



AGENDA

Housing, Neighborhood Services and Redevelopment Policy Committee

Thursday, February 2, 2023, 10:00 a.m.

VIRTUAL MEETING

City of Aurora

15151 E Alameda Parkway

Public Participation Dialing Instructions

Dial Access Number: 1.408.418.9388 | Access code: 2493 928 1531 | Event password: aurora | This meeting will be live-streamed city's YouTube channel. Watch at [YouTube.com/TheAuroraChannel](https://www.youtube.com/TheAuroraChannel).

Council Member Crystal Murillo, Chair

Council Member Juan Marcano, Vice Chair

Council Member Alison Coombs

The Housing, Neighborhood Services and Redevelopment Policy Committee's goal is to:

- Maintain high quality neighborhoods with a balanced housing stock by enforcing standards, in relation to new residential development, and considering new tools to promote sustainable infill development;
- Plan for redevelopment of strategic areas, including working with developers and landowners, to leverage external resources and create public-private partnerships

Pages

1. Call to Order

2. Approval of Minutes

2.a January 12, 2023

3. Announcements

4. New Items

1

4.a City of Aurora Narcan Update 4

City of Aurora Narcan Update

Estimated Presentation/Discussion Time: 5 minutes

4.b Neighborhood Grants Update 7

Community Engagement Neighborhood Grant Update

Estimated Presentation/discussion time: 15 minutes

4.c Youth Violence Prevention Program Updates 17

Youth Violence Prevention Program NoFo 2023 Updates

Estimated Presentation/discussion time: 5-10 minutes

5. Miscellaneous Matters for Consideration

5.a Updates From Community Members

6. Adjournment

**HOUSING, NEIGHBORHOOD SERVICES & REDEVELOPMENT POLICY
COMMITTEE
January 12, 2023**

Members Present: *Council Member, Chair Crystal Murillo
 Council Member, Vice Chair Juan Marcano
 Council Member, Allison Coombs*

Others Present: Mattye Sisk, Adrian Botham, Jacquelyn Bayard, Andrew Rael-Trujillo,
 Angela Garcia, Emma Knight, Jessica Prosser, Tim Joyce, Alicia Montoya,
 Sandra Youngman, Joseph DeHerrera, Emily Fuller, Sarah Carroll, Mindy
 Parnes, Bianca Lopez, Andrea Amonick, Daniel Brotzman, Jeff Hancock,
 Jennifer Orozco

WELCOME AND INTRODUCTIONS

Council Member Murillo welcomes everyone to the meeting.

MINUTES

December 1, 2022 minutes are approved. Council Member Coombs abstained.

ANNOUNCEMENTS

Jessica Prosser announces there are upcoming agenda items penciled in for the next months.

Council Member Murillo announces the Annual Point-in-Time Count will be on Tuesday, January 31, 2023. The Online Portal is open for volunteers.

NEW ITEMS

**Resolution to Support the 2023 IGA with Adams County to Fund Colorado Legal Services’
Landlord/Tenant Legal Services Program**

Summary of Issue and Discussion

Emma Knight, Manager of Homeless Programs, presents this item. The Project IGA started in 2018 with all the cities within the Adams County to create an eviction defense and Housing Assistance Legal Services Pilot Program with Colorado Legal Services (CLS). The project began with \$25,000 in funding. Members of the IGA approved a continuation of funding for the Eviction Legal Clinic Program through December 2022. Arapahoe County started a similar project with Colorado Legal Services in 2021 to run through 2024, and provided \$1.5 million in ARPA funds. In 2022, Arapahoe County took 491 cases in just Aurora. However, they did not provide data for 2021.

The Eviction Legal Clinic aims to reduce preventable evictions, mitigate eviction-related consequences, and connect tenants with community services. Services are provided to:

- Tenants who have received a Demand for Rent, Notice to Quit, or Demand for Compliance.
- Tenants who have received court papers for an eviction.
- Tenants who reside in subsidized housing who are facing eviction.
- Tenants who have a default judgement entered against them and have a basis for it to be vacated.

