

Citizens’ Water Advisory Commission (CWAC) Minutes
October 10, 2023, 6:00 p.m.
Spinney Mtn. Reservoir Room/Microsoft Teams

Members Present: Angie Binder – Chair, Dick Eason - Vice Chair, Daniel Widrich, Tom Coker, Dennis Dechant

Absent: Jay Campbell, Janet Marlow

Staff Present: Alex Gagliardi, Greg Baker, Rory Franklin (Teams), Marshall Brown

Visitors Present: None

The meeting was called to order at 6:03 p.m.

1. Approval of August 8, 2023 Minutes
The August 8, 2023 minutes were approved.

2. Introductions/Public Invited to be Heard
None.

3. Communications Update

G. Baker asked how the presentation to the Board & Commission went.

A. Binder responded that it went well, the board had a few questions. M. Brown said he had a follow up conversation with Councilman Marcano related to his question about why multifamily units are not split into number of bathrooms like single family units. The reason is that we don’t have the data to know how many bathrooms each unit has. Based on trends, that could be split in the future.

G. Baker shared that as of September 2nd, 2023 the committee is now officially a commission and all of the reappointments went through. Members will continue their current terms as is. A. Binder, D. Dechant and D. Widrich will be up for reappointment this year. Applications will be due by end of November, interviews are in December and appointments are granted in February.

A. Binder asked if we had any new members we need to appoint.

G. Baker answered we have one residential and one commercial availability. The application process is open and available on the City Clerk’s site.

4 Proposed CWAC By-laws Update

G. Baker explained that the committee has been following bylaws last updated in 2014 and it is time that they are updated. Effective September 2, 2023, Aurora Ordinance No. 2023-70 established the Citizens’ Water Advisory Commission. Per the City Clerk’s Board liaison guidebook, “each board and commission adopt their own rules of procedure for the proper conduct of business (City Charter, Article IX, Section 9-1). Bylaws are initially adopted following the formation of the board and are updated as necessary.”

The Clerk's office has templated a new format for the bylaws including suggested language, Staff has created draft bylaws for the Commission's consideration based on the previous CWAC bylaws, new responsibilities included in the ordinance, and the suggested language.

One new proposed element included in many board and commission bylaws has the commission approve an excused absence request by a commission member. Currently members are asked to RSVP for quorum reasons and member absences are excused as long as we are notified in advance. Absences are tracked and provided to the clerk's office to be included with the appointment packets to council. The Clerk has pointed out that some boards and commissions require a majority vote of members present to excuse an absence. Current commission agreed not to include that language in the updated bylaws.

Additional new language added to the bylaws is that any member who has unexcused absences more than 25% of the scheduled meetings in a calendar year will be deemed to automatically resign from the commission.

Commission agreed to send the bylaws as is to the Clerk.

6. Review Follow-Up Questions

None

7. Confirm Next Meeting –

Commission agreed to cancel the November 2023 CWAC meeting and December's meeting will consist of interviews.

8. Adjourn

The meeting was adjourned at 6:30PM and commission took a tour of the new SEAM facility.

Janet Marlow

Janet Marlow (Jan 19, 2024 14:19 MST)

Janet Marlow, Chair
Citizens' Water Advisory Commission

Adopted: Jan 19, 2024