

## AGENDA

### **Election Commission City of Aurora, Colorado**

#### **Public Listening Line**

Dial Access Number 1-408-418-9388  
Enter Participant Passcode: 1467861819

**June 16, 2021  
6:00 pm**

**1. Call to Order**

*Members Present:*  
*Carolyn Boller*  
*William McCartin*  
*Scott Irvin*  
*Joanna Floribus*

Staff Present: Kadee Rodriguez-City Clerk, Patricia Varney-City Clerk Analyst, Dave Lathers-Senior Assistant Attorney

**2. Approval of Agenda – Agenda approved as submitted**

**3. Approval of Minutes – Scott Irvin abstained from voting**

- a. March 17, 2021 - Approved
- b. March 25, 2021 - Approved
- c. April 6, 2021 - Approved
- d. April 14, 2021 - Approved
- e. May 19, 2021 – Approved

**4. 2021 Election Update**

- Kadee is working with the Counties to get the draft IGA's (awaiting Adams County draft IGA)
- Council meeting and Study Session approve the resolution to participate in the coordinated election
- Next campaign finance reporting period takes place in August 2021 and petitions process also does not start until August 2021

**5. Review Election Committee Bylaws & “break tie process”**

- Dave Lathers reviewed the by-laws and shared we must have the process in writing in regard to the break tie process and place in the bylaws. Patti will look at the tie breaking procedures in past minutes.
- Choices we have is;
  - Approved what is currently in bylaws and the next election commission can review and make changes if needed
  - Or we make changes now to update the bylaws
- The charter indicates that there needs to be a tie breaking procedure, but that tie breaking procedure is by “lot”

- It was suggested that changes be updated after the election 2021. Carolyn asked for a motion to leave it currently as is and it will be subject for review and possible change after the election 2021. Bill McCartin motioned the Election Committee will refer to the 2018 process for tie breaking and the commission will then review this after the 2021 election. Scott Irvin second. Motion passed.

**6. Interview for the vacancy**

- It was suggested that the City Clerk's office send letters to the three previous applicants who the commission interviewed for the last opening, giving them the opportunity to reapply or retain the application the City Clerk's office has on file that each completed originally.
  - The City Clerk will contact the three original applicants, plus any new applicants applying for a position on the board.
  - Dave Lathers shared that Scott Irvin can review the recordings of the interviews that took place. Scott will have the same information as the other commissioners and can take part in this interview process.

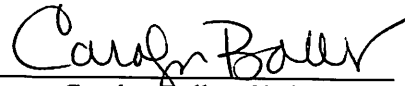
**7. Review the numbers from the Planning division**

- The Commission had asked for preliminary numbers for development in the city. Dave Lathers had contacted Daniel Krzyzanowski, manager of the mapping application to share our interests. Daniel will have his team working on this request as we are waiting for an answer.
- We have asked Daniel Krzyzanowski to attend our next Election Commission board meeting to answer questions.

**8. Topics and items for future meetings**

- Discussion regarding keep of records and notes
- Requested Dave can report back on the results of the lawsuit regarding Ms. Bailey.
- Discuss the volunteers for the upcoming election and who we can coordinate with at this time and how the process will work and be managed

**9. Adjournment, meeting adjourned at 7:06 pm**

  
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Carolyn Boller, Chair