


# AURORA POLICE DEPARTMENT DIRECTIVES MANUAL

<b>03.03</b>	<b>Title: DUTIES AND RESPONSIBILITIES OF THE COMPLIANCE &amp; PROFESSIONAL STANDARDS DIVISION</b>		<b>Duty Honor Integrity</b>
	Approved By: Nick Metz, Chief of Police		
	Effective: 09/01/1998	Revised: 01/17/2019	
	Associated Policy: DM 02.04, DM 03.06, DM 05.04, SOP ACD et.al		
	References:		
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### 3.3 DUTIES AND RESPONSIBILITIES OF THE COMPLIANCE & PROFESSIONAL STANDARDS DIVISION

3.3.1 The Compliance & Professional Standards Division is responsible for and comprised of the following;

- Professional Standards Section
- Training Section
- Background and Field Training Section
- Force Review Board.
- Recruiting Detail

#### 3.3.2 Duties and Responsibilities of the Compliance & Professional Standards Division Chief

The Compliance & Professional Standards Division Chief is directly responsible for all elements within the Division. The Compliance & Professional Standards Division Chief reports directly to the Deputy Chief of Police.

#### 3.3.3 The Professional Standards Section

The Professional Standards Section receives its assignments from the Compliance & Professional Standards Division Chief or designee. Responsibilities include but are not limited to the following:

- Policy research and development
- Accreditation
- Staff Inspections
- Oversight of the Administrative Investigations Management (AIM) software
- Oversight of the document management system (Power DMS).
- Force Review Board case preparation

Detailed duties of the Professional Standards Section may be found under Directive 03.06.

3.3.4 Training Section

The Training Section receives its assignments from the Compliance & Professional Standards Division Chief or designee. Responsibilities include but are not limited to the following:

- Daily administration and operation of the Training Academy
- Administration of In-Service training
- Administration of the firearms training programs and the range facility.
- Administration of Divisional Training

The Training Section Commanding Officer also serves as liaison to the P.O.S.T Board. Detailed duties of the Training Section may be found under Standard Operating Procedure ACD 01.02.

3.3.5 Background Section

The Background Section receives its assignments from the Compliance & Professional Standards Division Chief or designee. The mission of the Background Section is to conduct complete and thorough background investigations to ensure the Aurora Police Department hires the most qualified applicants, whom:

- Promote the Department's ethics, morals, and values
- Revere the laws the Department members are sworn to uphold
- Embrace the ideals of community-based policing
- Mirror the diversity within the City of Aurora.

The Background Section may also conduct backgrounds for other city departments on a case-by-case basis. Detailed duties of the Background Section may be found under Standard Operating Procedure BU 02.01.

3.3.6 Field Training and Evaluation Program

The Field Training and Evaluation Program is under the direction of the Background Section Lieutenant. Upon successful completion of the Training Academy and successfully passing the P.O.S.T. certification exam, Basic and/or Lateral Recruit Officers proceed to the Field Training and Evaluation Program (FTEP) where they apply and demonstrate what they have learned. Field Training Officers evaluate the recruits during this time. Detailed duties of the Field Training and Evaluation Program may be found under Standard Operating Procedure FTEP 01.01.

3.3.7 Force Review Board

The Force Review Board shall meet regularly to review Use of Force reports. The FRB will review all Tier Two, Tier Three, and certain Tier One cases upon request for compliance with Standard Operating Procedures, Department Directives and applicable law. The FRB may call in experts or other informed individuals to help it determine if a use of force was policy compliant. Additional details for the Force Review Board may be found in Directive 05.04.

3.3.8 Recruiting Detail

The Recruiting Detail reports directly to the Compliance & Professional Standards Division Chief or designee. The mission of the Recruiting Unit is to proactively reach out to, locate, and recruit the most qualified men and women that will:

- Promote the Aurora Police Department's ethics, morals, and values
- Revere the laws that Department members are sworn to uphold
- Embrace the ideals of community-based policing
- Mirror the diversity within the City of Aurora.