

**CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)**

**Meeting Minutes**

Meeting Date: September 6, 2022      Time: 6:30PM      Location: AMC Aurora Room with Teams virtual option  
 Next Meeting: October 4, 2022      Time: 6:30PM      Location: AMC Aurora Room with Teams virtual option

**MISSION STATEMENT:** *The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.*

*The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.*

**ATTENDANCE**

Name		Name		Name		Name
Mustafa Abdullah	A	Max Gimelshteyn	P	Michael Senich	P	<b>COA Staff</b>
Candice Bailey	A	Debra Johnson	P	JulieMarie Shepherd Macklin	E	Gregg Hays
Sunny Banka	P	Danielle Lammon	P	Janet Marlow	P	
Tikneshia L. Beauford	A	Jim Mattson	E	Katrice Traylor	A	
Andris Berzins	P	Omar Montgomery	A	Michael Westerberg	P	
Marsha Berzins	P	George Peck	P	Katrina Zerilli	P	
Reno Carollo	P	David Rich	P			
Gretchen Dirks	P	Jonathan Scott	P			

Key: P=Present; P+ Present after roll call; E=Excused; A=Absent; R=Resigned; \*New Member

**HANDOUTS**

**(Emailed to committee)**

August Meeting Minutes <i>(Sent September 6, 2022, via email)</i> October Meeting Agenda <i>(Sent September 30, 2022, via email)</i>
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## MEETING MINUTES

1. Call to Order	Chair Jono Scott called the meeting to order at 6:36pm	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Vice Chair Danielle Lammon and a quorum was established with 15 members present (12 in person and 3 virtually).	
3. Approval of October Agenda	Chair Scott entertained a motion to approve the September agenda as presented. <ul style="list-style-type: none"> <li>Danielle Lammon motioned to amend agenda items 6 &amp; 7 to switch the order of events to allow members who need to leave early the opportunity without missing the main portion of the meeting. Reno Carollo seconded the motion.</li> </ul>	Motion Carried
4. Approval of August Minutes	Chair Scott introduced the August minutes. <ul style="list-style-type: none"> <li>Dave Rich motioned to table the approval of the minutes due to getting the minutes emailed late. Andris Berzins seconded the motion.</li> </ul>	Motion Carried
5. Revenue and Budget Updates	Greg provided the monthly budget update: <ul style="list-style-type: none"> <li>The budget book was emailed out for review.</li> <li>Sales tax chart was reviewed, July sales tax was up 5.8% however it was the lowest increase of the year. Sales are projected to drop and will continue to drop due to the economy and slowing of purchases. Electronics are down 52%.</li> <li>Question from the floor: Will we have a fall supplement? Response: Yes, the supplement goes to council in November mostly requesting capital projects.</li> </ul>	
6. Housekeeping	Council presentations will be virtual. The time is TBD. Dave suggested thinking about pushing the start time on the December 6 meeting to 7pm to enjoy the Aurora tree lighting before our scheduled meeting.	
7. Presentation preparation	Katrina and George worked on the power point presentation. Dave suggested Jono present the entire report to council since we only have 20 minutes to present, and 5 sub-committee reports to keep cadence and temp of the short time frame. Discussion was had about how the group wants to proceed. It was decided that Jono will present the entire presentation with sub-committee chairs in the background to answer questions. The power point was revied. Final presentation needs to be sent to Greg by Friday September 16. Sub-committee chairs need to send content and edits to Katrina and George by September 12.	
8. Meeting Adjourned	With no further business, Chair Scott adjourned the meeting at 8:30pm	