



Tax & Licensing Division
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Operations Plan After Hours Club

Dear Applicant,

As part of your application for an After Hours Club license the City of Aurora as the Licensing Administrator may deny your application if there are violations of any chapter of the Aurora Municipal Code. As part of this investigation into the operation and character of the applicant, an operations and security plan are required and will be part of the conditions of approval of the license.

All operations plans must contain answers to the following questions:

1. What days and hours will the business operate?
2. What is the training and experience of staff that will be operating the premises?
3. What food will be served? (Provide a copy of your menu with this plan. A draft copy is acceptable if business is not yet in operation).
4. How will noise and adverse impacts be mitigated for the surrounding neighborhood?
5. Security must be utilized; please attach a detailed security plan that complies with Aurora Municipal Code, Section 86-372.
6. How will the establishment report all disturbances to the police?
7. What types of entertainment will be provided?
8. What time will entertainment begin and what time will entertainment cease for the day?

9. Will adequate seating be available for everyone who enters the establishment? What is the number of seats available?

10. What cameras and security systems will be in place, and will city and state officials have access to these systems?

11. How will the exterior of the business and parking lot be monitored for illegal behavior?

All applicants may provide any additional information that they deem relevant to the local licensing authority as part of its investigation.