

Citizens Advisory Committee on Housing and Community Development

Date | time July 11, 2023 | 6:30 pm | *Meeting called to order by* Teri Marquantte | 6:32 pm

In Attendance

Members: Richard Berge, Lynn Bittel, Christopher Boyd, Jaime Carolina, Vince Chowdhury, Judy Donovan, Teri Marquantte, Jason Schneider, Joshua Thaete, Charlene Wisner-Howard

Absent: Rose Armstrong, Erica Ponder, Mohammad Faisal

Staff: Sarah Carroll, Bianey Castro, Perla Dominguez, Alicia Montoya, Connor Taub, Andrew Rael-Trujillo, Johnathan Harris, Jeff Hancock

Approval of Agenda

Mr. Thaete motioned to approve the agenda as presented. Mrs. Wisner-Howard seconded the motion. The motion passed unanimously.

Approval of Minutes

Mr. Bittel motioned to approve the May minutes as presented. Mr. Chowdhury seconded the motion. The motion passed unanimously.

Public Comment

None.

Communications from Housing and Community Development Division

- Division Updates (Alicia Montoya)
 - Hiring, Recruitment, and Introductions
 - Housing Compliance Officer – Kelsey DuLaney (7/10)
 - Role will be focused on compliance, looking at agreements and making sure partners are complying
 - Housing Counselor – Perla Dominguez (5/8)
 - Community Engagement Coordinator – Johnathan Harris
 - City Council Updates
 - Proposition 123 Baseline Calculation
 - Housing Needs Assessment Study
 - Next Steps
 - CHD Support Needed
 - Community Engagement
 - **Action Items**
 - Kelsey DuLaney will attend the August meeting
- Finance and Compliance Monitoring Updates presented by Jeff Hancock
 - Jeff presented the Loan Write-Offs
 - **Action Items**
- Housing Development Updates (Sarah Carroll)
 - Community Investment Financing (CIF)

- Spring Round closed and staff are doing environmental reviews and getting agreements together
 - Summer Round released on Monday, July 10; closes in the next 3-4 weeks
 - Will ask people to help with reviewing applications
 - Housing Rehabilitation Programs
 - Application Updates
 - Employee has submitted application and meets requirements (required to disclose per HUD)
 - Request for Proposal Updates
 - Closed for minor home repair program
 - Received one applicant; evaluated; got disparate answers on application so meeting to discuss further before proceeding
 - Will update next month
 - 2023 Annual Action Plan
 - Draft goes live tomorrow, July 12 and there will be a 30 day comment period
 - There will be a public hearing in August to receive comments on the draft plan
 - **Action Items**
 - Sarah will provide an update on the decision regarding the Request for Proposal Minor Home Repair Program at the August meeting
- Housing Programs Update (Bianey Castro)
 - Emergency Mortgage Assistance Program (EMAP)
 - Program Updates
 - State is going from 100% AMI (current qualifying point) to 150% AMI
 - Can go back to clients that have been denied due to AMI and reopen case
 - Changing some roles and responsibilities
 - Hopes to have graphs and numbers at next meeting
 - First Time Homebuyer Education Seminars
 - Upcoming Classes
 - Spanish – July 22
 - English – July 29

Communications from Citizens Advisory Committee on Housing and Community Development

- Committee Member Briefing

- Ms. Marquette gave a brief presentation about her professional career, volunteer services, community involvement and personal interests. Charlene Wisner-Howard volunteered for August.
 - Committee Engagement (Connor Taub)
 - Mr. Schneider confirmed he will present on August 9, 2023, on the topic of how boards and commissions can influence policy.
 - **Action Items**
 - Staff Liaison will email Mr. Schneider specific information regarding the Aurora Civic Engagement Academy.
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Calendar Information

- Next Meeting
 - August 8, 2023
 - 6:30 – 8:00 PM
 - Aurora Municipal Center (Aurora Room)
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Adjournment

Mr. Bittel motioned to adjourn the meeting at 7:28 p.m. Mr. Thaete seconded the motion. The motion passed unanimously.

Minutes taken by:

J Bayard

Aug 9, 2023

 Jacquelyn Bayard
 Administrative Supervisor
 Housing and Community Services Department

Date

Minutes reviewed by:

Martha Alicia Montoya

Aug 9, 2023

 Martha Alicia Montoya
 Housing and Community Development Manager
 Housing and Community Services Department

Date

Minutes approved by:

Teri Marquantte

Aug 9, 2023

Teri Marquantte (Aug 9, 2023 10:29 MDT)

 Teri Marquantte
 Committee Chairperson
 Citizens Advisory Committee on Housing and Community Development

Date












07 - CHD minutes 7.11.23 (approved)

Final Audit Report

2023-08-09

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