



AGENDA

Elections Commission Meeting

Wednesday, March 16, 2022

7:00 p.m.

VIRTUAL MEETING

City of Aurora, Colorado

15151 E Alameda Parkway

Pages

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - 4.a. 12-08-2021 Election Commission Minutes 2
 - 4.b. 02-24-2022 Election Commission Minutes 3
5. NEW ITEMS
6. OTHER BUSINESS
 - 6.a. ELECTION OF OFFICERS 4

Consideration to elect a Chairman and Vice Chairman from the voting members of the Commission, pursuant to Section IX of the Election Commission Bylaws
 - 6.b. APPOINTMENT OF ELECTION COMMISSION MEMBER 7

Consideration to recommend appointment of new Election Commission member to City Council
 - 6.c. 2023 REDISTRICTING 30
7. ADJOURNMENT

**Election Commission
City of Aurora, Colorado
December 8, 2021
6 p.m.
Virtual Meeting**

Call to Order: Chair Carolyn Boller called the meeting to Order.

Roll Call: City Clerk Rodriguez called roll

Members Present: Carolyn Boller; Bill McCartin; Scott Irvin; Debra Johnson

Staff Present: Kadee Rodriguez, City Clerk; Dave Lathers, Senior Assistant Attorney

Approval of Agenda: Motion: Carolyn Boller moved to approve the agenda, seconded by Bill McCartin. Motion passed.

Approval of Minutes: There were no minutes to approve

Consideration to Recommend Appointments of Commissions

City Clerk Rodriguez asked the Election Board members to verbally provide their top two (2) candidates to fill the open positions on the Election Commission. It was then decided the commission members would email Kadee Rodriguez directly with their vote for the final candidate by Friday. The following members provided their top candidate:

Carolyn Boller: Lori Gimelshteyn, Debra Johnson

Scott Irvin: Lori Gimelshteyn, Debra Johnson

Bill McCartin: Lori Gimelshteyn, Debra Johnson

Debra Johnson: Lori Gimelshteyn, Abstained Vote

Chair Carolyn Boller motioned to recommend Lori Gimelshteyn & Debra Johnson to the Election Commission, seconded by Bill McCartin. Motion passed.

Motion to adjourn the meeting: Motion Carolyn Boller, seconded by Scott Irvin. The meeting adjourned at 8:20 pm.

Carolyn Boller, Chair

**Election Commission
City of Aurora, Colorado
February 24, 2022
7:00 p.m.
Virtual Meeting**

Call to Order: Bill McCartin called the meeting to Order.

Roll Call: City Clerk Rodriguez called roll

Members Present: Mike Seufert, Lori Gimelshteyn, Bill McCartin, Scott Irvin

Staff Present: Kadee Rodriguez, City Clerk; Dave Lathers, Senior Assistant Attorney; Cecilia Zapata, Deputy City Clerk

Approval of Agenda: Bill McCartin motions to approve the agenda, with redistricting discussion moved to the next agenda; seconded by Mike Seufert. Motion passed.

Approval of Minutes: There were no minutes to approve.

Election of Officers: Bill McCartin motions to move election of new officers to the next meeting; seconded by Lori Gimelshteyn. Motion Passed.

Appointment of Election Commission Member: Bill McCartin motions to have new members Lori Gimelshteyn and Mike Seufert review old applications and interview videos of previous applicants for the board and have a recommendation ready by the next meeting; seconded by Lori Gimelshteyn. Motion Passed.

2023 Redistricting: Bill McCartin begins discussion regarding 2023 redistricting. Discussion is had on how precise the census is in regards to the voters. Kadee Rodriguez describes the previous redistricting timelines to the Commission. Further discussion will be had in next meeting.

Adjournment: Motion by Bill McCartin to adjourn the meeting, seconded by Lori Gimelshteyn. The meeting adjourned at 7:44 pm.

Bill McCartin

**RULES AND REGULATIONS
OF THE ELECTION COMMISSION
OF THE CITY OF AURORA, COLORADO**

I. Powers.

The Election Commission (hereinafter known as the “Commission”) shall have all of the powers and perform each of the duties specified in Article II of the Aurora City Charter together with any other duties or powers which may hereafter be conferred upon the Commission by the Charter of ordinances of the City of Aurora (hereinafter known as the “City”).

II. Place of Business.

Commission meetings shall be held in any appropriate meeting place acceptable to the Commission within the City.

III. Meetings: Notice.

The Commission shall meet as necessary prior to municipal elections or any other time as determined by the City Clerk and the Chairman of the Commission. All Commission members and staff support shall be notified of meetings by the City Clerk. Special meetings may be called by the Chairman and/or City Clerk.

IV. Conduct of Meetings.

- A. All meetings of the Commission shall be held in an orderly manner pursuant to a prescribed agenda.
- B. The Commission may only meet if a quorum is present. A quorum shall consist of three (3) members.
- C. All meetings shall be conducted by the Chairman, or in her/his absence the Vice Chairman, or if both the Chairman and Vice Chairman are absent, by one designated as the presiding officer by the majority of the members present.
- D. All meetings shall be recorded by means of tape or stenographer.

