

Citizens Advisory Committee on Housing and Community Development

December 12, 2023

6:30 PM

Aurora Municipal Center

Called to order by: Teri Marquante

Called to order at: 6:30 PM

In Attendance: Lynn Bittel, Christopher Boyd, Jaime Carolina, Vince Chowdhury, Judy Donovan, Mohammad Faisal, Teri Marquante, Jason Schneider, Joshua Thaete
Sarah Carroll, Bianey Castro, Emily Fuller, Andrew Jamison, Alicia Montoya, Andrew Rael-Trujillo, Joe Tai, Connor Taub

Absent: Charlene Wisner-Howard

Minutes

Agenda Approval: Mr. Bittel motioned to approve. Mr. Thaete seconded. The motion passed unanimously.

Minutes Approval: Mr. Bittel motioned to approve. Mr. Chowdhury seconded. The motion passed unanimously.

Public Comment: No public comment.

Division Updates: Homelessness Division

Point In Time Count (PIT):

Discussed what PIT is, why is PIT important, Aurora specific data, street count, volunteer portal, volunteer qualities, and volunteer responsibilities.

Action items	Staff responsible	Deadline
✓ PIT volunteer opportunity	Emily Fuller	January 20, 2024

Division Updates: Housing and Community Development

Hiring, Recruitment and Introduction:

Introduced the new Finance Supervisor, Joe Tai, and shared employment vacancies.

Aurora City Council:

Discussed Stanley 98 land banking approval and notified of upcoming Housing Strategy update in 2024.

2023 Division Accomplishments:

Shared program achievements for the homebuyer education seminars, home rehabilitation programs, community investment financing, and funding distributed. Spoke about milestones achieved for the division and each team within the division. Mentioned the City of Aurora was recognized by Kaiser Permanente and awarded a bronze medal for city health.

Action items	Staff responsible	Deadline
✓ City Council Policy Committee Assignments for 2024	Alicia Montoya	January 9, 2024

Team Updates: Finance and Compliance Monitoring

Loan Write-Off Report:

Presented program gain (\$68,955.20) and year-to-date program income (HOME \$497,863.32 & CDBG \$163,787.56).

Team Updates: Housing Development

Housing Rehabilitation Programs:

Provided a program status update (application status) and an update on the request for proposal for outside assistance.

Parcels Request:

Discussed next steps for the request for proposals.

Consolidate Annual Performance Evaluation Report Overview:

Briefly reviewed the steps, public hearing requirements and submission to the U.S. Department of Housing and Urban Development for the C.A.P.E.R

Team Updates: Housing Programs

Emergency Mortgage Assistance Program:

Provided year-to-date program information (Spent \$723,761.53, Remaining \$1,016,830.24).

First Time Homebuyer Education Seminars:

Notified the next Spanish class will be held on January 6, 2024, and the English class on January 27, 2024.

Program Updates:

Working on goals and new strategies for 2024 to meet the needs in all the services provided.

Action items	Staff responsible	Deadline
✓ EMAP final year end totals will be presented in 2024	Bianey Castro	January 9, 2024

Committee Updates: Citizens Advisory Committee on Housing and Community Development

Recruitment:

Informed three individuals have been interviewed and will be recommended to the City Council in January. If approved, there will only be 2 vacancies remaining.

Action items	Staff responsible	Deadline
✓ Committee and Community Engagement ideas for 2024	Connor Taub	January 9, 2024

Community Speaker: Colorado Veterans Project

Presentation:

Board Secretary, Deb Dufour, discussed information about the services and resources provided by the Colorado Veterans Project.

Meeting Adjourned: Mr. Bittel motion to adjourn at 7:34 PM. Mr. Carolina seconded. The motion passed unanimously.

Other Information

Calendar Update:

Next meeting is on January 9, 2024 at the Aurora Municipal Center at 6:30 PM.

Resources:

https://www.auroragov.org/news/whats_new/annual_point-in-time_count

Minutes taken by:

Billye Williams
Billye Williams
Administrative Specialist
Housing and Community Services Department

01-10-2024
Date

Minutes reviewed by:

Martha Alicia Montoya
Martha Alicia Montoya
Housing and Community Development Manager
Housing and Community Services Department

Jan 10, 2024
Date

Minutes approved by:

Teri Marquantte
Teri Marquantte (Jan 10, 2024 09:13 MST)
Teri Marquantte
Committee Chairperson
Citizens Advisory Committee on Housing and Community Development

Jan 10, 2024
Date










12 - CHD Minutes 12.12.23 - approved

Final Audit Report

2024-01-10

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