

**Public Safety, Courts & Civil Service (PSCCS)  
Meeting  
April 18, 2019  
3:30 PM  
Aurora Room**

**Council Member Allison Hiltz, Chair  
Council Member Francoise Bergan, Vice Chair  
Council Member Dave Gruber, Member**

Assure a safe community for people

- |    |  |                |                      |
|----|--|----------------|----------------------|
| 1. | Approval of March 21 <sup>st</sup> , 2019 draft Minutes                  |                | Council Member Hiltz |
| 2. | Consent Items  | (None)         |                      |
| 3. | Independent Review Board Update  | Shari Franklin | 10 mins              |
| 4. | Changing Lives Through Literature Update<br>- Verbal Update - No back-up | Judge S. Day   | 10 mins              |
| 5. | Crime Nuisance Properties Update   | Chief O'Keefe  | 15 mins              |
| 6. | Police District 3 Crime Stat Overview                                    | DC Ortiz       | 15 mins              |
| 7. | AFR Medical Director Update  | Chief Gray     | 20 mins              |
| 8. | Miscellaneous Matters for Consideration                                  |                |                      |
| 9. | Confirm Next Meeting   |                | Council Member Hiltz |

***Next Meeting: 05/16/2019 @ 3:30pm – Aurora Room***

**PUBLIC SAFETY, COURTS & CIVIL SERVICE MEETING  
MARCH 21, 2019**

Members Present: Council Member Allison Hiltz, Chair  
Council Member Francoise Bergan, Vice Chair  
Council Member Dave Gruber

Others Present: P. O’Keefe, E. Ortiz, I. Evans, C. Andersen, H. Hackbarth, Z. DeBoyes, J. Heckman,  
S. Day, F. Gray, J. Batchelor, C. Miller, A. Robnett, S. Stowell, D. Haffeman, M.  
Dudley, A. Garcia, J. Schneebeck, J. Martinez, M. Novak

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**REVIEW/APPROVAL OF MINUTES OF THE FEBRUARY 21<sup>ST</sup> MEETING**

Approved.

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**ANNOUNCEMENTS**

None.

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**CONSENT ITEMS**

None.

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**CMATT PRESENTATION**

Summary of Issue and Discussion

A request was made by the committee at a previous PSCCS meeting to have the topic of vehicle theft in the City of Aurora discussed and to provide information on the CMATT multi-jurisdictional motor vehicle theft investigation team.

Sergeant Matthew Novak explained to the committee that CMATT is focused on longer term and bigger investigations when it comes to auto theft. The program uses crime analyst throughout the districts to look for vehicle theft patterns such as make and model of vehicle and location of theft to help proactively prevent auto theft.

CM Gruber asked what the relationship between the Gang Task Force (GTF) and CMATT was. Sgt. Novak explained that there is an intelligence network where information is shared between task forces and depending on whether there are other crimes involved in a specific case will determine which task force, i.e. ATF, GTF, CMATT, will pursue the investigation.

CM Bergan stated there seemed to be an increase in auto thefts in Southeast Aurora and asked what the correlation to gangs was. Deputy Chief O’Keefe said that the typical “criminal street gang” is not responsible for auto thefts but more of “crews” who do this and is usually tied in with check fraud and methamphetamine. CM Bergan asked about preventative measures such as VIN etching. Sgt. Novak stated it is a process where the vehicles VIN number is microscopically etched into the windshield and on all of the windows, he also explained there are other methods such as “hidden” VIN numbers that can be found using someone from the National Insurance Crime Bureau.

Outcome:

Information only.

Follow-up Action

None.

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**SOUTH METRO AUTO AID AGREEMENT**Summary of Issue and Discussion

With South Metro Fire District absorbing Cunningham Fire it was necessary to combine the two agreements and update the response zones. From an Operational standpoint there are no changes.

CM Gruber asked if Incident Command can be a point of confusion when there are two or more jurisdictions on an incident. Commander Robnett explained that all of the metro fire departments work under the same Incident Management System (IMS) and there is a clear understanding that if the incident falls within Aurora's jurisdiction, Aurora will take Incident Command and vice versa.

CM Hiltz asked if South Metro requires a paramedic on all apparatus and is it possible they would have less staffing on their apparatus. Commander Robnett stated, yes they do, however they have minimum preferred staffing as where AFR has minimum staffing. CM Hiltz asked for a future discussion regarding whether a station needs to be put in areas where mutual aid is being used. Her concern was that South Metro is providing less service than what Aurora provides due to their staffing levels. CM Hiltz asked if a mutual aid agreement can have an expiration date. Chief Gray stated that there is a termination clause that can be initiated if needs and standards are not being met.

