



Civic Engagement Commission Meeting Notes

10/05/2022

Attendees: Mattye Sisk, Ama (Amanda) Hapke, Kelli Kelly, Sean Moore, Scott Campbell, David Corbari, Debra (Debi) J Hunter Holen, Andrew Rael-Trujillo, Cecilia Zapata, Tristen Sheptock

Meeting Purpose and Objectives: Provide recommendations to Council and City management regarding the development and implementation of civic engagement programs, which may include recommendations regarding best practices for outreach and education. Recommend to Council new initiatives to support and partner with community-based organizations, institutions and civic leaders in the public and private sectors in their civic engagement efforts. Coordinate with Council Members, community boards, and other City agencies in the development and implementation of civic engagement programs. Work with City staff and Council to plan and implement a Civic Engagement Academy.

Discussion Topics:

1. Revisiting Expectations:
 - a. Cecilia Zapata and Tristen Sheptock gave a presentation on commissioner expectations and purpose of the Civic Engagement Commission.
2. Chair Appointments:
 - a. Commissioner Kelly nominated Commissioner Moore as Chair and Commissioner Rosen as Vice Chair.
 - b. The Commission unanimously voted Commissioner Moore as Chair and Commissioner Rosen as Vice Chair.
 - c. Chair Moore and Vice Chair Rosen accepted their respective appointments.
3. Bylaw Drafting
 - a. Scott informed the Commission that he will submit the bylaws to the City Clerk's Office when the Commission is ready.
 - b. Scott will check with the City Clerks Office and City Attorneys Office to make sure the Commission can write in Rosenburg's rules of order into bylaws.
 - c. Vice Chair Rosen agreed she would clean up the bylaws and submit them to the other commissioners for review.

Next Meeting: Wednesday, October 19, 2022