From 2021-2022, the clinic received 98 cases and 116 from other housing cases with a \$25,000 commitment. Aurora comprised 14% of usage within the IGA program which is why the members do not see the need to increase the commitment for 2023 proposal.

The IGA staff recommend continuing the funding of CLS and support continuing the Eviction Legal Clinic through 2024. Staff asks Council to move this resolution to Study Session.

Questions/Comments

CM Murillo asks what the best way is for people to get connected with CLS and asks staff to talk about the funding or resources Aurora has and at what point would the people need to go to CLS. Emma says the Councilmembers can make referrals as necessary and she will share some fliers CLS has provided to her. She also states that people can call the CLS main line to gather all the necessary information. Emma adds that staff would try to get more information from the person and determine what they need so they can make the appropriate referral. She says the city has the Aurora Flexible Housing Fund (“Flex Fund”) with an annual budget of \$600,000 this year. Last year, the Flex Fund received over 800 requests, so they are increasing the budget this year. However, they are limited with Marijuana Funds as they also provide other services with partner organizations. If someone does not qualify for the Flex Fund, they can refer themselves to other housing funds, such as Denver Flexible Housing Fund, depending on their needs. Occasionally, they can refer individuals to the Community Development team who were previously doing Emergency Housing Payment Assistance (ERAP) for services like mortgage assistance.

CM Murillo asks how the Flex Fund has been utilized to help individuals stay housed. Emma shares that the Flex Fund has helped with rental assistance, deposit assistance, and being behind on utilities threatening their housing situation. Rental assistance and deposit assistance are the top two categories that they have approved. Emma will provide an update at the February HORNS meeting about the Flex Fund yearly numbers. CM Murillo expresses her gratitude for the continued fund for the program and to continue helping people stay their houses and connecting them to resources.

CM Coombs asks if the city plans to participate in the Arapahoe County Program as they are serving large number of residents. Emma says that is a great idea, but Arapahoe County has not asked the city to participate yet. Arapahoe County hasn’t started an IGA or any other cities within it as they are paying for the program with ARPA Funds. However, they will likely ask for assistance at the end of the agreement with CLS, which is until mid-2024.

CM Marcano states the Eviction Labs Analysis data from 2016 had 3,131 eviction claims in Aurora, which is 8.5 households per day. He asks what they can do to improve the utilization of these services as it seems there is a lot more demand than what the Eviction Lab has captured as well as the expensive housing and increase in homelessness. Emma says the CLS information is available in the Homelessness website and the Housing and Community Services webpage. As far as the Flex Fund goes, folks would have to go to partner organizations that the CLS is partnered with to get the needed information and getting applications to be approved overall. The CLS have over 30 partner organizations utilizing the Flex Fund with 250 people within those organizations are able to submit those organizations as well. Jessica Prosser adds that they are also looking at state funding related to House Bill 1377 that allows for homelessness preventions and eviction preventions. Jessica also states that working with landlords and letting them know about these programs is another method that has worked well for rental assistance since it allows them to catch people before they get to a point of having court proceeding. Emma shares that they are placing software fliers up in libraries and will have the Communications teams to add the CLS information to those as well.

CM Marcano agrees with the approach of working with landlords and landlord recruiters, and posits that will be critical to the overall approach to keep people housed. He follows up with a question if they have already tried putting out fliers in clubhouses or common spaces in apartment complexes with the highest rates of eviction in the city. Emma states that to her knowledge, they have not done that but it is definite possible that they have but she was not aware of it. However, she agrees that they will do that and work with the staff to make that happen.

Outcome – This item is informational only. Council Members support moving the item forward to the January 23 Study Session.

MISCELLANEOUS MATTERS FOR CONSIDERATION

None.

