



**Veterans Affairs Commission Meeting Minutes  
January 9, 2020**

**Meeting called to order at 6:02 p.m. by Chair Aleem**

**Location:** Aurora Municipal Center, 15151 E. Alameda Parkway, Eagle Room

**Roll Call:**

**Present:** Commissioners Aleem, Chase, Burrell, Charlip, Donaldson, Echols, Francis

**Absent:** Commissioners Camara

**Quorum:** Yes

**City Liaison:** Claudine McDonald, Community Relations Manager and Joshua Nicholas, Administrative Specialist, Community Relations

**Guests:** Jason Christensen, Gary Anguilor, Emma Armstrong

**Minutes:** Commissioner Chase moved to approve the Dec. 12, 2019 minutes, Commissioner Charlip seconded. Minutes were approved without objection.

**Public Invited to Speak:** None

Agenda Item	Minutes	Action Items & Responsible Person
Chair Report: Chair Aleem	- No report due to discussions regarding 2020 Job Fair and Stand Down dates.	
Vice Chair Report: Vice Chair Chase	- Commissioner Chase will wrap up Stand Down event by working on final thank you letters, attendance numbers, etc. - Commissioner Chase provided overview of upcoming veteran events and will send flyers to Joshua for distribution to all commissioners.	- Comm. Chase to email information to Joshua who will forward to commissioners.
Staff Report: Claudine McDonald	- Shared Community Relations updates to include: MLK Commemoration schedule of events, Anti-Defamation League diversity and inclusion calendar, One Place Project call for vendors, and community meetings with NAACP and City of Aurora.	
Committee Report:	- <b>City Council:</b> Commissioner Echols: council meetings have been lively, especially during the public invited to speak portion. Topics include: ICE and Elijah McClain.  - <b>Economic Development:</b> Commissioner Camara: no report  - <b>Public outreach:</b> Commissioner Francis: presented participation opportunity for bowling fundraising event in coordination with PVA. Event will likely be in March and commissioners will ask for sponsors. Commissioner Chase moved to approve VAC participation in event, seconded by Chair Aleem. The motion was approved without objection.	



	<ul style="list-style-type: none"> <li>- <b>Special events:</b> Vice Chair Chase: Stand Down 2020 is tentatively scheduled for Sept. 26, 2020 with planning meetings beginning February 18, 2020.</li> <li>- <b>Budget:</b> Commissioner Donaldson - no report. Claudine will provide VAC with budget overview once she meets with finance and accounting departments.</li> </ul>	<ul style="list-style-type: none"> <li>- Joshua to send meeting invites for Stand Down planning meetings once a committee list is received by Vice Chair Chase.</li> <li>- Claudine to provide updated budget to VAC commissioners.</li> </ul>
Unfinished Business	<ul style="list-style-type: none"> <li>- <b>Job fair:</b> tentative date: 07/22/2020</li> <li>- <b>Stand Down:</b> tentative date 09/26/2020</li> <li>- <b>Storage unit:</b> commissioners will clean out the VAC storage unit on 1/11/2020.</li> </ul>	
New Business	<ul style="list-style-type: none"> <li>- <b>VAC Retreat:</b> Discussed VAC retreat to develop a strategic plan and policies for the commission. Commissioners will receive a Doodle poll to help determine best day to host event.</li> </ul>	<ul style="list-style-type: none"> <li>- Claudine to develop Doodle poll for commissioners.</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>- None</li> </ul>	

Meeting Adjourned: 7:58 p.m.

Next meeting: The next VAC meeting will be held on February 13, 2020 in the Eagle Room at 6 p.m.

Minutes transcribed by: Joshua Nicholas on 1/27/2019 at 1:35 p.m.

APPROVED: [Signature]

Print name: WATIK ALLEN

Title: CHAIR ALLEN

Date: 2/13/20