V. Qualifications for Members.

The members of the Commission shall be qualified electors of the City. Members shall be appointed by City Council to four-year staggered terms. During their term of office, members shall not hold any elective federal, state, county or city office, nor be employed by the City, nor shall they be candidates for any elective office in the City. No spouses of either an Aurora Council Member or a candidate for the Aurora City Council may remain a member of the Commission. The affected spouse must resign when either her/his spouse makes a declaration of candidacy for the office of Mayor or Council Member.

Updated 10-18-01

Approved with no changes 11-19-03

VI. Duties.

The Commission shall make recommendations to City Council regarding ward boundaries, establish precinct boundaries within each ward and appoint Election Judges, if applicable, for each precinct for municipal elections. Major ward boundary changes shall be made in conjunction with the Municipal Election in years ending in "3" and "9." In addition, the Commission shall discuss and make recommendations to City Council if requested to do so by the City Council on all topics relating to municipal elections including ordinances and resolutions.

VII. Casting of lots.

The Commission hereby adopts the following criteria as a guide in the event that voting for one or more office results in a tie vote in a municipal election. As the City is a home rule city, the Commission would carry out the procedure of casting of lots to determine the person or persons elected.

A tie vote would only be declared after canvass of votes by the City Clerk. This canvass shall be done as soon as practicable after the day of the election.

- A. If a tie vote is determined, the Commission through its Chairman shall notify the candidates involved of the date, time and place of the "casting of lots" by the Commission.
- B. This "casting of lots" shall take place at a time, place and date determined only by the Commission.
- C. Affected candidates may attend and witness this process.
- D. The Commission may request the presence of a Municipal Judge to witness this process.
- E. No less than three (3) Commission members shall be present at the meeting for "casting of lots" to determine the person elected in a tie vote.
- F. If a three-member Commission is present at the meeting to break a tie vote, the name of each candidate involved in the tie vote will be placed in three (3) separate sealed envelopes and placed in a container from which each of the three (3) members will draw one (1) envelope.
- G. If a four member Commission is present at the meeting to break a tie vote, the Chairman will not participate in the process to break a tie vote and the procedure in "F" will be followed.
- H. If a five member Commission is present at the meeting to break a tie vote, the name of each candidate involved in the tie vote will be placed in five (5) separate sealed envelopes and placed in a container from which each of the five (5) members will draw one (1) envelope.
- I. In "F," "G," and "H," the candidate whose name is drawn the majority of times will be declared the person elected to the office. A simple majority will prevail.

- J. Candidates' names will be typed on paper ready for review before insertion in the envelopes. Commission Chairman shall, in the presence of attendees at the meeting, place the proper number of names in envelopes pursuant to "F," "G," or "H."
- K. The "casting of lots" by the Commission will be final.
- L. Any further concern regarding the election of such candidates must be addressed through the provisions of the Colorado Municipal Election Code entitled "contests."
- M. The City Clerk shall cause the Statement and Certificate of Determination to be completed and properly certified to the Secretary of State based on the outcome of the "casting of lots."

The procedures for "casting of lots" by the Commission shall be completed as soon as practicable prior to the beginning of the term of office in question.

VIII. Recall.

The Commission by authority of Article IV, Section 4-3, of the Aurora City Charter adopts Rules and Regulations regarding recall of public officers of the City from the office of Ward Council Member, At-large Council Member, or Mayor by incorporating by reference Chapter 54, Article III of the Aurora City Code as if this section was set forth fully herein, as Chapter 54, Article III is amended from time to time by City Council.

IX. Election of Officers.

- A. Chairman.

A Chairman shall be elected from the voting members of the Commission upon the resignation of the previous Chairman or upon expiration of the term of office. The member so selected shall serve as Chairman for the duration of her/his term of office as a member.

- B. Vice Chairman.

A Vice Chairman shall be elected from the voting members of the Commission at the first meeting of each year or at the time a new Chairman is selected.

- C. In the event of a vacancy in either of the above-mentioned positions an election to fill the vacancy shall take place within ninety (90) days subsequent to the occurrence of the vacancy.

X. Agenda Format.

The format of the agenda shall follow the model found in Attachment A.

XI. Miscellaneous.

The Rules and Regulations set forth herein may be amended from time to time upon the affirmative vote of a majority of the Commission.

Date:
11/28/2021

City of Aurora
APPLICATION FOR APPOINTMENT
PLEASE TYPE OR PRINT CLEARLY

Ward No.
3

Application kept for One Year. May Attach Resume.

Board/Commission Applying For:
Election Commission

PERSONAL INFORMATION:

Name: Debi Hunter Holen (Debra)		How long in Aurora: 30+ yrs	
Home Address: 573 Quentin St		Zip: 80011	Registered to Vote: Yes
e-mail address: [REDACTED]	**Date of Birth: [REDACTED]	Home Phone: [REDACTED]	Work Phone: N/A

EDUCATION: **Required to verify voter registration

Yrs. Completed: 12+	Degree(s):
Colleges: Community College of Aurora	

EMPLOYMENT:

Employer Name/Address: N/A Retired	Position: Community Engagement	How long? Advocate 18 yrs
Work Experience: Community involvement, administrative duties	Certifications: Critical Incident Stress Management: Advanced	

COMMUNITY INVOLVEMENT:

Chair, ASCI; Honorary Board Member, National Lao-Hmong Memorial Foundation

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? Yes No

If yes, what position:

INTERESTS/ACTIVITIES:

Walking, photography, book club

WHY DO YOU DESIRE THIS APPOINTMENT:

I believe this work is critical to the integrity of our city's elections. Good work has been seen. I want to continue the work.

