

AGENDA
HOUSING, NEIGHBORHOOD SERVICES, & REDEVELOPMENT
POLICY COMMITTEE

Tuesday, April 23, 2019 4:30 PM

Mt. Elbert Room, 5th Floor, Aurora Municipal Center

Council Member Crystal Murillo, Chair

Council Member Allison Hiltz, Vice Chair

Council Member Johnny Watson

Michelle Wolfe, Deputy City Manager

George Adams, Director, Planning & Development Services

Andrea Amonick, Manager, Planning & Development Services

Malcolm Hankins, Director, Neighborhood Services Department

The Housing, Neighborhood Services, & Redevelopment Committee's Goal is to:

- Maintain high quality neighborhoods with a balanced housing stock by enforcing standards, in relation to new residential development, and considering new tools to promote sustainable infill development
- Plan for redevelopment of strategic areas, including working with developers and landowners to leverage external resources and create public-private partnerships

1. Welcome and Introductions

2. Review/Approval of Minutes – March 27, 2019

3. Announcements

4. New Items

- Family Tree/GOALS Program (10/10)
Shelley McKittrick, Homelessness Program Director, Neighborhood Services
Scott Shields, CEO, Family Tree Inc.
- Morris Heights Infrastructure Information (10/10)
Malcolm Hankins, Director, Neighborhood Services Department

5. Miscellaneous Matters for Consideration

Next Meeting: Wednesday May 22, 2019 4:00 p.m. Mt. Elbert

- Analysis of Impediments Update (Anita Burkhart)
- Fitzsimons URA Projects Update (Andrea Amonick)
- Habitat for Humanity MHP Redevelopment (Jason Batchelor)
- Motel re-development vs. Tenant Relocation Cost Comparison (Shelley McKittrick)
- Charity Donation Bins (Malcolm Hankins)

Total projected meeting time: 45 minutes

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HOUSING, NEIGHBORHOOD SERVICES & REDEVELOPMENT POLICY COMMITTEE

March 27, 2019

Members Present: Council Member, Chair Crystal Murillo
Council Member, Vice Chair Allison Hiltz
Council Member Johnny Watson

Others Present: Michelle Wolfe, Andrea Amonick, Sydney Hawkins, Tim Joyce, Anita M. Burkhart, Chris Davis, Craig Maraschky, Sandra Youngman, Malcolm Hankins, Signy Mikita, Mary Lewis, Karen Hancock, Brian Arnold, Stephanie Kok, Gayle Jetchick, Chance Horiuchi, and Deana Foxen.

WELCOME AND INTRODUCTIONS

Council Member Murillo welcomed everyone to the meeting.

MINUTES

The February 27, 2019 minutes were approved by Council Members Murillo, Hiltz, & Watson.

ANNOUNCEMENTS

There were no announcements.

NEW ITEMS

AURORA HOUSING AUTHORITY (AHA) PRESENTATION

Summary of Issue and Discussion

Craig Maraschky, AHA Executive Director, introduced himself and explained in detail, how the AHA organization was created by the City of Aurora in 1975, focusing primarily on affordable rental housing. Today, operating with 55 employees on a \$50 million budget, AHA also receives low-income housing tax credits to assist residents in need of rental assistance. Through the support of their funding partners, AHA offers 810 physical units of affordable rental housing, administers approximately 2,000 Section 8 vouchers, and provides approximately \$1,000 of rental assistance per household on a monthly basis. Mr. Maraschky identified the city of Aurora as a crucial partner, which allocates AHA \$7,000 annually from the Aurora @ Home Program. The organization operates under State statutes, and is exempt from Federal, State, and Local taxes. Mr. Maraschky shared a map which identified the vast array of properties across Aurora that are receiving assistance. He explained that an extensive wait list exists dating back to 2005, but added there are vouchers that do become available as people leave the program, which are prioritized for homeless families.

Questions/Comments – Council Member Murillo asked if the housing authority does any work to assist with system-involved youth. Mr. Maraschky didn't know the answer, however, will research to provide the information to Ms. Murillo.

Outcome – Chair Murillo thanked Mr. Maraschky for the presentation.

2019 AGENDA ITEMS & 2018 AGENDA ITEM STATUS

Summary of Issue and Discussion

Council Member Murillo recently met with Michelle Wolfe, Deputy City Manager, to discuss agenda items that had been presented in 2018, but were incomplete and in need of reporting findings or status to the Committee. A

spreadsheet was prepared for the Committee's review, and a handful of items were identified that needed closure. Andrea Amonick, Development Services and AURA Manager, advised the Committee of her intent to present status of all the Urban Renewal projects currently in process, particularly in the Fitzsimons area, for discussion in May.

