

LIBRARY BOARD OF TRUSTEES

June 3, 2021

Virtual Meeting hosted through WebEx

Meeting Link:

<https://auroragov.webex.com/auroragov/j.php?MTID=m0c09c58f6d8ce88511a1404c52c7fa8f>

Meeting Number: 187 380 1494

Password: LIB-Board

I. CALL TO ORDER

Joanna Hudson called the meeting to order at 5:05 PM. Those in attendance were: Joanna Hudson, Brenda Perea, Danette Baltzer, Shameka Alford, Shannon Day, Nora MacIntyre and Matt Isom
Staff members present: Midori Clark, Tessy Walker, Alia Gonzales (recording secretary)

II. APPROVAL OF MINUTES

Brenda moved to approve the minutes from May 6, 2021. This was seconded by Matt. The motion was approved unanimously.

III. ANNOUNCEMENTS

1. Nora introduced herself to the group as this is her first meeting as a Board member.

IV. PUBLIC INVITED TO BE HEARD

No members of the public present at this time.

V. OLD BUSINESS

1. Matt attended the Ward I May Meeting. Shannon attended an April Ward Meeting. Danette attended the Ward IV May Meeting.
2. Brenda shared that she and Joanna are working to develop a City Council Message Template that will have sections for information such as statistics, upcoming programs, and items of note. Each month a board member will fill in this template and send to staff representatives. Once approved this message will go to all board members to share with their elected officials.
3. The Library Board Interview questions were reviewed with minor changes taking place. These questions will be used for future interviews.
4. Brenda shared a copy of the Orientation Handbook provided to new Board Members. This handbook will be made available digitally and can be provided in print by request.

VI. NEW BUSINESS

- A. Joanna shared a letter of thanks she has drafted for all APL staff on behalf of the Board of Trustees. Shannon made a motion to approve having the letter sent to all staff. Shameka seconded this motion. The motion was approved unanimously. Staff representatives will send this document to all APL staff.
- B. There are two pending applications for the Board. Interviews will take place after the July meeting. It is also noted that Shannon's first term expires June 30 and she will consider if she would like to reapply.

VII. ITEMS FROM THE CHAIR

Joanna will draft the message to council for the month of June. Brenda will draft the message for the month of July.

VIII. ITEMS FROM THE DIRECTOR

- A. Tessy Walker with the Hoffman Library provided a presentation regarding the Hoffman Library and its history. This presentation covered information regarding all transformations the building has undergone as well as current updates that will make the space more easily accessible. There are efforts underway to improve the space for visitors of all ages and to cater to the younger demographic that frequently visits the facility.

- B. Midori shared updates that will be impacting all APL facilities as of June 7. These changes include:
 - a. Masks will be required for unvaccinated visitors and staff only. Visitors who are vaccinated will not be required to continue wearing masks.
 - b. All facilities are moving to a 50% or higher capacity limit
 - c. Water fountains are becoming available again at all locations in addition to pre-COVID food and drink policies being enacted.
 - d. The 1-hour visitation limit is being eliminated
 - e. The Unattended Minors policy will revert to pre-COVID policies.
- C. Midori also shared that Saturdays will be coming back with the first Saturday being July 17. Additional services will be expanded later in the year.
- D. Upcoming programs will be forwarded to all Board members.

IX. ITEMS FROM THE MEMBERS

No items from the members at this time.

X. MISCELLANEOUS MATTERS


- A. Customer Comments
The comments were reviewed by the Board.
- B. Statistics
The Library statistics were included in the Board packets.
- C. Volunteer Hours
The Board members submitted their volunteer hours for May.

XI. NEXT MEETING AND AGENDA ITEMS

The next meeting will take place July 8 and will be hosted virtually through WebEx.

XII. ADJOURNMENT

The meeting adjourned at 6:15 PM.



[Paula Vargas \(Jul 20, 2022 12:01 MDT\)](#)
Chair

Karen Erdman
Administration
Library & Cultural Services


06-03-2021 Library Bd Minutes


Final Audit Report


2022-07-20


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