How much time do you anticipate being able to spend on this appointment each month?
This work requires at least 40 hours a month and more, depending on the election cycle and council member requests

PLEASE GIVE THREE REFERENCES:

Name: Karllyn Shorb	Address: 3171 Revere, 80011	Phone: 720-309-9415
Name: Karen Middleton	Address: 481 Nome, Aurora, 80010	Phone: 720-251-6695
Name: Mandy Lindsay	Address: 581 Fulton St, 80010	Phone: 720-474-1656

I certify that the foregoing information is true and correct.

Debi Hunter Holen Debi Hunter Holen 11/28/2021
 (Volunteer's name printed) (Volunteer's signature) (Date)

SEND COMPLETED FORM TO:
 CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012
 PHONE: 303.739.7094 FAX: 303.739.7520.

(-OVER-)

<p>How did you hear about us:</p> <p><input type="checkbox"/> Newspaper: _____</p> <p><input type="checkbox"/> News Aurora (water bill newsletter)</p> <p><input type="checkbox"/> Channel 8</p> <p><input type="checkbox"/> Word of Mouth</p> <p><input checked="" type="checkbox"/> Other: <u>I knew</u> about this commission from my community work years ago</p>	
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FOR OFFICE USE ONLY:

<p>Date Received: _____</p> <p>Excel Entry Date: _____</p> <p>Initials: _____</p>	<p>Registered Voter: ___ Yes ___ No ___ N/A County: _____</p> <p>As of: _____ Volunteer Agreement Signed?: ___ Yes ___ No</p> <p>Incumbent? ___ Renewal Letter Attached? ___ New Volunteer Agreement? ___</p>
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Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Postcard Sent:	Response:	
Date Postcard Sent:	Response:	

Date:
April 12, 2021

City of Aurora
APPLICATION FOR APPOINTMENT
PLEASE TYPE OR PRINT CLEARLY

Ward No.

IV

Application kept for One Year. May Attach Resume.

Board/Commission Applying For:

Election Commission

PERSONAL INFORMATION:

Name: ARNOLD (ARNIE) SCHULTZ		How long in Aurora: 45 years	
Home Address: 1137 S. Oakland St. Aurora CO 80012		Registered to Vote: Yes	
Date of Birth:	Home Phone:	Work Phone:	

EDUCATION: ****Required to verify voter registration**

Yrs. Completed: 23	Degree(s): BS, MS, Ph.D.
Colleges: Adelphi College (BS) University of Colorado (MS & Ph.D.)	

EMPLOYMENT:

Employer Name/Address: VA Med. Ctr. 1055 Clermont St. Denver (retired) Dumb Friends League 2080 S Quebec St, Denver (current, part-time)	Clinical Chemist Adoptions Associate	How long? VA 32 yrs. DFL 14 yrs.
Work Experience: VA with appointment as Assist. Prof Pathology Univ. CO, managed VA chemistry lab. with 25 FTEE and taught residents	Certifications: American Board of Clinical Chemists	

COMMUNITY INVOLVEMENT:

Served on CABC & Parks&Rec. Board Village East Neighborhood Assoc. Board Member – over 25 years & currently

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? Yes No

If yes, what position:

INTERESTS/ACTIVITIES:

Local, state, & Nat'l politics, hiking, fishing, cycling, wood working, Recreational Opportunities for Aurora Residents Foundation (ROAR) President/Chair 501(c)(3) provides 100% financial assistance to underserved youth in Aurora

WHY DO YOU DESIRE THIS APPOINTMENT:

I have been interested in Aurora elections since the 1980's and ran for Ward IV in 2015, dropped out because of knee replacement. With my knowledge of Aurora elections, I would be an asset to the Election Commission

How much time do you anticipate being able to spend on this appointment each month?
20 hours during busv times of the year

PLEASE GIVE THREE REFERENCES:

Name: Molly Markert	Address: 2551 S. Macon Way Aurora CO 80014	Phone:
Name: Terry Campbell Caron	Address: 10700 E. Evans Ave. Aurora, CO 80301	Phone:
Name: Terry Todd	Address: 11293 E Harvard Dr. Aurora, CO 80014	Phone:

I certify that the foregoing information is true and correct.

Arnie Schultz
(Volunteer's name printed)


(Volunteer's signature)

April 12, 2021
(Date)

SEND COMPLETED FORM TO:
CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012
PHONE: 303.739.7094 FAX: 303.739.7520.

