

CITIZENS ADVISORY COMMITTEE ON HOUSING  
AND COMMUNITY DEVELOPMENT  
February 11, 2020  
6:30 p.m.

**Members Present:** Vince Chowdhury, Teri Marquantte, Bill Moran, Hayley Reddish, Jason Schneider, Catalina Vielma, and Charlene Wisner-Howard.

**Participants by Phone:** Lynn Bittel.

**Members Absent:** \*Marcella Barnett and \*Linda Savage.  
**\*Excused**

**Late Arrivals/  
Early Departures:** Catalina Vielma.

**Staff Present:** Aimee Bart, Daniel Michael, and Jessica Prosser.

**Guests Present:** Ken Westervelt.

**1<sup>st</sup> Vice Chairperson Teri Marquantte** called the meeting to order at 6:30 p.m.

**Roll Call**

**Approval of Agenda**

Jason Schneider motioned to approve the revised agenda as presented. Charlene Wisner-Howard seconded the motion. The motion passed unanimously.

**Approval of Minutes**

Hayley Reddish motioned to approve the minutes of the January 14, 2020 meeting as presented. Jason Schneider seconded the motion. The motion passed unanimously.

**Public Comment**

No public requested to speak at this time.

**Introduction of New Committee Member**

**a. Linda Savage**

Jessica Prosser informed the committee that we had received an e-mail from Ms. Linda Savage. She has had a family emergency which has called her to the east coast. We have e-mailed her to see if and when she could begin attending meetings. We have not received a response from her yet and will keep the committee informed of the situation.

**Committee Member Briefings**

**a. Hayley Reddish**

Hayley Reddish began by presenting on her educational background. She is a public policy/environmental science double major, completed with the intention of becoming an environmental lobbyist. She grew up in the DC area, attending college in Virginia. She

worked in public affairs for a year in DC and discovered it wasn't a great fit for her. She joined Teach for America, which brought her out to Denver. She taught middle school science in Montbello and Denver and first grade in south-east Denver. Afterwards, she transitioned out of the classroom and into a role with an education non-profit, working in strategy and operations for the education research firm. She manages the finances for the organization, which has grown in 5 years from \$90,000 in revenue to \$1M in revenue last year. She manages a staff of 7, managing people and strategy are important interests for her. She is very data driven and utilizes it for managing their marketing and strategy as well.

**b. Jason Schneider**

Jason Schneider grew up in Brooklyn, NY as an only child to a single mom. In middle school, he started getting involved with community service opportunities through Catholic Charities. Finding he really enjoyed that work, he continued in various programs through high school. Through his childhood, he was a competitive swimmer. He attended college in New Hampshire, where he majored in Sports Management and Health Club Management. He moved to Arizona after living and working in New York for a period of time where he fell into the real estate world. He began working at the reception desk for a real estate developer, moving into sales for them and eventually becoming a real estate broker in Arizona, California, and now Colorado. After meeting his wife, they chose to move to Colorado, where his wife was from. He has dabbled in a lot of different fields, including a stint at AT&T, insurance, etc. While at AT&T, he participated in the Union and went on to become a local vice president and district coordinator for Communications Workers of America. He represented approximately 5,000 coworkers across 15 states. He chose to leave AT&T, he joined back into the real estate realm as a showing agent for Redfin building virtual tours and showing homes.

**Communications from Staff**

**a. 2019 Rehab Program Accomplishments – Daniel Michael**

Dan Michael presented a brief PowerPoint, providing a brief explanation of all Rehabilitation Programs and highlighting the program accomplishments for 2019.

<b>Program</b>	<b>Projects Completed</b>
Single Family Rehabilitation Loan Program	12
Emergency Repair Grant Program	21
Radon Mitigation Grant Program	8
Handicap Accessibility Grant Program	6
Hazardous Tree Removal Grant Program	7
Commercial Renovation Loan Program	3 <ul style="list-style-type: none"> <li>• 1980 Nome St.</li> <li>• 11700 Montview Blvd (Krung Market)</li> <li>• 1400 Dayton St. (Spanish Clinic)</li> </ul>

Discussion ensued. Staff answered the Committee members' questions.

b. **CD Manager Updates – Jessica Prosser, Manager**

Jessica Prosser presented the following updates to the Committee.

- **Emergency Solutions Grant Program RFP process**

An annual RFP process for our ESG dollars is typically conducted. The marijuana dollars, which are also used for homeless programs, conduct a three-year cycle. We are currently discussing how to streamline the process and streamline the funding for agencies who may receive dollars from several different areas of the City. We've also made note that CHD has not typically participated in the RFP evaluations for agencies and we would like CHD to participate in the coming year. The RFP is being targeted to be completed in May or June.

- **Housing Strategy Update**

A brief update on the Housing Strategy was given. The draft plan will be going to the Housing, Neighborhood Services, and Redevelopment (HORNS) Policy Committee on March 11, 2020 at 11:00 AM. The Committee is welcome to attend that presentation. Afterwards, it will be going to City Council Study Session in late April with the goal being that the Strategy will be completed before the City budget process begins.

- **Criteria for incentivizing affordable housing**

One of the big items in the Housing Strategy is how we incentivize affordable housing. The committee was presented with an excerpt from the city of Austin's Housing Strategy plan and a brainstorming session was facilitated to formulate ideas and criteria for incentivizing affordable housing. These ideas will be used to assist in the process for formalizing our application process.

- **Private Activity Bond (PAB) update**

The update regarding the Private Activity Bond will be given at the next meeting.

Discussion ensued. Staff answered the Committee members' questions.

c. **Loan Write-Offs – Jessica Prosser, Manager**

Jessica Prosser reported that there were no loan write-offs for the month of January 2020.

During the month of January 2020, \$154,812.13 in Program Income was received.

Program	Income	Year to Date Income
HOME	\$147,081.82	\$147,081.82
CDBG	\$7,730.31	\$7,730.31
NSP1	\$0.00	\$0.00
NSP3	\$0.00	\$0.00
AVAILABLE UNCOMMITTED FUNDS FOR NEW PROJECTS (APPROXIMATE):		
HOME	\$1,700,000.00	
CDBG	\$130,000.00	

Discussion ensued. Staff answered the Committee members' questions.

**Communications from Committee**

- a. **Jason Schneider** inquired on the status of Community Development staff vacancies. We currently have 5 vacancies and are working to fill them.

**Adjournment**

- **Bill Moran motioned and Lynn Bittel seconded the motion to adjourn the meeting. The meeting adjourned at 8:27 p.m.**

Minutes taken by: Aimee Bart  
Aimee Bart, Administrative Specialist

Minutes reviewed by: Jessica Prosser 2/24/20  
Jessica Prosser, Manager,  
Community Development Division

Minutes approved by: Lynn Bittel 3/10/2020  
Date