts application. If the grant is awarded, then staff will move forward with future project phases.

Currently, staff is on working on the preliminary engineering. The FTA Small Starts Rating Application was submitted by Denver and is currently in the approval cycle. The final design is expected to be done in an 18-month period from 2023 through 2024. Following this will be the construction application process, bidding, construction, bus acquisition, and testing. The BRT Service is expected to start in 2028.

Committee Discussion:

CM Marcano asked if the BRT buses can kneel. C. Campuzano said yes. CM Marcano asked who is handling the trash removals at the stations. Victor Rachael clarified that for stations with advertising, it is the third-party vendor. For stations with no advertising, the responsibility falls to RTD. CM Marcano mentioned that there have been issues wherein trash is left piled up at stations where advertisers are responsible.

CM Coombs asked how they will manage accessibility features. She mentioned that there was an issue regarding the gap size between the curb and boarding for wheelchairs. She added that staff has to come out and let down a ramp for the current light rail, and buses let down the ramp electronically. C. Campuzano said that she has not yet talked about this topic specifically with the team. She mentioned that Denver and RTD are working on the specific designs for the buses, and they will account for accessibility. She added that she will research this and provide answers for the Study Session. CM Coombs highlighted the importance of a smooth boarding process.

Outcome: The Committee unanimously approved moving this item to Study Session.

Follow-up Action: This item will move forward to Study Session.

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5. MISCELLANEOUS MATTERS

Cindy Colip mentioned that the November and December Committee meetings will fall on holidays. She suggested setting alternative dates during the October meeting. CM Marcano agreed.

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6. ANTICIPATED TOPICS FOR NEXT MEETING

- Grant updates on the TIP call 2, 3, and 4 and federal grants
- Summary of the 2021 and 2022/2023 Snow Plan
- EV Corridors discussion with CDOT
- Traffic Signal Controller IGA with CDOT
- Colorado Energy Office presentation
- E-Bike presentation
- Arapahoe County's request to participate in the micro-transit mobility overall assessment

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7. CONFIRM NEXT MEETING

The next meeting was confirmed for October 27, 2022, at 1:00 PM. It will be a virtual meeting.

Approved: _____

CM Juan Marcano, Committee Chair Date

Transportation, Airports and Public Works (TAPS) Policy Committee Meeting

October 26, 2023

Members Present:	Council Member (CM) Juan Marcano, Chair; Council Member (CM) Ruben Medina
Members Absent:	Council Member (CM) Angela Lawson, Vice-Chair
Others Present:	Carlie Campuzano, Elly Watson, Julie Patterson, Traci Burton, Brian Rulla, Lynne Center, Ryan Germeroth, Tom Worker-Braddock, Mac Callison, Huiliang Liu, Haley Busch Johansen, Michelle Gardner, Cindy Colip, Laura Perry, Scott Bauman, Cathy Valencia, Bret Banwart, Brianna Medema, Carl Harline, Leslie Gaylord, Mike Mohseni, Mindy Parnes, Rachel Allen, Jeannine Rustad.

1. WELCOME AND INTRODUCTION

2. APPROVAL OF MINUTES

The minutes for the September 28, 2023 TAPS meeting were approved as written.

3. CONSENT ITEMS (None)

4. GENERAL BUSINESS

4.a Consideration to Approve a Resolution for the IGA with CDOT for Laredo St. over High Line Canal Bridge Replacement Project

Summary of Issue and Discussion:

Mike Mohseni, Project Engineer Public Works, presented the Laredo Street over High Line Canal Bridge replacement, including existing conditions, history of grant and project overview, schedule, and budget. He displayed photos of the issues on the High Line Canal Bridge and discussed the scope of work, including design and construction to vehicular bridge. He explained replacement of the existing bridge with a concrete box culvert (CBC), which includes new standard bridge rails, wingwalls, wider sidewalks, and improved channel flow. Mike Mohseni also briefly discussed the proposed schedule and funding.

Committee Discussion:

CM Medina stated the bridge replacement was overdue and was glad it was getting attention.

Cindy Colip said they would have to establish the standards and criteria in the roadway manual, develop the plan submittal requirements, and include the liability for damage. She said it would require additional FTEs and inspectors. C. Colip said there are concerns, as discussed, on pavement integrity and workload for inspections.

CM Marcano said he understood we would need an SOP and the right staffing. However, he was aware of another provider who wanted to come into Aurora, and they could not afford to do it, so they backed out. CM Marcano stated we are at a competitive disadvantage because we have one provider. C. Marcano said that if there was a provider willing to assume liability and hit a $70 price point for gigabit service to citizens, he would be interested in that. C. Marcano stated that Lakewood has started allowing Microtrenching.

L. Gaylord stated that Lakewood has allowed Microtrenching with some different requirements and standards to follow internally.

C. Colip stated they would reach out to Lakewood and get some understanding of the impact they have seen as well as some other communities that have been approached to see what decisions were made and whether they were able to get the liability for maintenance and repair. CM Marcano said he would appreciate that.

Outcome: Information only.

Follow-Up Action: No follow-up needed.

4.d Consideration to Approve a Resolution for an IGA between the City of Aurora and the City and County of Denver for the Colfax Bus Rapid Transit Project Construction Phase

Summary of Issues and Discussion:
C. Campuzano, Traffic Manager, presented on a resolution for an IGA between the City and County of Denver and City of Aurora for the Colfax Bus Rapid Transit (BRT) Project for the construction phase. She gave an overview of the BRT Project which has been presented in more detail during previous TAPS meetings and full council meetings. The project includes new shelters, benches, trash receptacles, lit maps with schedule displays, and branding in the Aurora section. She discussed staff recommendations, funding, and project timeline.

Committee Discussion
CM Marcano and CM Medina expressed that they were happy the project was moving forward.

Outcome: The Committee recommended the item move forward to Study Session.

Follow-Up Action: Staff will move forward the item to Study Session.

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5. MISCELLANEOUS MATTERS (None)

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6. ANTICIPATED TOPICS FOR NEXT MEETING

OPERATION AND MAINTENANCE INTERGOVERNMENTAL AGREEMENT
(East Colfax Avenue Bus Rapid Transit ("BRT") Project

THIS OPERATION AND MAINTENANCE INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into as of _____, 2025 (the "Effective Date"), by and between the **CITY OF AURORA,** a home rule municipal corporation of the State of Colorado (the "City"), and the **REGIONAL TRANSPORTATION DISTRICT**, a statutory political subdivision of the State of Colorado ("RTD"). The City and RTD may be referred to individually as a "Party" and collectively as the "Parties."

RECITALS

A. The City and RTD are participants in the federally funded East Colfax Avenue Bus Rapid Transit ("BRT") corridor project (the "Project"), which will operate along the 9.9-mile corridor between Denver Union Station through Civic Center station to the R Line light rail station in the City.

B. Once the Project is complete, RTD will operate BRT service for the corridor.

C. Through this Agreement, the Parties wish to set out their respective operations and maintenance obligations with respect to the BRT.

NOW THEREFORE, the City and RTD, for the Term specified below and for and in consideration of the terms and conditions stated in this Agreement, agree as follows:

SECTION 1: GENERAL

1.1. **TERM**. The term of this Agreement ("Term") shall commence as of the Effective Date and remain in effect until terminated in writing by the Parties or by court order. All provisions of this Agreement that provide rights or create responsibilities for either Party or both Parties after termination will survive termination of this Agreement.

1.2. **SCOPE**. This Agreement sets forth the rights, duties, and obligations of the Parties arising out of the ownership, operation, and maintenance of the BRT related improvements. The Parties agree to fully cooperate and coordinate with each other in all activities contemplated in or related to this Agreement. All applicable federal, state, and local laws, statutes, ordinances, rules, regulations, guidelines, and directives (collectively, "Laws and Regulations"), as amended, together with the Recitals, are incorporated as though fully set forth in this Agreement.

1.3. **EXHIBITS**. The following exhibits are attached and incorporated in this Agreement:

Exhibit A – Project Stations

Exhibit B – Project Station Maintenance Requirements

Exhibit C – Right of Entry Agreement

The Parties may modify the exhibits to this Agreement by mutual written agreement, administratively, if authorized and executed by both Parties' designated representatives. RTD shall maintain the master electronic copy of each Agreement exhibit and shall be responsible for updating each exhibit to reflect any such mutually approved modifications and for providing updated exhibits to the City.

SECTION 2: DEFINITIONS

2.1 **CAPITAL MAINTENANCE** means maintenance funded by the responsible Party to preserve and extend the life of existing infrastructure assets, which maintenance does not significantly change the use of a facility. Capital Maintenance has larger scale operational and permitting impacts than Routine Maintenance. Examples of Capital Maintenance include renovating building systems and finishes, upgrading utility systems, and major repairs to streets and parking lots.

2.2 **FEES** mean, generally, any plan review fees, permit fees, inspection fees, and access agreement fees or other general review fees that one Party may charge the other Party. For the purposes of this Agreement, each Party agrees to waive Fees with respect to Capital Maintenance.

2.3 **REIMBURSABLE COST** means any cost, expense, or disbursement incurred by one Party in connection with performing an obligation on behalf of the other Party pursuant to this Agreement, and subject to annual appropriations by the governing bodies of the Parties.

2.4 **RIGHT OF ENTRY AGREEMENT** means a contractor's right of entry agreement in substantially the form attached, as Exhibit C, to this Agreement. The Parties may revise the language of the Right of Entry Agreement from time to time by mutual agreement without amending this Agreement.

2.5 **ROUTINE MAINTENANCE** means maintenance and regular inspections for the purpose of maintaining an asset or property in normal operating condition. Such work is often performed on a cyclical basis to comply with statutory requirements or in accordance with industry standards. Routine maintenance includes, but is not limited to, activities such as snow and ice removal, pothole patching, clearing and cleaning of drainage facilities, repair of traffic signs and signal systems, mowing, and cleaning and removing graffiti.

SECTION 3: MAINTENANCE

3.1. **CAPITAL MAINTENANCE; ROUTINE MAINTENANCE**. RTD and the City shall be responsible for the Capital Maintenance and Routine Maintenance as depicted in Exhibit B.

3.2. **COMPLIANCE WITH LAWS**. The Parties agree to comply with all applicable Laws and Regulations. Violation of any applicable Laws and Regulations shall be grounds for

the issuance of stop-work orders and/or revocation of the respective access permit until such time as the violating Party comes into compliance.

3.3. **COSTS AND EXPENSES**. Unless otherwise set forth in this Agreement, each Party shall be responsible for the performance of its obligations under this Agreement and the associated costs of such performance.

3.3.1. For any mutually agreed Reimbursable Costs, the billing Party shall include a description of the work performed, including the dates of performance, or the costs incurred, and the amounts and description of reimbursable expenses. Within 60 days of the receipt of each bill, if the billed Party has approved the respective work, the billed Party will remit to the billing Party the undisputed amount billed.

3.3.2. The Parties each agree to waive Fees related to any Routine Maintenance.

3.3.3. The cost of emergency repairs shall be paid by the Party that caused the need for such repairs (to the extent that it was caused by either Party to this Agreement) or that otherwise would have performed the repair if circumstances had allowed. The cost of emergency repairs may be a Reimbursable Cost.

SECTION 4: DISPUTE RESOLUTION

4.1. **DISPUTE RESOLUTION**. The respective Party liaisons shall work together to attempt to resolve disputes. If the Party liaisons are unable to resolve a dispute, they shall document the basis for the dispute, either independently or together, and forward such information to senior management in accordance with the following escalation process: (i) RTD's Assistant General Manager for Capital Programs, or designee; and the City's Director of Public Works, or designee; (ii) RTD's Deputy Chief Executive Officer, or designee; and the Deputy City Manager; and (iii) RTD's General Manager and Chief Executive Officer and the City Manager.

4.2. **REMEDIES CUMULATIVE**. The remedies provided in this Agreement shall be cumulative and shall in no way affect any other remedy available to RTD or the City under law or in equity.

SECTION 5: MISCELLANEOUS PROVISIONS

5.1. **LIABILITY**. Without waiving any of the rights and protections provided to the City and RTD under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et seq., each Party will be responsible for its own negligence and that of its agents and employees in the performance of this Agreement. If either Party is given notice of claim or suit against or involving the other arising from this Agreement, it agrees to give the other Party prompt written notice of such claim or suit.

5.2. **NO WAIVER**. No failure of either Party to insist upon the strict performance of a term or condition of this Agreement, no failure by either Party to exercise any right or remedy under this Agreement, and no acceptance by either Party of full or partial payment

during the continuance of any default shall constitute a waiver of any such term or condition or a waiver of any such right or remedy or a waiver of any default.

5.3. **AGREEMENT BINDING UPON SUCCESSORS**. This Agreement, subject to the section entitled "Assignment," shall be binding upon and extend to the successors and assigns of the Parties.

5.4. **GOVERNING LAW; VENUE**. This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of the State of Colorado. Venue for any court action shall be in the City and County of Denver.

5.5. **AMENDMENT**. No amendment to this Agreement or its exhibits will be made or deemed to have been made unless in writing executed by both Parties.

5.6. **ASSIGNMENT**. Each Party agrees not to assign, pledge, or transfer its rights in this Agreement, in whole or in part, without the prior written consent of the other Party. Any attempt, except as permitted in this Agreement, to assign or in any way transfer a Party's interest in this Agreement, in whole or in part, without such prior written consent of the other Party shall be subject to dispute resolution.

5.7. **FORCE MAJEURE**. Neither Party shall be liable to the other for any failure, delay, or interruption in the performance of any of the terms or conditions of this Agreement due to causes that were not reasonably foreseeable or beyond the reasonable control of the first Party, including without limitation strikes, boycotts, labor disputes, embargoes, shortages of materials, acts of God, acts of war, acts of superior governmental authority, widespread and/or declared public health emergencies, weather conditions, floods, riots, rebellion, sabotage, or any other circumstance for which such Party is not responsible or which is not in its reasonable power to control.

5.8. **INDEPENDENT CONTRACTOR**. Each Party shall at all times have the status of an independent contractor.

5.9. **PARTY LIAISONS**. The initial liaisons for each Party are as follows:

RTD:
Doug Monroe
Regional Transportation District
1560 Broadway, Suite 700, FAS-71
Denver, CO 80202
Phone: 303.299.2213

City:
Carlie Campuzano
City of Aurora
Deputy Director of Transportation and Mobility, Public Works
15151 E Alameda Pkwy, Aurora, Colorado 80012
Phone: 303-739-7309

With a copy to: City Attorney
15151 E Alameda Pkwy, Suite 5300
Aurora, CO 80012
Phone: 303-739-7030

A Party may change its liaison by sending the new liaison's contact information to the other Party's liaison.

5.10. **NOTICES**. Except as otherwise stated in this Agreement, all formal written notices required to be given to the City or RTD under this Agreement shall be in writing and sent by (i) certified mail, return receipt requested, or (ii) hand delivery ("Notice") to:

RTD: Doug Monroe
Regional Transportation District
1560 Broadway, Suite 700, FAS-71
Denver, CO 80202

With a copy to: Office of General Counsel
Regional Transportation District
1660 Blake St., BLK-23
Denver, CO 80202

City: Carlie Campuzano
City of Aurora
Deputy Director of Transportation and Mobility, Public Works
15151 E Alameda Pkwy, Aurora, Colorado 80012
Phone: 303-739-7309

With a copy to: City Attorney
15151 E Alameda Pkwy, Suite 5300
Aurora, CO 80012
Phone: 303-739-7030

Either Party may designate in writing from time to time the address of substitute or supplementary persons to receive Notices. The effective date of service of any Notice shall be the date such Notice is mailed or hand-delivered to the receiving Party.

5.11. **PARAGRAPH HEADINGS**. The paragraph headings in this Agreement are for convenience in reference only and are not intended to define or limit the scope of any provision of this Agreement.

5.12. **BEST EFFORTS**. The City and RTD agree to work diligently together and in good faith, using their best efforts to resolve any unforeseen issues and disputes, meet the needs of the public, and effect an orderly provision of maintenance.

5.13. **REASONABLENESS OF CONSENT OR APPROVAL**. Whenever the consent or approval of either Party is called for under this Agreement, such Party shall be entitled to consider public and governmental policy in reasonably granting or denying such approval. Subject to the foregoing, required approvals shall not be unreasonably withheld, conditioned, or delayed.

5.14. **SEVERABILITY**. If any provision in this Agreement is held by a court to be invalid, the validity of other provisions in this Agreement shall be unaffected.

5.15. **THIRD PARTIES**. This Agreement shall not be deemed to confer upon any third party or parties (except parties to whom this Agreement is assigned in accordance with its terms) any right to claim damages or to bring any action or proceeding against either the City or RTD because of any breach of this Agreement or because of any of the terms and conditions in this Agreement.

5.16. **NONDISCRIMINATION**. In connection with the performance of work under this Agreement, the City and RTD agree not to refuse to hire, discharge, promote, or demote, or to discriminate in matters of employment or compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. The City and RTD further agree to insert the foregoing provision in all contracts issued to fulfill obligations under this Agreement.

5.17. **SUBJECT TO APPROPRIATION**. Any financial obligations of the City or RTD under this Agreement shall extend only to monies appropriated for the purpose of this Agreement by the City Council and the RTD Board of Directors, respectively, and encumbered for the purposes of this Agreement. Each Party acknowledges and agrees that (i) the other Party does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and (ii) this Agreement is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of either Party.

5.18. **EXAMINATION OF RECORDS**. The Parties agree that, until the expiration of three years after termination of this Agreement, RTD and the City shall have access to and the right to examine any directly pertinent books, documents, and records of the other Party involving matters directly related to this Agreement.

5.19. **CONFLICT OF INTEREST**. No officer, employee, or agent of the City nor RTD, nor any member of the RTD Board or City Council, during his or her tenure, or for one year thereafter, shall have any personal pecuniary or property interest, direct or indirect, in this Agreement. RTD and the City each represent that to the best of its information and belief no officer or employee of RTD or the City, nor any member of its Board or City Council, respectively, is either directly or indirectly a party to or in any manner interested in this Agreement except as such interest may arise as a result of the lawful discharge of the responsibilities of such elected official or employee during his or her tenure or for one year thereafter.

5.20. **NO EFFECT ON RTD SERVICE**. Nothing in this Agreement shall be construed to limit RTD's right to establish routes, frequencies, or services or perform any functions authorized by C.R.S. § 32-9-101 *et seq*.

5.21. **FINAL APPROVAL**. This Agreement is expressly subject to and shall not be or become effective or binding until fully executed by all signatories for the City and RTD.

5.22. **AUTHORITY**. Each Party represents that it has taken all actions that are necessary or required by its procedures, bylaws, or applicable law to legally authorize the undersigned signatories to execute this Agreement and to bind that Party to its terms.

5.23. **ENTIRE AGREEMENT**. This Agreement represents the entire agreement between the Parties with respect to the subject matter of this Agreement and supersedes all prior commitments, agreements, representations, and understandings, whether oral or written, relating to the subject matter of this Agreement, and may not be contradicted or varied by evidence of prior, contemporaneous, or subsequent oral agreements or discussions of the Parties.

5.24. **COUNTERPARTS**. This Agreement may be executed in counterparts. Signatures on separate originals will constitute and be of the same effect as signatures on the same original. Electronic and faxed signatures will constitute original signatures.

[END OF AGREEMENT; SIGNATURE PAGES AND EXHIBITS FOLLOW]

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the Effective Date.

CITY OF AURORA

By_____
Mike Coffman, Mayor

ATTEST:

By: _____
Kadee Rodriguez, City Clerk

APPROVED AS TO LEGAL FORM FOR THE
CITY OF AURORA

By: _____
Michelle Gardner, Senior Assistant City Attorney

REGIONAL TRANSPORTATION DISTRICT

By: _____
Debra A. Johnson
General Manager and CEO

APPROVED AS TO LEGAL FORM FOR THE
REGIONAL TRANSPORTATION DISTRICT

By: _____
Aimée Beckwith
Senior Associate General Counsel

EXHIBIT A

PROJECT STATIONS

Yosemite (eastbound)

Chester

Dayton

Florence

Havana

Kingston

Moline

Peoria

Scranton

Children's Way

Wheeling

Colfax Station

EXHIBIT B

PROJECT STATION MAINTENANCE REQUIREMENTS

Maintenance Activity	Frequency	Minimum Acceptable Service Level	Maintenance Action Required If Minimum Acceptable Service Level Not Met	Response Time Goals	Responsibility
BRT Stations					
Custodial Services	Daily	Clean, Clear, Safe	Clean the entire station area. Cleaning to include windscreens, trash cans and benches (”Amenities”), trash removal, sweeping platform	Response to unacceptable conditions within 1-hour of notification	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT, COA - Havana
Platform Washing	Monthly / As needed	Routine / Removal of foreign matter	Wash Station platform or spot clean as needed	Response to request for removal of foreign matter within 1-hour of notification	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT, COA - Havana
Graffiti Removal	As needed	No graffiti	Removal of all graffiti within the defined limits of work area	Removal of graffiti within 72-hours of notification	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT COA - Havana
Snow/Ice Removal	Once every 12-hr period/ As needed	Snow and ice removed or treated	Platform will be free from Dangerous Conditions	Response to request for removal of hazardous or dangerous conditions as defined by the snow removal contract.	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT, COA - Havana
Enhanced 15L Shelters Repair/Service	As needed	No vandalized / Damaged Shelters	Repair	Response time consistent with RTD standard procedures	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT
RTD/Lynx Signage	As needed	No Vandalized / Damaged Signage	Repair / Replace	Replacement within 1-week of notification	RTD
Fare Collection Equipment Repair/Service	As needed	Fully functional	Repair procedures as outlined in RTD contract with vendor	Response times as outlined in RTD contract with vendor	RTD

Emergency Phones Repair/Service	As needed	Fully functional	Repair / Replace	Response time consistent with RTD standard procedures	RTD
Security Cameras Repair/Service	As needed	Fully functional	Repair / Replace	Response time consistent with RTD standard procedures	RTD
Public Address System Repair/Service	As needed	Fully functional	Repair / Replace	Response time consistent with RTD standard procedures	RTD
PIDS Repair/Service	As needed	Fully functional	Repair procedures as outline in RTD contract with Lamar	Response times as outlined in the RTD/Lamar contract	RTD
Platform Docking Guide Strip Repair/Service	As needed	Fully functional	Repair, replace or notify RTD Bus Operations of location of missing or damaged guide strip	Respond to notification of missing or damaged guide strips within 24-hours	RTD
Lighting Repair/Service	As needed	All lighting fully functional	Replace light bulbs, repair wiring or fixture	Replacement within 24-hours of notification when feasible	COA - Havana
Amenity Repair/Service	As needed	All station Amenities are safe for use and in good condition	Repair or replace Amenities. Remove temporarily if condition presents a hazard to the public.	Replacement timeline based on availability of components. Remove within 24-hours if present a hazard to the public.	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT COA - Havana
Handrail / Pedestrian Rail Repair/Replacement	As needed	No Loose / Damaged Handrail/Pedestrian Rail	Repair / Replace	Respond to unacceptable safety hazards within 1-hour of notification. Replacement timeline based on fabrication schedule.	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT COA - Havana
Bollard / Delineator Repair/Replacement	As needed	Functional	Repair/Replace	Replacement timeline based on availability of components. Remove within 24-hours if present a hazard to the public.	RTD - Yosemite to Florence; Kingston to Colfax/R-Line LRT

EXHIBIT C

FORM OF RIGHT OF ENTRY AGREEMENT

CONTRACTOR RIGHT OF ENTRY AGREEMENT

This CONTRACTOR'S RIGHT OF ENTRY AGREEMENT ("Agreement") is made by and between the REGIONAL TRANSPORTATION DISTRICT, a political subdivision of the State of Colorado, whose address is 1660 Blake St., Denver, Colorado 80202 ("RTD"), and _____ whose address is _____ ("Contractor").

RECITALS

A. RTD operates East Colfax Avenue Bus Rapid Transit ("BRT") service along the 9.9-mile corridor between Denver Union Station through Civic Center station to the R Line light rail station in the City of Aurora (the "City").

B. RTD and the City are parties to an Operation and Maintenance Intergovernmental Agreement dated _____, 2025 (the "O&M IGA") with respect to BRT operations and maintenance obligations. The O&M IGA is incorporated into this Agreement by reference.

C. The City has contracted with Contractor and requested RTD to permit Contractor to perform work related to the BRT infrastructure (the "Facilities") pursuant to the O&M IGA.

D. Any terms used but not defined herein shall have the definitions set forth in the O&M IGA.

In consideration of the permission of RTD for Contractor to enter the Licensed Area (defined below), the parties agree as follows:

ARTICLE 1. RIGHT OF ENTRY

A. Subject to all the terms and conditions of this Agreement and the O&M IGA, RTD grants to Contractor the non-exclusive, revocable right to enter upon and have ingress to and egress from the area shown on the attached Exhibit 1 (the "Licensed Area") solely for the purpose of [Insert Purpose Here] within and in accordance with the Plans attached as Exhibit 2.

B. RTD shall retain all rights in and usage of the Licensed Area and the Facilities. This Agreement is subject to existing interests, easements, leases, licenses, and permits (if any) previously granted, reserved, or held by RTD, its predecessors in interest, or any other person or entity affecting any of the Licensed Area or the Facilities, whether of record or not. The Contractor's use of the Licensed Area shall not interfere with RTD's operation of the BRT or RTD's use and/or maintenance of the Facilities.

C. Contractor shall require its agents, employees, and subcontractors (collectively, "Contractor's Agents") performing work pursuant to this Agreement to comply with each of the terms and conditions of this Agreement and to acknowledge all rights reserved to RTD pursuant to this Agreement.

D. In the event of Contractor's violation of any of the terms of this Agreement, RTD may terminate this Agreement in part or in full, effective immediately upon Contractor's receipt of RTD's written termination notice.

E. All recitals and attached exhibits are deemed incorporated into this Agreement. Exhibits may not be modified without prior approval by RTD; any approved modifications to exhibits shall be incorporated in this Agreement by an amendment to the Agreement signed by both parties.

ARTICLE 2. TERM

This Agreement shall become effective upon the last date of execution by both parties ("Effective Date") and shall remain in effect for [XX] days, until completion of the work, until earlier termination of this Agreement, or until the O&M IGA is terminated, whichever occurs first.

ARTICLE 3. WORK AND COORDINATION WITH RTD

A. Contractor shall perform the work in accordance with Exhibit 2 with due care, at Contractor's expense, and in full compliance with federal, state, and local laws and applicable industry and RTD standards.

B. Contractor shall coordinate all work with RTD's Utility Engineering/Construction Team at http://www.rtd-denver.com/UtilityConstruction.shtml or 303.299.2811. Contractor's Agent shall notify RTD's Utility Engineering/Construction Team a full two weeks prior to construction and shall coordinate a Utility Pre-Construction Meeting with RTD.

ARTICLE 4. ACCESS

A. During any work under this Agreement, Contractor agrees to maintain the Licensed Area in a clean, neat, and sanitary condition, and to properly and promptly dispose of all litter and debris. Following completion of the work, Contractor shall promptly remove all tools, equipment, and materials and restore the Licensed Area, including re-vegetation, to substantially the same state and condition as when entered upon. If Contractor does not complete the restoration work within a reasonable time, RTD may complete the restoration work at Contractor's sole expense; Contractor shall reimburse RTD within 30 days of Contractor's receipt of a written invoice and supporting documentation. Contractor's obligation to restore the Licensed Area or to reimburse RTD for such restoration shall survive any termination of this Agreement.

B. Contractor shall obtain a Buildings and Grounds Access Permit ("BGAP") from RTD Facilities Maintenance by submitting the permit form, which can be found at https://www.rtd-denver.com/business-center/construction-engineering/right-of-way-agreements-and-permits, to bgapermits@rtd-denver.com whenever Contractor, Contractor's Agents, or their equipment will be present on the Licensed Area. Contractor must initiate its request for a BGAP five business days before the work is scheduled to begin. Any conditions set forth in a BGAP shall be deemed to be incorporated in this Agreement by this reference.

C. In case of emergency or in connection with Contractor's work within the Licensed Area, Contractor shall immediately notify RTD of the emergency at 303.299.2911 or such other number provided by RTD and advise of Contractor's proposed actions to immediately address the emergency. Contractor shall be responsible for any costs incurred by RTD in connection with Contractor's actions in relation to such failure or emergency, in accordance with the reimbursement requirements of this Agreement.

D. RTD reserves the right to have its personnel present during any work under this Agreement.

E. Contractor shall be responsible for safety related to all aspects of its work under this Agreement. Contractor shall obtain all health, fire, and other relevant safety regulations, work practices, and procedures prescribed by law and by RTD and shall ensure that Contractor's

Agents are notified of, understand, and abide by them at all times. Contractor shall provide all required personal protective equipment and other equipment required for the safe performance of the work.

F. Contractor shall promptly report all accidents, safety incidents, injuries, and environmental incidents concerning the Licensed Area or the Facilities to government authorities as required by law and to RTD.

G. At any reasonable time, RTD may inspect a work site and appropriate records regarding Contractor's safety procedures and statistics to ascertain compliance with the safety requirements of this Agreement. Neither the existence nor exercise of such right by RTD shall relieve Contractor of its responsibility for compliance with, and for monitoring compliance by Contractor and its subcontractors with, the safety requirements of this Agreement.

H. Contractor shall stop work when an imminent hazard to persons or the Licensed Area or the Facilities is identified and shall immediately notify RTD that work has stopped, providing the reasons for stopping the work and an estimate of when the work will resume. Contractor shall take all appropriate measures to abate the imminent hazard.

I. Contractor shall ensure that Contractor's Agents understand their right to stop work at any time they feel there is an unsafe condition or unsafe behavior in place that could harm them, others, property, or the environment. The work shall not resume until all appropriate measures to abate the hazards have been implemented.

J. Notwithstanding any other provision of this Agreement, RTD has the right to immediately suspend the performance of the work under this Agreement if RTD, in its sole judgment, determines that any of Contractor's Agents is failing to comply with RTD safety requirements or applicable safety laws and regulations while performing the work, or if the safety of RTD employees or patrons is at risk or RTD operations are at risk. The suspension will continue until RTD notifies Contractor that the suspension is lifted. Contractor acknowledges that RTD has no obligation to lift the suspension until RTD is satisfied that Contractor will comply with applicable requirements. RTD shall not be liable for any delays in the completion of the work that result from an RTD suspension under this paragraph.

ARTICLE 5. NO DIGGING AND BORING

No digging or boring is permitted in the Licensed Area. If there is such a telecommunications facility or other utility, Contractor will determine the owner of such telecommunications system or other utility and take such actions in cooperation with the owner(s) as are necessary so as not to damage such system or utility.

ARTICLE 6. NOTICES

Unless otherwise prescribed in this Agreement, any notices required to be given shall be provided in writing and mailed by U.S. mail, first class postage prepaid, or by electronic mail and addressed as follows:

If to RTD:
Regional Transportation District
Attn: [Manager or Senior Manager], Real Property
1560 Broadway, Suite 650
Denver, Colorado 80202
303.299.6904 or 303.299.2440

	[email]
With a copy to:	[Insert if applicable]
If to Contractor:	[Insert Contractor information]

Any such notice shall be deemed to have been provided three days after such notice or communication is mailed. Each party will provide notice of any changes to its address, email address, or contact person.

ARTICLE 7. LIABILITY

A. Contractor shall be responsible for any damage, to any property, including the Licensed Area, the Facilities, Contractor's property, adjacent property, utilities, adjacent structures, and other third party real and personal property on or under the Licensed Area or the Facilities that is caused by Contractor or Contractor's Agents. Contractor shall either promptly repair such damage or pay damages to the reasonable satisfaction of the owner of the damaged property, in either case at no cost to RTD. RTD and Contractor shall notify one another of any such damage and any potential claims arising out of such damage.

B. Contractor shall, and shall require Contractor's agents and subcontractors to, indemnify, defend, and hold harmless RTD and its officers, directors, employees, agents, and contractors against and from all claims (including without limitation actions, demands, expenses, costs, attorneys' fees, court costs, and judgments) arising out of or caused by the use of the Licensed Area and the Facilities under this Agreement). In the event of any claims made or suits filed, each party shall give the other prompt written notice, and RTD shall have the option to defend or reasonably settle the same as to claims or suits made against it, without effect as to Contractor's obligations under this Agreement.

C. Nothing in this Agreement shall be deemed to waive any of RTD's privileges or immunities pursuant to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq*.

D. The provisions of this Article shall survive the termination, in whole or in part, of this Agreement.

ARTICLE 8. NO WARRANTY

A. RTD does not grant nor purport to grant any right not specifically set forth in this Agreement. Permission for Contractor or Contractor's Agents to traverse the property of any other property owners or interest-holders other than RTD is the sole responsibility of Contractor, as is the procurement of any applicable regulatory permission or consent.

B. The right to use the Licensed Area and the Facilities is granted subject to their "AS IS" physical condition without any warranty, express or implied.

C. Contractor specifically assumes all risk of loss, damage, or destruction to any tools, equipment, or materials, if any, that Contractor or Contractor's Agents store on the Licensed Area or the Facilities, whether the loss, damage, or destruction results from accident, act of God, the elements, severe weather, theft, or vandalism.

ARTICLE 9. INSURANCE

A. Contractor shall, throughout the Term of this Agreement, procure and maintain, and shall require that Contractor's Agents, with the exception of individual Contractor employees, procure and maintain, the following types of insurance, at a minimum, with an insurer or insurers and in a form satisfactory to RTD. All insurance policies shall name RTD as an additional insured, with the exception of Workers' Compensation and Employers' Liability Insurance.

1. Commercial General Liability Insurance with contractual liability endorsement, which shall provide coverage for limits of not less than $5,000,000 each occurrence and an aggregate limit of at least $10,000,000, and shall also include, but not be limited to, coverage for bodily injury, property damage, and products and completed operations. Following the completion of construction, this insurance will be maintained (renewed annually) for a time period no less than through the period of the applicable Colorado statute(s) of limitation and, if applicable, the Colorado statute of repose.

2. Umbrella/Excess Liability Insurance. An umbrella/excess liability policy may be procured to meet the requirements of the Commercial General Liability Insurance limits.

3. Automobile Liability Insurance with a combined single limit of at least $1,000,000 per occurrence, and including coverage for, but not limited to, bodily injury liability and property damage liability for any vehicles owned, used, or hired.

4. Workers' Compensation and Employers' Liability Insurance covering all employees of Contractor, wherever they may be in the United States of America so long as they are engaged in the work covered by this Agreement. The policy or policies shall cover the entire liability of Contractor as determined by the workers' compensation laws of the state or states under which such liability arises, and shall contain, so far as it is lawful to obtain, a waiver of insurer's right of subrogation against RTD for payments made to or on behalf of employees of Contractor. Employers' Liability Insurance shall provide coverage for limits of not less than $500,000. This insurance, when procured by Contractor's Agents, shall also cover Contractor's Agents' employees.

5. Contractors' Pollution Liability Insurance including contractual liability and providing third-party coverage for bodily injury, property damage, defense, and cleanup as a result of pollution conditions (sudden/accidental and gradual) arising from contracting operations performed. The amount of such coverage shall be no less than $5,000,000 per occurrence and aggregate.

B. Prior to entry upon, above, or adjacent to the Facilities and the Licensed Area, Contractor agrees to furnish RTD with a certificate of the required insurance for each of Contractor's and Contractor's Agents' policy(ies). Contractor shall provide 30 days' advance notice of cancellation of such policy(ies) by registered or certified mail. Certificates of insurance shall be provided to the RTD Senior Manager of Real Property as provided in this Agreement.