(-OVER-)

<p>How did you hear about us:</p> <p><input type="checkbox"/> Newspaper: _____</p> <p><input type="checkbox"/> News Aurora (water bill newsletter)</p> <p><input type="checkbox"/> Channel 8</p> <p><input type="checkbox"/> Word of Mouth</p> <p><input checked="" type="checkbox"/> Other: <i>Always knew</i> _____</p>	

FOR OFFICE USE ONLY:

<p>Date Received: _____</p> <p>Excel Entry Date: _____</p> <p>Initials: _____</p>	<p>Registered Voter: ___ Yes ___ No ___ N/A County: _____</p> <p>As of: _____ Volunteer Agreement Signed?: ___ Yes ___ No</p> <p>Incumbent? ___ Renewal Letter Attached? ___ New Volunteer Agreement? ___</p>
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Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Postcard Sent:	Response:	
Date Postcard Sent:	Response:	

Date:

11-8-21

City of Aurora
APPLICATION FOR APPOINTMENT
PLEASE TYPE OR PRINT CLEARLY

Ward No.

Application kept for One Year. May Attach Resume.

Board/Commission Applying For:

Citizens Water Advisory Committee

PERSONAL INFORMATION:

Name: DENNIS DECHANT; How long in Aurora: 21 years; Home Address: 3698 S Elkhart St, Aurora, Colorado; Zip: 80014; Registered to Vote: yes; e-mail address; Date of Birth; Home Phone; Work Phone

EDUCATION:

**Required to verify voter registration

Yrs. Completed: 16; Degree(s): BS Mineral-Engineering Mathematics; Colleges: Colorado School of Mines

EMPLOYMENT:

Employer Name/Address: Self employed (semi retired)- Dechant Engineering Services; Position: VP Engineering; How long? 12 years; Work Experience: Worked in Engineering and sales for/with water related manufacturer; Certifications: PE License in CO, TX, NY, FL, and GA

COMMUNITY INVOLVEMENT:

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? [X] Yes [] No; If yes, what position: American Water Works Association Numerous committees related to water pipe standards

INTERESTS/ACTIVITIES:

Golf, travel, old cars

WHY DO YOU DESIRE THIS APPOINTMENT:

I have always worked in the water industry and believe I have a skill set that can be helpful; How much time do you anticipate being able to spend on this appointment each month? I am retired so time should not be a problem but I would anticipate 8 to 10 hours per month.

PLEASE GIVE THREE REFERENCES:

Table with 3 columns: Name, Address, Phone. References: John Bambei (Denver, 303-350-9343), Charles Bayley (Bennet, 303-905-3002), Duane Bollig (Aurora, 303-204-4256)

I certify that the foregoing information is true and correct.

Dennis Dechant (Volunteer's name printed)

Dennis Dechant (Volunteer's signature)

11-9-21 (Date)

SEND COMPLETED FORM TO: CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012 PHONE: 303.739.7094 FAX: 303.739.7520.

(-OVER-)

<p>How did you hear about us:</p> <p><input type="checkbox"/> Newspaper: _____</p> <p><input checked="" type="checkbox"/> News Aurora (water bill newsletter)</p> <p><input type="checkbox"/> Channel 8</p> <p><input type="checkbox"/> Word of Mouth</p> <p><input type="checkbox"/> Other: _____</p>	
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FOR OFFICE USE ONLY:

<p>Date Received: _____</p> <p>Excel Entry Date: _____</p> <p>Initials: _____</p>	<p>Registered Voter: ___ Yes ___ No ___ N/A County: _____</p> <p>As of: _____ Volunteer Agreement Signed?: ___ Yes ___ No</p> <p>Incumbent? ___ Renewal Letter Attached? ___ New Volunteer Agreement? ___</p>
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Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Postcard Sent:	Response:	
Date Postcard Sent:	Response:	

Dechant Infrastructure Services

Dennis A. Dechant, P.E.

Dechant Infrastructure Services

Dechant Infrastructure Services is a LLC registered in the State of Colorado since 2007. There are 2 employees. Dennis Dechant is the VP of engineering. The company is an engineering service company specializing in pipe design, water project management, and value engineering.

Professional memberships

Currently registered as a Professional Engineer in Colorado, Texas, New York (inactive), Georgia (inactive), and Florida (inactive)

Current member of AWWA, ASCE,

Have published over 20 papers with AWWA, NACE, and ASCE on pipe design, corrosion, and asset management

Additional professional activities

Past Vice Chairman and Secretary of the American Water Works Association (AWWA) Steel Pipe Committee

Current member of American Water Works Association (AWWA) Steel Pipe Committee

Current member of Steel Water Pipe Manufacturers Technical Advisory Committee (SWPMTAC) subcommittee

Past Member of the American Water Works Association Concrete Pipe Committee

Current Member of the American Water Works Association Stainless Steel Pipe Committee

Former member of the executive committee of Steel Water Pipe Manufacturers Technical Advisory Committee (SWPMTAC) of AWWA for 20 years (This committee is responsible for writing all steel pipe standards for AWWA)



Date: 01/17/2021
Ward No:
Board/Commission Applying For: Elections Commission

Name: Joel Jose
Home Address: 23326 E Ottawa Drive
City: Aurora
Zip: 80016
Work Phone:
How Long in Aurora: 1981
Register to Vote: Yes

EDUCATION:

Years Completed:
Degree(s): PhD, MS, BA
Colleges: Capella University (PhD) University of Cincinnati (MS) Regis University (BA)

EMPLOYMENT:

