

**AGENDA**  
**MAY 13, 2021 VETERANS AFFAIRS COMMISSION MEETING**

**A. STANDING BUSINESS**

- |   |             |
|---|-------------|
| 1. Call to order  | Charlip     |
| 2. Invocation   | TBD         |
| 3. Pledge of Allegiance   | Charlip     |
| 4. Roll Call  | Staff       |
| 5. Review Agenda  | Charlip     |
| 6. Previous Meeting Minutes Review  | All         |
| 7. Financial Report from City Staff   | Staff       |
| a. Status of 2020 and 2021 Funds  |             |
| b. (Quarterly for the previous quarter – Jan, Apr, Jul, Oct)  |             |
| c. Phone Line Recording   |             |
| 8. Public Comments (maximum three minutes/person)   | Charlip     |
| 9. City Staff Report  | Staff       |
| a. Veteran Population Study   |             |
| b. Ordinance Change (Guard/Reserve/AD/NOAA/PHS)   |             |
| 10. Vice Chairperson Report   | Lammon      |
| a. Updated Roster – Phone Number Verification   |             |
| 11. Chairperson Report  | Charlip     |
| a. Diversity-Equity-Inclusion session with Janice Napper and Courageous Conversations                                       |             |
| b. Seniors Commission   |             |
| c. Youth Commission   |             |
| d. Public Relations, Communications, Tourism, Libraries, Boards and Commissions and Citizen Groups Policy Committee meeting |             |
| e. VAC Annual Report to the Policy Committee -23 Jun  |             |
| f. Aurora Housing Authority (Aug)   |             |
| g. Veteran Oral History Project   |             |
| 12. Project Reports   |             |
| a. Coffman project  | Charlip     |
| b. Outreach, Social Media, Web Site   | Sayouthasad |
| c. VSO Engagement   | Aleem       |
| d. Water Bill Insert  | Lammon      |
| e. Promote Military Service (Students)  | Fox         |
| (1) 2021  |             |
| (2) 2022  |             |
| f. JROTC Collaboration  | Chase       |
| g. Standdown with HCC   | Aleem       |
| 13. Liaison Updates   |             |
| a. Aurora Defense Council   | Echols      |
| b. Veterans Court   | Aleem       |
| c. JCF  | Chase       |
| d. Colorado Freedom Memorial  | Echols      |

## **B. OLD BUSINESS**

- |  |                   |             |
|--|-------------------|-------------|
| 1. Role and Responsibilities               |                   | All         |
| Hours per month?                           |                   | Sayouthasad |
| 2. Candidate Questions                     |                   | All         |
| 3. 2022 Projects and City Budget Alignment |                   | Charlip     |
| 4. Policy Review                           |                   | Lammon      |
| a. Working Instruction Template            | 2020-01           |             |
| No comments received                       |                   |             |
| b. Annual Working Instruction Review       | 2020-02           |             |
| No comments received                       |                   |             |
| c. Governing Documents                     | 2020-03           |             |
| Changes due to Ordinance/Bylaws Change     |                   |             |
| d. VAC Phone Line                          | 2020-23 (Updated) |             |

## **C. NEW BUSINESS**

- |  |  |         |
|--|--|---------|
| 1. UVC Membership                      |  | Aleem   |
| 2. Veteran Recognition Program         |  | Charlip |
| 3. Defense Council August Awards Lunch |  | Echols  |
| a. Attendance                          |  |         |
| b. Tables – funding                    |  |         |
| c. Mayor Proclamation                  |  |         |
| 4. 2022 Project Ideas                  |  | Charlip |
| 5. Veterans Day Celebration            |  | Charlip |
| 6. Monthly Policy Review               |  | Lammon  |
| 2020-11 Commissioner Additional Duties |  |         |
| 2020-12 Wearing VAC Shirts             |  |         |
| 2020-13 Selection of Commissioners     |  |         |

## **D. ADJOURNMENT**

- |  |  |         |
|--|--|---------|
| 1. Meeting review  |  | Charlip |
| 2. Next meeting: 10 Jun  |  |         |
| 3. Future Meetings:  |  |         |
| • 2021: 10 June, 8 July, 12 August, 9 September, 14 October, 11 November, 9 December |  |         |
| • 2022: 13 January, 10 February, 10 March, 14 April, 12 May                          |  |         |