C. Each insurance certificate required above shall have the following endorsements attached:

1. An endorsement naming RTD an additional insured, except on Workers' Compensation and Employers' Liability Insurance;

2. An endorsement evidencing coverage for a liability assumed under an insured contract for liability assumed by Contractor and Contractor's Agents;
3. A Broad Form Property Damage endorsement if the policy does not provide for the equivalent coverage; and
4. Waiver of subrogation in favor of and acceptable to RTD.

D. In the event of reduction or exhaustion of the applicable aggregate limit or limits of liability under the primary policy or policies referred to in the certificate of insurance solely by reason of losses paid under this Agreement on account of occurrences during the policy period, the excess policy, if any, referred to in the certificate shall (1) in the event of reduction, apply as excess of the reduced limit of liability thereunder; and (2) in the event of exhaustion, continue in force as though it were primary insurance. For claims covered by the insurance specified in this Agreement, the insurance coverage shall be primary and non-contributory insurance with respect to the insured, additional insured parties, and their respective members, directors, officers, employees, and agents, and it shall specify that coverage continues notwithstanding the fact that Contractor and Contractor's Agents have left the Licensed Area or the Facilities.

E. The insurance shall apply separately to each insured and additional insured party against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

F. Liability of Contractor under this Agreement shall not be limited to coverage provided under the required insurance policies.

G. Only those Contractor's Agents whose operations are covered by the required insurance will be authorized to work upon or about the Licensed Area or the Facilities.

H. In the event that any Contractor's Agent does not have its own insurance coverage as set forth in this Article, Contractor shall cause such Contractor Agent to be a named insured under Contractor's policies.

ARTICLE 10. HAZARDOUS MATERIALS

Contractor and Contractor's Agents shall not use, produce, treat, generate, release, discharge, store, transport, or cause to be transported, or dispose of any Hazardous Materials at, on, under, in, or about the Licensed Area or the Facilities in violation of applicable law. "Hazardous Materials" shall mean any and all substances, chemicals, wastes, or other materials now or from time to time defined or characterized as hazardous substances or hazardous wastes pursuant to laws or regulations of any government authority having jurisdiction over the Licensed Area or the Facilities, the State of Colorado, or the United States, or otherwise posing a present or potential risk to human health, welfare, or the environment.

ARTICLE 11. SAMPLES AND REMOVAL

As between Contractor and RTD, Contractor shall be solely responsible for the lawful removal, manifesting, transport, testing, and disposal of any samples or other materials, including but not limited to Hazardous Materials, removed from the Facilities or Licensed Area or generated as a result of work performed pursuant to this Agreement, and shall duly and properly perform or cause to be performed any such work that it undertakes or is required to undertake pursuant to federal, state, and local laws and applicable industry standards. As between Contractor and RTD, Contractor is the sole generator (as the term "generator" is used in applicable statutes and regulations concerning the removal, transport, and/or disposal of Hazardous Materials, substances,

waste, or other contaminants) of any materials, including but not limited to Hazardous Materials, removed from the Facilities or Licensed Area by Contractor or Contractor's Agents or generated as a result of sampling and/or testing undertaken by Contractor or Contractor's Agents.

ARTICLE 12. GENERAL

A. Assignment. Contractor may not assign this Agreement, or any part or interest in this Agreement, without the prior written consent of RTD. No RTD-approved assignment shall release Contractor from any liability under this Agreement. Any assignment in violation of this Agreement shall be null and void.

B. Agreement Binding. This Agreement and all of the covenants, terms, and conditions in this Agreement shall be binding upon and inure to the benefit of the parties and their respective permitted successors and assigns.

C. Execution in Counterparts. This Agreement (and each amendment, modification, and waiver in respect of this Agreement) may be executed and delivered in counterparts, each of which will be deemed an original, but all of which when taken together shall constitute a single contract. Delivery of an executed counterpart of a signature page to this Agreement shall be effective as delivery of a manually executed counterpart of this Agreement.

D. Governing Laws; Jurisdiction and Venue. The laws of the State of Colorado and applicable federal, state, and local laws, rules, regulations, and guidelines govern this Agreement. Jurisdiction and venue for all disputes shall be in the county in which the Licensed Area is located, and Contractor expressly submits itself to such jurisdiction.

E. No Recordation. Neither party (nor any of their respective agents or representatives) shall record this Agreement (or any memorandum or short form of this Agreement) without the prior written consent of the other party.

F. Amendment. This Agreement may not be amended except in writing by mutual agreement of the parties, nor may rights be waived except by an instrument in writing signed by the party charged with such waiver.

G. No Agency. It is expressly understood and agreed that RTD and Contractor do not intend to be and shall not in any respect be deemed agents of each other.

H. Headings. The headings in this Agreement are inserted for reference purposes only and are not restrictive as to content.

I. Liens. Contractor shall not permit any lien, claim, or other charge to be placed on the Licensed Area or the Facilities, and Contractor shall promptly cause any such lien, claim, or charge to be removed. If any mechanic's lien, claim, or other charge is filed against the Licensed Area or the Facilities, Contractor shall discharge the same of record by a release or bond within 30 days after the filing of any notice of such lien, claim, or other charge. This provision shall survive termination, in whole or in part, of this Agreement.

J. Waiver; Severability. The failure of either party to exercise any right under this Agreement, or to insist upon strict compliance by the other party, shall not constitute a waiver of either party's right to demand strict compliance with the terms and conditions of this Agreement. If any provision of this Agreement is held to be unenforceable for any reason, its unenforceability shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

K. Legal Authority. Contractor warrants that it possesses the legal authority to enter into this Agreement and that it has taken all actions required by its procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this Agreement and to bind Contractor to its terms. The person(s) executing this Agreement on behalf of Contractor warrant(s) that such person(s) have full authorization to execute this Agreement.

L. No Dedication; Third Parties. Nothing in this Agreement shall be deemed to be a gift or dedication of any portion of the Licensed Area or the Facilities to the general public or for any public use or purpose whatsoever. Except as specifically provided in this Agreement, no rights, privileges, or immunities of either party shall inure to the benefit of any third party, nor shall any third party be deemed to be a beneficiary of any of the provisions contained in this Agreement.

M. Breach. Any failure of Contractor to fulfill any of Contractor's obligations under this Agreement shall constitute a breach of this Agreement and subject Contractor to immediate termination of the Agreement, as well as damages and costs, including attorneys' fees.

N. Applicable Laws; Violation. Contractor shall use the Licensed Area in a safe and careful manner and shall comply with all applicable ordinances and regulations of the jurisdiction in which the Licensed Area is located; federal, state, and local laws; and all other rules of governmental authorities as may be in force and effect during the term of this Agreement. If at any time the use of the Licensed Area by Contractor violates applicable ordinances or laws, Contractor shall cease and desist from continuing such use upon demand by RTD.

O. Additional Uses. Contractor understands and agrees that the Licensed Area or the Facilities may be used by the public or otherwise, and Contractor shall conduct its work so as not to unreasonably interfere with such other uses.

P. RTD Equipment. Contractor shall not use RTD equipment, tools, or furnishings located in or about the Licensed Area or the Facilities without prior written approval by RTD.

Q. Entire Agreement. This Agreement represents the entire agreement between the parties regarding the Licensed Area and the Facilities.

R. Electronic Signatures. This Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature, electronically scanned and transmitted versions of an original signature, and digital signatures.

Signature Page(s) to Follow

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Effective Date.

REGIONAL TRANSPORTATION DISTRICT

By: _____

APPROVED AS TO LEGAL FORM FOR THE
REGIONAL TRANSPORTATION DISTRICT

By: _____
[Attorney Name]
[Attorney Title]

Date: _____

CONTRACTOR
[INSERT CONTRACTOR NAME]

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT 1

Facilities and Licensed Area

EXHIBIT 2

Plans

CITY OF AURORA
Council Agenda Commentary

Item Title: First Amendment to Intergovernmental Agreement (IGA) between Community College of Aurora (CCA) and Aurora Fire Rescue (AFR) (Resolution)
Item Initiator: Rodney Weber, Deputy Chief, Fire
Staff Source/Legal Source: Rodney Weber, Deputy Chief, Fire / Angela Garcia, Senior Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Safe: Promoting safety in our built environment through effective administration of city codes and ordinances and responding to emergencies appropriately to preserve and enhance the community's sense of security and well-being.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Rodney Weber, Deputy Chief, Fire / Angela Garcia, Senior Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☐ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☒ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Public Safety, Courts & Civil Service

Policy Committee Date: 10/9/2025

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

N/A

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

First Amendment to IGA between Community College of Aurora and Aurora Fire Rescue

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

QUESTIONS FOR COUNCIL

Does Council approve of moving the item forward to a regular City Council meeting?

LEGAL COMMENTS

Governments may cooperate or contract with one another to provide any function, service, or facility lawfully authorized to each of the cooperating or contracting units only if such cooperation or contracts are authorized by each party thereto with the approval of its legislative body or other authority having the power to so approve. (Colo. Rev. Stat., Sec. 29-1-203(1)). City Council may, by resolution, enter into Intergovernmental Agreements with other governmental units or special districts for the joint use of buildings, equipment or facilities, and for furnishing or receiving commodities or services. (City Charter, Art. 10-12). The Mayor must sign all intergovernmental agreements to which the city is a party. (City Code, Sec. 2-31(b)(2)). (Garcia)

FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA, COLORADO AND THE COMMUNITY COLLEGE OF AURORA ESTABLISHING A CURRICULUM TO QUALIFY AURORA FIRE RESCUE STUDENTS FOR ENROLLMENT IN THE COMMUNITY COLLEGE FOR COLLEGE CREDITS

This First Amendment to the Intergovernmental Agreement regarding establishing a curriculum to qualify Aurora Fire Rescue students for enrollment in the Community College for college credits is made and entered into as of the 1st day of September 2025, by and between the **State of Colorado, Department of Higher Education, State Board for Community Colleges and Occupational Education, for the use and benefit of Community College of Aurora** ("CCA" or "College") and the **City of Aurora, for the use and benefit of Aurora Fire Rescue** ("City" or "AFR"), individually a "party" and collectively "parties."

WHEREAS, the College and the City entered into an Intergovernmental Agreement adopted by Resolution No. R2022-229 and made effective November 28, 2022, regarding the collaborating institutions desire to cooperate in the education of AFR students; and

WHEREAS, the Parties desire to amend the Agreement related to whom and where all notices under the Agreement are to be sent; and

WHEREAS, the Parties desire to amend the Agreement to add a paragraph related to College's use of the City of Aurora Public Safety Training Center (CAPSTC) on Tuesday and Thursday evenings; and

WHEREAS, the Parties desire to amend Addendum A by removing a College staff member from the "CURRENT CCA STAFF CONTACTS."

NOW, THEREFORE, the Parties mutually agree to amend the Agreement as follows:

1. Paragraph #18 – **Add 18.1**: The College Fire Science Technology students will use the facility at the Aurora Public Safety Training Center (CAPSTC) for additional classroom time on Tuesday and Thursday evenings from 5:00 PM (MST) to 10:00 PM (MST).

2. Paragraph #34 – **Amend**: All notices given under this Agreement must be in writing and delivered personally or by certified mail, return receipt requested and postage prepaid, to all Parties at the addresses written at the end of this Agreement. Notice shall be deemed given as the date and delivery in the case of personal notice; in the case of mailing by certified mail, notice shall be deemed given on the date of mailing.

   If to the City: Rodney J. Weber
   Deputy Chief of Member Services
   City of Aurora – Aurora Fire Rescue
   15151 E. Alameda Parkway

Aurora, CO 80012
303-326-8999 (Office)
720-402-8794 (Mobile)

If to the CCA: Community College of Aurora
16000 E Centretech Parkway
Aurora CO 80011
Attn: VP of Administrative Services
303-361-7367

With a Copy to: Community College of Aurora
12650 E Arapahoe Road, Suite 100
Room 237
Centennial CO 80112
Attn: Chair of Public Service
303-340-7075

3. Addendum B – **Amend**: Removal of Administrative Assistant Cindy Smith from the Current CCA Staff Contacts.

4. Except to the extent modified herein, all original terms and conditions of the Agreement shall remain in full force and effect.

[SIGNATURES TO FOLLOW]

IN WITNESS WHEREOF, the Parties to this Agreement have caused this First Amendment to be executed as of the date written above.

CITY OF AURORA, COLORADO

By: _____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

_____
ANGELA L. GARCIA, Senior Assistant City Attorney

STATE OF COLORADO

JARED S. POLIS, GOVERNOR
Department of Highter Education, by the State Board for
Community Colleges and Occupational Education,
for the use and benefit of the
Community College of Aurora

By: Lynne Winchell Digitally signed by Lynne Winchell Date: 2025.08.19 15:38:07 -06'00'
DR. MORDECAI BROWNLEE, President or
Lynne Winchell, Vice President of Operations/CFO

LEGAL REVIEW:
PHIL WEISER, Attorney General

Not Applicable
NANCY WAHL OR NICHOLAS STANCIL

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA, COLORADO AND THE COMMUNITY COLLEGE OF AURORA ESTABLISHING A CURRICULUM TO QUALIFY AURORA FIRE RESCUE STUDENTS FOR ENROLLMENT IN THE COMMUNITY COLLEGE FOR COLLEGE CREDITS

WHEREAS, the Community College of Aurora and the City entered into an Intergovernmental Agreement adopted by Resolution No. R2022-229 and made effective November 28, 2022, regarding the collaborating institutions desire to cooperate in the education of Aurora Fire Rescue students; and

WHEREAS, the Parties desire to amend the Agreement related to whom and where all notices under the Agreement are to be sent; and

WHEREAS, the Parties desire to amend the Agreement to add a paragraph related to College's use of the City of Aurora Public Safety Training Center (CAPSTC) on Tuesday and Thursday evenings; and

WHEREAS, the Parties desire to amend Addendum A by removing a College staff member from the "CURRENT CCA STAFF CONTACTS."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. The Intergovernmental Agreement between the City of Aurora, Colorado and the Community College of Aurora regarding establishing a curriculum to qualify Aurora Fire Rescue students for enrollment in the community college for college credits is hereby approved.

Section 2. The Mayor and City Clerk are hereby authorized to execute the attached agreement in substantially the form presented at this meeting with such technical additions, deletions, and variations as may be deemed necessary or appropriate by the City Attorney.

Section 3. All resolutions or parts of resolutions of the City in conflict herewith are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____ 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: Angela L. Garcia MP
ANGELA GARCIA, Senior Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Park County Intergovernmental Agreement (IGA) for Wild Horse National Enviormental Policy Act (NEPA) 1041 Permit Review Costs
Item Initiator: Sarah Young, Assistant General Manager of Planning and Engineering, Aurora Water
Staff Source/Legal Source: Sarah Young, Assistant General Manager of Planning and Engineering, Aurora Water / Ian Best, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Healthy: Connecting natural and built environments with multimodal networks, ensuring access to parks and recreation, and preserving sustainable water supplies.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Sarah Young, Assistant General Manager of Planning and Engineering, Aurora Water / Ian Best, Assistant City Attorney
Estimated time: TBD

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Water Policy

Policy Committee Date: 10/15/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval

☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation

☒ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

On October 15, 2025 the Water Policy Committee supported moving a Resolution regarding Wild Horse Reservoir and support for Park County's review of Aurora Water's NEPA and 1041 Permits to the November 3, 2025 Study Session.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

As part of its ongoing drought and resiliency planning efforts, Aurora Water is in the process of permitting Wild Horse Reservoir, an off-channel reservoir located in Park County for use in its municipal system. Aurora Water has requested a Right-of-Way from the United States Bureau of Land Management ("BLM") and BLM is preparing an Environmental Impact Statement ("EIS") under the National Environmental Policy Act ("NEPA") for the Project.

Park County is a Cooperating Agency in the BLM NEPA process and Park County participation as Cooperating Agency is of benefit to both parties as it provides the County an opportunity access, review, and comment on technical reports and assessments prepared pursuant to NEPA and intended to inform the BLM and Cooperating Agencies about the Project. In addition, the County has a separate permitting process often referred to as "1041." In 1997 the County adopted "Regulations for Special Development Projects Designated as Matters of State Interest" and "1041 Water Regulations" which give the County the authority to review and approve large water projects.

Aurora Water intends to request all necessary Park County authorizations for the Project and anticipates filing a future application under the 1041 Regulations.

To increase understanding, transparency, and efficiency in Park County's review and processing of Aurora Water's anticipated future 1041 application and to facilitate Park County participation in the NEPA Cooperating agency process, Aurora Water and Park County have proposed this funding agreement to offset Park County's associated costs. This agreement authorizes an initial payment, not to exceed $50,000, and two potential supplemental payments of $50,000 each.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☒ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☐ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

Funding for this IGA is available in the Capital Improvement Program, Water Fund in the amount of $150,000.00 in 2025.

CC-52396 / FD-505 / PRJ-526416 / SC-64947

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does the Council support moving a Resolution regarding Wild Horse Reservoir and support for Park County's review of Aurora Water's NEPA and 1041 Permits forward to the November 17, 2025 Council meeting?

LEGAL COMMENTS

The City is authorized to cooperate and contract with any political subdivision of the State of Colorado, to provide any function, service, or facility lawfully authorized to each of the contracting or cooperating units of government (Article XIV of the Colorado Constitution and C.R.S. 29-1-203). The City Charter authorizes the City by resolution to enter into contracts or agreements with other governmental units, including special districts, for the joint use of buildings, equipment or facilities or for furnishing or receiving commodities and services (Charter Section 10-12). (Best).

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA CITY COUNCIL'S APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF AURORA, ACTING BY AND THROUGH ITS UTILITY ENTERPRISE, AND PARK COUNTY, COLORADO REGARDING WILD HORSE RESERVOIR AND SUPPORT FOR PARK COUNTY'S REVIEW OF AURORA WATER'S NEPA AND 1041 PERMITS

WHEREAS, the City of Aurora, acting by and through its Utility Enterprise ("Aurora Water") provides municipal water service to its residents and customers and Park County is a Colorado County established pursuant to the Constitution and states of Colorado; and

WHEREAS, as part of its ongoing drought and resiliency planning efforts, Aurora Water is in the process of permitting and intends to build an off-channel reservoir and related facilities for emergency and redundant water storage located in Park County for use in its municipal system to be generally known as "Wild Horse Reservoir" ("Project"); and

WHEREAS, Aurora Water has requested a Right-of-Way from the United States Bureau of Land Management ("BLM") and BLM is preparing an Environmental Impact Statement ("EIS") under the National Environmental Policy Act ("NEPA") for the Project; and

WHEREAS, Park County is a Cooperating Agency in the BLM NEPA process and Park County participation as Cooperating Agency is of benefit to both parties as it provides the County an opportunity access, review, and comment on technical reports and assessments prepared pursuant to NEPA and intended to inform the BLM and Cooperating Agencies about the Project; and

WHEREAS, pursuant to C.R.S. sections 24-65.1-101 *et seq*., in 1997 the County adopted "Regulations for Special Development Projects Designated as Matters of State Interest" and "1041 Water Regulations" and on May 21, 2025, the County passed "A Resolution Imposing a Temporary Moratorium On Processing Applications For Domestic Water and Wastewater Treatment Systems And Municipal Or Industrial Water Projects Located Wholly Or Partially Within Unincorporated Park County, Colorado" ("Moratorium") establishing a Moratorium until February 21, 2026, or otherwise extended, on accepting and processing new 1041 Applications for municipal water projects like the Project and providing the County time to prepare and promulgate new 1041 Regulations and/or 1041 Water Regulations; and

WHEREAS, in addition to completing the necessary NEPA process, Aurora Water intends to request all necessary Park County authorizations for the Project and anticipates filing a future application under the 1041 Regulations as revised; and

WHEREAS**,** to increase understanding, transparency, and efficiency in Park County's review and processing of Aurora Water's anticipated future application under the 1041

Regulations and to facilitate Park County participation in the NEPA Cooperating agency process, Aurora Water and Park County desire to expand Park County's capacity to participate in BLM's NEPA process and other activities related to the County's preparations in advance of Aurora Water's application for 1041 Regulations authorization for Wild Horse Reservoir; and

WHEREAS, Aurora Water intends to contribute to Park County's capacity to participate in BLM's NEPA process as a Cooperating Agency with an initial payment in an amount not to exceed fifty thousand dollars ($50,000) to offset Park County's costs and two potential supplemental payments of fifty thousand dollars ($50,000) each; and

WHEREAS, the work performed pursuant to the intergovernmental agreement will be beneficial to the health, safety, and welfare of the people of Aurora; and

WHEREAS, the City is authorized, pursuant to Article XIV of the Colorado Constitution and C.R.S. 29-1-203, to cooperate and contract with any political subdivision of the State of Colorado, to provide any function, service, or facility lawfully authorized to each of the contracting or cooperating units of government; and

WHEREAS, Section 10-12 of the City Charter authorizes the City by resolution to enter into contracts or agreements with other governmental units, including special districts, for the joint use of buildings, equipment or facilities or for furnishing or receiving commodities and services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. The Intergovernmental Agreement between the City of Aurora and the County of Park regarding Wild Horse Reservoir NEPA and 1041 Permitting Reviews and Approvals is hereby approved.

Section 2. The Mayor and City Clerk are hereby authorized to execute the attached agreement in substantially the form presented at this meeting with such technical additions, deletions, and variations as may be deemed necessary or appropriate by the City Attorney.

Section 3. That the General Manager of Aurora Water (or designee) is hereby authorized to administratively approve and execute amendments to this intergovernmental agreement if such are determined to be necessary and in the best interest of the residents of the City of Aurora.

Section 4. All resolutions or parts of resolutions of the City in conflict herewith are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____, 2025.

MIKE COFFMAN, Mayor

ATTEST:

KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:
PETER A. SCHULTE, CITY ATTORNEY

Ian J Best RLA

By: IAN BEST, Assistant City Attorney

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY AND THE CITY OF AURORA, ACTING BY AND THROUGH ITS UTILITY ENTERPRISE, AURORA WATER (for NEPA and pre-1041 Application Review and Processing Related to Wild Horse Reservoir)

THIS INTERGOVERNMENTAL AGREEMENT (this "Agreement" or "IGA") is made and entered into effective the "Effective Date" by and between the **BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY**, State of Colorado, a political subdivision of the State of Colorado (the "County" or "Park County") and the **CITY OF AURORA, COLORADO** a home rule municipal corporation of the Counties of Adams, Arapahoe, and Douglas acting by and through its Utility Enterprise, **AURORA WATER** ("Aurora Water"). The County and Aurora Water may be referred to herein, individually, as a "Party" or, together, as the "Parties."

RECITALS

WHEREAS, Aurora Water is a public municipal utility that provides municipal water service in Aurora, Colorado; and

WHEREAS, Park County is a Colorado County established pursuant to the Constitution and statutes of Colorado; and

WHEREAS, Article XIV, Section 18(2) of the Colorado Constitution and C.R.S. sections 29-1-201, *et seq.*, 29-20-105, and 29-20-107 allow public municipal utilities and Counties to enter into Intergovernmental Agreements to facilitate the orderly and efficient administration of the public's business; and

WHEREAS, as part of its ongoing drought and resiliency planning efforts, Aurora Water is in the process of permitting and intends to build an off-channel reservoir and related facilities for emergency and redundant water storage located in Park County for use in its municipal system to be generally known as "Wild Horse Reservoir" ("Project"); and

WHEREAS, Aurora Water has requested a Right-of-Way from the United States Bureau of Land Management ("BLM") and BLM is preparing an Environmental Impact Statement ("EIS") under the National Environmental Policy Act ("NEPA") for the Project; and

WHEREAS, Park County is a Cooperating Agency in the BLM NEPA process, and County participation as Cooperating Agency is of benefit to both parties as it provides the County an opportunity access, review, and comment on technical reports and assessments prepared pursuant to NEPA and intended to inform the BLM and Cooperating Agencies about the Project; and

WHEREAS, pursuant to C.R.S. sections 24-65.1-101 et seq., in 1997 the County adopted "Regulations for Special Development Projects Designated as Matters of State Interest" and "1041 Water Regulations" and on May 21, 2025, the County passed "Resolution #2025-020: A Resolution Imposing a Temporary Moratorium On Processing Applications For Domestic Water and Wastewater Treatment Systems And Municipal Or Industrial Water Projects Located Wholly Or Partially Within Unincorporated Park County, Colorado" ("Moratorium") establishing a Moratorium until February 21, 2026, or otherwise extended, on accepting and processing new 1041 Applications for municipal water projects like the Project and providing the County time to prepare and promulgate new 1041 general Regulations and/or 1041 Water Regulations (together "1041 Regulations"); and

WHEREAS, in addition to completing the necessary NEPA process, Aurora Water intends to request all necessary Park County authorizations for the Project and anticipates filing a future application under the 1041 Regulations as may be revised; and

WHEREAS, to increase understanding, transparency, and efficiency in Park County's review and processing of Aurora Water's anticipated future application under the 1041 Regulations, and to facilitate Park County participation in the NEPA Cooperating agency process, Aurora Water and Park County desire to expand Park County's capacity to participate in BLM's NEPA process and other activities related to the County's preparations in advance of Aurora Water's application under the 1041 Regulations for Wild Horse Reservoir; and

WHEREAS, Aurora Water intends to contribute to Park County's capacity to participate in BLM's NEPA process as a Cooperating Agency with an initial payment in an amount not to exceed fifty thousand dollars ($50,000) to offset Park County's costs and two potential supplemental payments of fifty thousand dollars ($50,000) each.

NOW THEREFORE, for good consideration, including the mutual covenants and agreements hereinafter set forth, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

AGREEMENT

The recitals set forth above are hereby incorporated into the covenants and agreements below as if explicitly set forth below.

1. **Recitals**. The recitals set forth above are incorporated herein.

2. **NEPA and Pre-application Purpose**. The Parties agree this IGA is solely related to pre-application and related NEPA activities for the Project and does not represent any activity or an application for a municipal water project that would violate the current Moratorium.

3. **Pre-Application Initial Payment and Purpose.** Aurora Water shall, within sixty (60) days of the Effective Date, pay an initial fifty thousand dollar ($50,000.00) payment to Park County for its costs to participate in BLM's NEPA process for the Project as a Cooperating

Agency and other activities related to County's preparations in advance of Aurora Water's future 1041 Regulations application seeking authorization(s) for the Project.

4. **Scope of Costs Covered.** Park County will apply Aurora Water's initial payment toward Park County's costs for technical and legal consultants and related expenses incurred by Park County related to the Project including, participating in BLM's NEPA process as a Cooperating Agency, reviewing development proposals associated with upgrading infrastructure and facilities to accommodate the Project, developing pre-application procedures and related agreements between Aurora Water and Park County, identifying potential waivers or consolidation of permit application submittals and defining the applicability of criteria and standards in the 1041 Regulations for the Project, and consultation with BLM and other Cooperating Agencies regarding the Project. Park County's engagement of technical and legal consultants for this scope of purpose shall be within its sole discretion. Aurora Water accepts no responsibility or liability for the acts or omissions of Park County's consultants.

5. **Cost Accounting and Supplemental Payments.** Park County will deposit Aurora Water's initial payment in an interest-bearing escrow account. Park County will obligate, encumber or otherwise use such funds from time to time at its discretion, when necessary to cover the County's costs. Any interest earned in the account will belong to Aurora Water and Park County will apply such interest toward the County's costs. Park County shall maintain accurate records of the manner in which it uses the funds provided by Aurora Water and will make such records available for inspection by Aurora Water at reasonable times. Upon a demonstration satisfactory to Aurora Water by Park County that Aurora Water's escrow account is at or below a balance of $10,000.00, Aurora Water may make up to two additional payments of fifty thousand ($50,000.00) dollars each to Park County to be deposited in the escrow account for the uses described in paragraph 4. At such time as Aurora Water submits an application for authorization for the Project under the 1041 Regulations, Aurora Water will submit the initial application fee as required under Section 2-203 of the current 1041 Regulations or any similar applicable application fee provision adopted by the County in revised 1041 Regulations. Any balance in Aurora Water's escrow account under this IGA shall be credited to Aurora Water's application fee. If remaining funds in escrow exceed the initial application fee, any such remaining funds shall be returned to Aurora Water within sixty (60) days.

6. **Indebtedness**. No provision, covenant or agreement contained in this IGA, nor any obligations herein imposed upon the Parties shall constitute or create an indebtedness or debt of Aurora Water or Park County within the meaning of any Colorado constitutional provision or statutory limitation.

7. **Sole Obligation of Aurora's Utility Enterprise**. (a) This Agreement shall never constitute a general obligation or other indebtedness of the City of Aurora, Colorado ("the City"), or a multiple fiscal year direct or indirect debt or other financial obligation whatsoever of the City within the meaning of the Constitution and laws of the State of Colorado or of the Charter and ordinances of the City; (b) In the event of a default by Aurora Water of any of its obligations under this Agreement, Park County shall have no recourse for any amounts

owned to it against any funds or revenues of the City of Aurora except for those revenues derived from rates, fees or charges for the services furnished by, or the direct or indirect use of, the Water System and deposited in the Water Enterprise Fund, as the terms "Water System" and "Water Enterprise Fund" are defined in City Ordinance No 2003-18, and then only after the payment of all operation and maintenance expenses of the Water System and all debt service and reserve requirements of any bonds, notes, or other financial obligations of Aurora Water secured by a pledge of the net revenues of the Water Enterprise Fund. Notwithstanding any language herein to the contrary, nothing in this Agreement shall be construed as creating a lien upon any revenues of Aurora Water or the City.

8. **Assignment**. Except as expressly provided herein, neither Party may assign any of its rights or obligations under this IGA without the express written consent of the non-assigning Party.

9. **Headings**. The headings and captions in this IGA are intended solely for the convenience of reference and shall be given no effect in the construction or interpretation of this IGA.

10. **No Waiver**. No waiver of any of the provisions of this IGA shall be deemed to constitute a waiver of any other provisions of this IGA, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided herein, nor shall the waiver of any default hereunder be deemed a waiver of any subsequent default hereunder.

11. **Interpretation**. Except as otherwise provided herein, nouns, pronouns, and variations thereof shall be deemed to refer to the singular or plural, and masculine or feminine, as the context may require. Any reference to policy, procedure, law, regulation, rule, or document shall mean such policy, procedure, law, regulation, rule, or document as it may be amended from time to time.

12. **Binding Contract**. This IGA shall inure to and be binding on the executors, administrators, successors, and assigns of the Parties.

13. **Time is of the Essence**. The Parties acknowledge and agree that time is of the essence in the performance of this IGA.

14. **Breach and Enforcement**. It is specifically understood that, by executing this IGA, each Party commits itself to perform pursuant to the terms and conditions contained herein and that the failure of any Party to fulfill any obligation set forth herein shall constitute a breach of this IGA. The Parties agree that this IGA may be enforced in law of in equity for specific performance, injunctive, or other appropriate relief, as may be available according to the laws of the State of Colorado.

15. **Controlling Law and Venue**. This IGA is made and performed in Colorado. The laws of the State of Colorado shall be applied in the interpretation, execution, and enforcement of this IGA (without reference to conflicts of laws). The Parties agree that the exclusive venue for any trial of any action arising out of any dispute hereunder shall be in the District Court in

and for the County of Arapahoe, Colorado, and if necessary for exclusive federal questions, the United States District Court for the District of Colorado.

16. **No Attorney's Fees or Costs**. In the event of any litigation, mediation, or other dispute resolution proceeding arising out of or related to this IGA, each Party agrees to be responsible for its own attorney's fees and other professional fees, costs, and expenses associated with such proceedings.

17. **Force Majeure**. Any Party shall be excused from performing its obligations under this IGA during the time and to the extent that it is prevented from performing by a cause beyond its control, including, but not limited to: any incidence of fire, flood, or strike; acts of God; acts of the Government (except the Parties); war or civil disorder; violence or threat thereof; severe weather; commandeering of material, products, plants, or facilities by the federal, state, or local government (except the Parties); or national fuel shortage, when satisfactory evidence of such cause is presented to the other Party, and provide further, that such nonperformance is beyond the reasonable control of, and is not due to the fault or negligence of, the Party not performing.

18. **No Partnership or Agency**. Notwithstanding any language of this IGA or any representations or warranty to the contrary, neither Party shall be deemed or constitute a partner, joint venturer, or agent of the other Party. Any actions taken by the Parties pursuant to this IGA shall be deemed to be the actions of an independent contractor.

19. **No Third-Party Beneficiaries**. It is expressly understood and agreed that enforcement of the terms and conditions of this IGA and all rights of action relating to such enforcement shall be strictly reserved to the Parties.

20. **Reservation of Rights**. The Parties have entered into this IGA by way of substantial discussion, compromise, and settlement. Except as expressly provided herein, the terms of this IGA (or construction or interpretation thereof) shall have no precedential, preclusive, or binding effect in any other matter and the Parties expressly reserve all rights with respect to any other matter not expressly governed by this IGA.

21. **Governmental Immunity**. Nothing in this IGA or in any actions taken by the Parties pursuant to this IGA shall be construed or interpreted as a waiver, express or implied, of any of the immunities, right, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, Section 24-10-101, *et seq.*, C.R.S., as from time to time may be amended.

22. **Statutory Liability Protection**. Either Party may rely on and does not waive or intend to waive any liability protections or any other rights, immunities, or protections afforded by Colorado statutes or other law.

23. **Press Releases; Open Records**. Neither Party shall issue any press release concerning this

IGA (or the terms and conditions hereof) without the prior written consent of the other Party. Each Party is subject to the Colorado Open Records Act, C.R.S. §§ 24-72-201 *et seq*. ("CORA") and each Party's respective compliance with CORA shall not be considered a breach of this Agreement.

24. **Notices**. Any notices, payments, or other communications required or permitted by this Agreement or by law to be served on, given to, or delivered to a Party by the other Party shall be in writing and shall be deemed duly served, given, or delivered when personally delivered to the Party to whom it is addressed; or, in lieu of such personal services, five (5) days after being deposited in the United States mail, first-class postage prepaid, return-receipt requested, addressed to the applicable address set forth below:

If to Aurora Water:
Aurora Water
Attn: General Manager
26791 E. Quincy Ave.
Aurora, CO 80016

With copies to:
City Attorney's Office
151151 E Alameda Parkway, Suite 5300
Aurora, CO 80012

If to Park County:
Park County
Attn: Park County Administrator
856 Castello Ave.
Fairplay, Colorado 80440

With copies to:
County Attorney
Evans Legal Group, P.C.
11479 Pine Dr.
Parker, CO 80134

Any Party may change its address for the purpose of this paragraph by giving written notice of such change to the other Party in the manner provided in this paragraph.

25. **Amendment**. This IGA may be amended, in whole or in part, only by written amendment duly authorized and executed by both Parties. The General Manager of Aurora Water (or designee) may administratively approve and execute amendments to this IGA as determined necessary and in accordance with the Aurora City Charter, Code and rules and regulations.

26. **Entire Agreement**. This IGA represents the entire agreement of the Parties and neither Party has relied upon any fact or representation not expressly set forth herein. All prior and contemporaneous conversations, negotiations, possible alleged agreements, representations, covenants, and warranties concerning the subject matter hereof, are merged in this IGA.

27. **No Construction Against Drafter**. This Agreement was drafted with consultation of all Parties. Accordingly, the Parties agree the legal doctrine of construction against the drafter will not be applied should any dispute arise concerning this Agreement.

28. **Effective Date**. This Agreement shall be effective upon the date of the Mayor of Aurora's signature, below.

29. **Severability**. The invalidity or unenforceability of any portion or previous version of this IGA shall not affect the validity or enforceability of any other portion or provision. Any invalid or unenforceable portion or provision shall be deemed severed from this IGA and in such event the Parties shall negotiate in good faith to replace such invalidated provision in order to carry out the intent to the Parties in entering into this IGA. In the event that the Parties are unable to mutually agree upon such a provision, either may seek to terminate this IGA.

