



PURCHASING ACTIVITY - WEEKLY REPORT TO CITY COUNCIL

Week of May 20, 2019

The procurement actions in this report are for the review of City Council. If a Council member desires any of the items that are subject to call-up to be added to a Council agenda, please notify Janice Napper, City Manager's Office, (303) 739-7094, by 3:00 p.m. on Friday, May 24, 2019. If there is a contract over \$500,000.00 that a Council member wishes to have submitted on Council agenda, please notify Janice Napper by 4:00 p.m. on Thursday, May 23, 2019.

If you have any questions or concerns, please contact Bryn Fillinger at 303-739-7501 or Janice Napper at 303-739-7092.

ITEM	# OF ACTIONS
Subject to Call-Up by City Council:	
Awards \$25,000.00 - \$49,999.99	1
Awards \$50,000.00 - \$2,000,000.00 for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed	4
Awards \$50,000.00 - \$2,000,000.00 and <u>not</u> based on lowest dollar basis (usually awards driven by qualifications rather than price)	0
Change Orders and Amendments \$25,000.00 to \$99,999.99 where the cumulative total of all change orders to the contract does not exceed \$100,000.00	0
Miscellaneous Approvals Subject to Call-Up:	
Miscellaneous Approvals	1
Miscellaneous Approvals Not Subject to Call-Up:	
Miscellaneous Approvals	0
Change Orders Not Subject to Call-Up:	
Change Orders and Amendments Less Than \$25,000.00	0
Emergency Awards, Change Orders and Amendments	1

AWARDS \$25,000.00 - \$49,999.99 subject to call-up:

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID NUMBER
<p>CLANTON & ASSOC.</p> <p>BOULDER, CO</p> <p>Dept: Public Works</p>	<p>Award a single source contract for Design Services and Sealed Construction Documents for the Lighting and Public Announcement System Project at the Aurora Shooting Range.</p> <p>This solicitation was posted on the Rocky Mountain E-Purchasing website on March 7, 2019. Proposals were due on March 26, 2019, and the City did not receive any proposals for this requirement.</p> <p>Clanton and Associates' specialty is lighting design and engineering, and they have served as a sub-contractor on various City of Aurora projects. Therefore, staff contacted them, and they agreed to perform the required services for this project.</p> <p>Clanton submitted a proposal in the amount of \$35,393.00. The proposed hourly rates are comparable to the hourly rates charged by the City's Job Order Engineering consultants. Therefore, the price is considered to be fair and reasonable.</p> <p><i>Purchases where formal competitive bidding procedures have failed to provide sufficient responsive bidders are then authorized to be awarded through noncompetitive negotiations.</i> 2-674-9</p>	<p>\$35,393.00</p>	<p>N/A</p>

AWARDS \$50,000.00 - \$2,000,000.00 subject to call-up for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed:

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID / RESULTS
<p>COLORADO DESIGNSCAPES, INC. CENTENNIAL, CO Dept: Water</p>	<p>Extend a competitively bid contract for mud and debris hauling services as required by Water through May 31, 2020. This extension represents the second and final extension year of a three-year contract.</p> <p>Colorado Designscares has offered extension year pricing at \$93/hour, which is 2.1% higher than last year’s hourly rate. Even with the increase, Colorado Designscares pricing is still lower than the next low bidder’s pricing two years ago. Therefore, the pricing is considered to be fair and reasonable.</p> <p><i>Purchases where a vendor offers to extend an existing contract under the same terms and conditions within current market pricing are authorized to be awarded through noncompetitive negotiations. 2-674-2</i></p>	<p>NOT-TO-EXCEED \$65,000.00</p>	<p>B-4249</p>
<p>MCCANDLESS TRUCK CENTER, LLC AURORA, CO Dept: General Mgmt/Fleet</p>	<p>Award a competitively bid contract for the purchase of one (1) 2020 International MV607 4x2 chassis to be mounted with an Altec AN55E-OC overcenter articulating aerial device for use by Forestry.</p> <p><i>When Aurora piggy-backs off another government agency’s competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$79,611.00</p>	<p>CDOT Award #311001619</p>
<p>SANITY SOLUTIONS DENVER, CO Dept: IT</p>	<p>Award a competitively bid contract for 32 each Dell Rugged Laptops and Docks for the Building Services Division of Public Works.</p> <p>Sanity Solutions is an authorized reseller on the State of Colorado Dell contract.</p> <p><i>When Aurora piggy-backs off another government agency’s competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$86,424.64</p>	<p>State of Colorado/NASPO 2016-0000-0000-0105/NASPO</p>
<p>ALTEC INDUSTRIES, INC. AURORA, CO Dept: General Mgmt/Fleet</p>	<p>Award a competitively bid contract for the purchase of one (1) Altec AN55E-OC overcenter articulating aerial device and selected options to be mounted on City provided chassis for use by Forestry.</p> <p><i>When Aurora piggy-backs off another government agency’s competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$135,774.00</p>	<p>Sourcewell Contract #012418-ALT</p>

MISCELLANEOUS APPROVALS, subject to call up:

DEPARTMENT/DIVISION	DESCRIPTION OF APPROVAL ACTION
<p>READY TO WORK AURORA</p> <p>BOULDER, CO</p> <p>Dept: Planning & Development Services</p>	<p>Award to Ready to Work Aurora</p> <p>Award to Bridge House in the amount not-to-exceed \$40,000.00. Bridge House is a 501(c)(3) organization that creates a culture of opportunity for homeless and low income adults. Bridge House’s mission is to address immediate survival needs of homeless and low income individuals and provide resources, which lead to employment, housing, personal stability and healing. Ready to Work Aurora will supply work crews for The Elmira Project.</p> <p>The City benefits from contracting with Ready to Work Aurora because it allows small, lingering projects to be completed and it supports Ready to Work Aurora in its mission to assist individuals seeking a pathway out of homelessness.</p> <p>This contract will be awarded as an exception to the purchasing process under Purchasing Procedure Letter 1-3, Exception Code 1.N – Agreements with Non-Governmental Agencies. This exception allows the City to enter into agreements with non-governmental agencies to aid the agency in its mission.</p>

REPORT OF EMERGENCY AWARDS, CHANGE ORDERS and AMENDMENTS: Includes all procurement actions awarded to support immediate operational priority requirements.

AWARD NUMBER	COMPANY/DESCRIPTION OF AWARD	AWARD AMOUNT	CODE SECTION
<p>Dept: Fire</p>	<p>DIVERSIFIED BODY & PAINT SHOP</p> <p>DENVER, CO</p> <p>Award of an emergency purchase for accident repairs to a City E-One aerial fire truck sustained in route to a call.</p> <p>Because the City is short on aerial reserves and Aurora Fire Rescue’s need to get the unit back in operation as soon as possible for the welfare and safety of the public, this is considered to be an emergency purchase.</p> <p><i>City Code provides that the City Manager or Deputy City Manager of Administrative Services is empowered to authorize purchases to be designated as emergency purchases, and processed as expeditiously as possible without competition, regardless of the dollar amount.</i></p>	<p>\$33,592.83</p>	<p>2-675</p>