Employer Name: Englewood Police Dept Employer Address: 3615 S Elati St Englewood, CO 80110
Position: Police Sergeant
How Long?: 20yrs 4 mo
Work Experience: Patrol supervisor. Also supervises Crisis Negotiations and CSI teams. Adjunct Faculty at CSU-Global
Certifications: Colorado POST

COMMUNITY INVOLVEMENT:

Involvement:
Do you Presently Serve in Any Other Appointed Position on a Board, Commission or Committee?: No If Yes, what position:

INTERESTS/ACTIVITIES:

Interests/Activities: Fishing, boating, reading, basketball, spending time with family

APPOINTMENT:

Why do you desire this appointment? To be part of a fair, equitable, and accessible election process in Aurora.
How much time do you anticipate being able to spend on this appointment each month?: As much time as required

PLEASE GIVE THREE REFERENCES:

Name: Dr. Sara Metz

Address: 9362 Teddy Lane #106, Lone Tree, CO

Name: Michael Carter

Address: 16000 E CentreTech Pkwy, Aurora, CO

Name: Chad Read

Address: 3615 S Elati St, Englewood, CO

Zapata, Cecilia

Subject: FW: Application for Appointment

Date: 08/24/2021
Ward No: IV
Board/Commission Applying For: Election Commission

Name: John Hutsler
Home Address: 2185 S. Oswego Way, Apt 1-103
City: Aurora
Zip: 80014
Email:
Date of Birth:
Home Phone:
Work Phone:
How Long in Aurora: 29 ye
Register to Vote: Yes

EDUCATION:

Years Completed: 1
Degree(s): Currently in college for Political Science
Colleges:

EMPLOYMENT:

Employer Name: Pacesetter Roadside Assistance Employer Address: 10101 E. Geddes Ave.
Position: Battery Technician
How Long?: 5 years
Work Experience: Roadside emergency scenarios, specialized training in field safety, driving safety, CDOT requirements, and complex technical knowledge of vehicle maintenance and repair
Certifications:

COMMUNITY INVOLVEMENT:

Involvement: Volunteered at food banks in the past Do you Presently Serve in Any Other Appointed Position on a Board, Commission or Committee?: No If Yes, what position:

INTERESTS/ACTIVITIES:

Interests/Activities: Reading (I read constantly) - Mostly political science and government related fields. History, biographies, science, art, music, cars, and tons of technical stuff like how airplanes work and how government works on a local and national level. I also love working on cars; it's a passion of mine. Whether it's cars or governments, I love learning about complex systems that have endless details to learn about and study. The more complex, the better.

APPOINTMENT:

Why do you desire this appointment? I would like to get involved in my community here in Aurora, since I have a strong attachment to the people and places that I've grown up around. I think it would be a great experience to learn about and help with the responsibilities that keep this city functioning and moving forward.

How much time do you anticipate being able to spend on this appointment each month?: 30 hours +

PLEASE GIVE THREE REFERENCES:

Name: Sara Gillett
Address: 2185 S. Oswego Way, Apt 1-103
Phone:

Name: Eric Phillips
Address: 15122 E. Bates Ave.
Phone:

Name: Sheri Molish
Address: 14713 E. Bellewood Pl.
Phone:

Applicant Initials Given? Yes - JH

Date Received: _____

Access Entry Date: _____

Initials: _____

Registered Voter: _____ Yes _____ No _____ N/A County: _____

As of: _____

STATISTICAL INFORMATION:

How did you hear about us? Other: YouTube

Date: 11/04/2021
Ward No: 4
Board/Commission Applying For: Election Commission

Name: Michael Seufert
Home Address: 2480 S Eagle Way
City: Aurora
Zip: 80014
Email:
Date of Birth:
Home Phone:
Work Phone:
How Long in Aurora: 3 mos
Register to Vote: Yes

EDUCATION:

Years Completed: 18
Degree(s): Master of Arts, International Studies Bachelor of Science, Finance and Accounting
Colleges: University of Denver Indiana University, Bloomington

EMPLOYMENT:

Employer Name: North Highland Consulting Employer Address: 600 Grant St, Ste 505,
Denver, CO 80203
Position: Program Lead
How Long?: 5 years
Work Experience: Serve as Program Lead for clients in project management, financial
transformation, and regulatory compliance projects. Previous experience in public and private
sector operations improvement and regulatory compliance. Over 20 years total professional
experience.
Certifications: Certified Project Management Professional Professional Scrum Master Notary
Public

COMMUNITY INVOLVEMENT:

Involvement: Rocky Mountain Microfinance Institute, Energize Colorado, Upwardly Global
Do you Presently Serve in Any Other Appointed Position on a Board, Commission or Committee?:
No If Yes, what position: N/A

INTERESTS/ACTIVITIES:

Interests/Activities: Mentor for Rocky Mountain Microfinance Institute, Energize Colorado, and Upwardly Global. Continued involvement in domestic and foreign policy through the University of Denver. Enjoying Colorado's outdoors.

APPOINTMENT:

Why do you desire this appointment? Served as Registration Judge in Denver County for the 2020 General Election. Previously served as Precinct Committeeman and Vice Precinct Committeeman from 2002-2010 in Marion County, Indiana. Significant interest in the electoral process, continuous improvement, and compliance.