30. **Termination**. Either Party may terminate this IGA, without cause, upon not less than thirty (30) days' written notice, given in accordance with the notice section of this IGA. Termination of this IGA shall not relieve a Party from its obligations incurred prior to the termination date. Upon early termination of this Agreement by Aurora Water, except in the case of a material breach by Park County, Park County shall pay from the escrow account all costs incurred by Park County as of the effective date of termination including non-cancelable obligations for the term of this IGA. Park County shall use its best efforts to limit or terminate any outstanding financial commitments incurred pursuant to this IGA. Park County shall furnish, within ninety (90) days of the effective termination, a final report of all costs incurred and all funds received and held in escrow and shall reimburse Aurora Water for payments which may have been advanced in excess of total costs incurred with no further obligations to Aurora Water.

31. **Dispute Resolution**. If a dispute arises among the Parties concerning this IGA, the Parties may first consider any reasonable resolution of the dispute. If the dispute is not resolved, the Parties may convene a meeting of persons with decision-making authority regarding the subject matter of the dispute in which the attendees shall attempt to negotiate a resolution to the dispute. If the dispute is still not resolved, the parties may pursue any legal remedy.

32. **Counterpart Execution; Signatures**. This IGA may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. The Parties agree that either Party may execute this Agreement in whole or in part using a digital image (including but not limited to an image in the form of a PDF, JPEG, GIF file, DocuSign, SignNow or other e-signature software), and the same shall be deemed as a true and correct original.

IN WITNESS WHEREOF, the Parties have executed this IGA as of the Effective Date. By the signature of its representative below, each Party affirms that it has taken all necessary action to authorize said representative to execute this IGA.

City of Aurora, Colorado
acting by and through its
Utility Enterprise

_____ _____
Mike Coffman, Mayor Date

Attest:

_____ _____
Kadee Rodriguez, City Clerk Date

Approved as to form for Aurora:

Ian J Best 10/22/2025 25033507
Ian Best, Assistant City Attorney Date ACS #

State of Colorado)
) ss
County of Arapahoe)

The foregoing instrument was acknowledged before me this _____ day of _____, 20___, by Mike Coffman, Mayor, acting on behalf of the Utility Enterprise of the City of Aurora, Colorado.

Witness my hand and official seal. _____
Notary Public

My commission expires: _____

(Seal)

BOARD OF COUNTY COMMISSIONERS
PARK COUNTY, COLORADO

By: _____
David B. Wissel, Chair

Date of execution: _____

ATTEST:

By: _____
Milena Kassel, County Clerk

APPROVED AS TO FORM:
(*excluding exhibits*)

By: _____
County Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Restaurants Water Service
Item Initiator: Casey Rossman, Executive Specialist, Aurora Water
Staff Source/Legal Source: Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Healthy: Connecting natural and built environments with multimodal networks, ensuring access to parks and recreation, and preserving sustainable water supplies.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☐ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

R2025-144 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA COUNCIL'S ENCOURAGEMENT TO RESTAURANTS WITHIN THE CITY OF AURORA TO SAVE WATER BY SERVING WATER UPON CUSTOMER REQUEST
Sponsor: Stephanie Hancock, Council Member
Marshall Brown, General Manager, Aurora Water / Ian Best, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session
☐ Approve Item and Move Forward to Regular Meeting
☐ Information Only
☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.
☐ Approve Item as Proposed at Policy Committee
☐ Approve Item as Proposed at Study Session
☒ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Water Policy

Policy Committee Date: 10/15/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval

☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation

☒ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

On October 15, 2025 the Water Policy Committee supporting moving the Restaurant Water Service Ordinance forward to Study Session

On November 3, 2025 City Council recommended changing the Restaurant Water Service Ordinance to a Resolution to be brought back to the November 17, 2025 Council meeting for approval.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

Aurora Water provides drinking water to the residents of the City of Aurora, and safe, high quality, reliable water is often taken for granted. Raising awareness and accountability regarding the importance of carefully managing our water supplies is a primary interest of the Aurora City Council and Aurora Water.

Aurora Water operates and maintains a complex, highly integrated water supply system that balances reservoir storage, municipal demands and varying water supply conditions to meet the current and future long-term water needs of its customers. Water conservation and demand management, including the highest practicable utilization of reusable and reclaimable water sources, are integral elements of Aurora Water's water resources system. Aurora Water periodically reviews and updates its "Water Shortage Response Plan" to provide a framework for Aurora Water's water use in the event of drought or other water emergencies.

The proposed Resolution will align with Auora's Water's Water Shortage Response Plan in that during "Normal" water availability conditions, restaurants within Aurora Water's service area boundary are allowed to serve water from the municipal supply system but encouraged to do so only when specifically requested by customers. Additionally, during "Stage 1", "Stage 2", and "Stage 3" water restrictions, restaurants within Aurora Water's service area boundary will comply with Aurora Water's Water Shortage Response Plan to only serve water from the municipal supply system to customers upon request.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does Council support a Resolution of the City Council of the City of Aurora, Colorado, pertaining to water service at restaurants?

LEGAL COMMENTS

Council shall act only by ordinance, resolution or motion. All legislative enactments must be in the form of ordinances; all other actions, except as herein provided, may be in the form of resolutions or motions. (City Charter 5-1)(Best).

CITY OF AURORA
Late Submission Approval for Agenda Item

Item Title: Restaurants Water Service Resolution
Item Initiator: Casey Rossman, Executive Specialist, Aurora Water
Staff Source/Legal Source: Marshall Brown, General Manager, Aurora Water / Ian Best, Asst. City Attorney
Outside Speaker: N/A
Strategic Outcome: Healthy: Connecting natural and built environments with multimodal networks, ensuring access to parks and recreation, and preserving sustainable water supplies.

CRITERIA - PLEASE CONSIDER ITEM FOR LATE SUBMISSION FOR THE FOLLOWING REASON:

☒ There is a time-sensitive legal requirement that must be met and cannot be met by a future meeting date

☐ The delay will result in an adverse financial impact to the city

☐ The item is related to a disaster and must be addressed before the next available meeting

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COUNCIL MEETING DATES FOR LATE SUBMISSION:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

EXPLANATION: *(Please provide a detailed explanation as to why the item falls into one or more of the above criteria and why it may not be set for a future meeting date.)*

This item is sponsored by Council Member Hancock and was originally presented at Study Session as an Ordinance. It was recommended by Council that it be changed to a resolution and be brought back to the next Council meeting.

I understand the agenda item will not be added to the agenda without submitting this completed form as an attachment in e-Scribe. The agenda item will not be added to the agenda if the workflow is not completed by the WORKFLOW COMPLETED date indicated on the agenda deadline calendar.

Casey Rossman
Agenda Item Initiator Name

CLR 11/10/2025
Agenda Item Initiator Signature Date

Marshall P. Brown
Late Submission Approver Name (Council Appointee or DCM)

11/10/2025
Late Submission Approver Signature Date

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, EXPRESSING THE AURORA COUNCIL'S ENCOURAGEMENT TO RESTAURANTS WITHIN THE CITY OF AURORA TO SAVE WATER BY SERVING WATER UPON CUSTOMER REQUEST

WHEREAS, the City of Aurora, Colorado and its Utility Enterprise ("Aurora Water") is a home rule municipality organized under the Colorado Constitution (Article XX, Section 6); and

WHEREAS, the Aurora City Council supports the health and welfare of all residents of the City of Aurora; and

WHEREAS, Aurora Water provides drinking water to the residents of the City of Aurora, and water scarcity in the arid west is a matter of upmost concern to the Aurora City Council and Aurora Water; and

WHEREAS, Aurora Water operates and maintains a complex, highly integrated water supply system that balances reservoir storage, municipal demands and varying water supply conditions to meet the current and future long-term water needs of its customers. Water conservation and demand management, including the highest practicable utilization of reusable and reclaimable water sources, are integral elements of Aurora Water's water resources system. Aurora Water periodically reviews and updates its "Water Shortage Response Plan" to provide a framework for Aurora Water's water use in the event of drought or other water emergencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. During "Normal" water availability conditions as that term is defined in Aurora Water's Water Shortage Response Plan (as amended), restaurants within Aurora Water's service area boundary are allowed to serve water from the municipal supply system but encouraged to do so only when specifically requested by customers.

Section 2. During "Stage 1", "Stage 2", and "Stage 3" water restrictions as those terms are defined in Aurora Water's Water Shortage Response Plan (as amended), restaurants within Aurora Water's service area boundary will comply with Aurora Water's Water Shortage Response Plan to only serve water from the municipal supply system to customers upon request.

Section 3. All resolutions or parts of resolutions of the City in conflict herewith are hereby rescinded.

RESOLVED AND PASSED this _____ day of _____ 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: Ian J Best RLA
_____
IAN BEST, Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Resolution to Implement Earned Wellness Program for APD
Item Initiator: Adrian Morris, Legal Secretary
Staff Source/Legal Source: Chief Todd Chamberlain/Mandy MacDonald, Senior Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: 11/3/2025

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Sponsor-Mayor Mike Coffman and Council Member Stephanie Hancock
Staff source Chief Chamberlain
Legal source- Mandy MacDonald, Senior Assistant City Attorney
Estimated time-5 Minutes

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☒ Approve Item and Move Forward to Study Session

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item and Move Forward to Regular Meeting

☐ Approve Item as Proposed at Study Session

☐ Information Only

☐ Approve Item as Proposed at Regular Meeting

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Public Safety, Courts & Civil Service

Policy Committee Date: 10/9/2025

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

N/A

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

This Resolution directs the City Manager to work with APD to implement an Earned Wellness Program. Through an Earned Wellness Program, members of the APD will have the opportunity to voluntarily participate in a standardized fitness assessment that will be designed to ensure fairness while allowing members to demonstrate personal strengths. Members who achieve proficiency on the voluntary standardized fitness assessment will be formally recognized with a special achievement service ribbon.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does Council wish to support the Resolution directing the City Manager to implement an Earned Wellness Program for members of the Aurora Police Department?

LEGAL COMMENTS

Council shall act only by ordinance, resolution or motion. All legislative enactments must be in the form of ordinances; all other actions, except as herein provided, may be in the form of resolutions or motions. (Section 5-1, Aurora City Charter). (MacDonald)

RESOLUTION NO. R2025- ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, DIRECTING THE CITY MANAGER TO IMPLEMENT AN EARNED WELLNESS PROGRAM FOR MEMBERS OF THE AURORA POLICE DEPARTMENT

WHEREAS, the City of Aurora recognizes the importance of promoting health, well-being, and safety for members of its public safety departments; and

WHEREAS, maintaining physical fitness also encourages overall health, wellness, and stress reduction for Aurora Police Department members; and

WHEREAS, physically and mentally fit police officers are better equipped to successfully apply and deploy the Aurora Police Department's training, arrest control techniques, and tactics; and

WHEREAS, through an Earned Wellness Program, members of the Aurora Police Department will have the opportunity to voluntarily participate in a standardized fitness assessment that will be designed to ensure fairness while allowing members to demonstrate personal strengths; and

WHEREAS, members who achieve proficiency on the voluntary standardized fitness assessment will be formally recognized with a special achievement service ribbon symbolizing their accomplishment; and

WHEREAS, the Earned Wellness Program will contribute to a department culture where wellness is both valued and celebrated, fostering camaraderie and promoting high standards of performance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. The City Council resolves as follows:

The City Manager shall work with the Chief of Police of the Aurora Police Department to implement an Earned Wellness Program for department members by June 1, 2026.

Section 2. This Resolution shall take effect immediately without reconsideration.

RESOLVED AND PASSED this _____ day of _____ 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: Amanda MacDonald MP
_____
AMANDA MACDONALD, Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Unified Development Ordinance (UDO) Text Amendments for Accident Potential Zone District
Item Initiator: Jeremiah Fettig, Planner II, Planning and Business Development
Staff Source/Legal Source: Jeremiah Fettig, Planner II, Planning and Business Development / Lena McClelland, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Economically Strong: Building a conducive development climate, a diverse mix of industries and housing options, and fostering economic growth so that our community thrives and remains resilient.

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: 11/3/2025

2nd Regular Meeting (if applicable): 11/17/2025

Item requires a Public Hearing: ☒ Yes ☐ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

2025-103 A PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 146-2.5, 146-3.2, AND 146-4.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO THE AIRPORT POTENTIAL ZONE DISTRICT
Jeremiah Fettig, Planner II, Planning and Business Development / Lena McClelland, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session
☐ Approve Item as Proposed at Policy Committee
☐ Approve Item and Move Forward to Regular Meeting
☐ Approve Item as Proposed at Study Session
☐ Information Only
☒ Approve Item as Proposed at Regular Meeting
☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Planning and Zoning Commission

Policy Committee Date: 10/22/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☒ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The Planning and Business Development Department recommends amending the Unified Development Ordinance (UDO) to promote development opportunities in the Accident Potential Zone (APZ) district. Additionally, this proposed text amendment will serve to clarify development standards and requirements while protecting public health, safety, and the general welfare of the district. No property would be made non-conforming as a result of these proposed text changes, and this proposal is simply to add back in, a previously permitted use (light manufacturing) which was allowed prior to 2019, and general clean-up items. The draft amendments to this code are attached.

The purpose of the APZ district is to require development around military airport facilities to comply with the regulations of the U.S. Department of Defense, and any other applicable aviation regulations, regarding land uses, building heights, and other factors, to protect the public from hazard impacts of airport operations, minimize exposure to crash hazards generated by military airport operations, promote sound land use planning and zoning practices, and encourage future development compatible with the continued operation of military airports.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

A total of seven text amendments are proposed, including adding light manufacturing as a permitted use in the APZ district, adding short-term rental, home adult or child day center, and home occupation as permitted accessory uses, and additional revisions to simplify, clarify applicability, and make the UDO easier to implement. With this proposal, staff provided a formal development application referral of the draft ordinance to Buckley Space Force Base (Buckley), and made changes as a result of the comments received. Further refinements and revisions to the APZ district are anticipated in the future. Text changes are proposed to Sections 146-2.5 Special Purpose Districts, 146-3.2 Permitted Use Table, and 146-4.2 Dimensional Standards of the UDO:

Section 2.5 Special Purpose Districts

- Revision of dimensional standard applicability from reference for Business/Tech (I-1) zone district to existing standards in Section 146-4.2, Table 4.2-4.
- Deletion of Site Plan applicability to capture a broader range of application types when applying evaluation criteria.

Section 3.2 Permitted Use Table

- Addition of Light Manufacturing as a permitted primary use in APZ.
- Addition of Short-Term Rental, Home Adult or Child Day Center and Home Occupation as permitted accessory uses.

Section 4.2 Dimensional Standards

- Addition of 38-foot height maximum for residential uses.

The proposal is supported by several policies and goals of the Aurora Places Comprehensive Plan and meets the approval criteria for UDO text amendments in Code Section 146-5.4.1.C.3.b.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT

Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

BUDGETED EXPENDITURE IMPACT

Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

QUESTIONS FOR COUNCIL

Does City Council wish to approve the UDO Text Amendment relating to the Accident Potential Zone District?

LEGAL COMMENTS

The City Council is the governing body of the City and has the authority to approve amendments to the text of the UDO. (UDO §146-5.1.1.A)
The City Council shall conduct a public hearing on the application. (UDO §146-5.4.1.C.2.c)
Amendments to the text of the UDO shall only be approved if City Council finds that the proposed amendment is consistent with the spirit and intent of the Comprehensive Plan and with other policies and plans adopted by the City Council; and (a) the text amendment is required because of changed conditions or circumstances in all or a portion of the City; or (b) the text amendment is required to address a new or unforeseen threat to the public health, safety, and welfare; or (c) the text amendment is required to promote economic growth and investment that will not create material risks to the public health, safety, and welfare. (UDO §146-5.4.1.C.3.b.i) (McClelland)

City of Aurora
Planning and Zoning Commission Case Report

Project Title: Unified Development Ordinance Amendment – Text Change for Accident Potential Zone District
Date: October 22, 2025
Development Application Number: DA-2163-26
Case Number: 2018-1006-26
Case Manager: Jeremiah Fettig
Applicant: City of Aurora
General Location: APZ District Limits Surrounding Buckley Space Force Base
Wards: All Wards

Project Summary:

The Planning and Business Development Department recommends amending the Unified Development Ordinance (UDO) to promote additional development opportunities in the Accident Potential Zone (APZ) district. Additionally, this proposed text amendment will serve to clarify development standards and requirements while protecting public health, safety, and the general welfare of the district. Text changes are proposed to Sections 146-2.5 Special Purpose Districts, 146-3.2 Permitted Use Table, and 146-4.2 Dimensional Standards of the UDO. A total of seven text amendments are proposed, including adding light manufacturing as a permitted use in the APZ district, adding short-term rental, home adult or child day center, and home occupation as permitted accessory uses, and additional revisions to simplify, clarify applicability, and make the UDO easier to implement. With this proposal, staff provided a formal development application referral of the draft ordinance to Buckley Space Force Base (Buckley), and made changes as a result of the comments received. Further refinements and revisions to the APZ district are anticipated in the future. No property would be made non-conforming as a result of these proposed text changes, and this proposal is simply to add back in a previously permitted use (light manufacturing) which was allowed prior to 2019, and general clean-up items.

The purpose of the APZ district is to require development around military airport facilities to comply with the regulations of the U.S. Department of Defense, and any other applicable aviation regulations, regarding land uses, building heights, and other factors, to protect the public from hazard impacts of airport operations, minimize exposure to crash hazards generated by military airport operations, promote sound land use planning and zoning practices, and encourage future development compatible with the continued operation of military airports.

The proposal is supported by several policies and goals of the Aurora Places Comprehensive Plan and meets the approval criteria for UDO text amendments in Code Section 146-5.4.1.C.3.b.

Request:

Recommendation of Approval to City Council for the Text Change to the Unified Development Ordinance.

Background:

New development interest for undeveloped properties within the APZ district began staff's examination of the current APZ district standards in the UDO. Prior to 2019, the APZ district was an overlay zone district with underlying zoning designations, meaning the development standards and uses were governed by the underlying zone district, while the overlay APZ imposed additional standards, restrictions and prohibitions. During the city-initiated rezoning and UDO text amendment efforts in 2019, the APZ district was revised to a standalone zone district designation.

This 2019 update saw previously residential and nonresidential zone district designations become solely the APZ district. Under the previous zoning code, manufacturing, processing, and fabrication was permitted in underlying zone districts, including Business and Office zoning districts (B districts) and Industrial Zoning Districts (M districts). The current light manufacturing use and definition align with what was previously permitted in B and M districts prior to the UDO being updated.

The APZ district includes APZ I and APZ II subareas, APZ I is an area 3,000 feet wide by 5,000 feet long located immediately beyond the clear zone at the end of a runway. APZ II An area 3,000 feet wide by 7,000 feet long located beyond the accident potential zone I area. (Please see the attached APZ District Limits Map, Exhibit A).

To mitigate health and safety risks, the APZ district has specified restrictions. These include restrictions on the storage of hazardous materials, the release and production of emissions, including any substance that would impair visibility or interfere with the operations of aircraft, light emissions that would interfere with pilot vision and emissions that would interfere with aircraft communication systems or navigational equipment. The APZ district also includes limitations on residents, users, and visitors on property zoned APZ. No changes to these restrictions and requirements are proposed and any use must adhere to these requirements, including light manufacturing if it is added as a permitted use.

For residential uses, only single-family detached dwellings are permitted in the APZ district. Use-Specific Standards limit the residential density to one dwelling unit per acre. No changes to the residential density are proposed via these code updates.

Comments:

Buckley Space Force Base provided comments on the initial text amendment ordinance. Based on their comments, staff modified the proposed text amendment changes, including the deletion of several items.

Summary of Staff Recommendation:

Recommend approval to the City Council. (See last page of report for vote.)

Detailed Case Analysis

Public Notification:

Legal Notice appeared in the Aurora Sentinel on October 9, 2025.

Community Input:

In addition to the draft ordinance being available to the public through the Citizen Portal, Buckley Space Force Base was provided with the draft ordinance to review and provide comments through a formal development application referral.

No additional comments from the public have been received.

Summary of Changes: (Please see the attached draft Ordinance, Exhibit B)

The proposed changes are within Code Sections 146-2.5, 146-3.2, and 146-4.2 related to the Accident Potential Zone (APZ) District.

Section 2.5 Special Purpose Districts

- Revision of dimensional standard applicability from reference for Business/Tech (I-1) zone district to existing standards in Section 146-4.2, Table 4.2-4.
- Deletion of Site Plan applicability to capture a broader range of application types when applying evaluation criteria.

Section 3.2 Permitted Use Table

- Addition of Light Manufacturing as a permitted primary use in APZ.
- Addition of Short-Term Rental, Home Adult or Child Day Center and Home Occupation as permitted accessory uses.

Section 4.2 Dimensional Standards

- Addition of 38-foot height maximum for residential uses.

Conformance with Code Criteria:

1. **Ordinance Text Amendment Approval Criteria -** Ordinance Text Amendment approval criteria are found in Section 146-5.4.1.C.3.b of the UDO as follows:

   1. The proposed Ordinance amendment is consistent with the spirit and intent of the Comprehensive Plan and with other policies and plans adopted by the City Council; and

   (a) The change to the Ordinance text is required because of changed conditions or circumstances in all or a portion of the City; or

   (b) The change to the Ordinance text is required to address a new or unforeseen threat to the public health, safety, and welfare; or

   (c) The change to the Ordinance text is required to promote economic growth and investment that will not create material risks to the public health, safety, and welfare.

The proposed Ordinance Text Amendment complies with the approval criteria for the following reasons:

- It is consistent with the spirit and intent of the Comprehensive Plan and policies adopted by the City Council; and
- It is required to promote economic growth and investment that will not create material risks to the public health, safety, and welfare.

Compliance with Comprehensive Plan:

The proposed UDO amendment is in compliance with the following principles and goals of the comprehensive plan;

1. A Strong Economy Principle, Goal 1: Support a growing availability of job opportunities for people with a variety of skill levels and experience.
2. A Strong Economy Principle, Goal 2: Achieve greater balance between the number of residents and jobs in Aurora.
3. A Strong Economy Principle, Goal 2: Continue to support the growth of primary employment to bolster the local economy.
4. A Healthy Community Principle, Goal 5: Ensure that Aurora is a safe environment for all community members.

Exhibits:

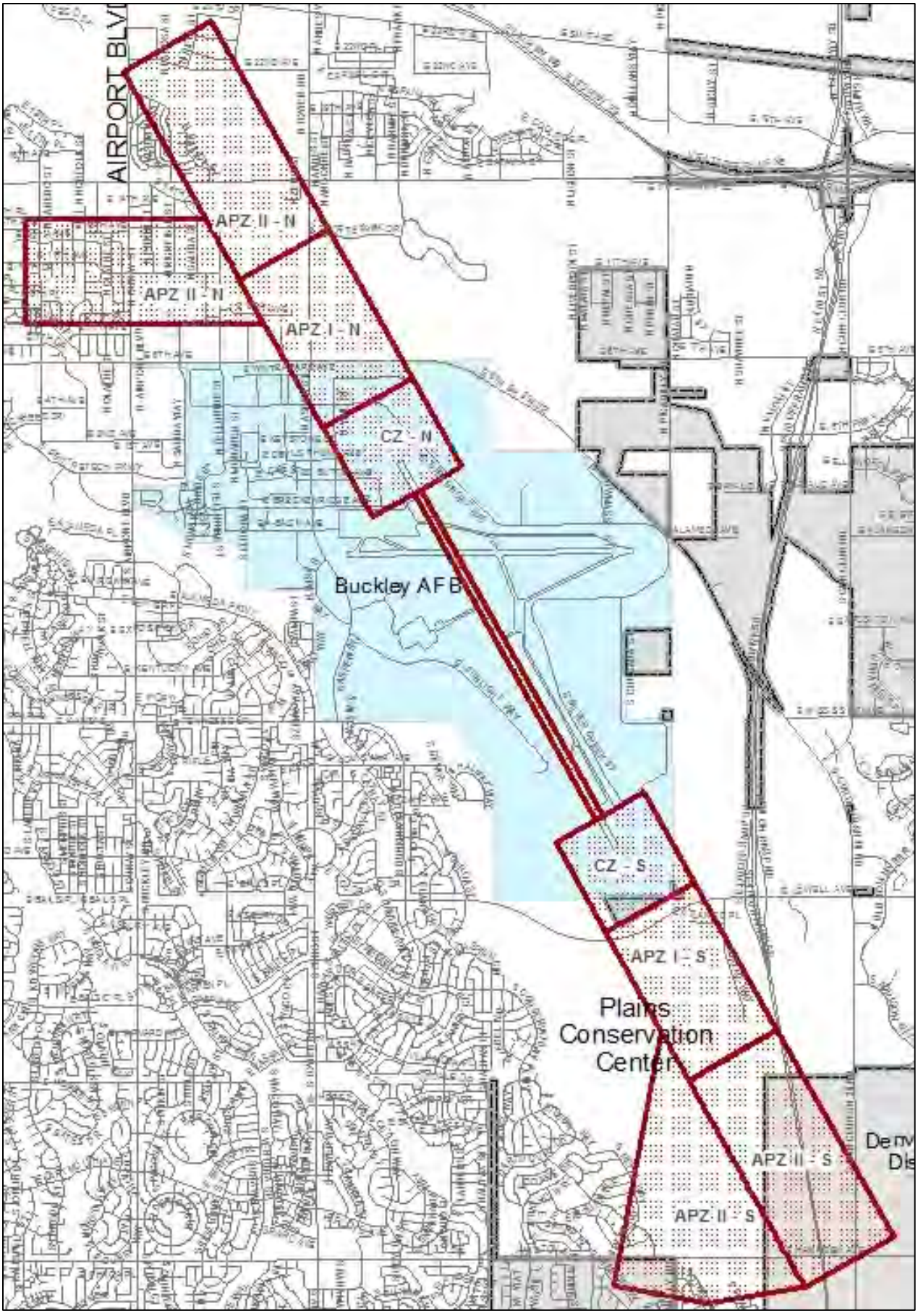
Exhibit A	APZ District Limits Map
Exhibit B	Draft City Council Ordinance (UDO Text Amendment)
Exhibit C	Buckley Space Force Base Comments

Staff Recommendation:

Agenda Item 8.b: Ordinance Text Amendment

Recommend approval to the Aurora City Council of the Ordinance Text Amendment to the Unified Development Ordinance to allow for text changes for the APZ district because the proposal complies with the requirements of Code Section 146-5.4.1.C.3.b of the Unified Development Ordinance for the following reasons:

- It is consistent with the spirit and intent of the Comprehensive Plan and policies adopted by the city council; and
- The change to the Ordinance text is required to promote economic growth and investment that will not create material risks to the public health, safety, and welfare.


AIRPORT BLVD
APZ II - N
APZ II - N
APZ I - N
CZ - N
Buckley AFB
CZ - S
APZ I - S
Plains
Conservation
Center
APZ II - S
APZ II - S

ORDINANCE NO. 2025- _____

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 146-2.5, 146-3.2, AND 146-4.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO THE AIRPORT POTENTIAL ZONE DISTRICT

WHEREAS, Section 146-5.4.1.C.3 of the City Code provides that all applications for ordinance text amendments shall be presented for a public hearing, both to the Planning and Zoning Commission, who shall render a recommendation to City Council, and to City Council for final decision; and

WHEREAS, on _____, following a public hearing, the Planning and Zoning Commission voted to recommend the ordinance text amendment to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. Section 146-2.5.2.C of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

C. *Dimensional Standards.* ~~The dimensional standards applicable to the Business/Tech (I-1) zone district, as shown in Section 146-4.2 (Dimensional Standards) shall apply in the APZ zone district,~~ **Basic dimensional standards for the APZ zone district are in Table 4.2-4, and more detailed standards are located throughout Section 146-4.2 (Dimensional Standards),** except that no building may exceed the maximum height established by FA**A**~~R~~ Part 77 surfaces for military airports.

Section 2. Section 146-2.5.2.D.2.b of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

b. *Development Standards.* The following development standards shall be used as criteria for evaluating **new or expanded development** ~~Site Plans~~ in any APZ I or APZ II zone district.

Section 3. Section 146-3.2 Table 3.2-1 of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

Buckley SFB, CO 80011
DSN: 720-847-9982

Table 3.2-1 Permitted Use Table	P = Permitted C = Conditional use	A = Accessory to primary use T = Temporary use	V = Permitted if structure vacant for 5 years or more

	RESIDENTIAL								MIXED-USE													SPECIAL PURPOSE					OVERLAY DISTRICTS
ZONE DISTRICT & Subarea or Subdistrict		R-1		R-2					MU-N				MU-OA						MU-TOD								
Land Use	R-R	A&B	C	A&B	C	R-3	R-4	R-MH	A&B	C	MU-OI	MU-C	OA-R1	OA-R2	OA-RMU	OA-MS	OA-G	MU-FB	Core	Edge	MU-R	MU-A	AD	APZ	I-1	I-2	POS	USE SPECIFIC STANDARD
Industrial																												
Light Manufacturing											P											C	P	**P**	P	P		3.3.5.CC

Table 3.2-1 Permitted Use Table	P = Permitted C = Conditional use	A = Accessory to primary use T = Temporary use	V = Permitted if structure vacant for 5 years or more

	RESIDENTIAL								MIXED-USE													SPECIAL PURPOSE					OVERLAY DISTRICTS
ZONE DISTRICT & Subarea or Subdistrict		R-1		R-2					MU-N				MU-OA						MU-TOD								
Land Use	R-R	A&B	C	A&B	C	R-3	R-4	R-MH	A&B	C	MU-OI	MU-C	OA-R1	OA-R2	OA-RMU	OA-MS	OA-G	MU-FB	Core	Edge	MU-R	MU-A	AD	APZ	I-1	I-2	POS	USE SPECIFIC STANDARD
ACCESSORY AND TEMPORARY USES																												3.3.6.A
Dwelling, Short-Term Rental	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		**A**				3.3.6.F
Home Adult or Child Day Care	A	A	A	A	A	A	A						A	A										**A**				3.3.6.I

Home Occupation	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	**A**				3.3.6.J

Section 4. Section 146-4.2 Table 4.2-4 of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

Table 4.2-4
Summary of Special Purpose Districts Dimensional Standards

See additional standards in Section 146-2.5 (Special Purpose Districts)

	AD	APZ	I-1	I-2	POS
Lot Standards					
Lot coverage by buildings and structures, max.	N/A	See Section 146-2.5.2.D.2.b	N/A	N/A	N/A
Lot area and width, minimum	[1]	[1]	[1]	[1]	N/A
Setbacks, Minimum					
Front setback, minimum					25 ft. for permanent structures; 10 ft. for parking areas.
General	25 ft.	20 ft.	20 ft.	25 ft.	
From arterial street	25 ft.	25 ft.	25 ft.	50 ft.	
From interstate or expressway	100 ft.	100 ft.	100 ft.	100 ft.	
On frontage road adjacent to interstate or expressway	40 ft.	40 ft.	40 ft.	50 ft.	
Side setback, minimum					

General	General: 25 ft.; Abutting Residential district: 50 ft.	10 ft.	10 ft.	10 ft.	
Abutting a public street	25 ft.	20 ft.	20 ft.	25 ft.	

Table 4.2-4
Summary of Special Purpose Districts Dimensional Standards

See additional standards in Section 146-2.5 (Special Purpose Districts)

	AD	APZ	I-1	I-2	POS
Rear setback, minimum					
General	General: 25 ft. Abutting Residential district: 50 ft.	5 ft.	5 ft.	5 ft.	
Abutting a public street	20 ft.	20 ft.	20 ft.	25 ft.	
Building Standards					
Building height, maximum					
General	100 ft.	**Nonresidential:** 60 ft. or limits in FAA Part 77 surfaces for military airports, whichever is less **Residential: 38 feet**	100 ft.	100 ft.	50 ft.

Within 200 feet of a Residential district	Same as Residential district	
Notes: [1] Lot must be large enough to accommodate required setbacks, parking, loading, landscaping, screening, buffering, fire access, refuse/recycling, and other areas required by this UDO.		

Section 5. All ordinances or parts of ordinances of the City in conflict herewith are expressly repealed. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

Section 6. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this Ordinance shall be by reference, utilizing the ordinance title. Copies of this Ordinance are available at the Office of the City Clerk.

INTRODUCED, READ AND ORDERED PUBLISHED this _____ day of _____, 2025.

PASSED AND ORDERED PUBLISHED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM BY CITY ATTORNEY PETE SCHULTE:

_____
LENA MCCLELLAND, Assistant City Attorney

From:	INGRUM, ROBERT P III CIV USSF SpOC 460 CES/CEN
To:	Fettig, Jeremiah
Cc:	TART, JAMES K CIV USSF SpOC 460 JA/JA; MENDOZA, PETER CIV USAF ANG 140 OG/OSA; Gardner, Michelle; planningprojectcoordinators
Subject:	BSFB Comments for DA-2163-26
Date:	Tuesday, September 30, 2025 2:09:45 PM

This Message Is From an External Sender
This message came from outside your organization.

Report Suspicious |

Mr. Fettig:

Buckley Space Force Base has had the opportunity to review the proposed amendment to the city's Unified Development Ordinance (UDO) regarding the Accident Potential Zone(APZ) District, DA-2163-26. Earlier in 2025, the installation was approached by a developer and the city about changing the use table in the UDO to allow light industrial in the APZ. The installation reviewed this proposed change and presented it to the 140th ANG Airfield Operations Board which expressed no concerns for the proposed use change as the remaining protective measures in the APZ District would be unchanged. The installation's understanding was this was the only change to the APZ District.

The proposed UDO amendment, in its current form, proposes to eliminate maximum residential density of one dwelling unit per acre in Section 5. J(2). The amendment would also eliminate Section 3.(viii)(b) regarding developable lots. These proposed changes were unexpected and the base has concerns about the potential for increasing residential density in the APZ District.
The installation does not support the proposed UDO amendment in its current form. The Installation requests the city table this UDO amendment until installation staff has considered the matter internally and discussed it with other Federal Government entities, after which we can discuss this matter with the City in more detail.

v/r

Porter

//SIGNED//
Robert "Porter" Ingrum
Community Planner

8b. UNIFIED DEVELOPMENT ORDINANCE AMENDMENT – TEXT CHANGE FOR ACCIDENT POTENTIAL ZONE DISTRICT

The Planning and Business Development Department recommends amending the Unified Development Ordinance (UDO) to promote additional development opportunities in the Accident Potential Zone (APZ) district by adding light manufacturing as a permitted use. Additionally, this proposed text amendment will serve to clarify development standards and requirements without changing the protective nature of the requirements. The proposal to add light manufacturing resulted from inquiries about the use on some infill parcels intended for light industrial uses. Staff's understanding is that Buckley Space Forces Base (BSFB) supports the inclusion of this use option, which is not significantly different from other light industrial uses already permitted. Other administrative text changes are proposed to Sections 146-2.5 Special Purpose Districts, 146-3.2 Permitted Use Table, and 146-4.2 Dimensional Standards of the UDO. A total of seven text amendments are proposed, including adding light manufacturing as a permitted use in the APZ district, adding short-term rental, home adult or child day center, and home occupation as permitted accessory uses, and additional revisions to simplify, clarify applicability, and make the UDO easier to implement. With this proposal, staff provided a formal development application referral of the draft ordinance to Buckley Space Force Base (Buckley) and made changes as a result of the comments received. Further refinements and revisions to the APZ district are anticipated in the future and will be coordinated with BSFB. No property would be made non-conforming as a result of these proposed text changes, and this proposal is simply to add back in a previously permitted use (light manufacturing), which was allowed prior to 2019, and general clean-up items.

