



**Veterans' Affairs Commission Meeting Minutes
September 10, 2020**

Meeting called to order: 6:02 p.m. by Vice Chair Chase

Location: online via WebEx

Roll Call:

- **Present:** Commissioners Charlip, Chase, Francis, Savage, Donaldson, Echols
- **Absent:** Commissioner Aleem, Dallas, and Sayouthasad

Quorum: Yes

City staff: Claudine McDonald, Manager, Community Relations Division and Joshua Nicholas, Sr. Community Engagement Specialist

Minutes: Commissioner Savage moved to approve the August 13, 2020 minutes, seconded by Commissioner Donaldson; minutes approved without objection.

Public Invited to Speak: n/a

Guest speaker(s): n/a

Agenda Item	Minutes	Action
<p>Chair Report: Vice Chair Chase</p>	<ul style="list-style-type: none"> • provided commission with an overview of recent meeting with Mayor Coffman regarding the 2020 Stand Down. 	
<p>Staff Report: Claudine McDonald</p>	<ul style="list-style-type: none"> • provided updates related to Commitment to Care, Aurora Day of Giving, and youth initiatives. Commissioners were encouraged to volunteer and share program information with networks. 	
<p>Committee Reports:</p>	<ul style="list-style-type: none"> • City Council: Commissioner Echols; no report • Economic Development: Not assigned; no report • Public outreach: Commissioner Francis; no report • Special events: Not assigned; no report • Budget: Commissioner Donaldson; no report 	
<p>Unfinished Business:</p>	<ul style="list-style-type: none"> • Stand Down <ul style="list-style-type: none"> ○ commissioners discussed two proposals as provided by Comm. Charlip and Chase. ○ commission agreed to continue with Stand Down planning while Claudine shares proposals referenced above with Mayor Coffman. ○ Community Relations will connect with the grant administrator for the Veteran's Assistance Grant to determine if a modified Stand Down (i.e.: visiting areas throughout Aurora to drop off items to veterans) is an eligible activity. • Strategic Plan & Working Instructions <ul style="list-style-type: none"> ○ Comm. Charlip moved to postpone discussion of these items until Oct. 2020. Motion was seconded by Comm Savage and passed unanimously. ○ Comm. Charlip and Claudine agreed to connect to review draft documents; final draft copies will be shared with the commission for review. 	<p>- Claudine to share updated Stand Down proposals with Mayor Coffman.</p> <p>- Joshua will connect with VAG grant administrator to determine eligible grant activities.</p> <p>- Joshua will send final draft copies to commissioners prior to the Oct. meeting.</p>



Unfinished Business (cont.):	<ul style="list-style-type: none">• Feedback from Claudine:<ul style="list-style-type: none">○ Claudine reminded VAC about professional conduct expected at all meetings.○ Claudine reminded the VAC of Sunshine Laws which prevents two or more commissioners from meeting in person or communicating via email, text message, etc. to conduct commission business.	
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Meeting Adjourned: 8:02 p.m.

Next meeting: October 8, 2020 via WebEx

Minutes transcribed by Joshua Nicholas on Sept. 30, 2020 at 11:27 a.m.

Approved: electronically via WebEx by Robert Chase

Date: 10.8.2020