CM Gruber wanted to clarify that mutual aid is essentially free support that does not involve fees or reimbursements from participating agencies. Chief Gray agreed by saying both agencies should receive reciprocal benefits from mutual aid agreements; however, he has seen agreements discontinued because one agency is providing more service than the other. CM Hiltz stated she understood the need for mutual aid but that her concern was with coverage in Southeast Aurora not being met because of relying on mutual aid as a supplement for what the city should be providing. She asked if information can be provided on why mutual aid is needed in that area, and is coverage adequate.

Outcome

Committee unanimously approved to move forward the South Metro Mutual Aid agreement to study session. The committee agreed to have a separate discussion on fire department coverage in the Southeast part of Aurora.

Follow-up Action

The committee asked that data be provided on response to the Southeast area of Aurora.

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**AFR COMMUNITY PARAMEDICINE PROGRAM**Summary of Issue and Discussion

The goal of the Community Paramedicine Program is to address concerns surrounding high volume 911 users including both private residences and public facilities. Lieutenant Derek Haffeman is AFR's first

Community Health Officer and discussed how the program is implementing a proactive approach to AFR's EMS services and patient care.

CM Bergan asked if the hospitals see value in funding the program. Lt. Haffeman stated he believed they would however they have not provided any funding at this point. Chief Gray stated the program is in its early stages of establishing those relationships with the hospitals. CM Bergan asked if the results were being tracked. Lt. Haffeman said they were.

CM Gruber asked if Aurora Mental Health would be a good partner. Lt. Haffeman said they were and the department works closely with them through the CRT program. CM Bergan asked if other counties such as Arapahoe and Adams County are able to give us resources. Lt. Haffeman said he does utilize both counties to gain more information and knowledge on how their programs are working.

CM Gruber asked if it would be worthwhile for the City Manager to be involved in the conversations about cost sharing. He believes that if the program continues to be successful, having the City Manager involved could prove to be beneficial. Chief Gray stated that the program is in its infancy stage and as the program evolves to the strategy would include having the City Manager involved with hospital outreach; however, the focus right at this time is on high utilizers and becoming accustomed to the case management process. Once the program transitions into the second stage, the department will reach out to the hospitals.

Lt. Haffeman briefly touched on other programs the department is utilizing such as smoke detector installations and car seat installations. CM Gruber asked if the city resumes any responsibility for defective installation of a car seat. Lt. Haffeman explained that each installer takes a three day training course and is certified but also a waiver is signed by the citizen.

#### Outcome

Information only.

#### Follow-up Action

None.

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### **REGIONAL CRIME LAB OVERVIEW**

#### Summary of Issue and Discussion

An update on the newly opened Regional Crime Lab was requested at the February 2019 PSCCS meeting. Lt. Dufour provided a brief update to the committee and then proceeded to give them a tour.

CM Gruber asked if there will be any surprises or additional requests for equipment. Lt. Dufour replied by saying it is still too early to tell because he would like to be open for a year to fully assess the facility's needs.

CM Bergan asked about the workload with the DNA testing. Lt. Dufour said the program was not running yet due development of protocol and the need to be accredited.

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### **MISCELLANEOUS ITEMS FOR CONSIDERATION**

The committee would like to see information on Domestic Violence, Teen Suicide and possibly an update on the Police Staffing Study.

GM Gruber asked about the Nexus Program and DCM Batchelor stated the item was going to go to full council on April 1<sup>st</sup>.

CM Hiltz asked for follow-up information from February's PSCCS meeting on the percentage of juvenile's who are arrested and sent to diversion programs.

Dr. DeBoyes has an IGA with the Department of Labor that needs to be resigned due to changes in the contract. Previously the item went straight to Study Session. The committee unanimously agreed to send the item back to Study Session for approval.

CM asked for an update on the Illegal Grow House Ordinance with case scenarios.

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#### **NEXT MEETING AGENDA ITEMS**

- Outside Group Presentation
- Municipal Sentencing Reform
- Medical Director Update
- Teen Suicide
- Domestic Violence
- Changing Lives Through Literature Update

This meeting adjourned at 4:05 p.m.

The next meeting is April 18, 2019 in the Aurora Room.

