



Billing Office
26791 E Quincy Ave.
Aurora, Colorado 80016
303.739.7388

Request for Escrow Calculation

***** Do Not Submit Multiple Requests for The Same Property *****

This document represents the formal request for escrow calculations in preparation for the sale of property serviced and billed by Aurora Water.

[Email to billingtitle@auroragov.org](mailto:billingtitle@auroragov.org)

Request date:

Title company:

Phone:

Title contact:

Fax number:

Email address:

Service Address:

(Please provide complete address i.e. North, South, East, Avenue, Circle, Court, Drive, Place)

Scheduled Closing Date: _____

Seller's Name:

AURORA WATER WILL NOT BACK BILL, PRORATE, OR MOVE CHARGES DUE TO LATE TRANSFERS

- Aurora Water will only accept Requests for Escrow Calculations via email at billingtitle@auroragov.org (see specific requirements below). *only one address per email please*
NOTE: When emailing a Request for Escrow Calculation, add "REQUEST" and the "Scheduled Closing Date" to the subject line of your email. **For example:** REQUEST 3-5-21
- Transfer of Ownerships will be emailed back to the email address of the person requesting the information.
- Final bills will be mailed to the Title Company contact name and address showing on the Transfer of Ownership form.
 - For Builder Closings, the Final Bill will continue to be sent to only the builder.
- Title Companies will be responsible for the account FULL FINAL BALANCE. No more estimated escrow amounts will be given by Aurora Water. For Builder Closings, the builder will be responsible for paying the final bill.
NOTE: Collection amounts will be included in the Full Final Balance.
- Services will not be transferred to the new buyer until the completed Transfer of Ownership form is emailed to Aurora Water at billingtitle@auroragov.org, with "Transfer" in the subject line and property address. **For Example:** Transfer 1350 S YUBA ST. *only one address per email please*
- Final payments can be mailed in the envelope included with the Final Bill, online at aurorawater.org, or the IVR at 303-739-7388 using the account number on the bill.