

**Nan Rickey
Aurora History Museum**

Collection Summary

Accession Number: 2015.035

Dates: 1983-1999

Quantity: 1 Box; 2 Oversize Folders

Location: Archives **DA 5**, Archives **C MD 12**

Abstract and Arrangement: The collection consists of the Aurora History Museum's five-year plan to relocate, the hiring of Nan Rickey to assist with the move, and miscellaneous documents on Aurora, particularly on Aurora's history, beginning as the town of Fetcher.

Contents (Archives DA 5)

Folder 1: 1983 and undated. "Aurora History Museum Five-Year Master Plan," prepared by Historical Commission members, includes needs, goals and objectives for moving the original museum to a new location in 1991.

Folder 2: 1986. City of Aurora Government Center Master Plan, a booklet describing space designations of the new government center, including drawings and maps

Folder 3: 1986. Museum Marketing Plan. Preliminary and final reports, including a mission statement, issues, long range objectives, immediate goals and objectives, and strategies. The booklet contains a long series of discussions of the museum focus group about the needs and goals of the new museum.

Folder 4: 1988. Technical proposals requests from consultants should include the scope of the work, personnel qualifications, technical submission requirements, and evaluation criteria.

Folder 5: 1988 and undated. Proposed Scope of Services and Project Schedule documents (3 copies) include project plans, illustrative material, sketches and script, tours, exhibits, and special audience programs. Resume of Nan Rickey (2 copies). Description of Specialized Experience (Nan Rickey, 3 copies)

Folder 6: 1988, 1989. Professional Services Contract. Selection committee ranking of finalists, price proposal from N. Rickey, professional services agreement between the city of Aurora and Nan V. Rickey for "Exhibit Design Research and Interpretive Plan" (3 copies, signed by city officers and Nan Rickey). Correspondence about contracts, memo on contract adjustments.

Folder 7: 1989. Aurora Historical Commission meetings. Includes agendas, members present, notes. April 8 Century Fund Campaign Meeting notice contains description of Aurora Historical Commission and a fact sheet on the Aurora History Museum.

Folder 8: January 1989 - September 1990. Aurora History Museum Project monthly planning reports from Nan Rickey, covering administration, public involvement, research, and program development

Folder 9: 1989-1990. Description of Resources, a new museum master plan draft which includes renovation of the site (the old Municipal Justice Center) and other Aurora sites of historical importance

Folder 10: December 1989. Museum Development and Interpretive Plan, a 77-page booklet covering all aspects of the plan for a new museum to be located in the renovated Municipal Justice Center building (originally built in 1978) at Alameda Drive and Chambers Road

Folder 11: December 1989. (Same as Folder 10, but with spiral binding)

Folder 12: Undated. Aurora History Museum floor plans (3 copies)

Folder 13: 1988-1989 and undated. Aurora Chamber of Commerce City Street Map, Charts of Aurora departments and groups; "Hometown Aurora" brochure; April 1989 newsletter; "Original Aurora" pamphlet with photos, history, and undated map of original Aurora with points of interest, public schools, and parks. An *American Planning Association* magazine article on Aurora describes the city's growth with map and photos.

Folder 14: 1989. Articles about Aurora. *Leisure* (Article on history museum), "Library Times" newsletter

Folder 15: 1978-1992. Aurora Historical Society Newsletters. The May 1978 issue contains an article on moving the Gully Homestead from Mississippi and Chambers to a site near the new Justice Center, and an article on the town of Fletcher in 1900 including a list of its residents. The November 1991 issue has memories of residents growing up in Aurora. Histories of Toll Gate School and Fitzsimons (July 1992), places on Colfax, Aurora's Community College and other articles in the newsletters.

Folder 16: Undated. Aurora Exhibition (2 copies), a 71-page report on five major interpretive themes of guidance for museum program and exhibit content. The themes are environment, water, enterprises, the city, and Aurora citizens

Folder 17: 1980's-1999. Miscellaneous items on Aurora Public Library, Aurora Wildlife, the Parks and Recreation Department, Aurora historical highlights, Historic Preservation Week at Centennial House, and miscellaneous handwritten notes

Oversize Documents (Archives C, Drawer MD 12)

Folder 1A: Aurora History Museum floor plans, Municipal Center (n.d.)

Folder 1B: Aurora History Museum drawings (2 sets) MJC/History Museum Conversion (n.d.)