APPROVED: \_\_\_\_\_  
Allison Hiltz, Chair



## Public Safety, Courts and Civil Service Policy Committee Agenda Item Commentary

<b>Item Title:</b> INDEPENDENT REVIEW BOARD OVERVIEW AND UPDATE
<b>Item Initiator:</b> Shari Franklin
<b>Staff Source:</b> Shari Franklin, Sr. HR Analyst, 303-739-7401
<b>Deputy City Manager Signature:</b>
<b>Outside Speaker:</b>
<b>Council Goal:</b> 1.0: Assure a safe community for people--2012: 1.0--Assure a safe community for people.

### **ACTIONS(S) PROPOSED** *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

### **HISTORY** *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

Council rules provide that the Independent Review Board communicate updates to the Public Safety Policy Committee. This board is different from all others in that it really is not a standing board, but rather a pool of volunteers that serve when called upon.

### **ITEM SUMMARY** *(Brief description of item, discussion, key points, recommendations, etc.)*

Shari Franklin and Pat Sylvester will provide an overview of the IRB and the process, as well as a summary of the activity of the board.

### **QUESTIONS FOR Committee**

### **EXHIBITS ATTACHED:**

Independent Review Board Overview-PSC April 18, 2019

## **Independent Review Board Overview**

Approximately four years ago, the Mayor and former Police Chief Daniel Oates made a request to design a deliberative process that engaged the community, to assist the Chief of Police in the determination of appropriate levels of discipline for instances of sustained misconduct by subject members and to also review events that may draw significant community interest.

As a result, Michael Lawson did an analysis utilizing benchmark agencies that assisted in the creation of the Independent Review Board.

An overview of the workings of the Independent Review Board (IRB) is as follows:

### **Civilian Appointment**

- Minimum requirements for civilians to be considered for appointment
  - 18 years old
  - Registered voter
  - Aurora resident
  - Completion of Citizens Police Academy
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### **Appointment Selection Process**

- City Council reviews all applications and ranks in order
- Top candidates are appointed
- Criminal background check processed

### **Training**

- Citizens Police Academy or equivalent

### **IRB Conference convened upon request of Chief of Police**

- Chief of Police or Officer requests an IRB
  - Disciplinary and non-disciplinary matters
- Citizen and Sworn members are randomly selected to participate in the IRB conference
  - 4 Citizens and 1 Alternate selected for each IRB conference
  - 2 Peer Officers and 1 Alternate selected for each IRB conference
  - 1 Lieutenant and 1 Alternate selected for each IRB conference
  - 1 Commander/Captain and 1 Alternate selected for each IRB conference
  - Sworn Exclusions (ineligible for selection to the IRB Board):
    - Officers with less than two years employment with the Aurora Police Department
    - Members currently on probationary status after promotion to any civil service rank
    - Members of the IAB
    - EEO Investigator
    - Members who worked on the same shift or section at the time of the incident or who otherwise was involved with the investigations or event

- Board members of either labor organization
  - The immediate supervisor
- Neutral IRB Conference Facilitator is present to engage discussion and provide IRB recommendation to the Chief of Police for consideration
- Prior to the IRB conference for disciplinary matters, Citizens and Sworn members review:
  - Case file
  - Recommendation of discipline from the Chief's Office
  - Position statement from Internal Affairs
  - Position statement from Officer
  - Comparable discipline
- In cases of non-disciplinary matters, material to be reviewed will vary
- Discuss case and reviewed material at the IRB conference and agree on a recommendation to provide the Chief of Police
- Chief of Police can accept, decline, modify the recommendation
- In matters of discipline, the IRB cannot unsustain misconduct
- Recommendations kept on file in Internal Affairs

### **Conferences**

- 2015-2
- 2016-4
- 2017-2
- 2018-2
- 2019-0 to date





## Public Safety, Courts and Civil Service Policy Committee Agenda Item Commentary

<b>Item Title:</b> CRIME NUISANCE PROPERTIES INVOLVED IN ILLEGAL MARIJUANA GROWS
<b>Item Initiator:</b> Paul O'Keefe
<b>Staff Source:</b> Deputy Chief Paul O'Keefe
<b>Deputy City Manager Signature:</b>
<b>Outside Speaker:</b>
<b>Council Goal:</b> 1.0: Assure a safe community for people--2012: 1.0--Assure a safe community for people.

### **ACTIONS(S) PROPOSED** *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

### **HISTORY** *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

During the March 2019 PSCCS meeting, a question was presented regarding whether or not the houses involved in a recent DEA-sponsored round up were subject to the Crime Nuisance Ordinance. This informational presentation is intended to answer that question.