How much time do you anticipate being able to spend on this appointment each month?: 10 hours

PLEASE GIVE THREE REFERENCES:

Name: Nikole Behlmann

Address:

Phone:

Name: Anthony Effan

Address:

Phone:

Name: Matt Fox

Address:

Phone:

Applicant Initials Given? Yes - MCS

Date Received: _____

Access Entry Date: _____

Initials: _____

Registered Voter: _____ Yes _____ No _____ N/A County: _____

As of: _____

STATISTICAL INFORMATION:

How did you hear about us? News Aurora(water bill newsletter)

Date: 11/20/2021

City of Aurora
APPLICATION FOR APPOINTMENT
PLEASE TYPE OR PRINT CLEARLY

Ward No. 5

Application kept for One Year. May Attach Resume.

Board/Commission Applying For: Election Commission

PERSONAL INFORMATION:

Name: Molly Barrett; How long in Aurora: 42 years; Home Address: 16206 E. Hamilton Pl.; Zip: 80013; Registered to Vote: yes; e-mail address; **Date of Birth; Home Phone; Work Phone

EDUCATION: **Required to verify voter registration

Yrs. Completed: 15; Degree(s): BA Hospitality Administration; Colleges: Metropolitan State University of Denver, and some post grad at Grand Canyon University

EMPLOYMENT:

Employer Name/Address: Abilene Awards 13900 E. Florida Ave 80012; Position: owner; How long?: 15 years; Work Experience: Hotel Management/ Teaching; Certifications: Foster Parent/CASA

COMMUNITY INVOLVEMENT:

DO YOU PRESENTLY SERVE IN ANY OTHER APPOINTED POSITION ON A BOARD, COMMISSION OR COMMITTEE? Yes No; If yes, what position:

INTERESTS/ACTIVITIES:

I take care of my special needs brother in law, and an elderly lady, I enjoy doing embroidery, art, reading, dance, and whatever I can with my family.

WHY DO YOU DESIRE THIS APPOINTMENT:

Election integrity and transparency is important to me. I love me city and want it to be as successful as it can be.

How much time do you anticipate being able to spend on this appointment each month? A few hours

PLEASE GIVE THREE REFERENCES:

Name: Jennifer Niblo	Address: 11659 E. Dakota Ave. Aurora, CO 80012	Phone: [REDACTED]
Name: Joanna Silosky	Address: 18001 E. 136th Ave. Brighton, CO 80603	Phone: [REDACTED]
Name: Terry and Kathi Garland	Address: 317 S. Nile St. Aurora, CO 80012	Phone: [REDACTED]

I certify that the foregoing information is true and correct.

Molly Barrett *Molly Barrett* 11/29/21
(Volunteer's name printed) (Volunteer's signature) (Date)

SEND COMPLETED FORM TO:
CITY CLERK'S OFFICE, 15151 E. Alameda Parkway, Suite 1400, Aurora, CO 80012
PHONE: 303.739.7094 FAX: 303.739.7520.

(-OVER-)

How did you hear about us: Newspaper: _____ News Aurora (water bill newsletter) Channel 8 Word of Mouth Other: _____	

FOR OFFICE USE ONLY:

Date Received: _____ Excel Entry Date: _____ Initials: _____	Registered Voter: ___ Yes ___ No ___ N/A County: _____ As of: _____ Volunteer Agreement Signed?: ___ Yes ___ No Incumbent? ___ Renewal Letter Attached? ___ New Volunteer Agreement? ___
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Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Interviewed:	Comments:	Appointed?
Date Postcard Sent:	Response:	
Date Postcard Sent:	Response:	

MOLLY BARRETT

16206 East Hamilton Place, Aurora, CO 80013 [REDACTED]

EXECUTIVE PROFILE

Well-rounded individual with a love for serving people. Extensive customer service, management and financial background professionally, with an accomplished background in volunteerism with the community, especially regarding youth.

SKILL HIGHLIGHTS

- * Leadership/communication skills
- * Business operations organization
- * Budgeting expertise
- * Market research analysis
- * Safety minded
- * Attention to detail
- * Human resources
- * Employee & public relations
- * Bi-lingual
- * Self-motivated

CORE ACCOMPLISHMENTS

Aurora Chamber of Commerce Women in Business Committee "Woman Making a Difference" nominee. Served as President of Stapleton Rotary Club. Outstanding Business by the City of Aurora's Business Advisory Committee. Ambassador of the Year for the Aurora Chamber of Commerce. New General Manager of the Year from Stonebridge Companies and has been employee of the month several times throughout career in hospitality. Outstanding graduate from Metropolitan State University in the field of Hospitality. Overall Outstanding Student of the Year, Foreign Language Student of the Year, Business Student of the Year. Elected by peers as President of the National Honor Society and elected President of the Future Business Leaders of America that same year.

EDUCATION

Bachelor of Arts: Hospitality, Meeting and Travel Administration – Metropolitan State University – Denver, CO Double emphasis in Hotel and Restaurant Management.