The purpose of the APZ district is to require development around military airport facilities to comply with the regulations of the U.S. Department of Defense, and any other applicable aviation regulations, regarding land uses, building heights, and other factors, to protect the public from hazard impacts of airport operations, minimize exposure to crash hazards generated by military airport operations, promote sound land use planning and zoning practices, and encourage future development compatible with the continued operation of military airports.

The proposal is supported by several policies and goals of the Aurora Places Comprehensive Plan and meets the approval criteria for UDO text amendments in Code Section 146-5.4.1.C.3.b.

Buckley Space Force Base provided comments on the initial text amendment ordinance. Based on their comments, staff modified the proposed text amendment changes, including the deletion of several items that BSFB had questions on.

Testimony Given at the Hearing:

Jeremiah Fettig, Case Manager, gave a presentation of the item, including the staff recommendation.

Chair Walls asked about the concern from Buckley Space Force Base with the potential for increasing the residential density in the APZ District.

J Fettig explained that the Department of Defense, in their installation manual, does allow up to two dwelling units per acre, which did not align with the UDO (Unified Development Ordinance), which currently allows one dwelling unit per acre. The initial text amendment ordinance proposed that the one-dwelling unit per acre be moved from the use-specific standards into the dimensional standards, which is basically just moving information from one section of the code to another, and there would be no result in an increase in residential density.

Chair Walls asked if there was more communication between the city and the base beyond the letter that they submitted, stating that the letter doesn't state why they are not supportive of the amendment. Chair

Walls further stated that perhaps this should wait until the federal government resumes and there is a layer of transparency with the base and the federal government before moving forward as a city.

J Fettig responded that the items of concern from the base were completely removed from the UDO amendment; the remaining proposed changes did not raise any concerns from the base. When the light industrial/manufacturing use was proposed, the base agreed with it, and that is what set in motion the UDO amendment text change.

Sal Perdomo, Titan Development, spoke in support of the item, stating that Titan Development is the contract purchaser of a 76-acre infill property within the APZ District, and this amendment will allow light manufacturing use within the zone, enhancing the economic development and employment opportunities within this area of the city.

Planning Commission Results
AGENDA ITEM 8b – UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENT

A MOTION WAS MADE BY CHAIR WALLS AND SECONDED BY COMMISSIONER BANKA.

RECOMMEND APPROVAL OF THE INITIAL ZONING TO CITY COUNCIL OF THE ORDINANCE TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE TO ALLOW FOR TEXT CHANGES FOR THE APZ DISTRICT BECAUSE THE PROPOSAL COMPLIES WITH THE REQUIREMENTS OF CODE SECTION 146-5.4.1.C.3.B OF THE UNIFIED DEVELOPMENT ORDINANCE FOR THE FOLLOWING REASONS:

1. IT IS CONSISTENT WITH THE SPIRIT AND INTENT OF THE COMPREHENSIVE PLAN AND POLICIES ADOPTED BY THE CITY COUNCIL; AND
2. THE CHANGE TO THE ORDINANCE TEXT IS REQUIRED TO PROMOTE ECONOMIC GROWTH AND INVESTMENT THAT WILL NOT CREATE MATERIAL RISKS TO THE PUBLIC HEALTH, SAFETY, AND WELFARE.

Further Discussion:
Chair Walls stated that it is good to see text amendments to the UDO that further clarify language used in the code. Chair Walls also expressed appreciation for public testimony on a UDO Amendment text change, as that does not happen often.

MOTION PASSED UNANIMOUSLY

UDO Text Amendment for Accident Potential Zone (APZ) District

Project No: DA-2163-26
Public Hearing
Aurora City Council
November 3, 2025

Overview

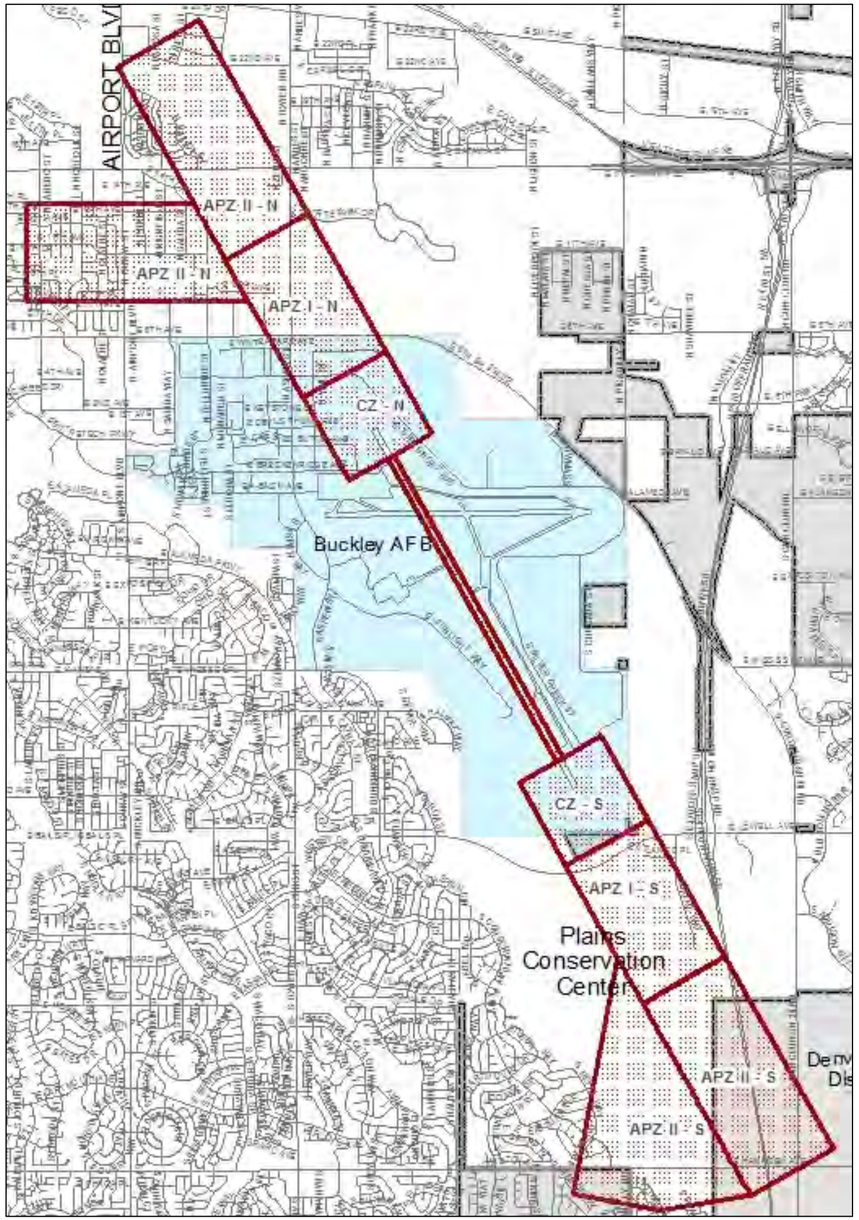
- Interest in undeveloped properties within the APZ district began staff's examination of the current APZ district standards.
- Proposed text amendment is to add back in light manufacturing as a permitted use and to clarify development standards and requirements.
- No property would be made non-conforming through the proposed text changes.
- Public health, safety, and the general welfare of the APZ district will be maintained.

Background

- APZ district's purpose is to ensure development around Buckley Space Force Base (BSFB) complies with the Federal regulations.
- Existing industrial properties and areas in APZ seeking to do light manufacturing uses.
- Prior to the UDO update in 2019, light manufacturing was a permitted use.
- BSFB supported adding light manufacturing back into the UDO as a permitted use in APZ.

APZ District Limits

- APZ district includes the Clear Zone (CZ), APZ I and APZ II.
- APZ I and II designations relate to runway proximity.



Summary of UDO Text Amendments

- **146-2.5 Special Purpose Districts**
  - Revision of dimensional standard applicability from reference for Business/Tech (I-1) zone district to existing standards in Section 146-4.2, Table 4.2-4.
  - Deletion of Site Plan applicability to capture a broader range of application types when applying evaluation criteria.
- **146-3.2 Permitted Use Table**
  - Addition of Light Manufacturing as a permitted primary use in APZ.
  - Addition of Short-Term Rental, Home Adult or Child Day Center and Home Occupation as permitted accessory uses.
- **146-4.2 Dimensional Standards**
  - Addition of 38-foot height maximum for residential uses.

Community Input

Legal notice was provided in the Aurora Sentinel.

Comments received during the review process were included in tonight's Packet.

Compliance with Comprehensive Plan

- **A Strong Economy Principle, Goal 1:** Support a growing availability of job opportunities for people with a variety of skill levels and experience.
- **A Strong Economy Principle, Goal 2:** Achieve greater balance between the number of residents and jobs in Aurora.
- **A Strong Economy Principle, Goal 2:** Continue to support the growth of primary employment to bolster the local economy.
- **A Healthy Community Principle, Goal 5:** Ensure that Aurora is a safe environment for all community members.

Approval Criteria

City of Aurora Unified Development Ordinance, Section 146-5.4.1.C.3.b, Ordinance Text Amendment:

1. *The applicant has demonstrated that the proposed Ordinance amendment is consistent with the spirit and intent of the Comprehensive Plan and with other policies and plans adopted by the City Council; and*

    a. *The change to the Ordinance text is required because of changed conditions or circumstances in all or a portion of the City; or*
    b. *The change to the Ordinance text is required to address a new or unforeseen threat to the public health, safety, and welfare; or*
    c. *The change to the Ordinance text is required to promote economic growth and investment that will not create material risks to the public health, safety, and welfare.*

Planning & Zoning Commission Findings

- Recommended unanimous approval to the City Council on October 22, 2025

- Found the proposed Ordinance Text Amendment to the UDO is consistent with the Aurora Places Comprehensive Plan and complies with the approval criteria of Section 146-5.4.1.C.3.b of the Unified Development Ordinance

ORDINANCE NO. 2025-103

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTIONS 146-2.5, 146-3.2, AND 146-4.2 OF THE UNIFIED DEVELOPMENT ORDINANCE PERTAINING TO THE AIRPORT POTENTIAL ZONE DISTRICT

WHEREAS, Section 146-5.4.1.C.3 of the City Code provides that all applications for ordinance text amendments shall be presented for a public hearing, both to the Planning and Zoning Commission, who shall render a recommendation to City Council, and to City Council for final decision; and

WHEREAS, on October 22, 2025, following a public hearing, the Planning and Zoning Commission voted to recommend the ordinance text amendment to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. Section 146-2.5.2.C of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

C. *Dimensional Standards.* ~~The dimensional standards applicable to the Business/Tech (I-1) zone district, as shown in Section 146-4.2 (Dimensional Standards) shall apply in the APZ zone district,~~ **Basic dimensional standards for the APZ zone district are in Table 4.2-4, and more detailed standards are located throughout Section 146-4.2 (Dimensional Standards),** except that no building may exceed the maximum height established by FA**A**~~R~~ Part 77 surfaces for military airports.

Section 2. Section 146-2.5.2.D.2.b of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

b. *Development Standards.* The following development standards shall be used as criteria for evaluating **new or expanded development** ~~Site Plans~~ in any APZ I or APZ II zone district.

Section 3. Section 146-3.2 Table 3.2-1 of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

Table 3.2-1 Permitted Use Table	P = Permitted C = Conditional use	A = Accessory to primary use T = Temporary use	V = Permitted if structure vacant for 5 years or more

	RESIDENTIAL								MIXED-USE													SPECIAL PURPOSE					OVERLAY DISTRICTS
ZONE DISTRICT & Subarea or Subdistrict		R-1		R-2					MU-N				MU-OA						MU-TOD								
Land Use	R-R	A&B	C	A&B	C	R-3	R-4	R-MH	A&B	C	MU-OI	MU-C	OA-R1	OA-R2	OA-RMU	OA-MS	OA-G	MU-FB	Core	Edge	MU-R	MU-A	AD	APZ	I-1	I-2	POS	USE SPECIFIC STANDARD
Industrial																												
Light Manufacturing											P											C	P	**P**	P	P		3.3.5.CC

Table 3.2-1 Permitted Use Table	P = Permitted C = Conditional use	A = Accessory to primary use T = Temporary use	V = Permitted if structure vacant for 5 years or more

	RESIDENTIAL								MIXED-USE													SPECIAL PURPOSE					OVERLAY DISTRICTS
ZONE DISTRICT & Subarea or Subdistrict		R-1		R-2					MU-N				MU-OA						MU-TOD								
Land Use	R-R	A&B	C	A&B	C	R-3	R-4	R-MH	A&B	C	MU-OI	MU-C	OA-R1	OA-R2	OA-RMU	OA-MS	OA-G	MU-FB	Core	Edge	MU-R	MU-A	AD	APZ	I-1	I-2	POS	USE SPECIFIC STANDARD
ACCESSORY AND TEMPORARY USES																												3.3.6.A
Dwelling, Short-Term Rental	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		**A**				3.3.6.F
Home Adult or Child Day Care	A	A	A	A	A	A	A						A	A										**A**				3.3.6.I

Home Occupation	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	**A**				3.3.6.J

Section 4. Section 146-4.2 Table 4.2-4 of the Unified Development Ordinance of the City of Aurora, Colorado, is hereby amended as follows:

Table 4.2-4
Summary of Special Purpose Districts Dimensional Standards

See additional standards in Section 146-2.5 (Special Purpose Districts)

	AD	APZ	I-1	I-2	POS
Lot Standards					
Lot coverage by buildings and structures, max.	N/A	See Section 146-2.5.2.D.2.b	N/A	N/A	N/A
Lot area and width, minimum	[1]	[1]	[1]	[1]	N/A
Setbacks, Minimum					
Front setback, minimum					25 ft. for permanent structures; 10 ft. for parking areas.
General	25 ft.	20 ft.	20 ft.	25 ft.	
From arterial street	25 ft.	25 ft.	25 ft.	50 ft.	
From interstate or expressway	100 ft.	100 ft.	100 ft.	100 ft.	
On frontage road adjacent to interstate or expressway	40 ft.	40 ft.	40 ft.	50 ft.	
Side setback, minimum					

General	General: 25 ft.; Abutting Residential district: 50 ft.	10 ft.	10 ft.	10 ft.	
Abutting a public street	25 ft.	20 ft.	20 ft.	25 ft.	

Table 4.2-4
Summary of Special Purpose Districts Dimensional Standards

See additional standards in Section 146-2.5 (Special Purpose Districts)

	AD	APZ	I-1	I-2	POS
Rear setback, minimum					
General	General: 25 ft. Abutting Residential district: 50 ft.	5 ft.	5 ft.	5 ft.	
Abutting a public street	20 ft.	20 ft.	20 ft.	25 ft.	
Building Standards					
Building height, maximum					
General	100 ft.	**Nonresidential:** 60 ft. or limits in FAA Part 77 surfaces for military airports, whichever is less **Residential: 38 feet**	100 ft.	100 ft.	50 ft.

Within 200 feet of a Residential district	Same as Residential district	
Notes: [1] Lot must be large enough to accommodate required setbacks, parking, loading, landscaping, screening, buffering, fire access, refuse/recycling, and other areas required by this UDO.		

Section 5. All ordinances or parts of ordinances of the City in conflict herewith are expressly repealed. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

Section 6. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this Ordinance shall be by reference, utilizing the ordinance title. Copies of this Ordinance are available at the Office of the City Clerk.

INTRODUCED, READ AND ORDERED PUBLISHED this 3RD day of NOVEMBER, 2025.

PASSED AND ORDERED PUBLISHED this 17TH day of November, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM BY CITY ATTORNEY PETE SCHULTE:

Lena McClelland RLA
_____
LENA MCCLELLAND, Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Urban Cottages Jewell - Zoning Map Amendment
Item Initiator: Rachid Rabbaa, Planner III, Planning and Business Development
Staff Source/Legal Source: Rachid Rabbaa, Planner III / Lena McClelland, Assistant City Attorney
Outside Speaker: Todd Johnson, Applicant, Urban Cottages LLC / Alan Cunningham, Agent, PCS Group INC
Council Goal: 2012: 5.6--Continue to plan for high quality neighborhoods with a balanced housing stock

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: 3/10/2025

2nd Regular Meeting (if applicable): 3/24/2025

Item requires a Public Hearing: ☒ Yes ☐ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

2025-06 A PUBLIC HEARING AND INTRODUCTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, FOR A ZONING MAP AMENDMENT TO REZONE APPROXIMATELY 3.91 ACRES OF LAND TO MEDIUM-DENSITY RESIDENTIAL DISTRICT (R-2), LOCATED SOUTH OF THE INTERSECTION OF EAST JEWELL AVENUE AND SOUTH JOLIET STREET (URBAN COTTAGES ON JEWELL REZONE)
Rachid Rabbaa, Planner III, Planning and Business Development / Lena McClelland, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☐ Approve Item as Proposed at Study Session

☐ Approve Item and Move Forward to Regular Meeting

☒ Approve Item as Proposed at Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: Planning and Zoning Commission

Policy Committee Date: 1/8/2025

Action Taken/Follow-up: ***(Check all that apply)***

☒ Recommends Approval

☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation

☐ Minutes Not Available

☒ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The Planning and Zoning Commission held a public hearing to review the Zoning Map Amendment and Site Plan request at a regular meeting held on January 8, 2025. Following staff's presentation, public comments were given at the hearing. The commission voted to make recommendation of approval for the Zoning Map Amendment. The commission voted to table the Site Plan request, in order for the applicant and staff to schedule a neighborhood meeting. The meeting occurred on March 3rd 2025. On September 24th 2025 the Planning and Zoning Commission approved the Site Plan. A copy of the Planning Commission Meeting Minutes are attached for reference.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The applicant, Urban Cottages, LCC, is requesting approval of a Zoning Map Amendment (Rezone) for 3.91 acres from the Rural Residential (R-R) to Medium-Density Residential (R-2) District. The subject property is located south of E. Jewell Avenue, a collector street, approximately 900' east of S. Havana Street. The site is bounded by single-family attached and detached residential development to the north, a park to the east, a large lot rural residential development to the west, and single-family detached residential development and vacant land to the south. The subject property lies within the Established Neighborhood placetype in the Aurora Places Comprehensive Plan and is located in direct proximity to Havana Heights, a low-density single-family neighborhood.

The purpose of the R-2 Medium Density District is to promote and preserve various types of medium density housing with adequate amounts of usable common space and amenities. This district is intended for use close to collector streets and public transit facilities. The surrounding area includes a variety of land uses with commercial on Havana and Ponderosa Elementary school to the east. Residential uses include single family detached, townhome and multifamily all nearby. Based on the approval criteria regarding the consistency with the Comprehensive Plan, purpose statement of the zoning district, scale of the proposal and compatibility with the surrounding area, the proposed Zoning Map Amendment complies with the approval criteria in the City Code.

Neighborhood comments were received during the first review cycle regarding infrastructure, parking, and traffic concerns. Based on the comments and concerns, a neighborhood meeting was held on Tuesday, May 31, 2022. The applicant addressed the concerns raised at the meeting.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

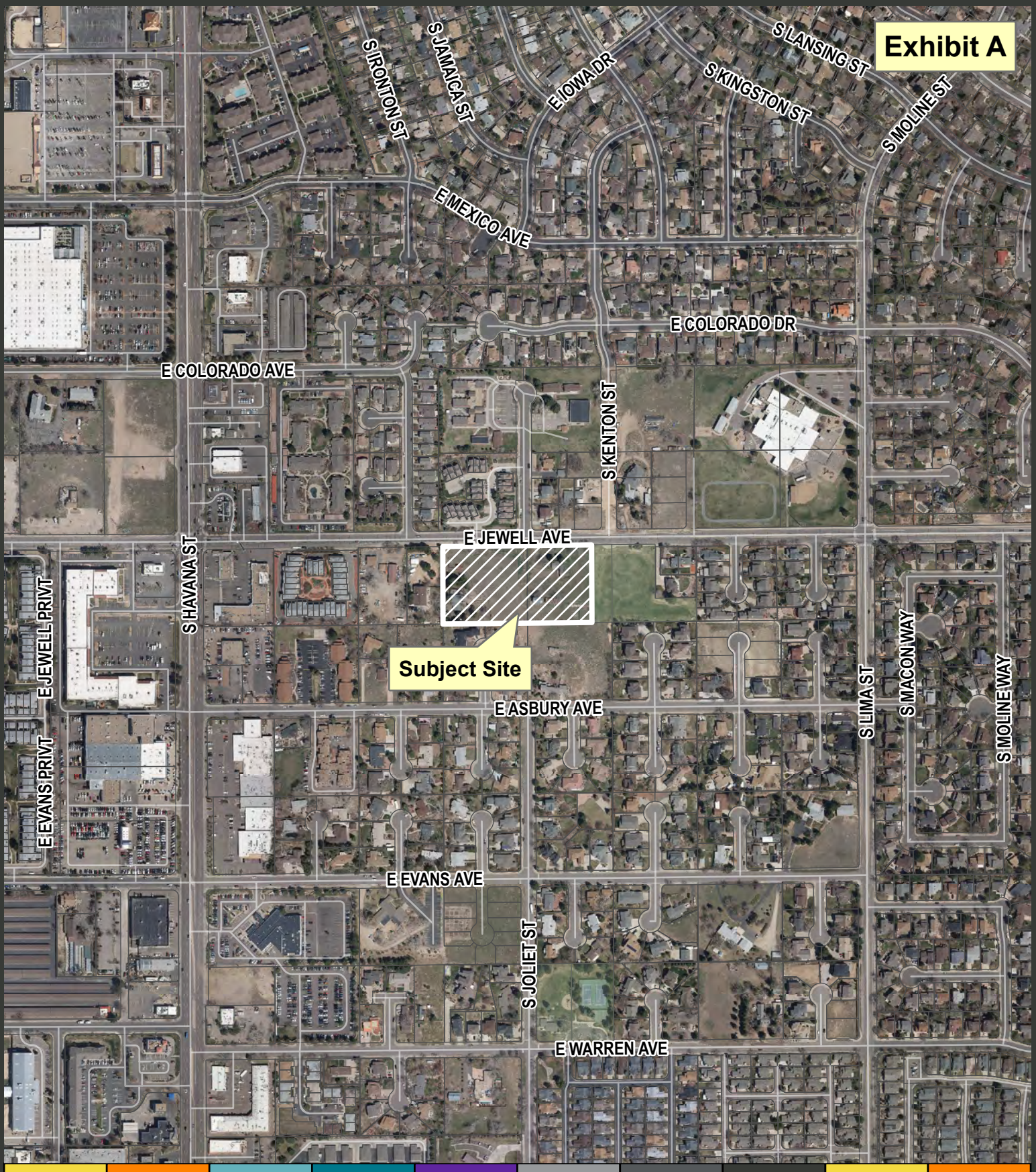
N/A

QUESTIONS FOR COUNCIL

Does the City Council wish to approve the ordinance to rezone 3.91 acres of Rural Residential (R-R) to Medium Density Residential (R-2) for the Urban Cottages Jewell Zoning Map Amendment?

LEGAL COMMENTS

The City Council is the governing body of the City and has the authority to approve the Official Zoning Map and amendments to that map. (UDO §146-5.1.1.B)
The City Council shall conduct a public hearing on the application. (UDO §146-5.4.1.C.2.c)
Changes to the Zoning Map for individual parcels shall only be approved if City Council finds that the change to the Zoning Map is required because of changed conditions or circumstances on the property or the surrounding area and (a) the applicant has demonstrated that the proposed rezoning is consistent with the spirit and intent of the Comprehensive Plan, the other policies and plans adopted by the City Council, and with the purpose statement of the proposed new zone district(s); (b) the applicant has demonstrated that the size, scale, height, density, and multi-modal traffic impacts of the proposed rezoning are compatible with surrounding development or can be made compatible through approval conditions; and (c) the application demonstrates that the change in zoning will not create significant dislocations of tenants or occupants of the property, or that any impacts are outweighed by other public benefits or progress toward other Comprehensive Plan goals that would be achieved by approval of the application. (UDO §146-5.4.1.C.3.a.ii) (McClelland)



Planning and Business Development

15151 E. Alameda Parkway
Aurora CO 80012 USA
AuroraGov.org
303.739.7250
GIS@auroragov.org

Miles 0 0.04 0.08

City of Aurora, Colorado

Urban Cottages Jewell
Zoning Map Amendment
Site Plan w/ Adjustments

Case Numbers: 1984-2057-02, 2022-4026-00
Development Application: #2309-00

12/12/2024 I:\GIS\ArcGIS_Pro_Projects\Planning\Development Review\Data Services\VicinityMap_Pro\VicinityMap_Pro_Arial.aprx

ZONING MAP AMENDMENT PROPOSAL
LETTER OF JUSTIFICATION

ZONING MAP AMENDMENT PROPOSAL
LETTER OF JUSTIFICATION

The 11000 E. Jewell Ave site sits between S. Havana St and 225 and north of S. Parker Rd. As can be seen on the attached graphics, this site currently falls within a R-R zoning map designation.

In terms of context, the character of the surrounding 11000 E. Jewell project consists mainly of R-1 zoning designated parcels to the east & south, with higher intensity uses to the west and a mix of R-1, R-2 and educational uses to the north. Along the eastern border of the site sits Havana Heights Pond Park and directly north, opposite of the 11000 E. Jewell site is a R-2 parcel designation, with existing town home development of approximately 10 du/ac . In close proximity, as you move west towards S. Havana St., there are some MU-C zoned parcels situated within a short walking distance to the 11000 E. Jewell Ave Site as well as more R-2 and R-3 zoned parcels.

With our Zoning Map Amendment proposal we are requesting to revise the zoning designation on the 11000 E. Jewell Ave property to be rezoned from R-R to R-2. The purpose of the R-2 district is to promote and preserve various types of medium density housing with adequate amounts of usable common space and amenities. Our proposed change in zoning designation to R-2 with the use of Two-Family Dwellings (Duplex), will allow for an increase in the diversity of residential housing types within the context of the surrounding neighborhood, providing a mix of options and price points within this part of Aurora. Additionally, the direct adjacency to Havana Heights Pond Park assures adequate usable open space and amenities for the future residents of this infill development.

The applicant believes that this zoning map amendment request will be beneficial for the city and that it should be approved for several reasons. First, as depicted within Aurora Places, the 11000 E. Jewell site is located within an Established Neighborhood “placetype.” Accordingly, this placetype is predominantly characterized as “residential areas with a variety of unit types including single-family detached, single-family attached, and multifamily.” The 11000 E. Jewell Ave community is being designed as a well-defined and connected neighborhood that provides a paired home unit type to ensure consistency with the current surrounding residential character while also creating a transition in density between the single family detached homes to the south, and the higher density town home development across Jewell Ave.

In addition to the Comprehensive Plan compliance, the requested change to the R-2 zone district is also consistent with many of the zone districts located along Jewell Ave. For instance, in the mile long stretch of E. Jewell Ave between S. Lima St and S Daytona Street, that is bisected by Havana St, and is relevant to this site’s frontage, this is the only site that is currently zoned R-R. In fact, this site is the only property zoned R-R west of I-225 along E. Jewell Ave. Otherwise, the aforementioned stretch of Jewell Ave consists of less than 25 % of the frontage as R-1 zone district, with the remaining frontage consisting of R-2 or higher zone districts, along with a small part of the frontage being attributed to the Ponderosa Elementary School . As such, the requested zoning change on this property is in keeping with the existing development patterns along Jewell. Additionally, the majority of R-R and R-1 zoned property exists to the south and east of this site, much of which is buffered by Havana Heights Pond Park. With respect to the existing R-R zone district and homes to the south, we are addressing the relationship to the south by turning our proposed units sideways to the property, and by incorporating and additional 10’ buffer and new privacy fence along that interface.

Furthermore, as explained in the City of Aurora Housing Strategy study, it has been acknowledged that the City of Aurora is experiencing continual growth and increase in resident population and home prices each year. The 11000 E. Jewell Ave site plan with paired homes will provide more attainable housing options, and diversity of home types within this portion of the City of Aurora. The concept for Urban Cottages is to be attainable by design, meaning the site design approach focuses on creating modestly sized homes on smaller lots. These missing middle design features allow walkable, medium density, infill housing near public transportation and amenities. Missing middle housing caters to households usually overlooked in home design and planning, including seniors, singles, and young families.

Overall, when considering the mixture of the surrounding site character; the Established Neighborhood placetype in the comprehensive plan, and the City of Aurora Housing Strategy study, the Zoning Map Amendment request associated with the 11000 E. Jewell community is warranted and will ultimately benefit the City of Aurora. By providing additional variety of residential uses to support the ultimate housing demand in the area, while at the same time fitting within the general site context of the area, the 11000 E. Jewell community will ensure the creation of a cohesive and beneficial neighborhood on this infill site. In this regard, the proposed site plan for 11000 E. Jewell Ave. will fulfill the City's approval criteria by creating a residential community which will promote diversity and affordable housing for the City of Aurora. The City's approval criteria are included below.

Section 5.4.1.C.3.A - Criteria Approval.
An application for initial zoning, rezoning, and changes to the Zoning Map for individual parcels or small areas shall only be recommended if the Planning Director and the Planning and Zoning Commission finds that the following criteria have been met, and shall only be approved if City Council finds that the following criteria have been met.

i. The change to the Zoning Map is needed to correct an error (change in the character of surrounding areas does not constitute an error in the map); or
As far as we know there has not been an error in the Zoning Map that needs correcting.

ii. The change to the Zoning Map is required because of changed conditions or circumstances on the property or in the surrounding area and:
There have been changes in the surrounding area as this part of the City has continued to evolve and more multi-family developments have occurred. Additionally, circumstances and conditions have changed on the subject property as existing buildings are now sitting vacant and in a state of disrepair.

(a) The applicant has demonstrated that the proposed initial zoning or rezoning is consistent with the spirit and intent of the Comprehensive Plan, with other policies and plans adopted by the City Council, and with the purpose statement of the proposed new zone district(s);
As outlined above, the rezoning of this property from R-R to R-2 is consistent with the spirit and intent of the Comprehensive Plan and the integration within the Established Neighborhoods placetype, as well as the purpose statement of the R-2 zone district. Additionally, it is consistent with several Comprehensive Plan Principles such as: the Housing for All Principle which envisions high-quality housing options that enable people across all socioeconomic levels, cultural practices and stages of life to establish and manage households, and the Easy Mobility and Active Transportation Principle with an easy to use transportation network with multiple choices for travel. In essence, the requested Zoning Map Amendment will allow this site to develop in an infill manner, filling a need within the City of Aurora for housing diversity, and attainability within the missing middle of housing product.

(b) The applicant has demonstrated that the size, scale, height, density, and multi-modal traffic impacts of the proposed initial zoning or rezoning are compatible with surrounding development or can be made compatible with surrounding development through approval conditions; and

As a neighborhood of paired residential homes, the size, scale, height, density and multi-modal traffic impacts are appropriate for an infill development site along a city thoroughfare such as Jewell Ave. The proposed residential product is similar in height to the surrounding residential uses, and given the grade difference between this property and the residential units to the south, there will be very little impact to those existing homes. The size and scale of the homes are smaller than some surrounding residences, but as outlined above, this is geared towards providing much needed housing diversity to a missing segment of the market that is in desperate need of housing options. Providing options such as this often results in increased density, but given the adjacency to E. Jewell Ave and the higher density uses located along it, the applicant believes that this proposed development is a compatible, transitioning use that will fit cohesively into the fabric of the greater neighborhood.

(c) The application demonstrates that the change in zoning will not create significant dislocations of tenants or occupants of the property, or that any impacts are outweighed by other public benefits or progress toward other Comprehensive Plan goals that would be achieved by approval of the application.

The change in zoning will not create significant dislocations of occupants of the property, as the buildings are currently sitting vacant and in a state of disrepair. As such, the redevelopment of this site will help progress it towards the goals of the Comprehensive Plan and advance it beyond its' current state.



Contextual Birdseye View of the Site

LEGAL DESCRIPTION
EXHIBIT A
SHEET 1 OF 2

A PARCEL OF LAND LYING SITUATED IN THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 4 SOUTH, RANGE 67 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF AURORA, COUNTY OF ARAPAHOE, ALSO BEING PLOT FOUR (4) AND A PORTION OF PLOT FIVE (5), MALONE SUBDIVISION, RECORDED IN BOOK 9, PAGE 48, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEARINGS ARE BASED UPON THE NORTH LINE OF SAID NORTHWEST QUARTER OF SECTION 26, ASSUMED TO BEAR NORTH 89°20'02" EAST, A DISTANCE OF 2,626.00 FEET, FROM THE NORTHWEST CORNER OF SAID SECTION 26 TO THE NORTH QUARTER CORNER OF SAID SECTION 26;

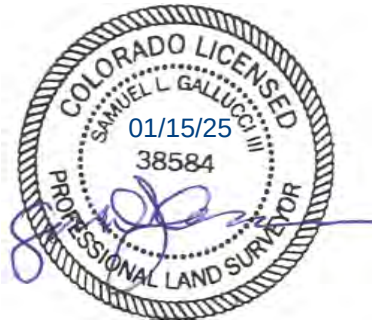
COMMENCING AT SAID NORTHWEST CORNER OF SECTION 26; THENCE ALONG SAID NORTH LINE OF THE NORTHWEST QUARTER, NORTH 89°20'02" EAST, A DISTANCE OF 984.93 FEET; THENCE SOUTH 00°11'48" EAST, A DISTANCE OF 30.00 FEET TO THE NORTHWEST CORNER OF SAID PLOT FOUR (4), ALSO BEING THE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINES OF SAID PLOTS FOUR (4) AND FIVE (5), ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF JEWELL AVENUE, AS RECORDED AT BOOK 9, PAGE 48 OF SAID COUNTY RECORDS, NORTH 89°20'02" EAST, A DISTANCE OF 578.43 FEET TO THE NORTHWEST CORNER OF THAT PARCEL OF LAND DESCRIBED IN BOOK 4583 AT PAGE 506;
THENCE ALONG THE WEST LINE OF SAID PARCEL OF LAND SOUTH 00°14'21" EAST, A DISTANCE OF 300.88 FEET TO THE SOUTH LINE OF SAID PLOT FIVE (5);
THENCE ALONG THE SOUTH LINES OF SAID PLOTS FIVE (5) AND FOUR (4), SOUTH 89°21'07" WEST, A DISTANCE OF 578.65 FEET, TO THE SOUTHWEST CORNER OF SAID PLOT FOUR (4);
THENCE ALONG THE WEST LINE OF SAID PLOT FOUR (4) NORTH 00°11'48" WEST, A DISTANCE OF 300.70 FEET, TO THE POINT OF BEGINNING;

CONTAINING 174,012 SQUARE FEET OR 3.995 ACRES, MORE OR LESS.

ALL LINEAL UNITS ARE REPRESENTED IN U.S. SURVEY FEET.
ILLUSTRATION ATTACHED AND MADE A PART HEREOF.

