

**MINUTES JUNE 2022 MEETING  
VETERANS AFFAIRS COMMISSION**

Date: 5/09/2022

Start Time: 6:02 PM

End Time: 7:40 PM

\_x\_Virtual

\_In-Person

Topic Number	Topic	After discussion, the outcome (approval, disapproval, table, information only)	Status (Open, Closed, Information Only)	Responsible Party
<b>STANDING BUSINESS</b>				
1	Attendance (Atch 1)	Quorum Present	Information Only	Ralph Charlip
6	Previous Meeting Minutes Review- May (Atch 2)	Approved	Closed	Ralph Charlip
7	Guest Speaker- Dr Jamie Rife (Atch 3)	Metro Denver Homeless Initiative	Information only	Ralph Charlip
8	Public comments	n/a	n/a	
9	Financial Report	Not due until July Meeting	Information only	City Staff
9	Hawthorne Nomination	Approved by City Council, Term starts 1 Jul 22	Closed	City Staff
9	Website for VAC materials	Staff will post Ordinance, Bylaws and Policies to Public Facing Web site.	Open	City Staff
9	Update VAC website with new community referral information	Completed. New material will be sent by Commissioner Sayouthasad	Open	City Staff
9	Veteran Population Study	Staff is working on an RFI, will coordination with Chairperson Charlip	Open	City Staff
9	Banner	Status Unknown, will check to see where the revised banner is.	Open	City Staff

9	VAC Flyers in Great Hall	Still awaiting reply. Suggested putting flyers in Libraries.	Open	City Staff
9	New Flyers	Revise with mission statement and change order of narrative (Atch 5 & 6)	Open	City Staff
9	Name tags, shirts and cards for new commissioners	On order	Open	City Staff
10	Vice Chairperson Report	No report	Open	Jeremy Lammon
11	Chairperson Report	<ul style="list-style-type: none"> <li>• Hunt nomination withdrawn; he has orders to Korea</li> <li>• Thank yous extended to Commissioners Aleem and Chase for their work as commssioners.</li> </ul>	Closed	Ralph Charlip
13	Coffman Project (Atch 4)	Final report issued	Closed	Ralph Charlip
13	Outreach, Social Media, Web Site	<ul style="list-style-type: none"> <li>• Getting website updated this month with current information, including new mission statement.</li> <li>• Will investigate flyers in libraries</li> </ul>	Open	Melissa Sayouthasad
13	VSO Engagement	Backpacks distributed to several locations and organizations.	Backpack Closed	Cynthia Francis
14	Aurora Defense Council	No update	N/A	Greg Echols
14	Colorado Freedom Memorial	No update	N/A	Greg Echols
14	Veterans Court	No update	NA	Julie Huygen, Cynthia Francis

14	JCF	No update	NA	Amy Hawthorne, Dwayne Davis
<b>Old Business</b>				
1	Adams county event 14 May	No report	open	Nathaniel Graff
2	2022 Annual Report to Policy Committee 22 Jun	Final input from commissioners during the meeting. Final report at Atch 7.	Open	Ralph Charlip
3	Community Spirit Awards and Reviewers	Nominees will be recognized at a ceremony on Jun 15. Commissioners Aleem and Charlip are two of the recipients.	Closed	Jeremy Lammon
4	Homeless Veteran Project	To be discussed at possible August offsite	Open	All
5	46 <sup>th</sup> Armed Forces Luncheon	Event was well attended. Should bring VAC Banner to future luncheons	Closed	Greg Echols
6	Public Hearing-Engagement Project	Presented at late May study session. Because of concerns expressed, proposal withdrawn. Will be replaced with Engagement project (Atch 8)	Open	Ralph Charlip
7	Student Project	Concerns expressed by various city staff offices. Project withdrawn and proposal will revert to original concept. Current presentation at Atch 9. Sent to city staff for legal review	Open	CW Fox, City Staff
8	August Offsite	Draft agenda to be developed by Chairperson Charlip. Final decision on whether to have a ½ day session to be made at the July Commission	Open	Ralph Charlip

		meeting. Four topics identified so far: 1) report/recommendations to city council on homelessness, 2) budget, 3) Annual Report on Veterans in Aurora, 4) Engagement Project		
<b>New Business</b>				
1	Board and Commission Staff Handbook	Chairperson Charlip asked that each commissioner read the booklet (Atch 10) and let him know if they have any concerns. He reviewed some of the concerns he already discussed with city staff, particularly the term limits specified in the guide which may cause additional staffing problems for the VAC. Staff will provide additional information about term limits.	Open	All
<b>Adjournment</b>				
1	Next Meeting	Chairperson Charlip reminded attendees that the July meeting will be in person in the Aspen Room and there will not likely be any dial-in capability.	Information only	Ralph Charlip
<p>Future Meetings (in person meetings in <b>Bold are in the AURORA Room</b>):</p> <ul style="list-style-type: none"> <li>• 2022: <b>14 July (draft agenda at Atch 11)</b>, 11 August, September 8, <b>October 13</b>, 10 November, December 8</li> <li>• 2023: <b>12 January</b>, 9 February, 9 March, <b>13 April</b>, 11 May, 8 Jun</li> </ul>				
<b>Tabled</b>				
	Certificate to recognize a veteran's passing	n/a	n/a	

11 Attachments

## 1. Attendance



Attendance.xlsx

## 2. May Minutes



MINUTES- May.docx

## 3. MDHI Slides



MDHI Slides.pdf

## 4. Coffman Project Final Report and Cover Letter



Aurora-Adams  
County Pilot Report.



Cover Letter.docx

## 5. New Flyer – Long Version



Veterans Affairs  
Commission Flyer A.

## 6. New Flyer – Short Version



Veterans Affairs  
Commission Flyer B.

## 7. 2022 Annual Report to Policy Committee



2022 Presentation  
Final.pptx

## 8. Aurora Engagement Booklet



Engage Aurora  
Guide 1-26-2021.pdf

## 9. Student Project Presentation



Student  
Presentation V3.pptx

## 10. Liaison Handbook



Liaison  
Guide\_Boards and C

## 11. Draft July Agenda



July Agenda.docx