### **ITEM SUMMARY** *(Brief description of item, discussion, key points, recommendations, etc.)*

This presentation will address a recent question regarding houses that were part of a recent drug seizure operation by the DEA and APD Narcotics Unit. The Crime Nuisance Ordinance was not initiated on these homes/owners after the enforcement operation. However, this was likely an oversight as this was a Federally initiated investigation. That ordinance is now being looked at for each of these locations. Additional information will be available at the time of the April meeting.

### **QUESTIONS FOR Committee**

### **EXHIBITS ATTACHED:**



## Public Safety, Courts and Civil Service Policy Committee Agenda Item Commentary

<b>Item Title:</b> UPDATE ON PATTERN CRIME ACTIVITY IN THE DISTRICT 3 AREA OF RESPONSIBILITY
<b>Item Initiator:</b> Ernie Ortiz
<b>Staff Source:</b> Division Chief Ernie Ortiz
<b>Deputy City Manager Signature:</b>
<b>Outside Speaker:</b>
<b>Council Goal:</b> 1.0: Assure a safe community for people--2012: 1.0--Assure a safe community for people.

### **ACTIONS(S) PROPOSED** *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

### **HISTORY** *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

During the March PSCCS meeting, a question was asked by a committee member about any progress on a recently identified series of property crimes in District 3. This presentation is intended to provide a response to that question and information about crime in general in District 3.

### **ITEM SUMMARY** *(Brief description of item, discussion, key points, recommendations, etc.)*

This presentation will provide information about crime and crime patterns in the District 3 area of responsibility in response to a question about a recent crime pattern.

### **QUESTIONS FOR Committee**

### **EXHIBITS ATTACHED:**



## Public Safety, Courts and Civil Service Policy Committee Agenda Item Commentary

<b>Item Title:</b> MEDICAL DIRECTOR SERVICES UPDATE
<b>Item Initiator:</b> Clare Miller
<b>Staff Source:</b> Fernando Gray, Fire Chief
<b>Deputy City Manager Signature:</b>
<b>Outside Speaker:</b> Eric Hill, MD
<b>Council Goal:</b> 1.0: Assure a safe community for people--2012: 1.0--Assure a safe community for people.

### **ACTIONS(S) PROPOSED** *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

### **HISTORY** *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

This presentation is information only and is intended to provide an overview to the committee related to medical direction services. This topic has not been brought to the committee in the past.

### **ITEM SUMMARY** *(Brief description of item, discussion, key points, recommendations, etc.)*

Aurora Fire Rescue is responsible for providing emergency medical services for our community. Per state law, providing these services requires a physician to fill the role of medical director. This presentation will provide background information about the above-mentioned services, the associated structure, current goals, and next steps to enhance service.

### **QUESTIONS FOR Committee**

Information Only

### **EXHIBITS ATTACHED:**

Medical Director Services-City of Aurora

# AURORA FIRE RESCUE

Public Safety, Courts and Civil Service

April 18, 2019

Fire Chief Fernando Gray and Eric Hill, MD



# BACKGROUND

- A medical director is a physician that provides license under which the EMS System operates
- State law requires EMS systems to have a medical director
- The medical director reports to the Fire Chief
- Dr. Eric Hill assumed the Medical Director responsibilities in 2017
  - Per contract-also the Medical Director for Falck Rocky Mountain



# RESPONSIBILITIES

- Develop, establish, and reinforce all treatment guidelines (medial treatment protocols)
- Assist the department with identifying best practices, equipment, and certifying training requirements (continuing education, skill proficiency and curriculums)
- Quality assurance and improvement
- Chair of the Prehospital Care Consortium
- Serve as an advocate for members that are injured

