



The Executive Summary should be interpreted within the context of the complete engagement report.

May 2020

BACKGROUND

The Purchasing Services Division is responsible for acquiring goods and services through a competitive bid process. Internal Audit is reviewing the division's activities to ensure they possess sufficient capacity to handle City needs in a timely fashion.

Purchasing Operations Review – Part 2

SCOPE

Our audit work covers the period of January 1, 2017 through December 31, 2018.

OBJECTIVES

During part 2 of this engagement, we determined staff compliance with established policies and procedures and assessed the effectiveness of our software acquisition process and procurement controls for complex IT systems. (As requested by the M&F Committee (City Audit Committee))

CONCLUSIONS

Internal Audit found no errors in a random statistical sample of 99 purchases. City staff is in compliance with purchasing processes and policies. The efficiency and effectiveness of citywide purchasing processes can be improved; however, Internal Audit has already made recommendations to that effect in Part 1 of this engagement.

The process and procurement controls for acquiring complex IT systems are operating effectively as designed.

KEY RECOMMENDATIONS AND RESPONSE RECOMMENDATIONS

There were no recommendations from part 2 of the Purchasing Operations Review engagement.

View complete report here: [Link](#)