I, THE UNDERSIGNED, A REGISTERED LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

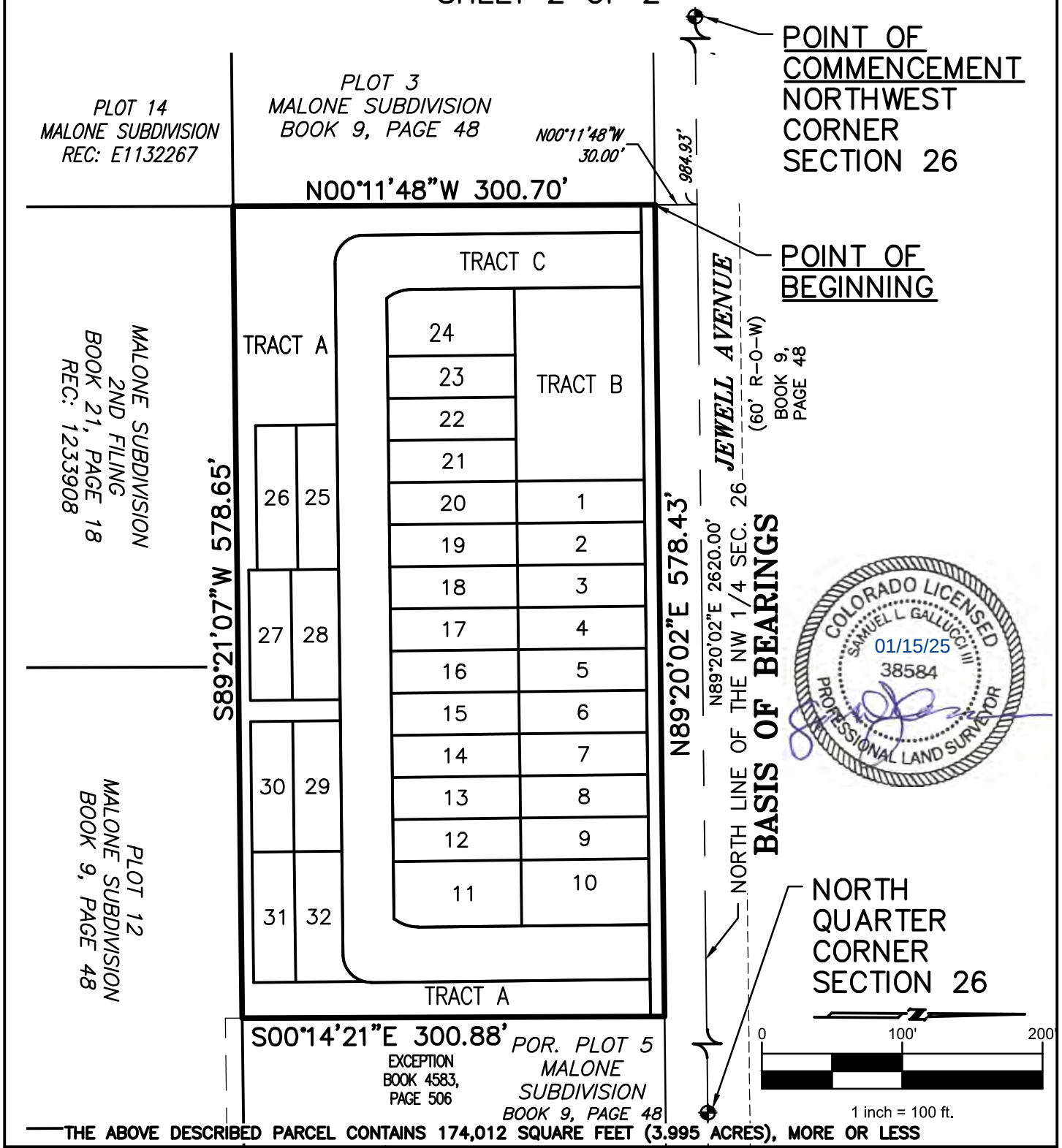


SAMUEL L. GALLUCCI III, PLS 38584
FOR AND ON BEHALF OF
EMK CONSULTANTS, INC.

ILLUSTRATION FOR

EXHIBIT A

SHEET 2 OF 2

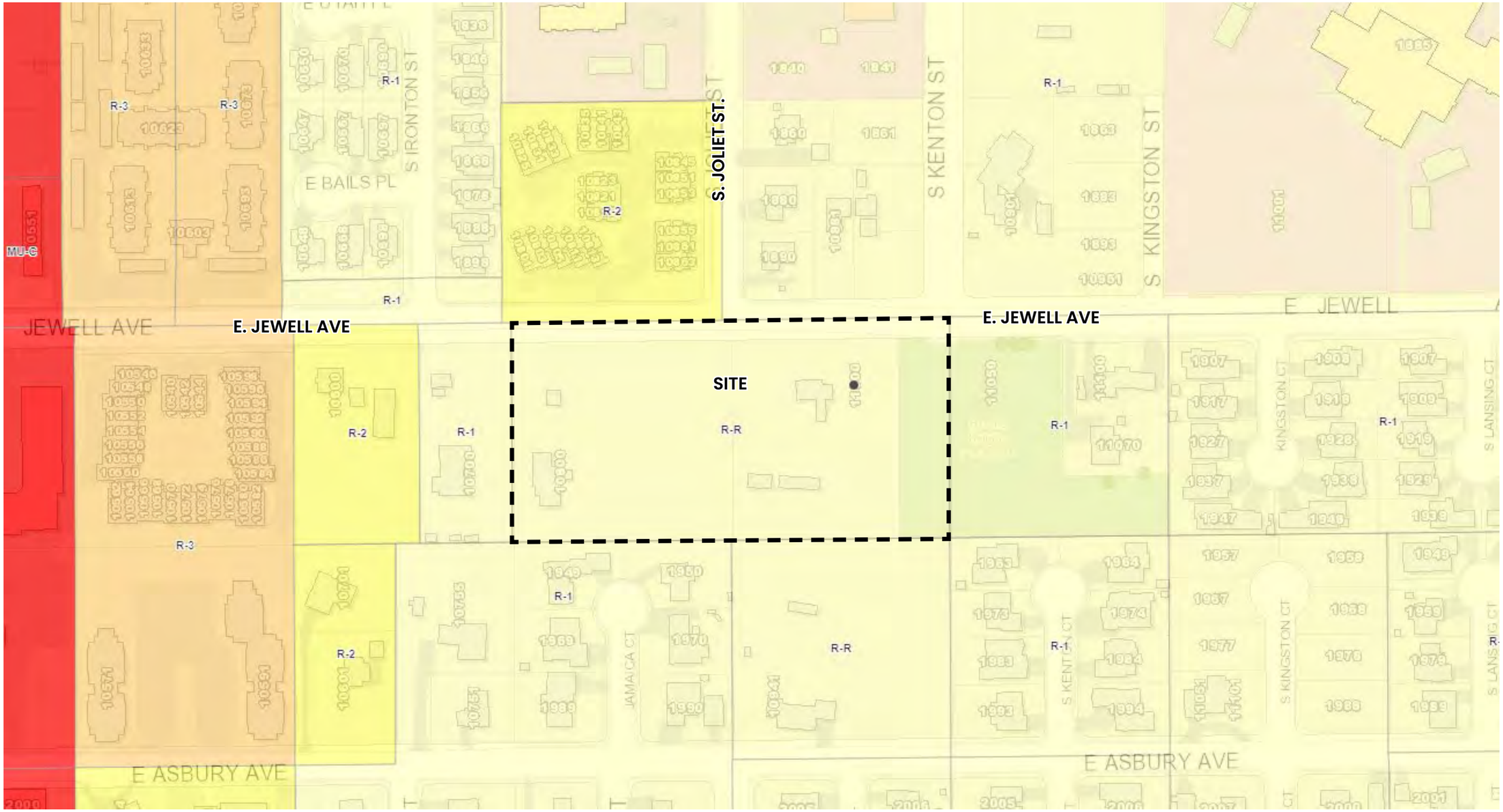


THE ABOVE DESCRIBED PARCEL CONTAINS 174,012 SQUARE FEET (3.995 ACRES), MORE OR LESS

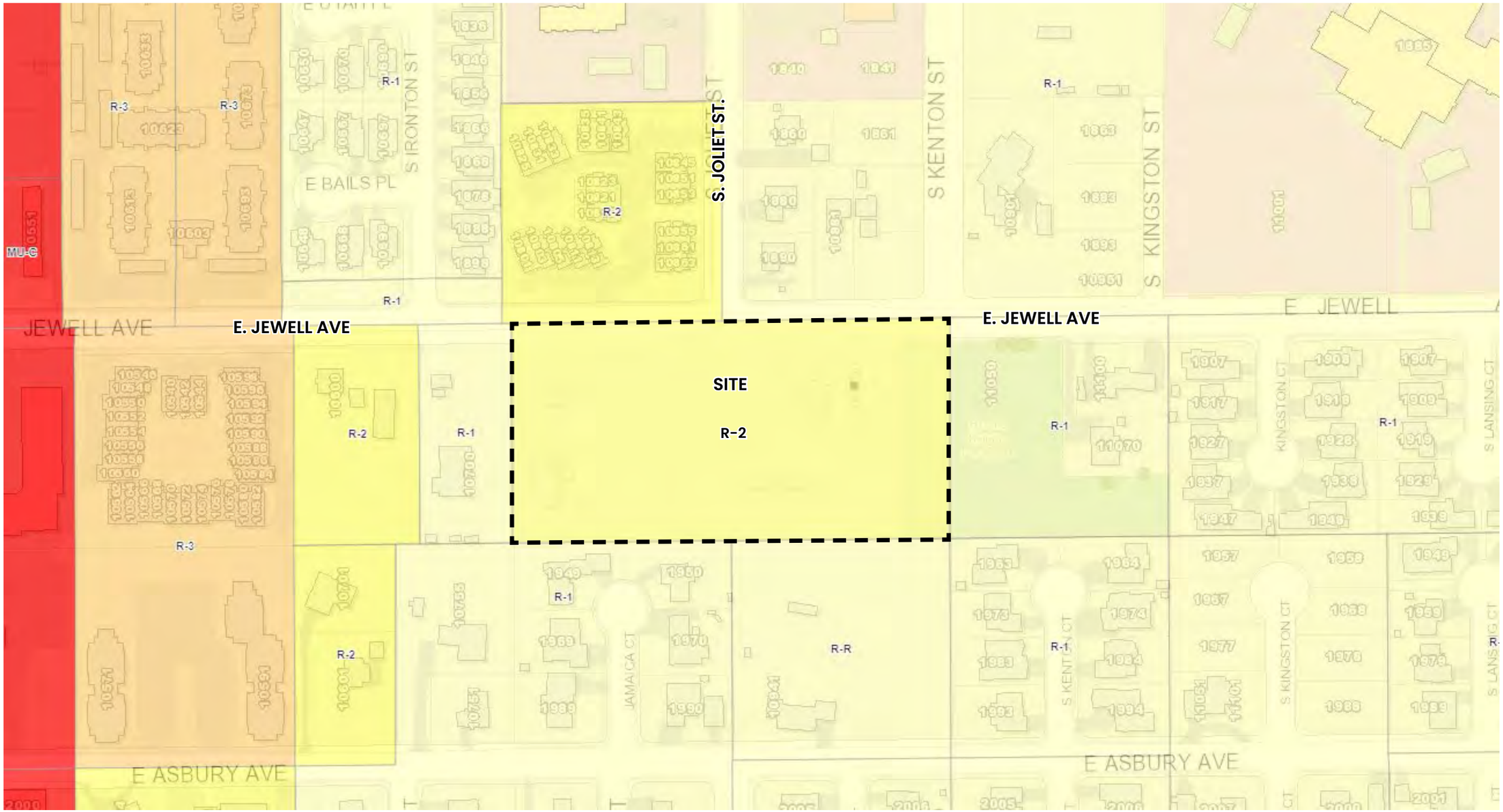
CITY OF AURORA, COLORADO		
DRAWN BY: SLG3	SCALE: 1"=100'	R.O.W. FILE NO.
CHECKED BY: JTH	DATE: 01/15/25	JOB NO.: 13298

A PARCEL OF LAND SITUATED IN THE NORTHWEST 1/4 OF SECTION 26, T4S, R67W, 6TH P.M. CITY OF AURORA, ARAPAHOE COUNTY, COLORADO

ZONING MAP: EXISTING R-R ZONE DISTRICT



ZONING MAP: PROPOSED R-2 ZONE DISTRICT





Conceptual Site Plan:

- Site Area: 3.91 AC
- 32 Paired Home Units
- Alley Loaded Product Placing Front Architecture along Jewell Ave.
- Buffering of Adjacent Properties with Setbacks, Landscape and Side Orientation.
- 72 Parking Spaces
  - 64 Residential
  - 12 Parallel

8gh. URBAN COTTAGES – ZONING MAP AMENDMENT AND SITE PLAN WITH ADJUSTMENTS

The applicant, Urban Cottages, LCC, is requesting a recommendation of approval of a Zoning Map Amendment (Rezone) for 3.91 acres from the Rural Residential (R-R) to Medium-Density Residential (R-2) District; and is requesting approval of a Site Plan with 16 two-family duplexes (24 units) and green courts (eight units). The subject property is located south of the intersection of E. Jewell Avenue and S. Joliet Street, approximately 900' east of S. Havana Street. The site is bounded by single-family attached and detached residential development to the north, a park and pond to the east, a large lot rural residential development to the west, and single-family detached residential development and vacant land to the south. The subject property lies within the Established Neighborhood placetype in the *Aurora Places Comprehensive Plan* and five (5) adjustments are requested with the application.

As mentioned, the proposed Site Plan includes two-family duplexes and green courts. An internal private street, E. Jewell Place, loops through the development providing access for the duplexes and green courts. Five (5) alley-served duplexes (10 units) will have direct pedestrian access to E. Jewell Avenue. The remaining seven alley-served duplexes (14 units) will have direct access to E. Jewell Place as a private internal street. E. Jewell Place incorporates an attached sidewalk along the west and east sides. The southern and northern perimeter include a detached sidewalk with a tree lawn and street trees. The end green court units will have direct pedestrian access to the attached sidewalk along E. Jewell Place. Vehicular access to the units is provided via Alley 2 and Alley 3. The green courts face and open to a 25'- special landscape buffer on the east end and a robust tract of on-site open space to the west. Also, on-site detention is provided.

The proposed architectural design of the duplexes strives to be consistent with the surrounding neighborhood by reflecting the building massing, articulation, and varied materials that characterize the existing single-family homes in the area.

The Site Plan proposal includes five (5) adjustment requests regarding lot area. Of the five adjustments requested, two (2) concern green courts, one (1) landscape, and (1) setback. Staff support the adjustment requests as proposed.

Twenty-one (21) registered neighborhood organizations and seventeen (17) adjacent property owners were notified of the Site Plan application. Neighborhood comments were received as part of the first review regarding infrastructure, parking, and traffic concerns; and a neighborhood meeting was held on Tuesday, May 31, 2022. The applicant addressed the concerns raised at the meeting.

Testimony Given at the Hearing:
Rachid Rabbaa, Case Manager, gave a presentation on the item, including the staff recommendation.

Commissioner Jetchick asked staff to confirm that five adjustments were requested by the applicant.

R Rabba, case manager, confirmed this understanding was correct.

Todd Johnson, Urban Cottages, 4601 DTC Boulevard Ste 525, Denver, CO 80237, applicant, gave a presentation on the item. T Johnson reviewed the intent of the intent of the proposal, to provide what they feel is a good fit for urban infill projects

Alan Cunningham, PCS Group, Inc. 200 Kalamath Street, Denver, CO 80223, agent representing the applicant, gave a presentation on the item. A Cunningham argued that the rezoning request is in keeping with the surrounding zone districts and neighborhood character. A Cunningham stressed it is also necessary to move forward with the site plan with adjustments proposed. Proposed is to develop 32 paired home units, 16 buildings total. Design, landscaping and parking information was reviewed.

Eric Pearson, CAGE Engineering, 8475 Oak Way, Arvada, CO 80005, agent representing the applicant, was available for questions.

Orly Babakhanov, 1918 S Kingston Cir, Aurora, CO 80014, citizen, gave public comment on the item. O Babakhanov spoke in opposition to the proposal stating concerns for overcrowding, safety neighborhood fit and noticing completed.

Gary Pettersen, 11070 E Jewell Avenue, Aurora, CO 80012, 720-388-5496 citizen, gave public comment on the item. G Petterson questioned the applicability of the rezoning request for this community. Concerns were raised regarding the limited information offered on the pricing of the proposed units and the time delay of the noticing for the project from the initial referral. G Petterson urged the commission to deny the project for these reasons.

Sue Miranda, 10941 E Asbury Avenue, Aurora, CO 80014, 319-621-0543 citizen, gave public comment on the item. S Miranda spoke in opposition to the proposal and stressed that the negative impact it would have on Havana Heights.

Fred Cottingham, 19526 E Basset Drive, Aurora, CO 80018, citizen, gave public comment on the item. F Cottingham noted residing the area of the proposal for 50 years. F Cottingham stated that the rezoning request goes against the original plan of zoning for Havana Heights. Concerns were voiced regarding the potential negative impacts of the rezoning and the site plan with adjustments requested. These concerns included overcrowding, traffic, and inadequate buffer from adjacent properties

Arnie Schultz, Village East Neighborhood Association, 1137 S Oakland Street, Aurora, CO 80012, 720-281-2880 citizen, submitted a speaker slip but did not provide public comment when called upon to speak. Several attempts were made to allow the citizen to provide comment.

Shayna Shabatura, 1950 S Jamaica Court, Aurora, CO 80014, 651-334-3816 citizen, gave public comment on the item. S Shabatura voice interest in the commission tabling the project to allow the applicant to conduct additional studies and provide data to

interested parties. S Shabatura stressed concerns amongst residents that the applicant did not adequately address the impacts of the rezoning and compatibility with surrounding development. It was noted that residents have not been informed whether the proposed units will be for low income or affordable housing. S Shabatura opposed the project for these reasons but also due to drainage and design concerns.

Kyle Weber, 1950 S Jamaica Court, Aurora, CO 80014, citizen, gave public comment on the item. K Weber stressed that neighboring developments were constructed without the number of adjustments requested by this applicant. K Weber stressed the proposal was not a good fit for the area. Concerns were raised about wildlife impacts.

Gary Ravdel, 10744 E Colorado Ave, Aurora, CO 80012, citizen, gave public comment on the item. G Ravdel opposed the project due to concerns that it will significantly change the neighborhood, in a negative way.

Darryl Goodwin 10821 E Jewel, Aurora, CO 80012 citizen, gave public comment on the item. D Goodwin spoke about traffic congestion that may be caused by the development. D Goodwin opposed the project.

Alina Katanov, 1927 S Kingston Court, Aurora, CO 80014, citizen, gave public comment on the item agreed with previous concerns raised on traffic impacts due to the proposal. Safety issues for students of the adjacent Ponderosa Elementary school while walking to school were voiced. A Katanov expressed doubts that adequate noticing took place.

Alex Katanov, 1927 S Kingston Court, Aurora, CO 80014, gave public comment on the item. A Katanov noted that there are already existing traffic and safety concerns due to speeding vehicles in the area where this project is planned to be built. Collaboration with Aurora Police Departments is being made. A Katanov stressed that this project will only make matters worse.

Aharon Molokondo, 1917 S Kingston Court, Aurora, CO 80014, citizen, agreed with comments made by his neighbors. A Molokondo indicated there are concerns that the children who attend the adjacent school will not be safe due to traffic issues exacerbated by the development.

Sunny Malachi, 1947 S Kingston Court, Aurora, CO, 80014, citizen, stated that this project does not fit the neighborhood.

Alan Cunningham, PCS Group, responded to citizen commentary. A Cunningham indicated that, coordinating with city staff, it was determined that due to the number of units proposed traffic impacts were too low for the city to require a full traffic impact study. A Cunningham stressed that traffic numbers are expected to be low. A Cunningham then addressed concerns regarding the type of housing being proposed by noting it will be market rate. Information was provided on the compatibility of the rezone with surrounding zone districts and uses.

Todd Johnson, Urban Cottages, acknowledged that this project has been in the making for some time. T Johnson stated that a neighborhood meeting was conducted, and staff has been worked closely with to address any concerns. T Johnson also spoke about drainage plans, setbacks, and proposed detached sidewalks. T Johnson stated that a

traffic study was conducted, though not required. It was stressed there are low traffic impacts projected.

Arthur Simonov, 11040 E Colorado Drive, Aurora, CO 80012, citizen, asked confirmation if a traffic report was completed.

Chair Walls indicated that the citizens' question has already been addressed by the applicant.

A Simonov stated concerns due to impacts of traffic for the community and existing safety issues.

Commissioner Hogan asked staff when the last time noticing for the project was completed.

Rachid Rabbaa stated that notices were mailed to abutting property owners and neighborhood groups in December and a Public Hearing notice was posted on the site.

Chair Walls closed public comment.

Chairman Walls indicated support for postponing the project to allow the applicant to complete additional neighborhood meetings.

Commissions Gayle and Banka agreed with Chairman Walls.

Commissioner Hogan expressed support for the rezoning but not the site plan due to the number of adjustments requested and the density of the proposed housing.

Commissioner Bush agreed with Commissioner Hogan and stated that postponing may not be the answer as this may not have a significant impact on the neighbors.

Chairman Walls also agreed with general support for the rezoning but not the site plan due to the adjustments and issues noted in public comment, noting support for postponing that decision for a future meeting. Chairman Walls also expressed concerns regarding the traffic.

Planning Commission Results

AGENDA ITEM 8g – ZONING MAP AMENDMENT TO REZONE FROM RURAL RESIDENTIAL TO MEDIUM-DENSITY RESIDENTIAL

A MOTION WAS MADE BY COMMISSIONER JETCHICK AND SECONDED BY COMMISSIONER HOGAN.

MOVE TO RECOMMENDATION OF APPROVAL TO THE CITY COUNCIL OF THE ZONING MAP AMENDMENT FROM RURAL RESIDENTIAL (R-R) TO MEDIUM-DENSITY (R-2) DISTRICT BECAUSE THE PROPOSAL COMPLIES WITH THE CRITERIA IN CODE SECTION 146-5.4.1.C.3 OF THE UNIFIED DEVELOPMENT ORDINANCE FOR THE FOLLOWING REASONS:

1. THE PROPOSED ZONING MAP AMENDMENT IS REQUESTED TO ADDRESS HOUSING TREND CHANGES IN THE SURROUNDING AREA AND CITY-WIDE, WHICH INCLUDE THE INCREASING NEED FOR AFFORDABLE HOUSING OPTIONS AND HOUSING AVAILABILITY NOT MEETING GROWTH DEMAND;
2. THE CITY OF AURORA HOUSING PLAN IDENTIFIES THESE TRENDS AND RECOMMENDS SUPPORTING MIXED-INCOME NEIGHBORHOODS THAT OFFER A VARIETY OF HOUSING OPTIONS AND BREAKING BARRIERS TO HOME OWNERSHIP, ESPECIALLY FOR LOW-INCOME HOUSEHOLDS;
3. THE APPLICATION IS CONSISTENT WITH THE SPIRIT AND INTENT OF THE AURORA PLACES PLAN BECAUSE IT IS CONSISTENT WITH THE "ESTABLISHED NEIGHBORHOOD PLACETYPE".
4. THE APPLICANT HAS DEMONSTRATED THAT THE PROPOSED SIZE, SCALE, HEIGHT, DENSITY, AND MULTI-MODAL TRAFFIC IMPACTS OF THIS PROPOSAL ARE COMPATIBLE WITH THE SURROUNDING DEVELOPMENT BY PROVIDING A SITE PLAN AND TRAFFIC ANALYSIS ILLUSTRATING DUPLEX DWELLING UNITS IN THE SAME SIZE, SCALE, HEIGHT, AND MULTI-MODAL TRAFFIC IMPACTS OF THE SURROUNDING DEVELOPMENT; AND,
5. THIS REZONING APPLICATION WILL NOT DISLOCATE TENANTS OR OCCUPANTS OF THE PROPERTY.

Further Discussion:

Chair Walls voiced concerns regarding the proposal and suggested postponing the decision to allow the applicant to respond to public concerns, noting that the applicant conducted the last neighborhood meeting some time ago. Chair Walls also indicated concerns regarding the number of adjustments requested for item 8h.

Commissioner Jetchick stated, that though she made a motion on item 8g, she was inclined to deny. Commissioner Jetchick agreed with Chair Walls comments on 8g and 8h.

Commissioner Banka also agreed that the decision should be postponed to allow additional neighborhood meetings.

Commissioner Hogan stated comfort with the rezoning application, 8g, but not the site plan, 8h, due to the number of adjustments requested. Commissioner Hogan stated that more communication on the plan would help the applicant and the neighbors.

Commissioner Bush agreed with Commissioner Hogan. Commissioner Bush then noted that postponing may not yield different comments from the neighbors regarding 8h. The preferred approach for Commissioner Bush would be to deny 8h.

Chair Walls voiced agreement with the comments provided by Commissioners Hogan and Bush's recommendation of approval for 8g for the Zoning Map Amendment but not approval of the 8h Site Plan with Adjustments. Chair Walls reiterated that additional work on the site plan may be needed, with public collaboration. Chair Walls stated that development in this area would be an asset but traffic issues due to the neighboring

school would need to be considered. Chair Walls indicated an inclination to move forward with a vote on 8g and tabling 8h for a future undetermined date.

COMMISSIONER JETCHICK DENIED

MOTION APPROVED

AGENDA ITEM 8h – SITE PLAN WITH ADJUSTMENTS

A MOTION WAS MADE BY COMMISSIONER BUSH AND SECONDED BY COMMISSIONER BANKA.

MOVE TO DENY AGENDA ITEM 8h FOR THE REASONS TO BE STATE FOLLOWING A MOTION TO SECOND IF THAT MOTION IS SECONDED.

COMMISSIONER BANKA SECONDED

Commissioner Hogan asked if there would be an option to postpone the decision to a certain date rather than deny it.

Chair Walls stated that those would be options that would in order. Chair Walls stated that two options would be to postpone until a date certain or lay on the table which does not require a specific date but would require a motion to remove it from the table in the future.

Lena McClelland, City Attorney, stated that if the desire to postpone the decision to a date certain there is a presidential motion on the floor. The commission would need to have that motion withdrawn or vote on that motion, and if it fails, vote on a new motion if the commission would like to move forward with postponement.

Chair Walls asked for clarification that a motion to postpone to a certain day can apply to a main motion.

L. McClelland stated this would be applicable.

COMMISSIONER BUSH WITHDREW THE MOTION ON AGENDA ITEM 8h, COMMISSIONER BANKA CONCEDED TO WITHDRAWING THE MOTION.

Chair Walls entertained a motion to postpone the agenda item to a date certain or to table it to a date uncertain.

L. McClelland reminded the commission that a motion to table the decision will require a motion to remove it from the table at a future undetermined date. L. McClelland advised postponing it to a certain date but deferred to the commission to decide.

Commissioner Banka stated one of the concerns is the number of units in the space. Commissioner Banka stated that time will be needed for the applicant to address the issues therefore it may be difficult to determine a future date to consider the item.

Chair Walls commented that the commission can work with staff to determine when the applicant has addressed issues of concern. At that time, a decision to remove the item from the table can be placed on the agenda for a commission meeting.

L. McClelland concurred that this procedure would be acceptable.

CHAIR WALLS MOVED TO LAY AGENDA ITEM 8h ON THE TABLE TO BE RECONSIDERED AT A LATER DATE AND COMMISSIONER HOGAN SECONDED.

Further Discussion:

There was no further discussion

MOTION APPROVED UNANIMOUSLY TO TABLE AGENDA ITEM 8h

Project No: DA-2309-00
Public Hearing
Aurora City Council
November 17, 2025

APPLICATION

- **Request:** Zoning Map Amendment from RR- to R-2
- **Location:** The subject property is located south of the intersection of E Jewell Avenue and S Joliet Street approximately 900’ east of S Havana Street
- **Applicant:** Urban Cottages, LLC. (Todd Johnson)
- **Agent:** PCS Group, INC. (Liam Hogan)
- **Current Zoning:** R-R (Rural Residential) District
- **Proposed Zoning**: R-2 (Medium Density Residential) District
- **Placetype:** Established Neighborhood

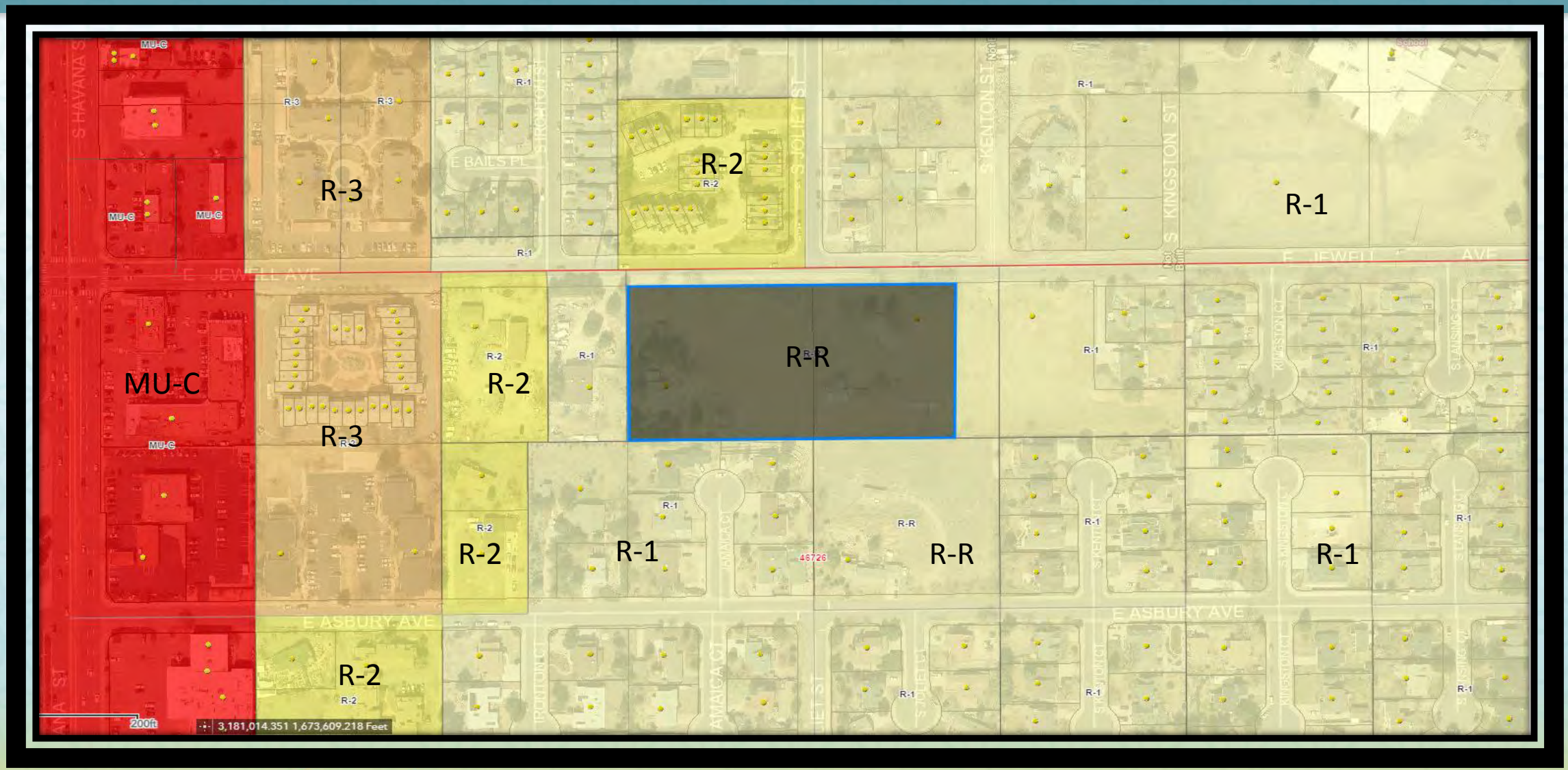
Background and Update

- Planning Commission - January 8, 2025, **Zoning Map Amendment** advanced to City Council, and **Site Plan** tabled
- **Neighborhood Meeting** - March 3, 2025, Applicant held a virtual neighborhood meeting per the recommendation of the Planning & Zoning Commission and staff
- **Site Plan** approved on September 24th, 2025, at Planning and Zoning Commission
- **Zoning Map** Amendment – No action taken by City Council. To be heard on November 17, 2025

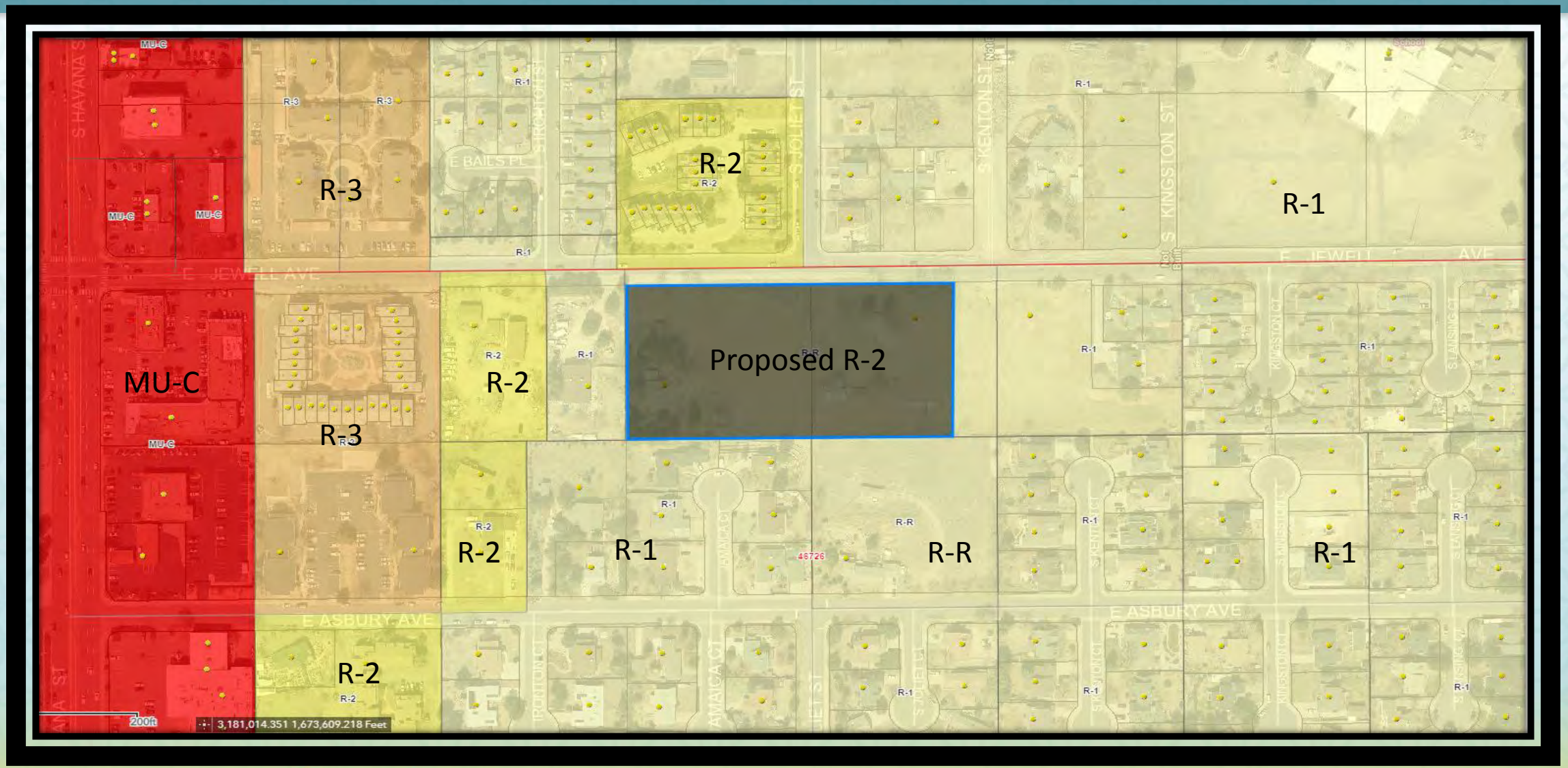
AERIAL MAP



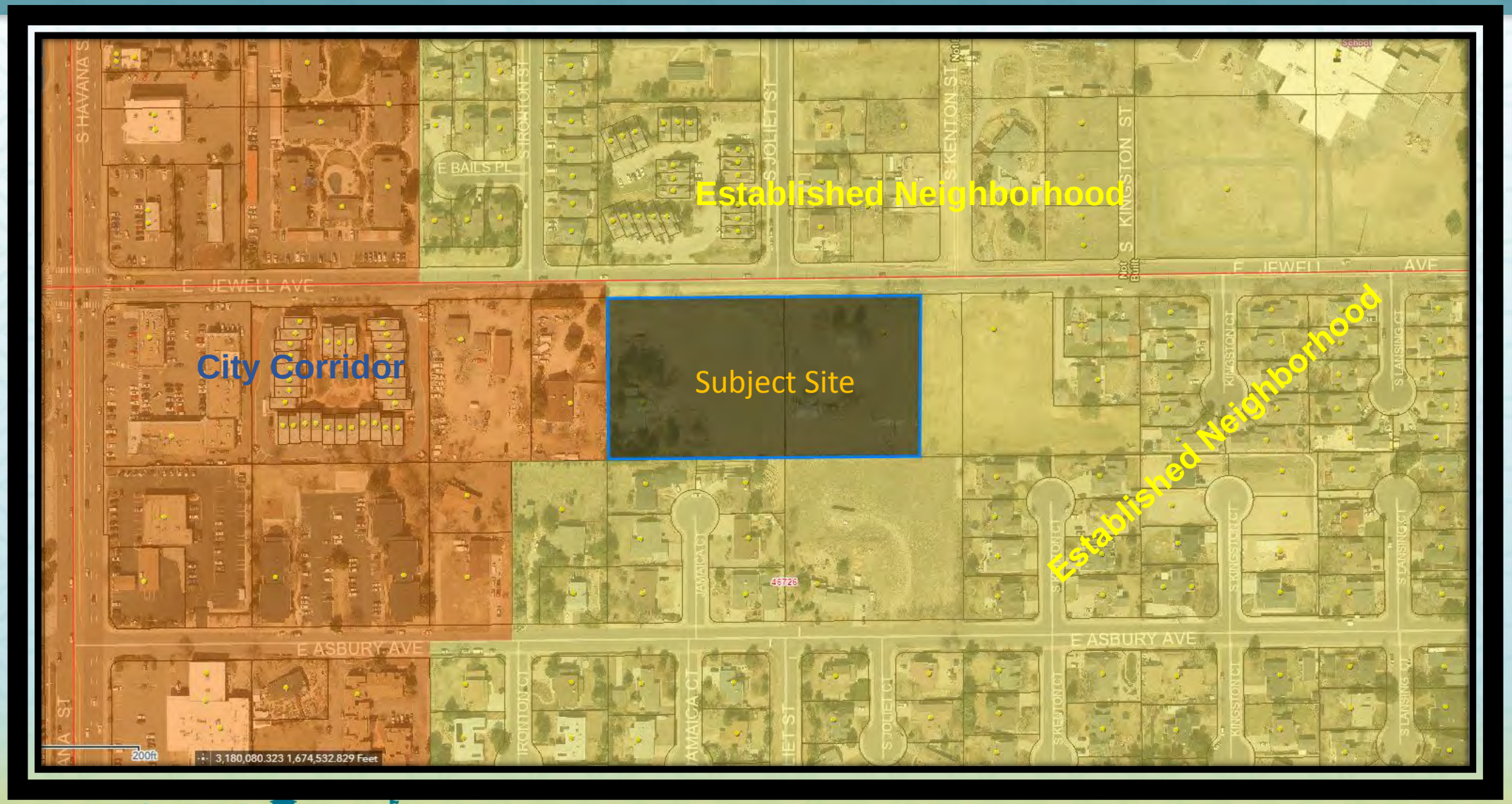
ZONING MAP AMENDMENT (Existing Zoning)



