The procurement actions in this report are for the review of City Council. If a Council member would like any of the items that are subject to call-up to be added to a Council agenda, please notify Terri Velasquez, Director of Finance, (303) 739-7780 or tvelasqu@auroragov.org, by 3:00 p.m. on Friday, August 28, 2020. If there is a contract over $500,000.00 that a Council member wishes to have submitted on Council agenda, please notify Terri Velasquez by 4:00 p.m. on Thursday, August 27, 2020.

If you have any questions or concerns, please contact Bryn Fillinger at 303-739-7501 or Terri Velazquez at 303-739-7780.

<table>
<thead>
<tr>
<th>ITEM</th>
<th># OF ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject to Call-Up by City Council:</strong></td>
<td></td>
</tr>
<tr>
<td>Awards $25,000.00 - $49,999.99</td>
<td>1</td>
</tr>
<tr>
<td>Awards $50,000.00 - $2,000,000.00 for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed</td>
<td>1</td>
</tr>
<tr>
<td>Awards $50,000.00 - $2,000,000.00 and not based on lowest dollar basis (usually awards driven by qualifications rather than price)</td>
<td>1</td>
</tr>
<tr>
<td>Change Orders and Amendments $25,000.00 to $99,999.99 where the cumulative total of all change orders to the contract does not exceed $100,000.00</td>
<td>0</td>
</tr>
<tr>
<td><strong>Miscellaneous Approvals Subject to Call-Up:</strong></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Approvals</td>
<td>0</td>
</tr>
<tr>
<td><strong>Miscellaneous Approvals Not Subject to Call-Up:</strong></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Approvals</td>
<td>0</td>
</tr>
<tr>
<td><strong>Change Orders Not Subject to Call-Up:</strong></td>
<td></td>
</tr>
<tr>
<td>Change Orders and Amendments Less Than $25,000.00</td>
<td>2</td>
</tr>
<tr>
<td>Emergency Awards, Change Orders and Amendments</td>
<td>0</td>
</tr>
</tbody>
</table>

Prepared by Purchasing Services
### AWARDS $25,000.00 - $49,999.99 subject to call-up:

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>DESCRIPTION OF AWARD</th>
<th>AWARD AMOUNT</th>
<th>BID NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHI INTERNATIONAL CORP.</td>
<td>Award a competitively bid contract to purchase additional PowerDMS (document management) software for Aurora’s non-public safety departments.</td>
<td>$29,242.64</td>
<td>State of Colorado Agreement #2017-0108/NASPO</td>
</tr>
<tr>
<td>SOMERSET, NJ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept: IT</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

When Aurora piggy-backs off another government agency’s competitive bid it is treated the same as if it were our own bid. 2-679

### AWARDS $50,000.00 - $2,000,000.00 subject to call-up for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed:

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>DESCRIPTION OF AWARD</th>
<th>AWARD AMOUNT</th>
<th>BID / RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRESIDIO NETWORKED SOLUTIONS</td>
<td>Award a competitively bid contract to purchase contract services for a Cisco Network Engineer to support the PCI project (network configuration) through March 31, 2021. Presidio is an authorized reseller on the State Cisco contract.</td>
<td>$98,900.00</td>
<td>State of Colorado Cisco Contract #94913</td>
</tr>
<tr>
<td>CENTENNIAL, CO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept: IT</td>
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<td></td>
<td></td>
</tr>
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When Aurora piggy-backs off another government agency’s competitive bid it is treated the same as if it were our own bid. 2-679
**AWARDS $50,000.00 - $2,000,000.00 subject to call-up and not based on lowest dollar basis (usually awards where qualifications rather than price dominate the process):**