Updates from Community Members

CM Marcano is meeting soon with Craig Maraschky, CHFA, and Paul Williams with the Center for Public Enterprise to help the Aurora Housing Authority increase their ability to build housing faster. He wants to include in the results of the meeting for a discussion to evaluation the options either on February or March.

Next meeting: 2/2/2023

Meeting Adjourned: 11:32 AM

APPROVED: _____
Committee Chair, Crystal Murillo



CITY OF AURORA

Council Agenda Commentary

Item Title: City of Aurora Narcan Update
Item Initiator: Courtney Tassin, Crisis Intervention Program Manager, Housing and Community Services
Staff Source/Legal Source: Courtney Tassin, Crisis Intervention Program Manager/ Angela Garcia, Senior Assistant City Attorney
Outside Speaker: N/A
Council Goal: 2012: 6.1--Ensure the delivery of high quality services to residents in an efficient and cost effective manner

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: N/A

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

City of Aurora Narcan Update
Estimated Presentation/Discussion Time: 5 minutes

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

- | | |
|---|--|
| <input type="checkbox"/> Approve Item and Move Forward to Study Session | <input type="checkbox"/> Approve Item as proposed at Study Session |
| <input type="checkbox"/> Approve Item and Move Forward to Regular Meeting | <input type="checkbox"/> Approve Item as proposed at Regular Meeting |
| <input checked="" type="checkbox"/> Information Only | |
| <input type="checkbox"/> Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field. | |

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: *(Check all that apply)*

- | | |
|---|---|
| <input type="checkbox"/> Recommends Approval | <input type="checkbox"/> Does Not Recommend Approval |
| <input type="checkbox"/> Forwarded Without Recommendation | <input type="checkbox"/> Recommendation Report Attached |
| <input type="checkbox"/> Minutes Attached | <input type="checkbox"/> Minutes Not Available |

HISTORY (Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)

07/20/2022 City of Aurora received a standing order for Narcan from the CDPHE Bulk Narcan Fund.

09/13/2022- Courtney Tassin attended CoA management meeting to educate on the use of Narcan, and update Departments on the standing order and coming distribution.

09/20/2022- City of Aurora received 248 Narcan kits and 108 Kloxxado (higher dose of naloxone) Kits. Narcan distribution to departments and divisions began on this date. Division directors were given instruction to create departmental policies and procedures for training, tracking administration, and after incident documentation protocols.

10/27/2022- CoA Legal and Risk management reviewed liability regarding Narcan use.

ITEM SUMMARY (Brief description of item, discussion, key points, recommendations, etc.)

The city of Aurora has a standing order with the CDPHE Bulk Naloxone Fund where the City is able to obtain naloxone in bulk for free to equip city staff with this vital lifesaving tool. Courtney Tassin is the point person on this project and manages orders, requests for training and assistance with policy creation (as requested).

Naloxone kits have been distributed to various departments in the City. Directors were advised to work with their staff to create policies and procedures regarding training, administration, data collection and after incident documentation.

This standing order is specific to city of Aurora employees/contract workers and is not permitted for public distribution. The public may obtain Narcan through local pharmacies (covered by Medicaid and many other insurances). No prescription is required to obtain Naloxone through a pharmacy. Without use of insurance there is a cost associated. Individuals can visit "stoptheclockcolorado.com" to inquire about which pharmacies near them carry Naloxone for distribution.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

- Revenue Impact Budgeted Expenditure Impact Non-Budgeted Expenditure Impact
 Workload Impact No Fiscal Impact

REVENUE IMPACT

Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT

Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

N/A

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

N/A

QUESTIONS FOR COUNCIL

Information Only

LEGAL COMMENTS

This item is informational only. There is no formal council action necessary. The City manager shall be responsible to the Council for the proper administration of all affairs of the city placed in his charge and, to that end, shall have the power and duty to make written or verbal reports at any time concerning the affairs of the City. (City Charter, Art. 7-4 (e). (Garcia)