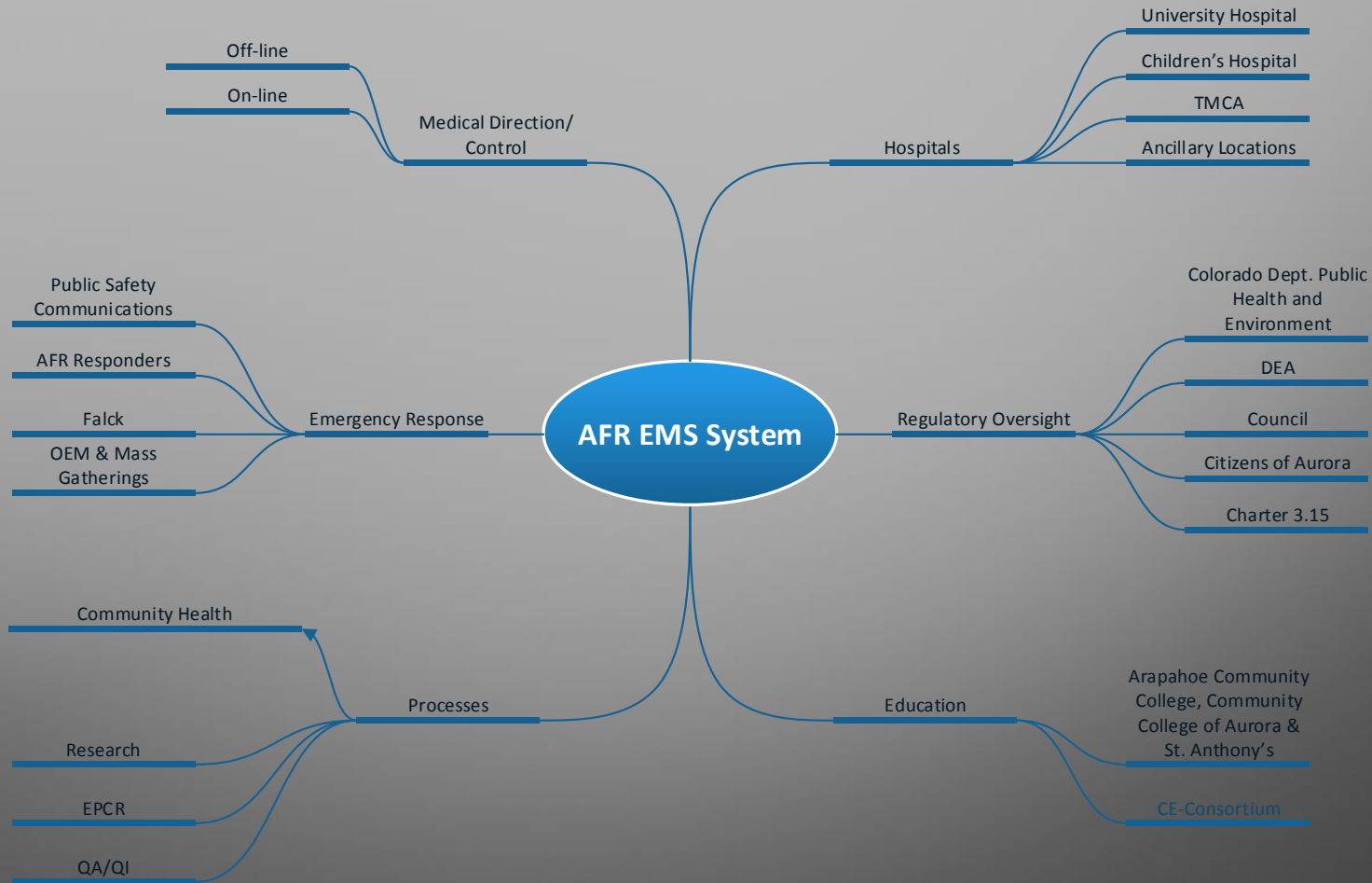


# GOAL

- Ensure that the Aurora Fire Rescue Department provides outstanding and excellent pre-hospital care to our citizens while pursuing pro-active means of increasing community health



# STRUCTURE





# MEDICAL DIRECTION TEAM

- Prehospital Care Consortium formed to allow partner agencies to participate in protocol development and quality assurance processes.
- Participates in education of new and incumbent paramedic members which will lead to ensuring our citizens receive the best pre-hospital care possible
- Establish a program whereby the paramedics within the system are evaluated for accuracy in patient care documentation and clinical care



# OPERATIONAL APPROACHES

- Prehospital Care Consortium reviews all high acuity calls that meet specified criteria on a monthly basis, and all calls referred for review by outside agencies
- Peer review process reviews select charts and provides objective criteria to score the chart based on medical treatment protocols
- Results are maintained for analysis (source of developing continuing education modules)
- Feedback is provided to paramedics (outstanding performance recognition or remediation)



# LATEST EFFORTS

- Implementation of video laryngoscopy (Airtraq)
- Selection of new cardiac monitor/defibrillators (Zoll X-Series)
- Overhaul and new format for Aurora system medical treatment protocols
- Educational outreach partnerships



# NEXT STEPS

- Increase the hour commitment for the Medical Director
  - Currently 10 hours per month
- Invest in the Technology Infrastructure
  - Quality Assurance/Improvement Software
  - Records Management System-EPCR
    - Compliance Issues
- Continuing Education Enhancement
  - Training Specialist
  - Distance Learning Medium Adjunct
- Community Health
  - Public Access Defibrillation program
  - CPR Training





**THANK YOU**

