

LIBRARY BOARD OF TRUSTEES

September 2, 2021

Virtual Meeting hosted through WebEx

Meeting Link:

<https://auroragov.webex.com/auroragov/j.php?MTID=maf02ab0811ccd9e33d98f2131f0df888>

Meeting Number: 146 850 6732

Password: LIB_BOARD

I. CALL TO ORDER

Joanna Hudson called the meeting to order at 5:05 PM. Those in attendance were: Joanna Hudson, Brenda Perea, Shameka Alford, Shannon Day, Nora MacIntyre

Absent: Matt Isom

Staff members present: Midori Clark, Matt Kipp, Alia Gonzales (recording secretary)

II. APPROVAL OF MINUTES

Brenda moved to approve the minutes from August 5, 2021. Matt seconded this motion. The motion passed unanimously.

III. ANNOUNCEMENTS

Joanna announced that due to health complications this will be her last meeting with the Board of Trustees. The Board thanked Joanna for all she has done for the Board and wished her well.

IV. PUBLIC INVITED TO BE HEARD

No members of the public present at this time.

V. OLD BUSINESS

1. The appointment and reappointment recommendations made at the August meeting have been placed on the Study Session agenda. Staff will update the board as the process moves forward.
2. The board will continue to move forward with recruitment efforts for positions as they become available on the board.
3. The orientation handbook was reviewed and approved. Staff will provide an organizational chart to the board.

VI. NEW BUSINESS

None at this time.

VII. ITEMS FROM THE CHAIR

Shameka will draft the message to council for the month of September. Shannon will draft the message to council for the month of October. Nora will draft the message to council for the month of November.

VIII. ITEMS FROM THE DIRECTOR

A. Matt Kipp, Finance Supervisor, shared a presentation with the board detailing the budget for Aurora Public Library. The total budget for the Library Division is approximately \$5.76 million. Of this the breakdown included:

- a. 77% Personnel services
- b. 20% Supplies and services
- c. 2% Interfund Charges
- d. Capital Related

The materials budget in 2020 was initially \$1,113,580. Due to COVID these funds were reduced to \$637,763 in 2021. The requested budget for 2022 is \$1,037,763 which includes a \$200k one-time increase and a \$200k ongoing increase over the 2021 budget.

- B. Midori shared that COVID related precautions are continuing to take place at all APL locations and it has been noted by staff in all locations that masks have become more prominent in recent weeks.
- C. Staff Training Day took place on Monday, August 23.
- D. The Library is receiving \$116k in ARPA funding through the Colorado State Library and this funding will be used towards new self-check machines. Additionally three other APRA related funding requests have been submitted which include funds for Creating Communities on Colfax, eBook purchases, and funds to support programming.
- E. The PRCTLBCCG Policy Committee update from the Library Board is scheduled for October 27 at 3:00pm. Brenda stated she would be able to attend the meeting and present on behalf of the Board. Staff will work to ensure the presentation is updated and ready to present.

IX. ITEMS FROM THE MEMBERS

No items from the members at this time.

X. MISCELLANEOUS MATTERS

- A. Customer Comments
The comments were reviewed by the Board.
- B. Statistics
The Library statistics were included in the Board packets.
- C. Volunteer Hours
The Board members submitted their volunteer hours for August.

XI. NEXT MEETING AND AGENDA ITEMS

The next meeting will take place October 7 and will be hosted both in-person and virtually through WebEx.

XII. ADJOURNMENT

The meeting adjourned at 6:10 PM.



PaulaVargas (Jul 20, 2022 12:06 MDT)

Chair

Karen Erdman
Administration
Library & Cultural Services


09-02-2021 Library Bd Minutes


Final Audit Report


2022-07-20


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