CITY OF AURORA

Council Agenda Commentary

Item Title: Neighborhood Grants Update
Item Initiator: Jessica Prosser, Director of Housing and Community Services
Staff Source/Legal Source: Scott Campbell, Rachel Whipple, and John Harris - Community Engagement Coordinators / Tim Joyce, City Attorney
Outside Speaker: N/A
Council Goal: 2012: 1.2--Develop neighborhood and community relationships

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: N/A

ITEM DETAILS:

Community Engagement Neighborhood Grant Update
Estimated Presentation/discussion time: 15 minutes

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

- | | |
|---|--|
| <input type="checkbox"/> Approve Item and Move Forward to Study Session | <input type="checkbox"/> Approve Item as proposed at Study Session |
| <input type="checkbox"/> Approve Item and Move Forward to Regular Meeting | <input type="checkbox"/> Approve Item as proposed at Regular Meeting |
| <input checked="" type="checkbox"/> Information Only | |
| <input type="checkbox"/> Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field. | |

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: *(Check all that apply)*

- | | |
|---|---|
| <input type="checkbox"/> Recommends Approval | <input type="checkbox"/> Does Not Recommend Approval |
| <input type="checkbox"/> Forwarded Without Recommendation | <input type="checkbox"/> Recommendation Report Attached |
| <input type="checkbox"/> Minutes Attached | <input type="checkbox"/> Minutes Not Available |

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

In 2022, 42 resident groups and projects were supported between all three grant opportunities.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

This is an informational update on the 2022 Neighborhood Grants (Know Your Neighbor, Small Activity, and Printing Assistance grant).

QUESTIONS FOR COUNCIL

N/A

LEGAL COMMENTS

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PUBLIC FINANCIAL IMPACT

YES NO

If yes, explain: These grants are funded via the general fund.

PRIVATE FISCAL IMPACT

Not Applicable Significant Nominal

If Significant or Nominal, explain: N/A



CITY OF AURORA

Fiscal Impact Form

Item Title: Neighborhood Grants Update
Staff contact: Scott Campbell
Staff Source/Legal Source: Scott Campbell

TYPE OF FISCAL IMPACT

Select all that apply.

- Revenue Impact
 Budgeted Expenditure Impact
 Non-Budgeted Expenditure Impact
 Workload Impact
 No Fiscal Impact

FISCAL SUMMARY

Provide a plain language summary of the fiscal impact. (List program and/or service fund(s) affected. Is this request due to an internal/external audit need or mandated by State, Federal, or legal action? List all departments affected; such as IT, Fleet, HR, etc. What are the implications on performance measures in the city? Provide additional detail as necessary.)

These grants are funded by general funds. As they're continuing into 2023 they'll be a budgeted expenditure.

REVENUE IMPACT

Provide the revenue impact or N/A if no impact. (What is the estimated impact on revenue? What funds would be impacted? Provide additional detail as necessary.)

N/A

BUDGETED EXPENDITURE IMPACT

Provide the budgeted expenditure impact or N/A if no impact. (List Org/Account # and fund. What is the amount of budget to be used? Does this shift existing budget away from existing programs/services? Provide additional detail as necessary.)

Org: 64347 | Account: 62400 - \$20,000 total is budgeted across all three grants. This does not shift existing budget away from other programs/services.

NON-BUDGETED EXPENDITURE IMPACT

Provide the non-budgeted expenditure impact or N/A if no impact. (Provide information on non-budgeted costs. Include Personal Services, Supplies and Services, Interfund Charges, and Capital needs. Provide additional detail as necessary.)

N/A

WORKLOAD IMPACT

Provide the workload impact or N/A if no impact. (Will more staff be needed or is the change absorbable? If new FTE(s) are needed, provide numbers and types of positions, and a duty summary. Provide additional detail as necessary.)

Current FTEs are able to handle the related workload.