Licensed Substitute Teacher, State of Colorado

Some Post-grad Grand Canyon University toward Masters in Education

200+ hours of ongoing education in child development via Arapahoe County Human Services Volunteer

PROFESSIONAL EXPERIENCE

Teacher – Aurora Public Schools Gateway High School – Aurora, CO (2019-2021)

One of two Family and Consumer Science teachers in the district, within the Career and Technical Education branch of APS. Numerous internal courses and certifications obtained even with the online only pandemic teaching.

President – Abilene Awards & Logos – Aurora, CO (2002-2019)

Accountable for operations, sales & marketing, accounts receivable & payable, inventory, and overall customer satisfaction. Captured 55% + market share with building and updating a website and focus on direct sales. Generated new business through leads groups, chamber of commerce, and other networking organizations. Reduced and controlled expenses by tracking and budgeting. Created an optimistic but obtainable financial plan.

Business Administrator – St. Pius X Catholic School (2016-2018)

Primary responsibilities included managing check requests, accounts receivable/payable; scholarship database; enrollment; working with parents and students to meet their needs regarding their child's education. Everyday tasks included monitoring the children during breaks for recess, lunch or when needed in the absence of the teacher.

General Manager – La Quinta Inn & Suites – Henderson, CO (2016)

Accountable for all operations of the hotel. Entered property that was in default, product and service rating below 50% for two straight quarters to now above 85% satisfactory results. Training staff, budgeting, purchasing, cleaning, maintaining, oversight of contractor property improvements, payroll and guest services are the main responsibilities.

General Manager – Fairfield Inn Marriott – Aurora, CO (1999-2001)

Responsible for training and maintaining staff; assuring guest satisfaction; analyzing P/L statements; purchasing; securing new revenue via direct sales and internet presence; obtaining 100% quality control scores for inspections.

VOLUNTEERISM

- *Court Appointed Special Advocate for Children – Arapahoe County Human Services
- *Foster Parent – Collaborative Program (Arapahoe/Douglas/Jefferson County)
- *Wedding Coordinator
- *Fundraising Coordinator
- *Religious Education Teacher
- *Cubmaster Cub Scouts (BSA)
- *Junior Achievement
- *Church Ministries
- *Choir
- *Rotary Club

Date: 07/28/2021
Ward No: 3
Board/Commission Applying For: Election Commission

Name: Debra Johnson
Home Address: 10330 E Ohio Place
City: Aurora
Zip: 80247
Work Phone:
How Long in Aurora: 2
Register to Vote: Yes

EDUCATION:

Years Completed: 6
Degree(s): BS Human Services Master Public Administration
Colleges: Lake Superior State University American University

EMPLOYMENT:

Employer Name: Retired Employer Address:
Position:
How Long?:
Work Experience: 10 years Aurora City Clerk 8 years Denver Clerk and Recorder
Certifications:

COMMUNITY INVOLVEMENT:

Involvement: Former Board member of a Chamber, Former Commissioner of Independent Ethics Do you Presently Serve in Any Other Appointed Position on a Board, Commission or Committee?: No If Yes, what position:

INTERESTS/ACTIVITIES:

Interests/Activities: Outdoor activities: gardening, pickleball, camping

APPOINTMENT:

Why do you desire this appointment? The several years of experience administrating, managing elections for the City of Aurora and City and County of Denver will assist in being an Election Commissioner. Elections are very important to the democracy of Aurora. I want to share my knowledge and experience with the City I live in.
How much time do you anticipate being able to spend on this appointment each month?: 10 hours

PLEASE GIVE THREE REFERENCES:

Name: Carolyn Boller

Address:

Name: Matt Crane

Address:

Name: Julie Heckman

Address:

City of Aurora

2023 WARD BOUNDARY CHANGES

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Kadee Rodriguez, City Clerk
Cecilia Zapata, Deputy City Clerk
Dave Lathers, Senior Assistant City Attorney
Julie Patterson, Senior Communications Strategist

Daniel Krzyzanowski, Planning Supervisor
Andrea Barnes, Planner II
Marisa Noble, Planner
William Keever, GIS Manager

OVERVIEW & STEPS

Overview

- Wards are reviewed prior to regular municipal elections held in years ending with ‘3’ and ‘9’ – *Section 54-5 City Code*
- New ward boundaries must be completed no later than 180 days prior to the next regular municipal election – *Article III, Section 3-4 City Charter*
- Review is done by Election Commission which makes recommendation to City Council – *Article II, Section 2-3 City Charter*
- If approved at Study Session, ordinance adopting new boundaries will be presented at Regular Council Meeting.
- Information regarding proposed adoption will be sent to distribution list and through other resources.
- Citizens affected by the move will be notified of changes, including offices they are eligible to vote on.
- Changes are sent to county clerks.
- City staff will create new ward maps.

Steps

1. Informal presentation before the Management & Finance Policy Committee regarding the criteria that will be used
2. City Clerk’s office, Election Commissioners, and ward Council Members meet to discuss possible changes.
3. A public meeting is held with interested citizens regarding the process. Engage Aurora will be utilized for public comment.
4. The Election Commission approves a plan and staff reviews the proposal with Neighborhood Services staff to ensure communities of interest are preserved.
5. The approved plan is presented to the Management & Finance Policy Committee meeting for initial/final review.
6. The plan is presented to City Council for approval.