ZONING MAP AMENDMENT (Proposed Zoning)



PLACETYPE MAP



ZONING MAP AMENDMENT APPROVAL CRITERIA

Per Section 146-5.4.1.C.3, an application for changes to the Zoning Map shall only be recommended for approval to City Council if the Planning and Zoning Commission finds that the following criteria have been met and shall only be approved if City Council finds that the following criteria have been met:

1)The change to the Zoning Map is needed to correct an error; or

2)The change to the Zoning Map is required because of changed conditions or circumstances on the property or in the surrounding area and:

- *The applicant has demonstrated that the change in zoning is consistent with the spirit and intent of the Comprehensive Plan, with other policies and plans adopted by the City Council, and with the purpose statement of the proposed new zone district(s);*
- *The applicant has demonstrated that the size, scale, height, density, and multi-modal traffic impacts of the change in zoning are compatible with surrounding development or can be made compatible with surrounding development through approval conditions; and,*
- *The applicant demonstrates that the change in zoning will not create significant dislocations of tenants or occupants of the property, or that any impacts are outweighed by other public benefits or progress toward other Comprehensive Plan goals that would be achieved by approval of the application.*

ORDINANCE NO. 2025- ____

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, FOR A ZONING MAP AMENDMENT TO REZONE APPROXIMATELY 3.91 ACRES OF LAND TO MEDIUM-DENSITY RESIDENTIAL DISTRICT (R-2), LOCATED SOUTH OF THE INTERSECTION OF EAST JEWELL AVENUE AND SOUTH JOLIET STREET (URBAN COTTAGES ON JEWELL REZONE)

WHEREAS, the applicant has requested that approximately 3.91 acres of land located south of the intersection of East Jewell Avenue and South Joliet Street, County of Arapahoe, State of Colorado (the "Property"), be rezoned from Rural Residential District (R-R) to Medium-Density Residential District (R-2); and

WHEREAS, Section 146-5.4.1.C.3 of the Uniform Development Ordinance provides that all applications for the rezoning of property within the City of Aurora, Colorado (the "City"), shall be presented for a public hearing, both to the Planning and Zoning Commission, who shall render a recommendation to City Council, and to City Council for final decision; and

WHEREAS, on January 8, 2025, following a public hearing, the Planning and Zoning Commission voted to recommend the rezoning of the Property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. Based on the evidence presented at tonight's public hearing, City Council finds and determines that: the rezoning is consistent with the spirit and intent of the Comprehensive Plan, is compatible with surrounding development, and would not result in a significant dislocation of tenants or occupants of the Property.

Section 2. The Property, as more particularly described in "Exhibit A" attached hereto and incorporated herein, is zoned Medium-Density Residential District (R-2) and the zoning map is hereby amended in accordance with said zoning.

Section 3. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this Ordinance shall be by reference, utilizing the ordinance title. Copies of this Ordinance are available at the Office of the City Clerk.

Section 4. Repealer. All orders, resolutions, or ordinances in conflict with this Ordinance or with any of the documents hereby approved, are hereby repealed only to the

extent of such conflict. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

INTRODUCED, READ AND ORDERED PUBLISHED this _____ day of _____, 2025.

PASSED AND ORDERED PUBLISHED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM BY CITY ATTORNEY PETE SCHULTE:

BY: Lena McClelland RLA
LENA MCCLELLAND, Assistant City Attorney

LEGAL DESCRIPTION
EXHIBIT A
SHEET 1 OF 2

A PARCEL OF LAND LYING SITUATED IN THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 4 SOUTH, RANGE 67 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF AURORA, COUNTY OF ARAPAHOE, ALSO BEING PLOT FOUR (4) AND A PORTION OF PLOT FIVE (5), MALONE SUBDIVISION, RECORDED IN BOOK 9, PAGE 48, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEARINGS ARE BASED UPON THE NORTH LINE OF SAID NORTHWEST QUARTER OF SECTION 26, ASSUMED TO BEAR NORTH 89°20'02" EAST, A DISTANCE OF 2,626.00 FEET, FROM THE NORTHWEST CORNER OF SAID SECTION 26 TO THE NORTH QUARTER CORNER OF SAID SECTION 26;

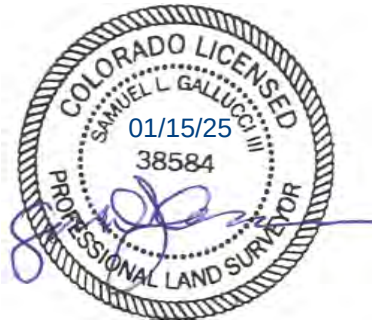
COMMENCING AT SAID NORTHWEST CORNER OF SECTION 26; THENCE ALONG SAID NORTH LINE OF THE NORTHWEST QUARTER, NORTH 89°20'02" EAST, A DISTANCE OF 984.93 FEET; THENCE SOUTH 00°11'48" EAST, A DISTANCE OF 30.00 FEET TO THE NORTHWEST CORNER OF SAID PLOT FOUR (4), ALSO BEING THE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINES OF SAID PLOTS FOUR (4) AND FIVE (5), ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF JEWELL AVENUE, AS RECORDED AT BOOK 9, PAGE 48 OF SAID COUNTY RECORDS, NORTH 89°20'02" EAST, A DISTANCE OF 578.43 FEET TO THE NORTHWEST CORNER OF THAT PARCEL OF LAND DESCRIBED IN BOOK 4583 AT PAGE 506;
THENCE ALONG THE WEST LINE OF SAID PARCEL OF LAND SOUTH 00°14'21" EAST, A DISTANCE OF 300.88 FEET TO THE SOUTH LINE OF SAID PLOT FIVE (5);
THENCE ALONG THE SOUTH LINES OF SAID PLOTS FIVE (5) AND FOUR (4), SOUTH 89°21'07" WEST, A DISTANCE OF 578.65 FEET, TO THE SOUTHWEST CORNER OF SAID PLOT FOUR (4);
THENCE ALONG THE WEST LINE OF SAID PLOT FOUR (4) NORTH 00°11'48" WEST, A DISTANCE OF 300.70 FEET, TO THE POINT OF BEGINNING;

CONTAINING 174,012 SQUARE FEET OR 3.995 ACRES, MORE OR LESS.

ALL LINEAL UNITS ARE REPRESENTED IN U.S. SURVEY FEET.
ILLUSTRATION ATTACHED AND MADE A PART HEREOF.

I, THE UNDERSIGNED, A REGISTERED LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

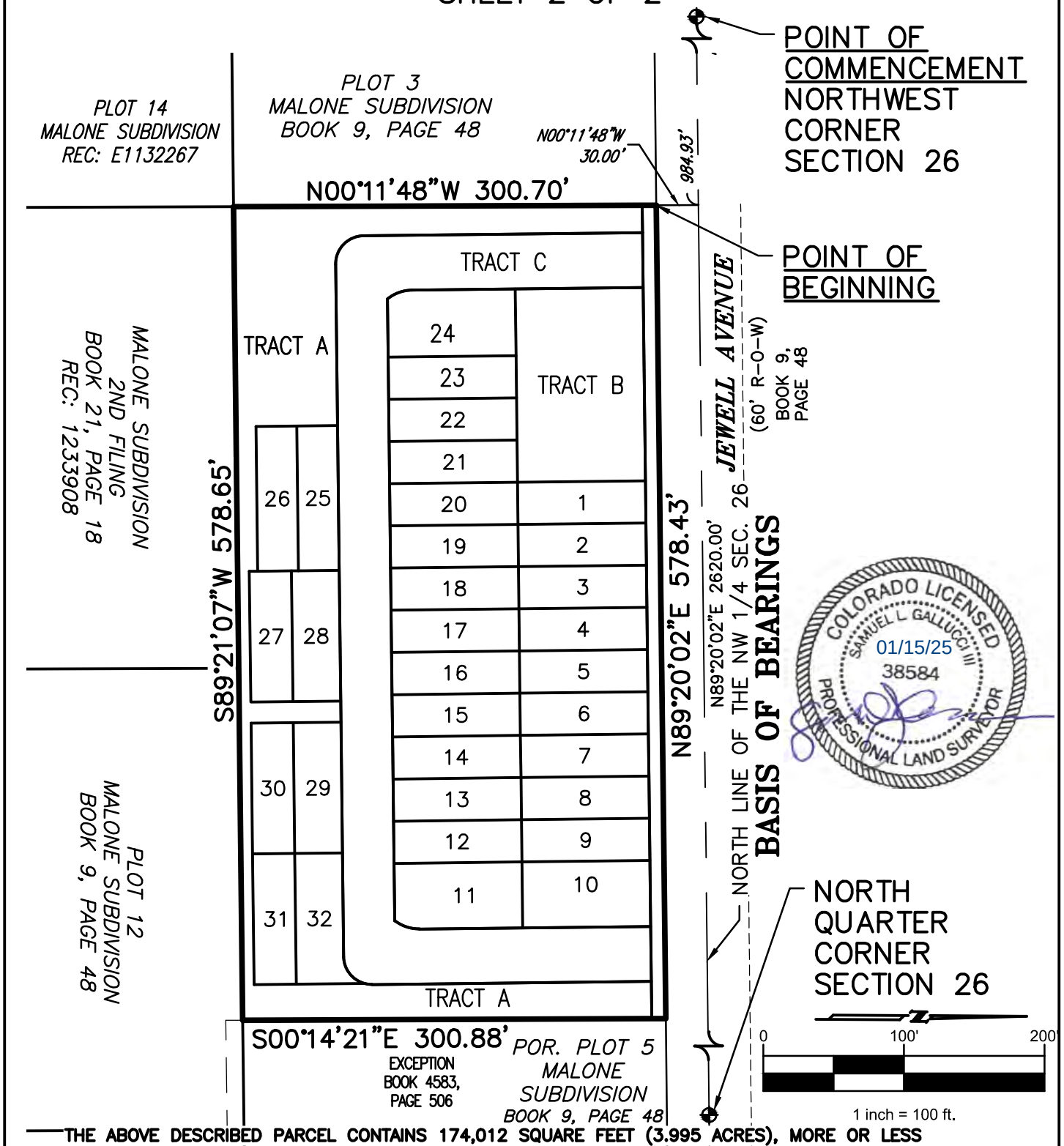


SAMUEL L. GALLUCCI III, PLS 38584
FOR AND ON BEHALF OF
EMK CONSULTANTS, INC.

ILLUSTRATION FOR

EXHIBIT A

SHEET 2 OF 2



COLORADO LICENSED SAMUEL L. GALLUCCI III 38584 PROFESSIONAL LAND SURVEYOR 01/15/25

THE ABOVE DESCRIBED PARCEL CONTAINS 174,012 SQUARE FEET (3.995 ACRES), MORE OR LESS

CITY OF AURORA, COLORADO		
DRAWN BY: SLG3	SCALE: 1"=100'	R.O.W. FILE NO.
CHECKED BY: JTH	DATE: 01/15/25	JOB NO.: 13298

A PARCEL OF LAND SITUATED IN THE NORTHWEST 1/4 OF SECTION 26, T4S, R67W, 6TH P.M. CITY OF AURORA, ARAPAHOE COUNTY, COLORADO

From: Zapata, Cecilia
To: CouncilAgenda
Subject: FW: A neighborhood presentation regarding Case # 1984-2057-02 for Zoning Map Amendment from R-R to R-2 on E Jewell Ave
Date: Tuesday, March 25, 2025 8:00:57 AM
Attachments: A Neighborhood Presentation Opposing UCJ.pdf
image001.png

Hello,

Here's another email for Urban Cottages. Thank you.

Cecilia Zapata, CMC
Deputy City Clerk
City Clerk's Office | City of Aurora
office 303-739-7787

THE CORE 4
Integrity • Customer Service
Respect • Professionalism

From: Rabbaa, Rachid [redacted]
Sent: Monday, March 24, 2025 11:11 AM
To: Rodriguez, Kadee [redacted]; Zapata, Cecilia [redacted]
Cc: Rodriguez, Stephen E [redacted]
Subject: FW: A neighborhood presentation regarding Case # 1984-2057-02 for Zoning Map Amendment from R-R to R-2 on E Jewell Ave

Urban Cottages - This one too. Please

From: Shayna Shabatura [redacted]
Sent: Friday, March 21, 2025 9:11 AM
To: Coffman, Michael [redacted]; Batchelor, Jason [redacted] Murillo, Crystal [redacted]; Sundberg, Steve [redacted] Medina, Ruben [redacted] Hancock, Stephanie [redacted] Lawson, Angela [redacted] Bergan, Francoise [redacted] Coombs, Alison [redacted]; Gardner, Curtis [redacted]; Jurinsky, Danielle [redacted] Kassaw, Amsalu [redacted]
Subject: A neighborhood presentation regarding Case # 1984-2057-02 for Zoning Map Amendment from R-R to R-2 on E Jewell Ave

This Message Is From an External Sender
This message came from outside your organization.
Report Suspicious

Dear Mayor Coffman and Aurora City Council members,

My name is Shayna Shabatura and I spoke at the most recent City Council meeting, opposing the rezoning request by Urban Cottages, LLC to upzone from R-R to R-2 on a small site on E Jewell Ave for Item 11a on the agenda for the 3/24 City Council Meeting.

As I mentioned in my previous email with the petition (sent moments ago), attached is a detailed presentation regarding the opposition to the rezoning. Please give the appropriate weight to these arguments.

Thank you,
Shayna Shabatura

From: Zapata, Cecilia
To: CouncilAgenda
Subject: FW: Documents for City Council
Date: Tuesday, March 25, 2025 8:02:42 AM
Attachments: image001.png
A Neighborhood Presentation Opposing UCJ.pdf
A Neighborhood Presentation Opposing UCJ.pdf
image001.png

Third email. The attachments may be the same. If so, you can just attach them once. Thank you.

Cecilia Zapata, CMC
Deputy City Clerk
City Clerk's Office | City of Aurora
office 303-739-7787

THE CORE 4
Integrity • Customer Service
Respect • Professionalism

From: Rabbaa, Rachid [redacted]
Sent: Monday, March 24, 2025 11:14 AM
To: Rodriguez, Kadee [redacted] Zapata, Cecilia [redacted]
Cc: Rodriguez, Stephen E [redacted]
Subject: FW: Documents for City Council

Urban Cottages - And this one too. I am requesting all the three emails with the attachments to be entered into the record.

Thank you so much!
Rachid Rabbaa

From: Shayna Shabatura [redacted]
Sent: Friday, March 21, 2025 2:57 PM
To: Rabbaa, Rachid [redacted]
Cc: AOL.MAIL [redacted] Rodriguez, Stephen E [redacted]
McClelland, Lena [redacted] Rustad, Jeannine [redacted]
Subject: Re: Documents for City Council

This Message Is From an External Sender
This message came from outside your organization.
Report Suspicious

Hey there Rachid,
Welcome to the end of the week, and happy Friday.
Earlier today, you were copied on 2 emails from me to City Council Committee Members

with visual attachments - both PDFS are attached here as well.
Councilwoman Bergan replied, “Our City Attorney has reminded me that it is not appropriate for a council member to receive information or other evidence outside of the Public Hearing process when the City Council is acting in its quasi-judicial function. As such, I invite you to attend the City Council meeting and present the information and testimony you would like Council to consider when making its decision.”

I am in Minnesota next week, so I need an alternative option. My husband Kyle will be in attendance, but I need an alternative option to submit my visuals. If I sign up to speak, can another individual play a video of me presenting this information? Could you play the video? If you were in my shoes, what would you do?

My end goal - my ultimate hope - is for the City Council members to review these PDF documents during their rigorous assessment of the site and the Case(s). Please let me know of any alternatives to a physical presence at the City Council meeting and I would appreciate confirmation once these documents/images have been uploaded to the Case files.

Hope your weekend ahead is lovely.

Anyone on the internet with the link can safely view the PDF document link to the Petition here:
https://drive.google.com/file/d/1Jc_lxFIEDy012m61z-L0nXOT5OkRw-_T/view?usp=sharing

Shayna

On Mon, Mar 17, 2025 at 8:29 PM Rabbaa, Rachid [redacted] wrote:

> Happy St. Patrick's Day to you too!
>
> I haven't received any information from Urban Cottages yet.
>
> Best,
> Rachid
>
> ---
>
> **From:** Shayna Shabatura [redacted]
> **Sent:** Monday, March 17, 2025 12:33 PM
> **To:** Rabbaa, Rachid [redacted]
> **Cc:** AOL.MAIL [redacted] Rodriguez, Stephen E [redacted]

McClelland, Lena [redacted]; Rustad, Jeannine [redacted]
Subject: Re: Documents for City Council

Happy St. Patrick's Day Rachid,
At this time, we do not have any updates. Has Urban Cottages shared with you their 4th revised site plan or any of the engineering studies/plans/reviews?

Thank you,
Shayna

On Mon, Mar 17, 2025 at 10:21 AM Rabbaa, Rachid [redacted] wrote:

> Good morning Shayna and Gary,
>
> Do you have any updates on the documentation you plan to provide to staff before the upcoming City Council hearing ?
>
> Thank you,
>
> Rachid Rabbaa
> Planner III
> Planning and Business Development | City of Aurora
> *office 303-739-7541 email* [redacted]
>
> THE CORE Respect Integrity Professionalism Customer Service LIVE IT EVERY DAY
>
> Facebook | Twitter | Instagram | Nextdoor | AuroraTV.org

From: Zapata, Cecilia
To: CouncilAgenda
Subject: FW: Petition Opposing Urban Cottages Jewell
Date: Tuesday, March 25, 2025 8:00:05 AM
Attachments: image001.png

Hi Jocelyn,

Can you make sure the attached map and the email below are added as back up to the Urban Cottages item that was continued to May. You may already know, but anytime emails are added as backup, we must redact the email addresses.

I'll be sending over a couple more emails over for the same item. Thank you.

Cecilia Zapata, CMC
Deputy City Clerk
City Clerk's Office | City of Aurora
office 303-739-7787

THE CORE 4
Integrity • Customer Service
Respect • Professionalism

From: Rabbaa, Rachid [redacted]
Sent: Monday, March 24, 2025 11:10 AM
To: Rodriguez, Kadee [redacted] Zapata, Cecilia [redacted]
Cc: Rodriguez, Stephen E [redacted]
Subject: FW: Petition Opposing Urban Cottages Jewell

Good morning Kadee,

Regarding the Urban Cottage project, please ensure this information is entered into the record. I will be asking for it to be recorded during my update this evening.

Thank you,
Rachid

From: Shayna Shabatura [redacted]
Sent: Friday, March 21, 2025 9:10 AM
To: Coffman, Michael [redacted] Batchelor, Jason [redacted] Murillo, Crystal [redacted]; Sundberg, Steve [redacted] Medina, Ruben [redacted] Hancock, Stephanie [redacted] Lawson, Angela [redacted] Bergan, Francoise [redacted] Coombs, Alison [redacted] Gardner, Curtis [redacted] Jurinsky, Danielle [redacted] Kassaw, Amsalu [redacted]
Subject: Petition Opposing Urban Cottages Jewell

This Message Is From an External Sender
This message came from outside your organization.
Report Suspicious

Dear Aurora City Council members,

My name is Shayna Shabatura and I spoke at the most recent City Council meeting, opposing the rezoning request by Urban Cottages, LLC to upzone from R-R to R-2 on a small site on E Jewell Ave, across from 3 educational facilities and next to Havana Heights Retention Pond Park. More specifically, Case # 1984-2057-02 and subsequent Case # 2022-4026-00 (site plan).

I am following up on my email from January 27, with the subject, "Time Sensitive PETITION for 1/27 City Council Meeting."
Anyone on the internet with the link can view the PDF document via Google Drive: https://drive.google.com/file/d/1GSivZZ-PQ2ZHhSADx5HuL1VZ6GhZY_1P/view?usp=drive_link

Attached is a visual representation of the neighborhood households who signed the petition. n=96 homes. *A modified version of this slide will appear in a presentation, which will be emailed separately.*

Please give appropriate weight to the opinion of the neighborhood. Thank you and hope your weekend ahead is the one you deserve.

Sincerely,
Shayna Shabatura

A neighborhood presentation to the Aurora City Council Members regarding Case # 1984-2057-02 Zoning Map Amendment from R-R to R-2 on E Jewell Ave

March 2025

OVERVIEW

- ❑ Parcel information
- ❑ Reason #1: Rezoning this parcel to R-2 will NOT match the neighborhood
- ❑ Reason #2: Our Petition
- ❑ Reason #3: Site and Perimeter Constraints
- ❑ Reason #4: More information is needed
- ❑ R-2 is a terrible fit; Support R-1 instead

Parcel information

- South of the intersection of E Jewell Ave and S Joliet St
- 10800 E Jewell Ave → Parcel ID 1973-26-2-01-014 -AND- 11000 E Jewell Ave → Parcel ID 1973-26-2-01-037
- The parcel is at the northern perimeter of the Havana Heights neighborhood, opposite the Village East neighborhood and 3 youth educational facilities (next slides)



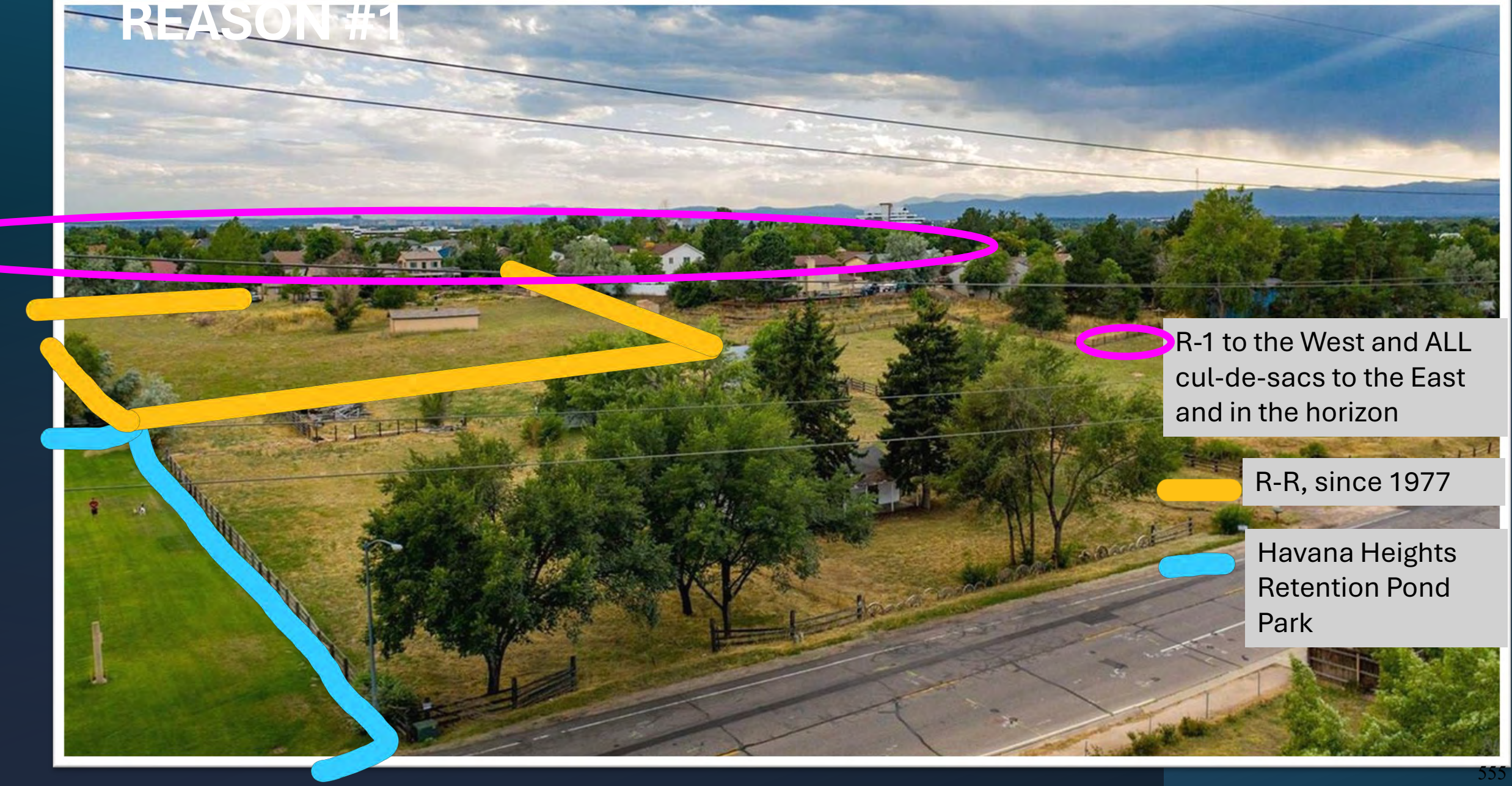
REASON #1

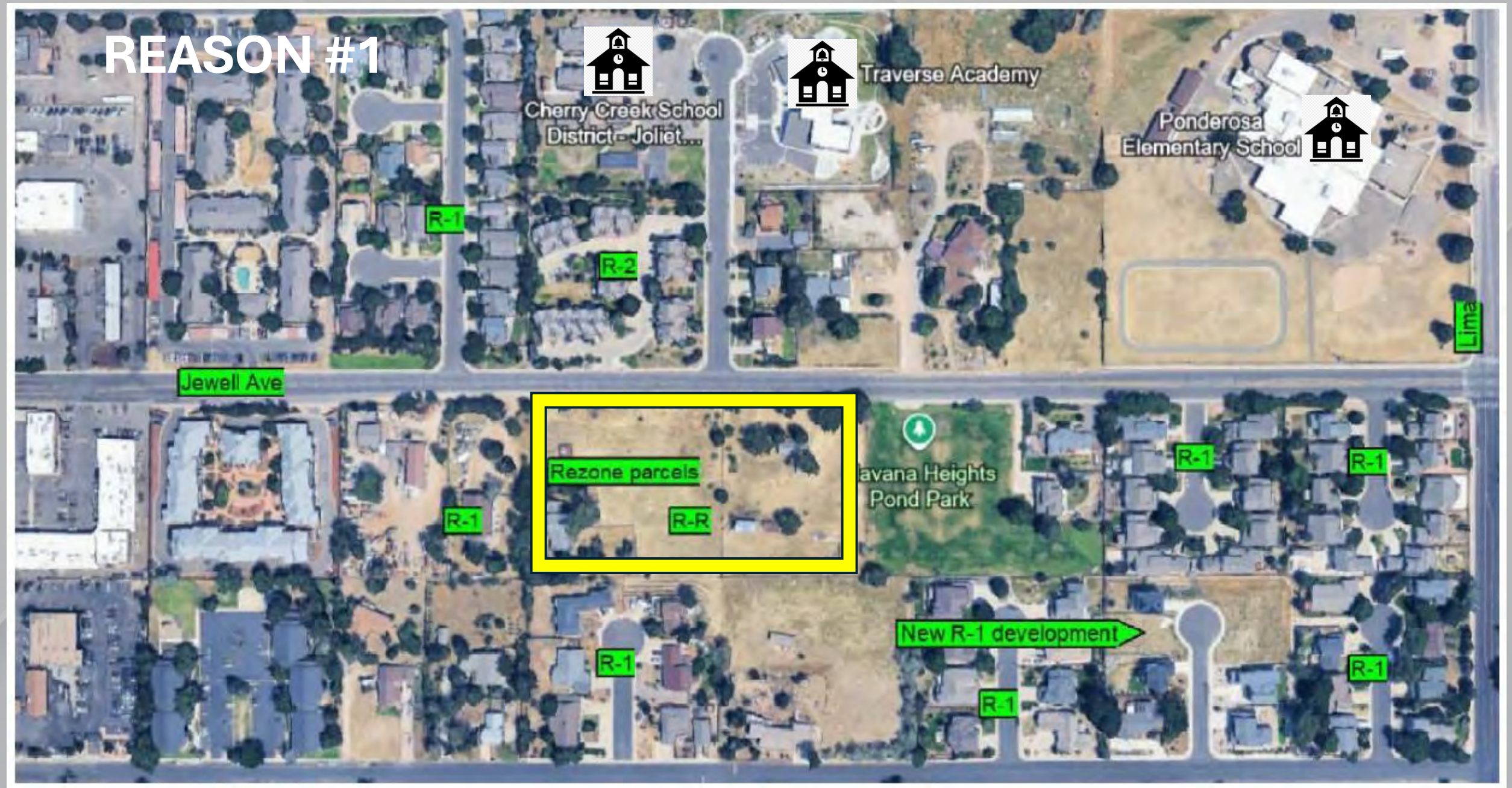
Rezoning this parcel to R-2 will NOT match the neighborhood

The Havana Heights neighborhood is primarily R-R or R-1 with a cul-de-sac neighborhood, including the Habitat for Humanity Mountain View Community that's still under construction (pictured right)

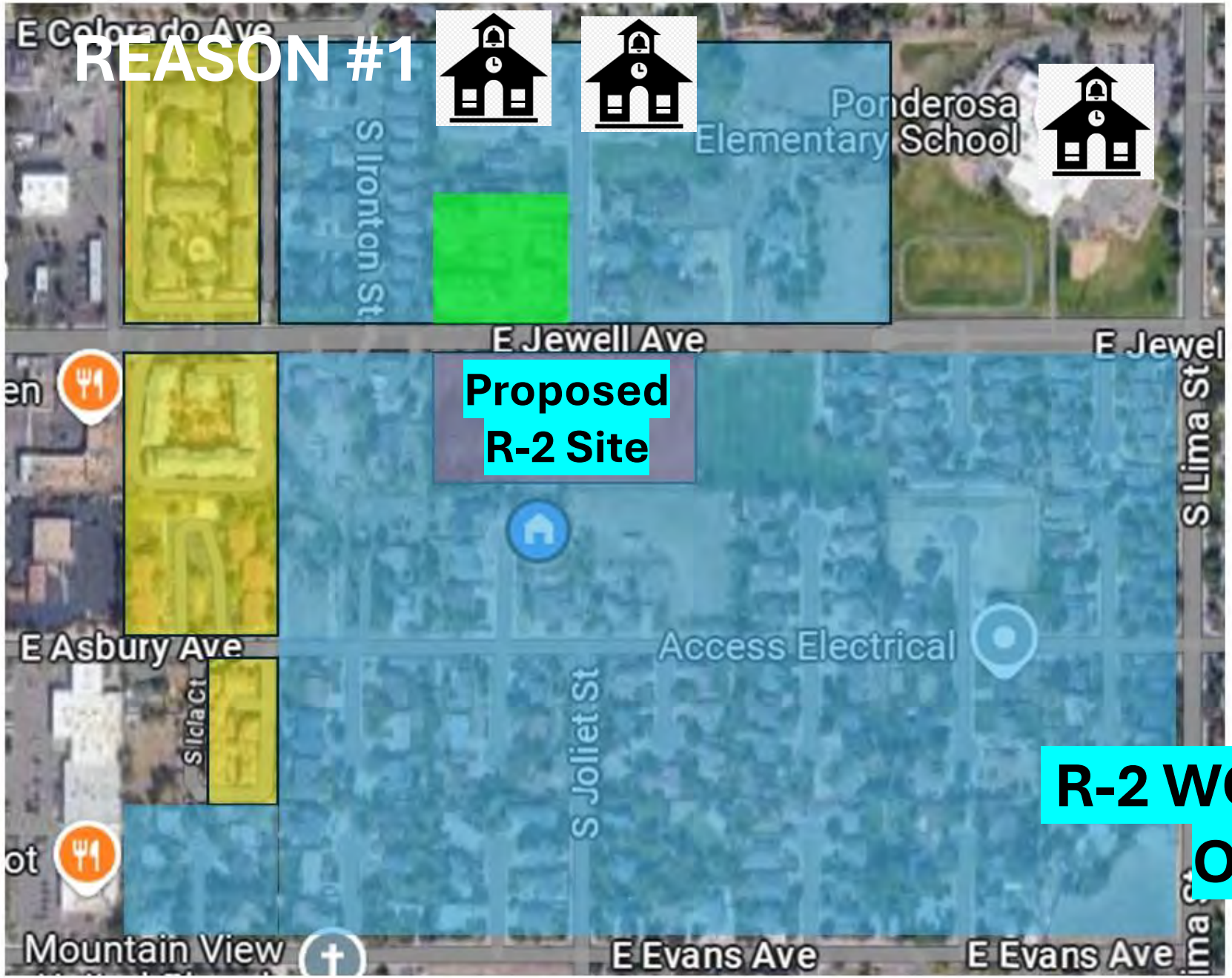


REASON #1


R-1 to the West and ALL cul-de-sacs to the East and in the horizon
R-R, since 1977
Havana Heights Retention Pond Park


REASON #1
Cherry Creek School District - Joliet...
Traverse Academy
Ponderosa Elementary School
Lima
Jewell Ave
R-1
R-2
Rezone parcels
R-R
avana Heights Pond Park
New R-1 development

REASON #1



Cul de Sac and/or R-1

Apartment

Multi story townhomes

Youth Educational Facility

R-2 WOULD BE GROSSLY OUT OF PLACE

REASON #1 SUMMARY

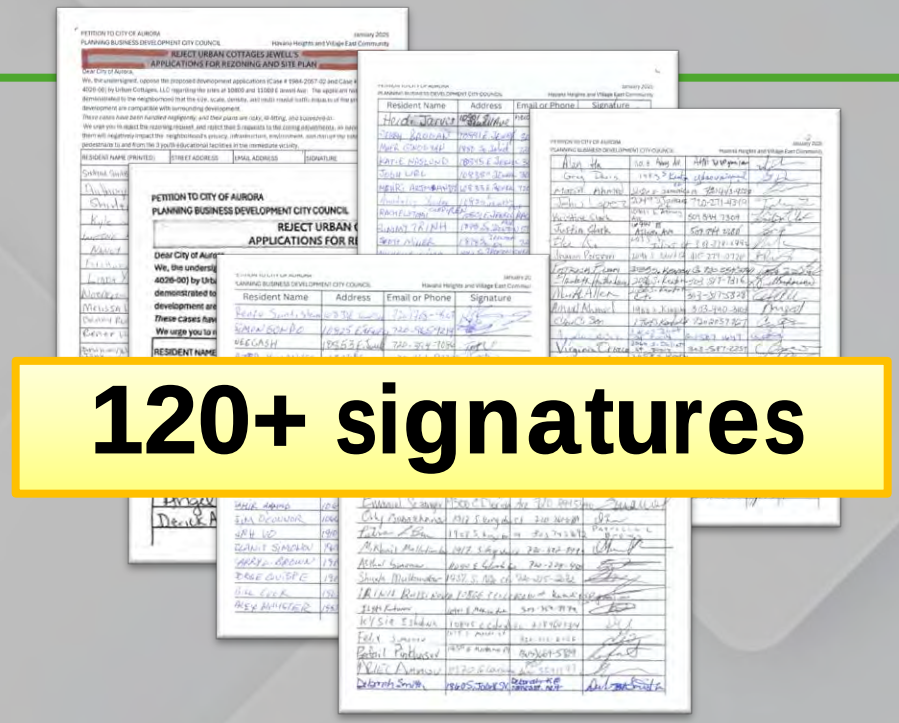
Rezoning this parcel to R-2 will NOT match the neighborhood

- Urban Cottages has admitted that their vision is not a match, using “transition” as the key word
- In addition to cul-de-sac design, there are 3 immediate youth educational facilities and a retention pond park which would contrast with R-2
- Urban Cottages has excused themselves from providing any add-ons, or “microelements”, using their in-fill status and constraints of the site as reasons
- The area is already under traffic stress with no effective traffic calming measures or policing of speeding violations because E Jewell is a hospital and school route

REASON #2

Our Petition

"We, the undersigned, oppose the proposed development applications (Case # 1984-2057-02 and Case # 2022-4026-00) by Urban Cottages, LLC regarding the sites at 10800 and 11000 E Jewell Ave. The applicant has NOT demonstrated to the neighborhood that the size, scale, density, and multi-modal traffic impacts of the proposed development are compatible with surrounding development.
These cases have been handled negligently, and their plans are risky, ill-fitting, and squeezed-in.
We urge you to reject the rezoning request."



