

**MINUTES OCTOBER 2022 MEETING  
VETERANS AFFAIRS COMMISSION**

**Date:** 10/13/2022

**Start Time:** 6:00 PM

**End Time:** 7:30

**Virtual**

**In-Person**

1. Attendance (See Attachment 1)

| <b>Topic Number</b> | <b>Topic</b>   | <b>After discussion, the outcome (approval, disapproval, table, information only)</b>   | <b>Status (Open, Closed, Information Only)</b> | <b>Responsible Party</b> |
|---------------------|--|---|--|--------------------------|
| 5                   | Agenda   | Agenda approved (Atch 2)  | Closed   | Ralph Charlip            |
| 6                   | September Minutes Review   | Approved (Atch 3)   | Closed   | Ralph Charlip            |
| 7                   | Guest Speaker  | Kate Hatten discussed the Homefront Military Network and how it is expanding to provide services statewide. Her presentation is at Atch 4.  | Information only                               | Ms. Winbush              |
| 8                   | Public comments  | N/A   | Information only                               | Ralph Charlip            |
| 9a                  | Quarterly Financial Report for the previous quarter – (Jan, Apr, Jul, Oct) | Balances are Spirit Fund 31044: \$1294<br>City Approp Fund 31043: 2401.92<br>(Atch 5)   | Information only                               | City Staff               |
| 9b                  | Name tags, shirts, bsns cards for new commissioners                        | Items will be ordered Monday, 17 Oct. Notify Alicia of you need any items. Items to be charged to VAC account 31043.                        | Closed   |                          |
| 9c                  | Meeting with PROS leadership   | Ralph reported that the meeting went very well and we should be on a track to have a more active role in the 2023 Salute to Veterans event. | Closed   |                          |
| 9d                  | Handbook for Commissions   | No change   | Open   | City Staff               |

|     |                                  |   |                  |  |
|-----|----------------------------------|---|------------------|--|
| 10  | Vice Chairperson Report          | QR stickers still need to be created, will work with City Staff   | Open             | Jeremy Lammon                                |
| 11  | Chairperson Report               | Ralph reported that PROS provided a flyer on their plan for the future but the flyer did not include a link or way to provide input (Staff provided the information in an email after the meeting) Atch 6<br><br>Ralph mentioned that the Metro Denver Homeless Initiative reported that based on the point in time survey, the veteran homeless rate wen down 31% from 2020-2022. (Atch 7) | Information only | Ralph Charlip                                |
| 12a | Outreach, Social Media, Web Site | Flyers have been delivered to Tallyn's Reach and Mission Viejo libraries  | Open             | Melissa Sayouthasad                          |
| 12b | VSO Engagement                   | Cynthia reported hat on Oct 15 at the Heritage Christian Church, DAV will be offering a veterans benefits fair.<br><br>Amy reported that the JCF has been publishing our flyer, but the flyer is only partially visible. She will continue to work with JCF to correct the problem and investigate the opportunity to present the VAC mission briefing at a future meeting.                 | Information only | Amy Hawthorne, Dwayne Davis, Cynthia Francis |
| 13a | Aurora Defense Council           | No Change   | Information only | Greg Echols                                  |

|                     |                                      |   |                  |                                 |
|---------------------|--------------------------------------|---|------------------|---------------------------------|
| 13b                 | Colorado Freedom Memorial            | On 10, 11 and 12 Nov, the Foundation will have a lighted display honoring Veterans Day and is looking for assistance with placing candles out each night. | Information only | Greg Echols                     |
| 13c                 | Veterans Court                       | Julie report that the youngest enrollee recently graduated.   | Information only | Julie Huygen<br>Cynthia Francis |
| <b>Old Business</b> |                                      |   |                  |                                 |
| 1                   | Veteran Population Study             | The Commission passed a recommended to City Council requesting a study be funded (Atch 8)   | Open             | City Staff                      |
| 3                   | Colorado Resilient-Life Center       | NA  | Open             | Jena Long                       |
| 4                   | Student Essay Contest                | CW presented a draft presentation on the student essay project and asked for feedback by the next VAC meeting (Atch 9)                                    | Open             | CW Fox                          |
| 5                   | Terms of Office – Exception Policy   | The Commission passed recommendation to City Council to establish an exception to the current policy. (Atch 10)   | Open             | City Staff                      |
| 6                   | Aurora Veterans Salute Display 3 Nov | Tyler will man the booth providing he can take time off of work.  | Open             | Ralph Charlip                   |
| 7                   | Charter Change                       | We may want to consider a future change to our charter to allow the Commission to conduct events without individual City Council approval.                | Open             | Ralph Charlip                   |
| <b>New Business</b> |                                      |   |                  |                                 |
| 1                   | POW-MIA Flag Display                 | Greg discussed the history of the VAC's request for the city to fly the POW-MIA flag in all city buildings.   | Open             | City Staff                      |

|  |  |  |        |                   |
|--|--|--|--------|-------------------|
|  |  | The Commission passed a recommendation to City Council to fly the flag whenever and wherever the American Flag is flown. (Atch 11)   |        |                   |
| 2  | Face to Face Meetings                        | The Commission discussed whether to hold all face-to-face (hybrid) meetings or leave the current arrangement in place (hybrid meetings during the first month of the quarter). The decision was to leave the current arrangement in place. | Closed |                   |
| 3  | Food Service at Hybrid Meetings              | The Commission decided to include food service at future hybrid meetings as was the practice before COVID. Julie will work with City Staff to select and arrange food delivery. Food will be charged to VAC Account 31043.                 | Open   | Julie, City Staff |
| <p>Future Meetings (Bold-hybrid meeting)</p> <ul style="list-style-type: none"> <li>• 2022: 10 November, December 8</li> <li>• 2023: <b>12 January</b>, 9 February, 9 March, <b>13 April</b>, 11 May, 8 June, <b>13 July</b>, 10 August, 14 September, <b>12 October</b>, 9 November, 13 December</li> </ul> |  |  |        |                   |
| Banner Location- City Staff  |  |  |        |                   |
| <b>Tabled</b>  |  |  |        |                   |
| 1  | Certificate to recognize a veteran's passing | n/a  | n/a    |                   |

11 Attachments

1. Attendance



Attendance.xlsx

2. Oct Agenda



Oct Agenda.docx

### 3. Sept Minutes



September  
Minutes.docx

### 4. HFMN Presentation



HFMN presentation  
(Aurora Veterans Aff

### 5. Financial Reports



31044 VAC Projects 31043 VAC Budget  
Budget Report (YTD Report (YTD through

### 6. PROS flyer



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### 7. MDHI Announcement



Point in Time Data  
& Dashboard Relea:

### 8. Veteran Pop Study Recommendation



Veteran Pop Study  
RFP V1.docx

### 9. Student Essay Presentation



Student Essay.pptx

### 10. Council Resolution R2013-13 Exception Recommendation



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N FOR CITY COUNCI

### 11. POW-MIA Flag Recommendation



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