Criteria

1. A 5% to 10% deviation between the least and most populous wards.
2. Divided into six wards whose boundaries are established by ordinance. - Article III, Section 3-4 City Charter
3. Maintain whole county precincts where possible. The only exception would be where a county precinct contains both a municipal and non-municipal portion.
4. Ensure that a sitting council member is not moved outside his/her ward.
 - a. CM Murillo (Ward I)
 - b. CM Sundberg (Ward II)
 - c. CM Medina (Ward III)
 - d. CM Marcano (Ward IV)
 - e. CM Coombs (Ward V)
 - f. CM Bergan (Ward VI)
5. Impact as few residents as possible.
6. Compactness of ward.
7. Use natural or man-made boundaries, such as ditches, streets.

2022-23 Calendar

March 22, 2022	Informal presentation before the Management & Finance Policy Committee regarding the criteria that will be used
TBD	City Clerk's Office, Election Commission, and Ward Council Members meet to discuss possible changes
TBD	Public meeting with interested residents regarding the process
October 1, 2022	Election Commission approves a plan
November 2022	The approved plan is presented to the M&F Policy Committee for initial review
January 2023	The approved plan is presented to the M&F Policy Committee for final review
February 2023	The new ward boundaries are presented at a Study Session for Council's approval
March 2023	The new boundaries are presented at a Council Meeting for first reading
April 2023	The new boundaries are presented at a Council Meeting for final approval
April 2023	The Counties are notified of the adopted changes to the ward boundaries
May 11, 2023	Deadline for new ward boundaries to be completed (no later than 180 days prior to the next regular municipal election) – <i>Article III, Section 3-4 of the City Charter</i>
November 7, 2023	Regular Municipal Election

2023 Re-Warding Information

	Census Population	CO'ed Units	Est. Population Increase since Census	12/31/21 Est. New Population	+/- Target Ward Population
Ward I	61,520	810	2,284	63,804	-2,915
Ward II	65,192	2,051	5,784	70,976	4,256
Ward III	64,026	637	1,796	65,822	-897
Ward IV	65,553	75	212	65,765	-955
Ward V	59,457	58	164	59,621	-7,099
Ward VI	70,571	1,333	3,759	74,330	7,610
Total	386,319	4,964	13,998	400,317	

Total Population: 400,317

Target Ward Population (1/6 of total population): 66,720

- **Census Population** - Determined by the Census Bureau's Redistricting Count for Colorado, as of April 1, 2020.
- **CO'ed Units** - All of the certificates of occupancy the city issued from April 1, 2020 to December 31, 2021.
- **Estimated Population Increase since Census** - Determined by using the Census Bureau's average household size estimate (2.82) multiplied by the CO'ed units.
- **Estimated New Population** – Determined by adding the April 1, 2020 Census Bureau's count and the estimated population increase from the CO'ed units.
- **+/- Target Ward Population** – Deviation from the target ward population of 66,720.

2019 Re-Warding Information

Staff developed an algorithm to determine the municipal population by county precinct within each ward using data from the Census Bureau, community surveys, and several permit types.

- US Census published population numbers in May 2018 with estimates as of July 1, 2017.
- Staff took all of the certificates of occupancy the city issued since July 1, 2017 to July 1, 2018 to produce a local estimate of the population. All certificates of occupancy were assumed 100% occupied. That number was used and divided by 6. That was the target number they used to try and get each ward to plus or minus 5-10% deviation.

Calendar

M&F Policy Committee Informal Presentation	April 25, 2018
Election Commission Approved Plan	October 11, 2018
M&F Policy Committee Initial Review of Approved Plan	November 27, 2018
M&F Policy Committee Review of Revised Plan	January 16, 2019
Study Session	February 2019
Regular Council Meeting	
Deadline to Adopt Boundaries 180 days prior to election	May 9, 2019
Election Day	November 5, 2019

City Code Section 54-5

- a) The city is divided into six wards, numbered consecutively as I, II, III, IV, V and VI. The boundaries of each ward shall be depicted and set forth on the official ward map of the City, a copy of which is on file in the office of the city clerk and incorporated by reference into this chapter. In determining the boundaries established for each ward, whenever a common boundary between wards lies in any public street or right-of-way, the boundary of such wards shall be deemed to go to the centerline of the street.
- b) Ward boundaries within the city shall be reviewed for election years ending in "3" and "9" using the United States Census Data and Community Surveys which update the census data, and, if necessary, the boundaries shall be revised or altered in order to ensure that wards are contiguous, compact, and have approximately the same number of residents.
- c) In the event of significant changes to the population in years ending in numbers other than "3" and "9", the election commission may review the ward boundaries and make recommendations to city council.
- d) In addition to the revisions made to the ward boundaries pursuant to subsection (b) of this section, ward boundaries may be revised or altered as necessary to bring them into conformance with county precinct boundaries.
- e) Notwithstanding any City Code provision(s) to the contrary, an otherwise qualified individual who fails to meet the one-year registered elector and residency status applicable to ward council member elections, shall nevertheless be eligible to run for the office of ward council member when the change in ward boundaries occurs solely as a result of the City Code semi-decennial required ward boundary adjustment.