120+ signatures

Anyone on the internet with the link can view the PDF document:

https://drive.google.com/file/d/1Jc_lxFIEDy012m61z-L0nXOT5OkRw-_T/view?usp=sharing

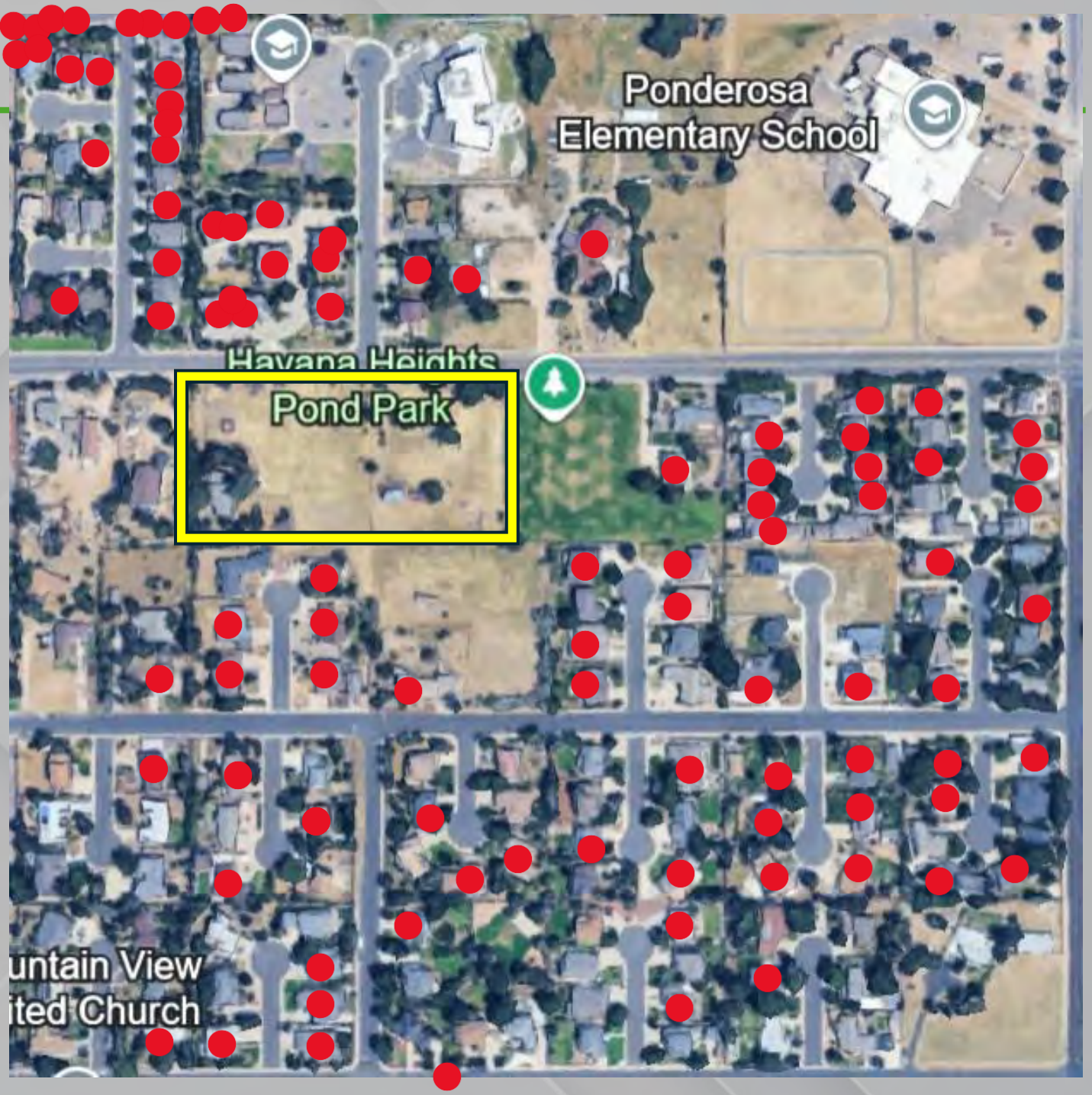
REASON #2

Our Petition

Visual representation of the neighborhood Petition signatures against R-2 zoning surrounding the parcel (yellow box)

Each **red dot** represents one household signed

- n= 96



REASON #3

Site and Perimeter Constraints

- Perimeter property #1 of 3 (pictured right): 1950 S Jamaica Ct
  - 16-20 ft. drop
  - Significant investment in retaining walls
- Non-migratory red-tailed hawk habitat
- Unique and complex topography
- Too small for R-2 / in-fill project
- *Key words used by the Urban Cottages team during Q&As include*, "**squeezed-in**", "atypical", "drainage at nauseam", and "**limited**"
  - Upwards of a 40% grade and 20% slope (source: Preliminary Drainage Report)
  - Part of Havana Heights Drainage Basin



REASON #4

More information is needed

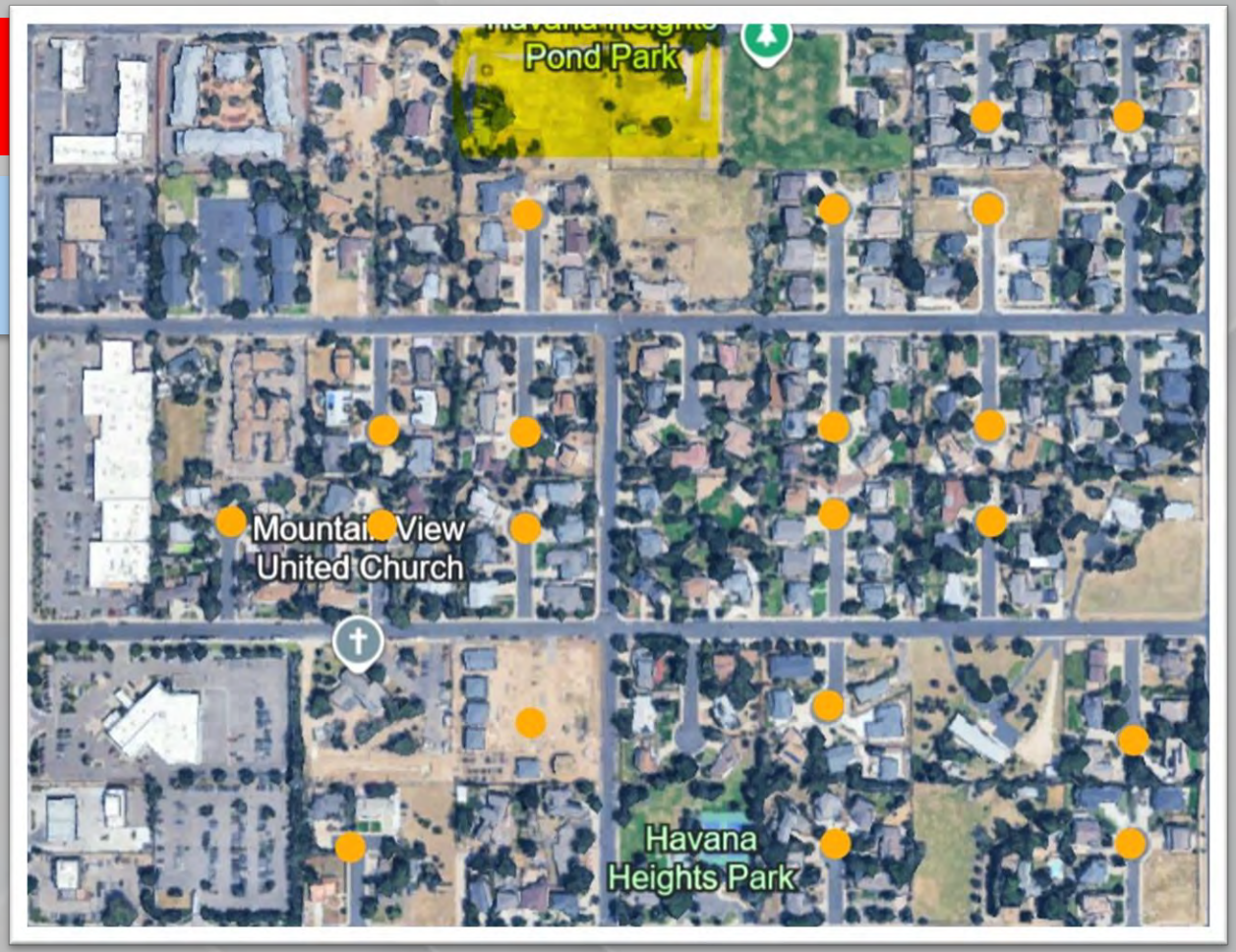
- The expectation is for City Staff to provide ethical due diligence – to thoroughly review, carefully examine, and provide rigorous assessment before deciding, but these cases are seriously flawed enough to plant the idea seed that this separated and out-of-touch project is smoke-and-mirrors, *just* to approve the R-2 rezoning
- Improve the opportunity for success on this wonderfully unique and challenging parcel
  - It really is in an ideal neighborhood, with the local church referencing their property as **God's Backyard** (Source: https://sentinelcolorado.com/metro/aurora-church-turns-vacant-gods-backyard-land-into-affordable-housing/)
  - Reduce the chances of this project going South – Urban Cottages is not ready!
  - Urban Cottages has been neglecting vital information that was provided to them about the area at the beginning of the project
- A great deal about their project is **undecided** and **unspecified**
  - *How can a decision be made when City Staff and the neighborhood have incomplete or missing information?*
  - No builder or engineer is under contract
  - Not able to commit to a site plan
  - Original proposal was for 38 units with 5 zoning adjustment requests
  - City staff expressed concern and confusion about definitions of zoning, density, and visiting the parcel

R-2 IS A TERRIBLE FIT

Support R-1 instead

Please, at minimum, discuss bumping it back to the Planning and Business Development Board to pair this rezoning request with Urban Cottage's 3rd revised site plan.

This would allow the Urban Cottages team time to assemble and produce up-to-date paperwork, to be reviewed with their site plan and zoning adjustment requests.



Pictured above is the Havana Heights neighborhood with each gold dot representing one cul de sac

● n = TWENTY CUL-DE-SACS

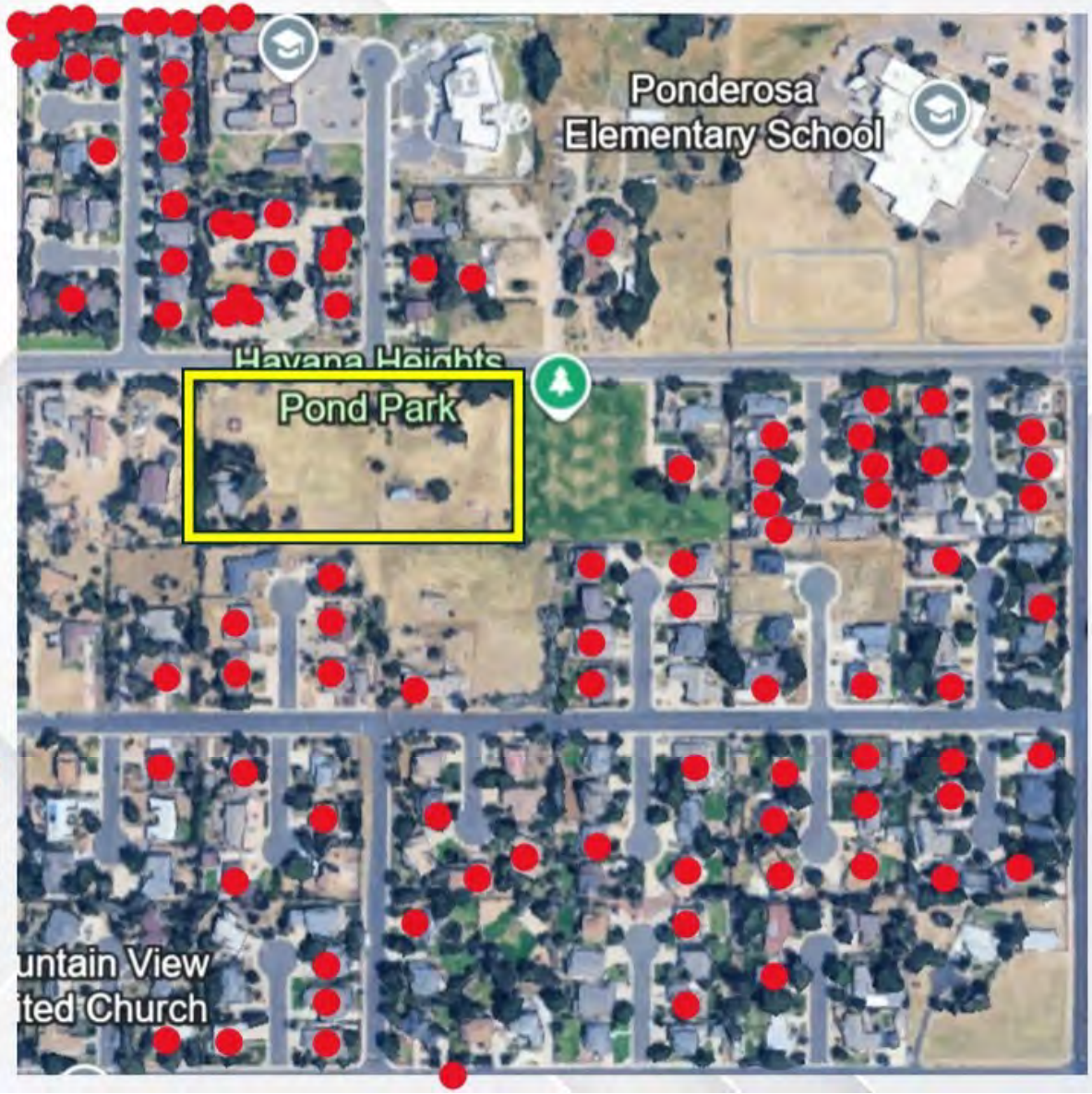
PETITION

Visual representation of the neighborhood petition signatures opposing the rezoning request by Urban Cottages LLC to upzone from R-R to R-2 for the parcels at 10800 and 11000 E Jewell Ave in the Havana Heights neighborhood

Case # 1984-2057-02

Each **red dot** represents one household signed

● n= 96



CITY OF AURORA
Council Agenda Commentary

Item Title: Eliminating the Veterans Affairs Commission
Item Initiator: Jason Batchelor, City Manager
Staff Source/Legal Source: Jason Batchelor, City Manager / Andrea Wood, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Well-Managed: High performing organization, committed to great customer service, innovation, continuous improvement, fiscal stewardship, and maintaining critical infrastructure.

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: 11/17/2025

2nd Regular Meeting (if applicable): 12/15/2025

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

2025-105 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, ELIMINATING THE VETERANS' AFFAIRS COMMISSION
Jason Batchelor, City Manager / Andrea Wood, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session
☐ Approve Item as Proposed at Policy Committee
☒ Approve Item and Move Forward to Regular Meeting
☐ Approve Item as Proposed at Study Session
☐ Information Only
☐ Approve Item as Proposed at Regular Meeting
☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

During the August 11, 2025 regular council meeting, Ordinance 2025-74 to eliminate the Veterans Affairs Commission was brought before council. Council did not support the Ordinance and the Commission remained active.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

During the Veterans Affairs Commission meeting on October 9, 2025, the Commissioners voted and supported the recommendation to council to disband the Commission. This Ordinance is proposed to eliminate the Veterans Affairs Commission.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

QUESTIONS FOR COUNCIL

Does Council wish to support the Ordinance to eliminate the Veterans Affairs Commission?

LEGAL COMMENTS

The city council, in its discretion, may abolish, by ordinance or resolution, as appropriate, boards, commissions, committees and authorities, except for those created by the Charter. (City Code § 2-767). (Wood).

Aurora Veterans Affairs Commission
15151 E. Alameda Parkway,
Aurora, Colorado 80012

DATE: October 18, 2025

SUBJECT: Request to Disband the Veterans Affairs Commission

TO: City Council

DEPARTMENT: Veterans Affairs Commission

At our October 9, 2025, meeting, the Veterans Affairs Commission members voted 7-to-2, with three members absent, to recommend that the City Council disband the commission. We take this action reluctantly, given that there are about 24,000 veterans living in Aurora whose voices will go unheard. As an extension of the City Council, the commission needs to be valued by the council so that our work is seen as supporting Aurora veterans. However, the collaboration between the City Council and the VAC has not evolved, and it appears there is limited interest in supporting our Uniformed Service veterans. Examples include:

- The City Council does not respond to our communications or recommendations.
- During annual conversations, council members were asked how the commission might be of service to the City Council. In the last five years, no council member has made any suggestion.
- In November 2024, we provided the City Council with an extensive study of Aurora veteran needs. While the study focused on the top three issues, the report contained all the issues we identified during our research. As such, we do not see what remains for us to research or recommend to the City Council.

We respectfully ask that you disband the commission before our next meeting on January 8, 2026. I am available to answer any questions at rxtols@comcast.net or 720-287-2195.

Sincerely,



Dr. Ralph Charlip, LFACHE
Chairperson

ORDINANCE NO. 2025- _____

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, ELIMINATING THE VETERANS' AFFAIRS COMMISSION.

WHEREAS, the Aurora Veterans Affairs Commission was established to advise the City Council on issues affecting Aurora veterans, active-duty service members, and their families; and

WHEREAS, the Commission has worked diligently to identify and address the needs of Aurora's veteran community; and

WHEREAS, the Commission believes that it has completed its primary objectives and does not believe there is additional research or recommendations they can provide, and therefore voted to recommend that the City Council disband the Commission; and

WHEREAS, the City Council recognizes and sincerely appreciates the service and dedication of all Veterans Affairs Commission members and their commitment to improving the lives of Aurora's veterans; and

WHEREAS, the City Council agrees it is appropriate to dissolve the Veterans Affairs Commission in accordance with the recommendation of its members.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO:

Section 1. The Veterans' Affairs Commission is hereby dissolved, and all functions, responsibilities, and activities assigned to the Commission are hereby terminated.

Section 2. Any requests for services previously under the jurisdiction of the Veterans' Affairs Commission shall be referred to the appropriate county.

Section 3. That section 2-765 of the City Code of the City of Aurora, Colorado is hereby amended to read as follows:

Title	Location
Art in public places commission	Ch 34, art. IV, div. 2
Aurora Fox Arts Center board	Ch. 34, art. III, div. 2
Aurora immigrant and refugee commission	Ch. 2, art. VIII, div. 4
Aurora youth commission	Ch. 2, art. VIII, div. 5
Board of adjustment and appeals	Ch. 106, art. III; Charter section 9-2

Building code and contractor's appeals and standards board	Ch. 22, art. II
Business advisory board	Ch. 26, art. II
Career service commission	Ch. 102, art. II; Charter section 9-3
Citizens' advisory budget committee	Ch. 2, art. V, div. 2
Citizens' advisory committee for housing and community development	Ch. 2, art. VIII, div. 2
Citizens' water advisory commission	Ch. 138, art. III
Civic engagement commission	Ch. 2, art. VIII, div. 6
Civil service commission	Ch. 102, art. III
Commission for older adults	Ch. 2, art. VIII, div. 2
Cultural affairs commission	Ch. 34, art. II
Election commission	Ch. 54, art. I; Charter section 2-2
General employees retirement board	Ch. 102, art. V
Golf course advisory committee	Ch. 98 art. IV, div. 2
Historic preservation commission	Ch. 78, art. II
Housing authority	Ch. 42, art. II
Human relations commission	Ch. 82, art. II
Independent review board	Charter art. IX
Judicial performance commission	Ch. 50, art. II, div. 2, subdiv. II
Library board	Ch. 2, art. IV, div. 6, subdiv. I; Charter section 9-4
Oil and gas advisory committee	Ch. 106, art. IV
Open space board	Ch. 2, art. IV, div. 9, subdiv. II
Parks and recreation board	Ch. 98, art. II
Planning and zoning commission	Ch. 106, art. II, Charter section 9-5
Public defender commission	Ch. 50, art. II, div. 4
~~Veterans' affairs commission~~	~~Ch. 2, art. VIII, div. 3~~

Section 4. The City hereby repeals Chapter 2, Article VIII, Division 3 of the City Code pertaining to the Veterans' Affairs Commission.

~~Division 3.~~
~~Veterans' Affairs Commission~~

~~Sec. 2-851 Created; composition.~~
~~*Sec. 2-852, 2-853 Reserved.*~~
~~Sec. 2-854 Subcommittees.~~
~~Sec. 2-855 Object and purpose.~~
~~*Sec. 2-856 through 2-875 Reserved.*~~

~~Sec. 2-851. Created; composition.~~

~~There is created and established a veterans' affairs commission, consisting of 11 voting members and one nonvoting member. The 11 voting members and the alternate member shall be registered electors and shall be either on active duty in a uniformed service of the United States or serving as a traditional Guardsman/Reservist or Individual Mobilization Augmentee or they shall be honorably discharged from a uniformed service of the United States. Members shall be appointed, removed and compensated as provided by Charter Article 9-1 and applicable code sections. For purposes of this section "Uniformed Service of the United States" shall mean either the United States Army, the United States Marine Corps, the United States Navy, the United States Air Force, Space Force, the United States Coast Guard, the United States Public Health Service Commissioned Corps, or the National Oceanic and Atmospheric Administration Commissioned Officer Corps.~~

~~Sec. 2-852, 2-853. Reserved.~~

~~Sec. 2-854. Subcommittees.~~
~~Subcommittees may be appointed by the veterans' affairs commission to accomplish the objects and purposes of the veterans' affairs commission, and members appointed to such subcommittees need not be residents of the City or registered electors.~~

~~Sec. 2-855. Object and purpose.~~
~~The object and purpose of the veterans' affairs commission shall be to exercise those powers and duties as follows:~~
~~(1) Shall advise the council as to the concerns of veterans relating to transportation, housing, employment and other areas affecting veterans in the City.~~
~~(2) Shall make recommendations to the council of solutions to these issues and concerns.~~
~~(3) May serve as a source of information regarding sources and services available to veterans.~~
~~(4) Shall exercise such other powers and duties as may be assigned to it by the city council.~~

~~Sec. 2-856 through 2-875. Reserved.~~

Section 5. The provisions of this Ordinance are hereby declared to be severable. If any section, paragraph, clause, or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable by a court of competent jurisdiction, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 6. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this Ordinance shall be by reference, utilizing the ordinance title. Copies of this Ordinance are available at the Office of the City Clerk.

Section 7. All orders, resolutions, or ordinances in conflict with this Ordinance or with any of the documents hereby approved, are hereby repealed only to the extent of such conflict.

This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

INTRODUCED, READ AND ORDERED PUBLISHED this _____ day of _____, 2025.

PASSED AND ORDERED PUBLISHED this _____ day of _____, 2025.

_____
Mike Coffman, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: Andrea Wood MK
ANDREA WOOD, Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: 2025 Youth Violence Prevention Program (YVPP) / Standing Against Violence Every day (SAVE) Program Marijuana Funds (Ordinance)
Item Initiator: Jessica Prosser, Director, Housing and Community Services
Staff Source/Legal Source: Lisa Battan, Division Manager - Invervention Programs, Housing and Community Services / Hanosky Hernandez, Senior Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 10/20/2025

Regular Meeting: 11/3/2025

2nd Regular Meeting (if applicable): 11/17/2025

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Sponsor: Angela Lawson, Council Member / Mike Coffman, Mayor
Lisa Battan, Division Manager - Intervention Programs, Housing and Community Services / Hanosky Hernandez, Senior Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

Ordinance No. 2020-60 effective date 12/19/2020

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

In 2020, City Council initially passed an ordinance (Ord. No. 2020-60) allocating 1% of marijuana sales tax to community service agencies and/or programs directly related to youth violence prevention. This ordinance sunsets in December 2025. The City's Youth Violence Prevention Program, housed within the Housing & Community Services Department, is funded by this 1% marijuana tax. This funding goes towards 3 FTEs; operating costs; IGAs with Juvenile Assessment Center, Cherry Creek School District, and Aurora Public Schools; YVPP Flex Fund; and case management services for Aurora SAVE.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☒ Revenue Impact ☒ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☐ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

The projected marijuana tax revenue for 2026 is $1,792,922.

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

The projected budgeted expenditure for YVPP for 2026 is $1,791,220.

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

QUESTIONS FOR COUNCIL

Does Council approve moving the item forward to regular City Council meeting?

LEGAL COMMENTS

Council has the power to make and publish ordinances consistent with the laws of the state for carrying into effect or discharging the powers and duties conferred by the State Constitution, State Statute, or City Charter and such as it shall deem necessary and proper to provide for the safety; preserve the health; promote the prosperity; and improve the morals, order, comfort and convenience of the city and the inhabitants thereof. The Council has found and determined that extending the funding for community programs fulfills these purposes. (City Code Sec. 2-32). City Council shall act only by ordinance, resolution or motion. All legislative enactments must be in the form of an ordinance. This is a change to the Aurora City Code and it must be taken in the form of an ordinance. (City Charter Art. 5-1). (Hernandez)



SAVE
Standing Against
Violence Every Day

Purpose

In 2020, City Council initially passed an ordinance (Ord. No. 2020-60) allocating 1% of marijuana sales tax to community service agencies and/or programs directly related to youth violence prevention. This ordinance became effective on 12/19/2020 and expires on 12/19/2025. (See: Sec. 50-37)

•The City's Youth Violence Prevention Program (YVPP) was established in 2021. It initially focused on building coalitions, breaking down service silos, and supporting community-based organizations in engaging youth in services. Since then, YVPP has evolved to concentrate its efforts on the City's focused deterrence strategy, Aurora SAVE, which began in Sept. 2023.

•The overarching goal of Aurora SAVE is to ensure that individuals in our community who are at risk of becoming victims or perpetrators of gun violence remain **alive, safe, and free from incarceration.**

•This goal is advanced by reducing gun violence within the City of Aurora while simultaneously providing comprehensive supportive services to at-risk individuals and their families.

Youth Violence/SAVE Funding

Youth Violence Prevention Program Budget-MJ Funding	
Personal services-3 FTEs	$399,893
Professional services (contracts & consultant)	
JusticeWorks (YVPP/SAVE Case Management Services)	$145,471
National Network for Safe Communities (SAVE consultants)	$112,275
University of Colorado (Program data & evaluation)	$202,345
APS/Cherry Creek/JAC ($50k each)	$150,000.00
Operating Expenses	$44,495
YVPP Flex Fund	$50,000

SAVE Grant Funding

Bureau of Justice Assistance-Community Violence Intervention & Prevention Initiative Grant-Ends 09/30/2027	
Aurora Police Department	$435,512
(2 FTEs, Officer Overtime, Training funds)	
Violence Prevention & Intervention Services	$850,000
Program data & research evaluation	$556,106
Gun Violence Victim Assistance Funds	$118,894
State Justice Assistance Grant-Ends 09/30/206	
Violence Intervention & Resource Navigation Services	$87,548

**Please note that these grant funds did not supplant City funds

Services Provided



JusticeWorks Youth Care

- Initial assessment to develop an appropriate case management plan
- Intensive, outcomes-focused case management for the individual and family

Hazelbrook Community Center

- Substance abuse services; prosocial activities (boxing, fitness); mentorship that focuses on recovery

Services Provided

The Road Called STRATE

- STRATE Teen Talks (psychoeducational groups for youth); mental health screenings; mentorship that focuses on workforce development

Struggle of Love Foundation

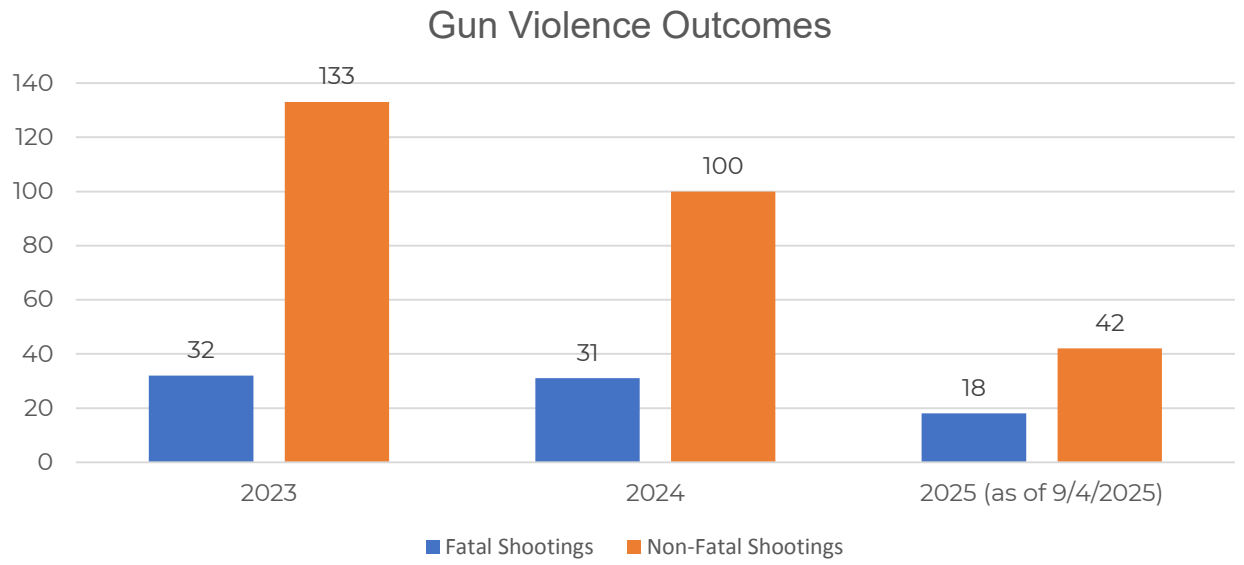
- Violence intervention/interruption; 24-hour SAVE hotline; resource navigation

Life-Line Colorado

- Violence interruption/incident response
- Follow up resources & services

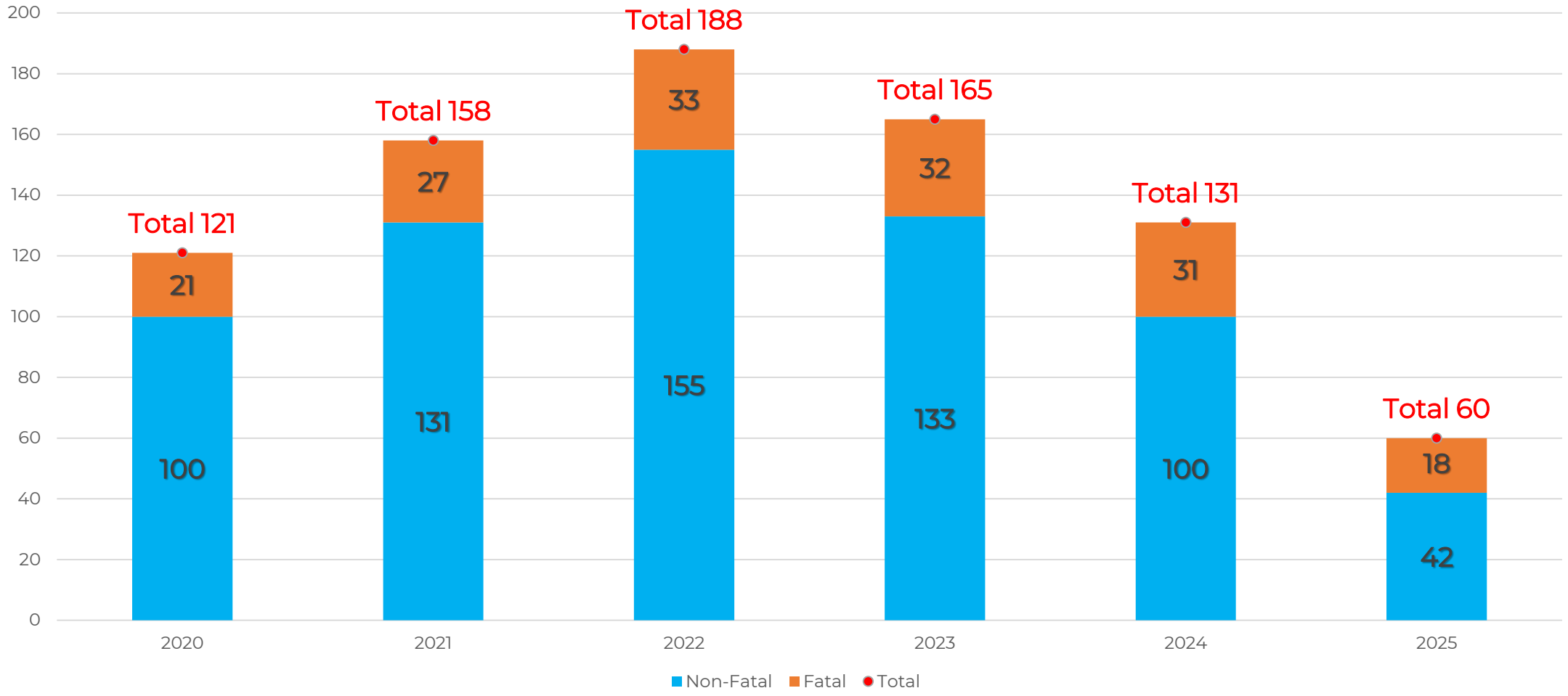


SAVE Outcomes



Violent Crime	Out of 189 Participants
Gun Violence Offending Rate	3%
Violent Crime Offending Rate	20%
Participants who have since died due to gun violence	1%

