

CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: December 5, 2023

Time: 7:00PM

Location: In-Person (AMC)

Next Meeting: January 2, 2024

Time: 6:30PM

Location: In-Person (AMC)

MISSION STATEMENT: *The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.*

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

Name		Name		Name		Name
Ericka Alfonso	P	Janet Marlow	P	Katrina Zerilli	P	COA Staff
Sunny Banka	P	Jim Mattson	P			Greg Hays
Andris Berzins	P	Omar Montgomery	A			
Marsha Berzins	P	George Peck	P			Guests
Reno Carollo	E	David Rich	P			Shane Doyle
Gretchen Dirks	P	Jonathan Scott	P			
Debra Johnson	P	Michael Senich	P			
Danielle Lammon	P	JulieMarie Shepherd Macklin	P			

Key: P=Present; P+ Present after roll call; E=Excused; A=Absent; R=Resigned; *New Member

MEETING MINUTES

1. Call to Order	Chair Danielle Lammon called the meeting to order at 7:02pm	
2. Roll Call/ Establishment of Quorum	Attendance was recorded and with 15 members present, a quorum was established.	
3. Approval of December Agenda	Chair Lammon presented the December agenda. Dave Rich moved to accept the December noting a few non-substantive formatting revisions. The motion carried unanimously to adopt the amended agenda.	Motion Carried Yes: 15 No: 0 Abstain: 0
4. Approval of October Meeting Minutes	Andris Berzins moved to adopt the October meeting minutes as presented and the motion carried unanimously.	Motion Carried Yes: 15 No: 0 Abstain: 0
5. Approval of November Meeting Minutes	Andris Berzins moved to adopt the November meeting minutes as presented. The motion carried with 10 members voting in favor and 5 abstentions.	Motion Carried Yes: 10 No: 0 Abstain: 5
6. Revenue and Budget Updates	Due to the later November CABC meeting date, the October budget update was provided at the November meeting and there are no new updates at this time. Greg is anticipating that there will be likely be a bump in November with a smaller/flat showing in December.	
7. Annual Bylaw Review	<p>Annually, CABC must review its bylaws. One formal proposal regarding absences was brought forward for discussion.</p> <ul style="list-style-type: none"> • Dave moved the following changes: <ul style="list-style-type: none"> ○ Revised para 11 – remove bullet point 2 regarding unexcused absences ○ Revise bullet 3 (now 2) to read 5 total absences <p>CABC exec can draft rationale for why changes are needed and take this to study session to lay the groundwork for making these changes. Roll Call Vote:</p>	Motion Carried Yes: 15 No: 0 Abstain: 0

	Name		Name		Name			
	Ericka Alfonso	Y	JulieMarie Shepherd Macklin	Y	Katrina Zerilli	Y		
	Sunny Banka	Y	Janet Marlow	Y				
	Andris Berzins	Y	Jim Mattson	Y				
	Marsha Berzins	Y	Omar Montgomery	-				
	Reno Carollo	-	George Peck	Y				
	Gretchen Dirks	Y	David Rich	Y				
	Debra Johnson	Y	Jonathan Scott	Y				
	Danielle Lammon	Y	Michael Senich	Y				
8. Nominating Committee Update	<p>Chair Lammon asked if there were any updates from or questions for the nominating committee.</p> <ul style="list-style-type: none"> The nominating committee provided an update of the timeline and process. The nominating committee will bring forward a recommended slate at the January meeting. Nominations from the floor will also be accepted at that time. 							
9. Housekeeping	<p>Chair Lammon reviewed the proposed 2024 meeting dates:</p> <ul style="list-style-type: none"> The July workshop dates will be determined at a later time The November meeting will be moved to the second Tuesday, November 12, 2024 due to election day Other housekeeping – speaker ideas: PROS, Mayor and City Manager, AEDC repeat, Bob Olivia January meeting: from October meeting minutes: <i>“A recommendation was made to put our feedback and suggestions in writing to share with Council and City leadership at the start of the new year.”</i> 							
10. Meeting Adjourned	<p>Chair Lammon adjourned the formal business meeting 8:20pm.</p>							