City of Aurora

Community Engagement Neighborhood Grant Update

Housing, Neighborhood Services and Redevelopment
Policy Committee Meeting

February 2, 2023



Overview

PROGRAM	PROGRAM DESCRIPTION	UPDATES
Know Your Neighbor Grant	Gift cards of \$100 for either King Soopers for a block party or a \$50 Home Depot Gift Card for a neighborhood clean-up event. May be used for block parties, event kick-offs, neighborhood clean-ups, ice cream socials or other functions that build connections between neighbors.	<ul style="list-style-type: none"> • We had 31 applications • 29 of those were approved • Of those approved, 27 applicants followed through the process and received the gift cards • Reasons for non-completion or denial: duplicate applications, not enough information provided in application, no follow up post-approval
Neighborhood Printing Assistance Grant	The city would provide up to \$25 in-house printing assistance for printing flyers and posters to publicize neighborhood events.	<ul style="list-style-type: none"> • We had 11 applications • All applications were approved, and 7 applicants followed through with the process and received printed materials
Neighborhood Small Activity Grant	Grants of up to \$250 to be used to develop your neighborhood group or organize larger neighborhood events. Examples include entertainment for a festival, neighborhood t-shirts, neighborhood sports tournament or even supplies for a front lawn happy hour with neighbors	<ul style="list-style-type: none"> • We had 15 applications • 10 of those were approved • Of those approved, 8 applicants followed through with the process and received funding • Reasons for non-completion or denial: Neighborhood registration not completed, applicants withdrew application, incomplete applications



Project Highlights



Project Highlights



Project Highlights



Project Highlights



Applications Now Available!

www.auroragov.org/neighborhoodgrants

Questions?



CITY OF AURORA

Council Agenda Commentary

Item Title: Youth Violence Prevention Program Updates
Item Initiator: Jessica Prosser, Director of Housing and Community Services
Staff Source/Legal Source: Joseph DeHerrera, Youth Violence Prevention Program Manager / Angela Garcia, Senior Assistant City Attorney
Outside Speaker: N/A
Council Goal: 2012: 1.2--Develop neighborhood and community relationships

COUNCIL MEETING DATES:

Study Session: N/A

Regular Meeting: N/A

ITEM DETAILS *(Click in highlighted area below bullet point list to enter applicable information.)*

Youth Violence Prevention Program NoFo 2023 Updates
Estimated Presentation/discussion time: 5-10 minutes

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item as proposed at Study Session
- Approve Item and Move Forward to Regular Meeting
- Approve Item as proposed at Regular Meeting
- Information Only
- Approve Item with Waiver of Reconsideration
Reason for waiver is described in the Item Details field.

PREVIOUS ACTIONS OR REVIEWS:

Policy Committee Name: N/A

Policy Committee Date: N/A

Action Taken/Follow-up: *(Check all that apply)*

- Recommends Approval
- Does Not Recommend Approval
- Forwarded Without Recommendation
- Recommendation Report Attached
- Minutes Attached
- Minutes Not Available

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

The NoFo grants for the Youth Violence Prevention Program were approved by Council in July 2022. There were 12 total grantees that were approved for various amounts in funding dollars. These dollars were meant to go towards Intervention and Prevention efforts surrounding youth violence in the city of Aurora. Council has requested some updates on where the funding expenditures currently stand, some successes of the programs that have been funded, and review of the agencies that have not spent any funding dollars to date. In addition, the Youth Violence Prevention Program is partnering closely with the Aurora Police Department utilizing recommendations from the Public Safety Partnership (PSP) on 11 key points in addressing violence in the city of Aurora. Lastly, Council has requested an update about staffing for the Youth Violence Prevention Program.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

The Youth Violence Prevention Program is providing an update to Council on staff updates, hiring of new staff, the Public Safety Partnership (PSP) information and recommendations, along with some NoFo grantee updates and success stories.

FISCAL IMPACT

Select all that apply. (If no fiscal impact, click that box and skip to "Questions for Council")

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 Workload Impact No Fiscal Impact

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QUESTIONS FOR COUNCIL

Informational Only

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