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>DESCRIPTION OF AWARD</th>
<th>AWARD AMOUNT</th>
<th>BID / RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>RMH GROUP</td>
<td>Award an openly solicited contract for design services for the Replacement of the Pool Dehumidification Unit (PDU) at the Beck Recreation Center. These services were solicited under a formal competitive Request for Proposal (RFP) using a qualifications-based selection process where the top-ranked firm is selected for contract award. Due to the nature of the services, pricing is not a factor in the selection of the top-ranked firm. Price is negotiated with the top-ranked firm only. Interested firms were required to submit written proposals to the City, and the firms were evaluated based on the following criteria: 1. Qualifications of project team; 2. Firms experience on projects of similar size, scope and project delivery history; 3. Methodology and approach; 4. References. Based on the scores achieved by the firms, RMH Group is the top-ranked firm. Staff negotiated the final scope of services, price, and project schedule with the RMH Group. The hourly rates proposed by RMH are comparable to the City’s Job Order Engineering (JOE) firms. Therefore, the pricing is considered to be fair and reasonable. This award is the result of an open solicitation where the City received at least 3 offers, and the price was negotiated with the top ranked firms on the basis of qualifications. 2-672-(a), (3), (a)</td>
<td>$87,968.00</td>
<td>R-2038</td>
</tr>
<tr>
<td>LAKEWOOD, CO</td>
<td>Dept: Public Works</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Award an openly solicited contract for design services for the Replacement of the Pool Dehumidification Unit (PDU) at the Beck Recreation Center. These services were solicited under a formal competitive Request for Proposal (RFP) using a qualifications-based selection process where the top-ranked firm is selected for contract award. Due to the nature of the services, pricing is not a factor in the selection of the top-ranked firm. Price is negotiated with the top-ranked firm only. Interested firms were required to submit written proposals to the City, and the firms were evaluated based on the following criteria: 1. Qualifications of project team; 2. Firms experience on projects of similar size, scope and project delivery history; 3. Methodology and approach; 4. References. Based on the scores achieved by the firms, RMH Group is the top-ranked firm. Staff negotiated the final scope of services, price, and project schedule with the RMH Group. The hourly rates proposed by RMH are comparable to the City’s Job Order Engineering (JOE) firms. Therefore, the pricing is considered to be fair and reasonable. This award is the result of an open solicitation where the City received at least 3 offers, and the price was negotiated with the top ranked firms on the basis of qualifications. 2-672-(a), (3), (a)</td>
<td></td>
<td>360 Engineering, Inc. Engineered Environments RTM Engineering The Ballard Group RMH Group</td>
</tr>
</tbody>
</table>
### CHANGE ORDERS and AMENDMENTS not subject to call-up and which are less than $25,000.00 and the cumulative total of all change orders or amendments does not exceed $100,000.00:

<table>
<thead>
<tr>
<th>COMPANY/DESCRIPTION OF CHANGE ORDER</th>
<th>CHANGE ORDER NUMBER</th>
<th>CHANGE ORDER AMOUNT</th>
<th>PREVIOUS CHANGE ORDERS</th>
<th>TOTAL TO DATE</th>
<th>AWARD NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCOMM FIBER INC.</td>
<td>2</td>
<td>$4,745.00</td>
<td>$900.00</td>
<td>$64,615.00</td>
<td>20P0760</td>
</tr>
<tr>
<td><strong>HENDERSON, CO</strong></td>
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</tr>
</tbody>
</table>
| Change order to increase funding for a competitively bid contract to install IT Locking Racks at sites citywide for the PCI project.  
The additional funds in the amount of $4,745.00 are needed to add funding for unplanned installation of fiber between Del Mar Pool and the ACAA facility, and to add a new locking rack at the Griswold facility.  
The increase is based on the vendor’s original rates. Therefore, the pricing is considered to be fair and reasonable.  
*This Change Order is within the original scope of the contract and is appropriate for consideration under the City Code.*  
2-676  
Dept: IT |                     |                     |                        |               |              |
| HALLMARK, INC.                      | 1                   | $9,011.00           | 0.00                   | $193,011.00   | 20P0604K     |
| **DENVER, CO**                      |                     |                     |                        |               |              |
| Change order to a competitively bid contract for the Aurora History Museum Exterior Site Improvements Project.  
This change order is necessary as the contractor encountered some unforeseen site conditions including pouring of a sidewall and demo of extremely thick rebar.  
The unit price for the limited size of work to be provided by Hallmark are comparable to those in the current contract and are believed to be fair and reasonable.  
*This Change Order is within the original scope of the contract and is appropriate for consideration under the City Code.*  
2-676  
Dept: Public Works |                     |                     |                        |               |              |