



Veterans Affairs Commission Meeting Minutes March 12, 2020

Meeting called to order at 6:01 p.m. by Chair Aleem

Location: Aurora Municipal Center, 15151 E. Alameda Parkway, Eagle Room.

Roll Call:

Present: Commissioners Aleem, Charlip, Chase, Dallas, Echols, Francis, Savage, Sayouthasad.

Absent: Commissioners Burrell, Donaldson.

Quorum: Yes

City Liaison(s): Claudine McDonald-Manager, Aruny Phanekham-Admin. Specialist, Traci Burton-Admin. Specialist.

Guests: Gary Anguilor, Eric Nelson, Jeremy Lammon, John Kerr.

Minutes: Commissioner Charlip moved to approve the February 13, 2020 minutes, Vice Chair Chase seconded. Minutes were approved without objection.

Public Invited to Speak

Presentations: Mayor Mike Coffman, Judge Day-Aurora Veteran’s Court.

Agenda Item	Minutes	Action Items & Responsible Person
Chair Report: Chair Aleem	-Attended newly elected Commissioners swearing in ceremony on 3/2/2020. -Update donation forms. -Ratifications of new Commissioners postponed. Packets will need to be updated by city staff. Include score sheets for applicants. Black out SS numbers.	-Josh to update forms and email. -Motion to have city staff resend all documents electronically by Charlip and seconded by Vice Chair Chase. Move to approve by Commissioners Dallas, Echols, Francis, Savage, Sayouthasad and Chair Aleem. Motion accepted.
Vice Chair Report: Vice Chair Chase	-Commissioner Chase plans to meet twice a month for Stand Down 2020 event. Meetings are April 13th and 27th. Second Stand Down scheduled Oct 22, 2020.	-Chase to forward flyer. Will forward information to Josh.
Staff Report: Claudine McDonald	-Cesar Chavez & Dolores Huerta Event cancelled. -Complimented Commissioner on supporting veterans in the City of Aurora. -May 25, 2020 Lunch with a Cop at Legends Sports Gill. -Nominate individuals for Spirit Awards. Event April 21, 2020.	-Claudine to follow up with new date. -Commissioners can go to website to nominate.
Committee Reports:	- City Council: Commissioner Echols: No report. - Economic Development: Not assigned-No report. - Public outreach: Commissioner Francis-Announced PVA bowling fundraiser, April 19, 2020, 2pm-5pm., Celebrity Lanes. -Free tax services and dental work for veterans. -Comm. Dallas joined the Public outreach committee.	-Comm. Chase, Echols, Francis and Sayouthasad to support planning. -Comm. Francis to email flyers to Aruny.



Committee Reports:	<p>- Special events: Vice Chair Chase: Stand Down 2020 update in Vice Chair report.</p> <p>-Budget: Commissioner Donaldson-no report.</p>	-Claudine to provide updated budget to Chair Aleem.
Unfinished Business:	-Job fair: Tentative date: 7/22/2020. Meetings at Arapahoe County/Douglas Works.	-Meeting scheduled 3/20/2020. Charlip will send meeting schedule. Will be made a Public Meeting.
New Business:	<p>-Work Instructions-Possible change to rename or remove committees in future. Phone message assignment list. Request to send Changes to Comm. Charlip.</p> <p>-Rooster changes phone and emails.</p>	<p>-Comm. Charlip to email or handout packet. Will copy Aruny.</p> <p>-Aruny to update and email.</p>
Announcements:	-Due to COVID19 future meetings may be by phone.	-Claudine to work on procedures.

Meeting Adjourned: 8:17 p.m.

Next meeting: The next VAC meeting will be held on May 14, 2020 in the Eagle Room at 6 p.m.

Minutes transcribed by Traci Burton on 4/1/2020

APPROVED: Watik Aleem (via WebEx)

Date: June 11, 2020