

Public Improvement Inspections

15151 E Alameda Pkwy ~ Aurora, CO 80012 ~ (303) 739-7420

Due Diligence checklist AND application for Public Improvement Permit

In order for the Permit Center to assist you in a timely and efficient manner please provide the following information:

Have the civil plans been approved by the City of Aurora?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Civil Plan number	Enter plan number CP # _____
Have the Site Plans been approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Site Plan #	_____
Has the Pavement Design been approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Pavement Design	PA# _____

Is this a City Project? Yes No If yes, have you received your notice to proceed? (Permit cannot be obtained until notice of proceed has been approved. Who is the Project Manager for this project? _____ Project # _____

Traffic Control Plan. Any work in the right of way restricting access to ROW will require an approved traffic control plan prior to permit issuance. (126-136) (One) TCP for each street and location you will be working on.

Is there a revocable license required for this project, if so provide license number.

To obtain information on any of the above please see Engineering / Public Works on the 3rd floor (303) 739-7300

Developer/Facility Owner: _____	Contractor: _____
Project Mgr.: _____	Address: _____
Address: _____	City, State, Zip: _____
City, State, Zip: _____	Phone: _____
Phone: _____	Email: _____
Email: _____	

Job address and/or location: _____

Scope of work (Please list any work being done in the public right of way)

WORK ORDER NO.: _____ Materials cost: _____

LICENSE AND INSURANCE REQUIREMENTS

A surety/warranty bond payable to the city, in the amount of \$20,000.00. Such bond shall be valid for a period of two years from its date of issue. Such bond shall be renewed annually thereafter, so that contractors who wish to operate under the coverage of such bond will have no less than 12 months' coverage at the time they complete any construction project within the city. This bond must be executed by a commercial financial institution or corporate surety company within the metropolitan area. This bond shall contain a provision that if the city seeks to collect on the bond in a court of law, the venue for such action shall lie in Arapahoe County, Colorado. (126-172)

Contractor shall carry a comprehensive general liability policy, including broad form property damage, completed operations and contractual liability for limits not less than \$400,000.00 each occurrence for damages of bodily injury or death to one or more persons, and \$100,000.00 each occurrence for damage to or destruction of property.(126-170)

Is there a Geotech for this project? If so, list firm name, contact, address, phone, and email:

List ALL subcontractors' license numbers and phone number(s) Separate permits may be required.(126-166)

List ALL subcontractors	License number(s)	Phone number	Scope of work
1)			
2)			
3)			

Approval for Permittee: In accepting this permit, the applicant has read and understands all of the general provisions, certifies that he has the authority to sign for and bind Permittee, and by virtue of his signature the Permittee is bound by the provisions of this permit, the Aurora city Code and all other Ordinances State laws regulating construction. NOTE: On line applications

Print name: _____ Signature: _____

Email your plans and TCP's to: buildingplans@auroragov.org

All the above must be verified prior to permit issuance

Call (303) 739-7350 for recorded inspection line or 303-739-7420 to speak directly with a team member.

Permit Fee: \$ _____

RSN: _____