Aurora Non-Fatal & Fatal Shootings*
Five-Year Overview

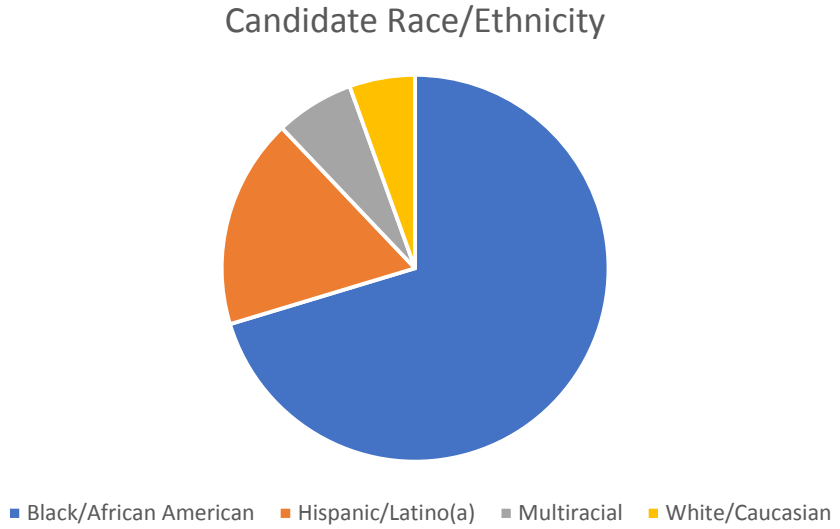


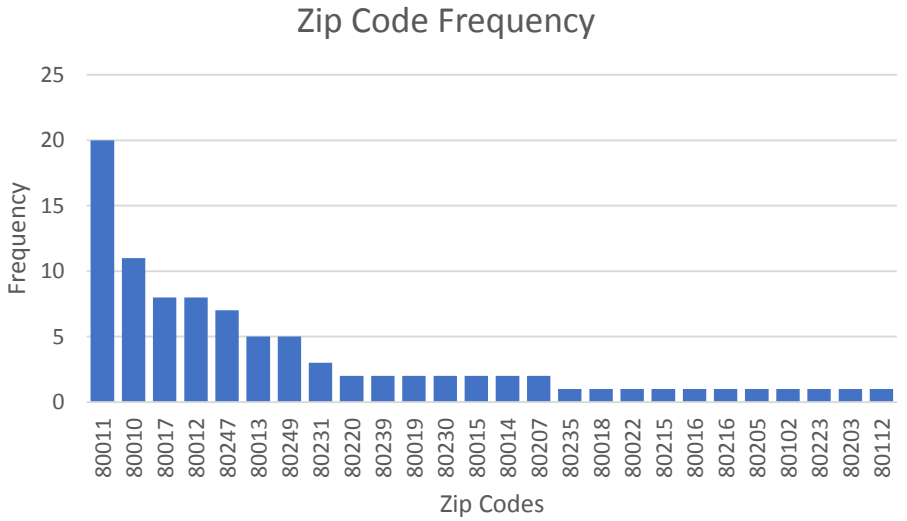
*Undergoing statistical audit

SAVE Outcomes

Support & Outreach Outcomes	
Percentage of Candidates/Families who have accepted any level of services	49%
2025 Referrals for workforce development, trauma counseling (SOLF)	44
2025 Referrals for peer groups, mentorship programs (TRCS)	33
2025 Referrals for substance use counseling & pro-social activities (Hazelbrook)	13
2025 Referrals for education support (Life-Line)	16
2025 Referrals to victim assistance programs	41
2025 Referrals to other services & resources**	19
**Other services can include food &/or clothing assistance, public benefits assistance, etc	

SAVE Outcomes





Average Age: 17.6

**Data is for SAVE candidates who have engaged in any level of service

Expected Future Outcomes

- If funding continues, SAVE will expand to:
  - Critical incident response for real-time violence interruption and prevention of retaliatory incidents
  - Streamlined case management and resource navigation services for SAVE candidates and their families
  - Data & program evaluation to understand intervention effects

Does Council approve of the ordinance and to move it to regular session?

ORDINANCE NO. 2025- ___

A BILL

FOR AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, AMENDING SECTION 50-37 OF THE CITY CODE OF THE CITY OF AURORA COLORADO, RELATED TO FUNDING FOR COMMUNITY SERVICE AGENCIES AND PROGRAMS

WHEREAS, the City of Aurora, Colorado (the "City"), is a home rule municipality organized and existing under Article XX, Section 6 of the Colorado Constitution, which grants the City authority over matters of local concern; and

WHEREAS, the City recognizes that providing funding for community agencies and community programs is in the best interest of the City and its citizens; and

WHEREAS, the City Council has found and determined that the changes contained in this ordinance extending the funding for community programs for an additional five years promote community health and the wellbeing of its citizens and therefore are necessary and proper.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO.

Section 1. Subsection (b)(4) of Section 50-37 of the City Code of the City of Aurora is hereby amended and shall read as follows:

50-37. Surcharges.

(b)(4) This subsection shall remain in effect for five years from the date of adoption unless repealed earlier by the city council.

Section 2. Repealer. All orders, resolutions, or ordinances in conflict with this Ordinance or with any of the documents hereby approved, are hereby repealed only to the extent of such conflict. This repealer shall not be construed as reviving any resolution, ordinance, or part thereof, heretofore repealed.

Section 3. Pursuant to Section 5-5 of the Charter of the City of Aurora, Colorado, the second publication of this ordinance shall be by reference, utilizing the ordinance title. Copies of this ordinance are available at the office of the city clerk.

INTRODUCED, READ AND ORDERED PUBLISHED this _____ day of _____, 2025.

PASSED AND ORDERED PUBLISHED this _____ day of _____, 2025.

_____
MIKE COFFMAN, Mayor

ATTEST:

_____
KADEE RODRIGUEZ, City Clerk

APPROVED AS TO FORM:

PETER A. SCHULTE, CITY ATTORNEY

By: _____
HANOSKY HERNANDEZ, Sr. Assistant City Attorney

CITY OF AURORA
Council Agenda Commentary

Item Title: Consideration to Reappoint Three (3) Members to the Public Defender Commission
Item Initiator: Kadee Rodriguez, City Clerk
Staff Source/Legal Source: Kadee Rodriguez, City Clerk / Tim Joyce, Assistant City Attorney
Outside Speaker: N/A
Strategic Outcome: Connected and Engaged: Providing programming, learning resources, and amenities that reflect the rich history and contributions of our vibrant communities.

COUNCIL MEETING DATES:

Study Session: 10/20/2025

Regular Meeting: 11/3/2025

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time: (For Study Session items only indicate combined time needed for presentation and discussion)

Kadee Rodriguez, City Clerk / Tim Joyce, Assistant City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☒ Approve Item and Move Forward to Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

☐ Approve Item as Proposed at Policy Committee

☐ Approve Item as Proposed at Study Session

☐ Approve Item as Proposed at Regular Meeting

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

To ensure, through its ability to appoint and discharge the public defender and his or her assistants, that indigent clients are represented independently of any political consideration or private interests, provide legal services to indigent persons accused of violation of municipal ordinances that are commensurate with those available to non-indigents and conduct the office in accordance with the Colorado Code of Professional Standards relating to the administration of criminal justice, the defense function.

The Public Defender Commission consists of seven (7) members appointed by the Aurora City Council. The term length is three (3) years and members may serve up to three (3) consecutive terms. All eligible applications received within the last year are forwarded to the Commission to be considered for interviews.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Public Defender Commission has three (3) upcoming vacancies. The Commission received three (3) applications and interviews were conducted on September 28, 2025.

Among the applicants were:
Frances Brown
David Kaplan
Pamela Williams

Upon conducting interviews, the Public Defender Commission respectfully recommends the reappointment of the following candidates:

Frances Brown – 3rd term beginning 10/15/2025 and ending on 10/14/2028
David Kaplan – 3rd term beginning on 10/15/2025 and ending on 10/14/2028
Pamela Williams – 2nd term beginning on 10/15/2025 and ending on 10/14/2028

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Does the City Council support the reappointment of Frances Brown, David Kaplan and Pamela Williams to the Public Defender Commission?

LEGAL COMMENTS

All boards and commissions shall be appointed by City Council. (City Charter, art III, sec. 3-11 and art. IX, sec. 9-1) The Public Defender Commission shall be a seven-member commission. Four of the members of the commission shall be attorneys admitted to practice law in this state, and three shall be residents of the City not admitted to practice law in this state. In making appointments to the commission, the City Council shall not consider sex, race, and ethnic background. No member of the commission shall be, at the time of or during the term of appointment, a judge, prosecutor, public defender, or employee of a law enforcement agency. Those members of the commission who are attorneys need not be residents of the City. (City Code § 50-167) The term length for each member is three years and members may serve up to three consecutive terms. (City Code § 2-772 and Resolution R2025-78) (TJoyce)

MEMORANDUM

City of Aurora

AuroraGov.org

To: Mayor Coffman and Members of City Council

From: Tom Ashburn, Vice Chair

Through: Elizabeth Cadiz, Director, Public Defender's Office and Marcus Bond, City Clerk Analyst

Date: September 29, 2025

Subject: Consideration to Reappoint Member(s) to the Public Defender Commission

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Number of Vacancies: 3

Interview Information

Date of Interviews: September 28, 2025

Applicant Names: David Kaplan, Frances Smylie-Brown, Pamela Williams

Applicants Interviewed: David Kaplan, Frances Smylie-Brown and Pamela Williams

Summary of suggested appointment(s):

Please see attached letters.

Recommendation

The Public Defender Commission strongly supports the reappointment of David Kaplan, Frances Smylie-Brown and Pamela Williams as a member(s) on the Public Defender Commission.

Public Defender Commission

Applicant Package - Ward VI

Public Defender Commission - Ward VI

Term 15 Oct 2025 - 14 Oct 2028
Positions Available 3

Number of applicants in this package 1

- Williams, Pamela

Received: 9/15/2025
Ward VI Resident & Registered Voter
Arapahoe County
Vetted: 9/17/2025
Marcus Bond

Name: Williams, Pamela

Address: [redacted]

Email: [redacted]

Board Name: Public Defender Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
5 1/2 years

Are you registered to vote?:

Yes

Years of Education Completed:
Masters Degree

Degree(s) Received:
Associate of Arts Associate of Science Bachelors of Liberal Arts Masters of Liberal Arts AA in Nursing AA in Mental Health AA in Grant Writing

College(s) Attended:
Friends University Wichita State University Butler County Community College Oklahoma State University Wichita Technical College

Employer Name:
Colorado Coalition for the Homeless

Employer Address:
2111 Champa Denver, CO 80205

Current Position:
Property Manager II

Years with Current Employer:
3 months

Work Experience:
listed on Resume

Certification(s):
Certified Occupancy Specialist, LIHTC Specialist, Tax Credit Specialist, CPR Registered, Kansas Bar Association Meditation, Owner Administration for Home Plus/Nursing Home, Mental Health First Aid, Certified Manager of Maintenance, Loan Signing Agent, Notary Public for State of Colorado, Process Server for State of Colorado, Property Inspector

How are you involved in your community?:
President of Homeowners Association of Fairfield Village (Aurora) Member of Zion Baptist Church, serving with Health Ministry and Christian Education Ministry Member of Alpha Kappa Alpha Sorority Sewing Instructor, Zion Senior and Community Resource Center

List your interests and activities.:

Cooking, Catering, Baking, Sewing, Music

Do you presently serve in any other appointed position on a board, commission or committee?:

No

If yes, enter the board name and position:
Public Defenders Commission, Resident Member

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I have enjoyed by first season on the Board and I feel that I can still offer valuable input from a resident perspective.

How much time do you anticipate being able to spend on this appointment each month?:
6 to 10 hours or as needed.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
NA

Reference 1: Full Name, Phone Number and Address:
Tom Tobiassen [redacted]

Reference 2: Full Name, Phone Number and Address:
Rev. Frank M. Davis, [redacted]

Reference 3: Full Name, Phone Number and Address:
Kris Nittler [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Pamela D Williams

Time of Submission: 09/15/25 8:50:02 PM

Attachments

- 2020 Resume 2.pdf

[redacted]

EMPLOYMENT HISTORY:

2017 December- 2022 May

AVAIL/PK
Management, LLC
Denver, Colorado
Property Manager
Manage 171-unit Senior and Disabled Apartment Complex. Responsible for all operational and financial aspects and meeting company goals in the areas of personnel management, leasing, collections, resident services, maintenance, revenue enhancement, capital improvements, information reporting and compliance.

2016 April- 2017 November

PK Management, LLC
Wichita, Kansas
Senior Property Manager
In addition to managing 100-unit Section 8 Senior Living Complex, assist Regional Vice President with training, compliance, management, resident services for two properties in Kansas City, Mo; and one in Kansas City, KS.

2010 August- 2016 April

Property Manager
Manage 100-unit Section 8 Senior Living Apartment Complex. Responsible for all operational and financial aspects and meeting company goals in the areas of personnel management, leasing, collections, resident services, maintenance, revenue enhancement, capital improvements, information reporting and compliance with all applicable laws and company policies.

2007 March – 2008 March

Key Management
Wichita, Kansas
Property Manager
Manage 1DO-unit Section 8 Senior Living Apartment Complex. Prepared site budget, responsible for hiring and training additional staff, procurement of major inventory, maintained resident files, collection and depositing of rent fees, marketing property through written correspondence or news media and overall daily inspection of property and grounds.

1994 January – 2004 May

Missionary Baptist State Convention of Kansas
Kansas City, Kansas
Executive Assistant to President/General Secretary
Selecting volunteer employees and writing position descriptions for various officers and employees. Negotiating contracts, room space, special arrangements and hospitality for National Officers and special guests. Served as liaison for President's staff and Public Information Director for the Convention.

EDUCATION:

The Wichita State University, M.A.
Liberal Studies - Cultural Diversity

The Wichita State University, A.A., B.A.
Major: Social Sciences
Field Major: Sociology, Psychology and Business Administration
Minor: Minority Studies

The George Washington University
National Multicultural Institute - Certificate of Diversity Trainer

The Wichita State University
Center for Management Development
Certificate Programs: Secretarial Administration
Supervision

Wichita Bar Association Mediation Center
Certificate Program: Basic Mediation Core Training
902 Rule
Emotional People in Mediation

The Oklahoma State University
Certificate Program: Grant Writing

NCHM (Certificates)
Certified Occupancy Specialist 2010 - 2017
Certified Occupancy Specialist 2018 – 2021
Certified Occupancy Specialist 2022 - present
Certified Manager of Maintenance 2022

Wichita Technical Institute
Certified Nurse Aid, August 2014
Certified Home Health Aid, August 2014

Grace Hill Trainings
See Transcript

Butler County Community College
Operator Administrator License for State of Kansas, October 2014

KHRC (Certificates)
Change 4350.3 Rev -1, CHG-2 Course
Change 4350.3 CHG 4, 2014
Fair Housing Training, October 2018
Resolving EIV Errors

PROFESSIONAL

AFFILIATIONS:
National Notary Assoc: Notary, Notary Signing Agent
National Coalition of Black Meeting Planners (NCBMP)
National Association of Professional Women

ADDITIONAL ACTIVITIES:
Zion Missionary Baptist Church, Denver
W.G. Williams Community Foundation, Inc., Executive Director
Community Services Block Grant Committee, City of Wichita
National Women of Achievement, Inc.
Hispanic Chamber of Commerce
African American Coalition
Former Activities:
Greater New Testament Baptist Church, Wichita
Urban League of Wichita, Inc., Board Member
Urban League of Wichita Guild, President
Junior League of Wichita, Inc., Sustaining member
·Minority Convention Development Committee for
Wichita Convention & Visitors Bureau

HOBBIES: Sewing, Music, Reading.

References furnished upon request.

David Kaplan
Interim Chair, Aurora Public Defender Commission

28 September 2025

Mayor Coffman and Aurora City Council
15151 E. Alameda Pkwy.
Aurora, CO 80012

Dear Mayor Coffman and Aurora City Council:

The members of the Aurora Public Defender Commission ("PD Commission") have recently interviewed Pamela Williams for reappointment as a citizen member to the Public Defender Commission. Ms. Williams's experience with Colorado Coalition for the Homeless and participation in various community organizations demonstrates her deep commitment to understanding and addressing the needs of the community and allows her to bring thoughtful insight to her Commission work. Aurora PD Commission members have voted unanimously to recommend Ms. Williams for reappointment to the PD Commission. We thus ask you to approve Ms. Williams's reappointment to the PD Commission.

Thank you,

David Kaplan
Interim Chair, Aurora Public Defender Commission

Public Defender Commission Applicant

Package - Ward Non Resident

Public Defender Commission - Ward Non Resident

Term 15 Oct 2025 - 14 Oct 2028
Positions Available 3

Number of applicants in this package 1

- Kaplan, David

Received: 9/16/2025
Non Resident / Attorney Position
Denver County
Vetted: 9/17/2025
Marcus Bond

Name: Kaplan, David

Address: [redacted]

Email: [redacted]

Board Name: Public Defender Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
Do not live in Aurora

Are you registered to vote?:

Yes

Years of Education Completed:
19

Degree(s) Received:
Doctor of Jurisprudence (JD)

College(s) Attended:
University of Colorado University of Denver

Employer Name:
Stimson LaBranche and Hubbard llc

Employer Address:
1652 Downing Street Denver, CO 80218

Current Position:
Senior Counsel

Years with Current Employer:
5 years

Work Experience:
1983 - 1987 Deputy State Public Defender 1987 - 1997 Pozner and Kaplan 1997 - 2000 Holland Kaplan and Pagliuca 2000 - 2007 Colorado State Public Defender 2007 - 2021 Haddon Morgan and Foreman 2021 - Present Stimson LaBranche and Hubbard

Certification(s):
None

How are you involved in your community?:
Chair of Colorado State Public Defender Acting Chair Aurora Municipal Public Defender Pro Bono representation before Character and Fitness of Bar Examiners (intermittently) CJA Court appointments Federal Court

List your interests and activities.:
Live Music Mountain Hiking Classic Movies Gold (poorly played)

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Municipal Defender Commission

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
Colorado State Public Defender

How much time do you anticipate being able to spend on this appointment each month?:
My experience suggests 3 hours a month with it increasing during budget cycle and as issues arise needing more attetnion

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
No conflict

Reference 1: Full Name, Phone Number and Address:
Marci LaBranche [redacted]

Reference 2: Full Name, Phone Number and Address:
Larry Pozner [redacted]

Reference 3: Full Name, Phone Number and Address:
Maureen Cain [redacted]

How did you hear about us?:

Other

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
David S. Kaplan

Time of Submission: 09/16/25 7:30:07 PM

Attachments

- DSK Resume 2024.pdf

SLH
STIMSON • LABRANCHE • HUBBARD

[redacted]

DAVID S. KAPLAN, ESQ.
Curriculum Vitae

EMPLOYMENT:

2021 to Present: Stimson LaBranche Hubbard LLC, Senior Counsel
1652 N. Downing Street, Denver CO 80218, State and Federal Litigation, Attorney Regulation representation

2006 to 2021: Haddon, Morgan & Foreman, P.C.
150 East 10th Ave., Denver, CO 80203, Partner in firm focused on State and Federal Litigation

2000 to 2006: Colorado State Public Defender, Head of State Public Defender system comprising of 350 lawyers

1997 to 1999: Holland, Kaplan and Pagliuca, P.C., 730 Seventeenth Street, Suite 730 Denver, CO 80202, Representing State and Federal Criminal Defendants

1987 to 1997: Pozner, Hutt and Kaplan, 1890 Gaylord Street, Denver, CO 80206, Partner in firm with emphasis on criminal defense litigation

1983 to 1987: Deputy State Public Defender, Colorado State Public Defender – Denver Office

1977 to 1979: Research Director, Colorado Public Interest Group

BOARDS AND COMMITTEES:

Colorado Criminal and Juvenile Justice Commission: Sentencing Reform Task Force Member 2022 – to 2023

Colorado Judicial Performance Commission: Chairman: 2019 – 2021
Member 2016 – 2021

[redacted]

Colorado Public Defender Commission: Chairman 2017 – Present

Aurora Public Defender Commission: Member/Chairman 2020 – Present

District of Colorado CJA Panel Representative: 2017 – 2020

District of Colorado Criminal Justice Act Committee: Chair 2016 – 2018
Member 2012 – 2016

Colorado Criminal and Juvenile Justice Commission: Vice-Chairman 2004 – 2007

Federal Criminal Case Discovery Committee: 2007 – 2009

Governor's Task Force on DNA: 2007 – 2008

Colorado Innocence Project: 2002 – 2007

Colorado Legislative Task Force for the Continuing Study of the Treatment of Persons with Mental Illness Involved in the Criminal Justice System: 2000 – 2006

Colorado Judicial Drug Court Advisory Committee: 2003 – 2006

Colorado State Court Commission on Families in the Courts: 2001

Denver Community Courts Development Plan Committee: 2001

City and County of Denver; No-Knock Raid Review Committee: 2000

Colorado Bar Association Board of Governors: 1994 – 1996

ACLU of Colorado Board Member: 1991 – 1995

Denver Drug Court Advisory Committee: 1993 – 1996

Colorado Criminal Defense Bar: President 1993 – 1994

AUTHOR/SPEAKER:

Speaker: Cross Examination: Advanced Impeachment Techniques, Colorado State Public Defender Annual Conference 2007, September 2007

Speaker: Effective Assistance of Counsel: Sentencing Issues, Fall Federal Practice Series, September 2007

Speaker: Ethics in Multi-Defendant Cases, Federal Criminal Justice Act Program, March 2007

Speaker: Privilege and Confidential Communications, Ethical Considerations, Colorado Criminal Defense Bar Ethics Program, November 2006

Panelist: Criminal Sentencing in Colorado, Colorado Bar Association CLE, February 2006

Panelist: First Annual Government Symposium, University of Colorado Law School, October 2005

Key Note Speaker: Rocky Mountain Government/Public Interest Legal Career Symposium, University of Colorado School of Law, March 2005

Speaker: Denver Metro Chamber Foundation and Leadership Denver Crime & Justice Day, April 2003, 2004

Speaker: Colorado Supreme Court Attorney Regulation Counsel, Practicing with Professionalism, June 2003

Speaker: Colorado Bar Association Criminal Law Ethics Program, December 2002

Panelist: Hispanic National Bar Association Midwestern Regional Conference, The Changing Face of the Death Penalty, September 2002

Panelist: Rocky Mountain Restorative Community Justice Conference, Plenary Panel, September 2001

Keynote Speaker: Larimer County Bar Association, Young Lawyers Division, May 2001

Speaker: Colorado Bar Association Annual Spring Criminal Law Program, April 2001

Speaker: University of Denver College of Law Equal Justice Colloquium, March 2001

Panelist: American Association of Law Schools Equal Justice Colloquium, February 2001

Keynote Speaker: Coloradans Against the Death Penalty Awards Ceremony October 2000

Speaker: Lorman Education Services Conducting an Effective Cross Examination in Colorado, July 2000

Keynote Speaker: Colorado Bar Admission Ceremony, May 2000

Speaker: Conducting an Effective Cross-Examination; Lorman Education Services, July 1999

Speaker: Purpose of Cross Examination, Colorado Bar Association Litigation Seminar, June 1999

Speaker: Colorado Bar Association, Trial Strategies & Tactics CLE, October 1997

Panelist: Federal CJA Seminar, Dealing with U.S. Probation Office, June 1997

Speaker: Repercussions of a Sexual Assault Conviction; Colorado Criminal Defense Bar, April 1997

Co-Author - Denver University Law Review: "Coerced Waiver Coerced Consent" 1997

Speaker: Denver Law Review Coercion Symposium, University of Denver College of Law, March 1997

Speaker: Criminality and the Constitution, Metro State Political Science Department symposium, December 1996

Speaker: 1996 COVA Conference. Violent Assault and the At-Risk Defendant, November 8, 1996

Speaker: Children's Advocacy and Family Resources: "Skill Building for Testimony in Court" March 1995

Speaker: Skill Building for Testimony in Court sponsored by Children's Advocacy and Family Resource Center, December 1993

Speaker: 1993 COVA Conference, Prosecution, Defense and Appellate Perspectives of Victims and Defendant's Rights, October 1993

Speaker: University of Denver College of Law, Mid-year Commencement Address, January 1993

Speaker: Colorado Statutory and Case Law update, Presented to the First Judicial District Bar Association, March 1992

Speaker: C.T.L.A. Criminal Update, October 1991

Speaker: Managing the Indigent Client, Colorado Springs CCDB CLE, September 1991

Speaker: The Judge’s Perspective: Child Abuse Issues in Criminal Prosecution; Evidentiary Issues: Prosecution and Defense Perspectives, April 1991, Denver, Colorado

Speaker at CCDB CLE Seminar: Alternatives in Sentencing, "Negotiating the Plea and Sentencing Hearing, Denver, Colorado, 1990

Author: 1990 Criminal Law Legislative Update, Colorado Lawyer, October 1990

Lecture: Basic Cross Examination Techniques, Colorado Public Defenders Training, 1990

Speaker: Colorado Trial Lawyers Association, Colorado Law Update: Criminal Law. Denver, Colorado, Sept. 21, 1990

Guest Speaker: Symposium entitled "Violence Against Minorities" January 27, 1990. Sponsored by the Asian American Law Society, University of Denver College of Law

Lecture: Colorado Criminal Defense Bar Continuing Legal Education program. Sexual Assault on Children. Entitled "Investigating Allegations of Child Sexual Assault", 1989

Author: "Investigating Allegations of Child Sexual Assault", 1989

Legislative Update: Legislative session update. Presented to C.T.L.A. CLE seminar, Denver CO, 1989

Speaker: Colorado Public Defender Conference; DUI Law in Colorado, 1985

Co-Author: "DUI Law in Colorado" Presented to Colorado Trial Lawyers Association annual convention, 1985

TEACHING POSITIONS:

Adjunct Faculty. University of Denver College of Law; Criminal Law, Criminal Procedure and Trial Tactics

University of Denver College of Law Evening Division Professor of the Year,1993

Instructor: Colorado Criminal Defense Bar and University of Colorado College of Law Annual Trial Practice Institute, 1989 – 1997

Internship Training Coordinator, Denver Public Defender, 1985 – 1987

PROFESSIONAL MEMBERSHIPS:

Colorado Criminal Defense Bar

2018 Jonathon Olom Award Winner
President, 1993 – 1994
Board of Directors, 1990 – 1992
Chairman, Legislative Action Committee, 1990 – 1994
President-elect, 1992
Lobbyist, Colorado Legislature, 1990 – 1995
Member, 1988 – Present

Colorado Bar Association: Board of Governors, 1994 – 1996

American Bar Association: 1996 – 1997, Chair of the Denver Subcommittee of the Criminal Litigation Committee

American Civil Liberties Union - Colorado: Board of Directors, 1991 – 1995, Nominating Committee 1994, Legislative Lobbying Committee, 1991 – 1995

Denver Drug Court Advisory Committee: Probation subcommittee member, 1993 – 1996

National Association of Criminal Defense Attorneys: 1987 – Present

Colorado Trial Lawyers Association: Member 1987 – 2001

EDUCATION:

University of Denver College of Law, Juris Doctorate, 1982: Recipient, Moot Court Barrister's Cup, 1981; Winner American Bar Association Regional Moot Court Competition, Fayetteville, Arkansas, 1981

University of Colorado, Boulder, Colorado, B.A., 1977

Tom Ashburn
Vice Chair, Aurora Public Defender Commission

28 September 2025

Mayor Coffman and Aurora City Council
15151 E. Alameda Pkwy.
Aurora, CO 80012

Dear Mayor Coffman and Aurora City Council:

The members of the Aurora Public Defender Commission ("PD Commission") have recently interviewed David Kaplan for reappointment as an attorney member to the Public Defender Commission. Mr. Kaplan has a fantastic professional relationship with the Chief Public Defender and has done an excellent job leading the Commission as Interim Chair. David's years of experience in leadership positions with the Office of the Colorado State Public Defender enables him to offer uniquely helpful insights to the PD Commission and Chief Public Defender related to issues large and small, strategic and practical. Aurora PD Commission members have voted unanimously to recommend Mr. Kaplan for reappointment to the PD Commission. We thus ask you to approve Mr. Kaplan's reappointment to the PD Commission.

Thank you,

Tom Ashburn
Vice Chair, Aurora Public Defender Commission

Public Defender Commission

Applicant Package - Ward Non Resident

Public Defender Commission - Ward Non Resident

Term 15 Oct 2025 - 14 Oct 2028
Positions Available 3

Number of applicants in this package 1

- Brown, Frances

Received: 08/26/2025
Non Resident / Attorney Position
Denver County
Vetted: 08/29/2025
Marcus Bond

Name: Brown, Frances

Address: [redacted]

Email: [redacted]

Board Name: Public Defender Commission

Date of Birth:
[redacted]

Home Phone Number:
[redacted]

Work Phone Number:
[redacted]

How long have you lived in Aurora?:
Do not live in Aurora

Are you registered to vote?:

Yes

Years of Education Completed:
19 years

Degree(s) Received:
Doctor of jurisprudence

College(s) Attended:
Austin College, Sherman Texas - BA. Southern Methodist University - Dallas Texas - JD

Employer Name:
Retired in 2016 - Former Employer was Colorado State Public Defender

Employer Address:
1300 Broadway, Denver Colorado 80202

Current Position:
Retired as General Counsel 2016

Years with Current Employer:
29 years

Work Experience:
Deputy Public Defender in the Appellate Division, Chief Appellate Deputy, Chief Administrative Deputy, and retired as General Counsel. Worked in all areas of criminal defense. Handled major management issues in all 21 regional public defender offices. Worked with Attorney Generals office on complaints and lawsuits.

Certification(s):
None

How are you involved in your community?:
I am the chair of my church's (St. Gabriel's Episcopal Church) outreach committee. I am a trainer during election cycles for the Denver Election Division. I currently sit on the Aurora' Public Defender Commission.

List your interests and activities.:
Traveling, hiking, reading, and watching my grand children.

Do you presently serve in any other appointed position on a board, commission or committee?:

Yes

If yes, enter the board name and position:
Aurora Municipal Public Defenders commission member

Are you currently a member and seeking reappointment on the board you are applying for?:

Yes

Why do you desire this appointment?:
I think my background in public defense, as well as my experience in management, brings a needed perspective to issues that arise.

How much time do you anticipate being able to spend on this appointment each month?:
As much as is needed. I am retired.

Do you have any conflicts of interest that should be disclosed?:

No

If yes, please explain:
No conflicts

Reference 1: Full Name, Phone Number and Address:
Lucy Barnett, [redacted]

Reference 2: Full Name, Phone Number and Address:
Ted Rehms, [redacted]

Reference 3: Full Name, Phone Number and Address:
Janet Kritzer, [redacted]

How did you hear about us?:

Word of Mouth

By clicking APPLY and submitting this application, I certify that the forgoing information is true and correct:
Frances Smylie Brown

Time of Submission: 08/26/25 7:22:38 PM

David Kaplan
Interim Chair, Aurora Public Defender Commission

28 September 2025

Mayor Coffman and Aurora City Council
15151 E. Alameda Pkwy.
Aurora, CO 80012

Dear Mayor Coffman and Aurora City Council:

The members of the Aurora Public Defender Commission ("PD Commission") have recently interviewed Frances Brown for reappointment as an attorney member to the Public Defender Commission. Ms. Brown's many years of experience in leadership roles with the Office of the Colorado State Public Defender serves her well in her role as Commissioner, as she can offer practical expertise and strategic insight to the Chief Public Defender and PD Commission. Aurora PD Commission members have voted unanimously to recommend Ms. Brown for reappointment to the PD Commission. We thus ask you to approve Ms. Brown's reappointment to the PD Commission.

Thank you,

David Kaplan
Interim Chair, Aurora Public Defender Commission

CITY OF AURORA
Council Agenda Commentary

Item Title: Discussion and Possible Action Regarding Future In-Person or Virtual Council Meetings
Item Initiator: Peter Schulte, City Attorney
Staff Source/Legal Source: Peter Schulte, City Attorney / Jack Bajorek, Interim City Attorney
Outside Speaker: N/A
Council Goal: 2012: 2.1--Work with appointed and elected representatives to ensure Aurora's interests

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: 10/14/2024

2nd Regular Meeting (if applicable): N/A

Item requires a Public Hearing: ☐ Yes ☒ No

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

- Agenda long title
- Waiver of reconsideration requested, and if so, why
- Sponsor name
- Staff source name and title / Legal source name and title
- Outside speaker name and organization
- Estimated time (For Study Session items only, indicate combined time needed for presentation and discussion)

Peter Schulte, City Attorney / Jack Bajorek, Interim City Attorney

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

☐ Approve Item and Move Forward to Study Session

☐ Approve Item as Proposed at Study Session

☐ Approve Item and Move Forward to Regular Meeting

☐ Approve Item as Proposed at Regular Meeting

☐ Information Only

☐ Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field above.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: ***(Check all that apply)***

☐ Recommends Approval ☐ Does Not Recommend Approval

☐ Forwarded Without Recommendation ☐ Minutes Not Available

☐ Minutes Attached

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

N/A

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

If needed, this is notice on the Council Agenda for Council to discuss their rules and procedures moving forward with in-person/virtual council meetings and other matters involving their rules and procedures.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

☐ Revenue Impact ☐ Budgeted Expenditure Impact ☐ Non-Budgeted Expenditure Impact
☐ Workload Impact ☒ No Fiscal Impact

REVENUE IMPACT
Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT
Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT
Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT
Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

If needed, does Council wish to discuss their Rules and Procedures, including, but not limited to, addressing and/or making a decision on whether future council meetings will be in-person/virtual?

LEGAL COMMENTS

The corporate authority and all legislative authority of the City shall be vested in the council, as the governing body of the City. The council shall determine its own rules and procedures and order of business and shall keep a journal of its proceedings. City Code Section 2-32. (Schulte)