Questions/Comments – Council Member Murillo thanked staff for providing time doing research and creating the spreadsheet.

Outcome – Following the Committee's discussion, it was determined that the appropriate staff affected will return results to the Committee as soon as possible.

MISCELLANEOUS MATTERS FOR CONSIDERATION

Council Member Murillo shared that a constituent had been in touch with her regarding concerns of traffic and infrastructure insufficiencies in the Morris Heights neighborhood. The neighborhood's location near the Anschutz Medical Campus, the impact of light rail, and the transit-oriented development projects in the area have all contributed to major traffic issues for those living there. Council Member Murillo requested staff research instances of any prior concerns reported in relation to infrastructure in the Morris Heights Neighborhood. Staff will research and advise the Committee of findings.

A recent discussion at Study Session raised a request for the status of the King's Inn, a 95-unit motel along Colfax, where, in 2017, new ownership had displaced a number of occupants as a result of excessive rental rate increases. Consequently, the city assisted 47 households with city funds to find alternate housing.

Malcolm Hankins, Neighborhood Services Director, explained the property has once again sold, however, major renovations have been made to both the interior and exterior of the building. The Summit View Inn, as it is now called, has improved statistically according to the city's systematic inspection program, which provides for proactive interior and exterior inspections of all multi-family properties. Aurora Police data revealed issues of trespassing as the primary call for service. This is likely a result of the owner/manager calling to have previous residents trespassed, however, Mr. Hankins will work with Police to obtain more detailed information. Council Member Murillo requested information on how other communities compare to Aurora with methods of housing residents in motels within their jurisdictions. Staff will make inquiries and return information at a later time.

Meeting adjourned at 5:00 p.m.

The next meeting: Tuesday April 23, 2019 at 4:30 p.m.

APPROVED:

Committee Chair, Crystal Murillo



**Housing, Neighborhood Services and Redevelopment
Policy Committee**

Agenda Item Commentary

Item Title: Family Tree/GOALS Program Funding Request
Item Initiator: Shelley McKittrick
Staff Source: Shelley McKittrick, Homelessness Program Director
Deputy City Manager Signature:
Outside Speaker: Scott Shields, CEO, Family Tree
Council Goal: 4.0: Create a superior quality of life for residents making the city a desirable place to live and work--2012: 4.0-- Create a superior quality of life for residents making the city a desirable place to live and wor

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

This item will be presented by Scott Shields, CEO, Family Tree. Staff has been involved in the leadership group that included Aurora and Arapahoe County stakeholders for the past 3 years.

Family Tree Generational Opportunities to Achieve Long-term Success, (GOALS), is a Two-Generation(2-Gen) housing program designed to break the intergenerational cycle of poverty and homelessness, prioritizing services for families from the City of Aurora and Arapahoe County.

Comprehensive services provided by the GOALS program and its partners will focus on early childhood education, social capital, health & well-being, and economic assets- including housing. GOALS will offer each participating family a safe place to live as they work with Family Tree and partners to set and achieve goals that lead to long-term stability and economic independence. Families are also invited to remain connected with GOALS providers for on-going support.

Family Tree will begin operating GOALS programming in 2019. Once the program begins, families that secure stable, independent housing will exit before -or at- the nine-month mark, allowing Family Tree to continuously welcome new families into the GOALS program/facility. The program will also regularly track outcomes and provide ongoing program services to participating families for up to one year post-exit.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

Family Tree's GOALS Program will be located on the former Excelsior Youth Campus, renamed Oxford Vista, located at 15001 East Oxford Avenue, in Aurora, CO. The campus is now owned by the Urban Land Conservancy, with 4 building being leased by Family Tree.

The current GOALS program operating budget totals \$748,167. A Property Needs Assessment has been completed to identify capital improvement needs for the campus, including the buildings proposed for the GOALS program. These capital needs are prioritized by Family Tree in the attached funding request and include:

Type of Support: Capital Support

Total Organization Budget: \$6,881,292

Total Project Budget: Operating budget -- \$748,167; capital budget -- \$600,000

Total Amount Requested: \$400,000 for capital needs

Funding Term (months): 12 months

This is a one-time capital request of \$400K to make the following required improvements:

- Adding ingress and egress
- Improving accessibility
- Adding required bathroom facilities
- Enhancing community and recreation space for residents
- Enhancing privacy for families
- Constructing interior stairwell

Geographical Area Served: City of Aurora, Arapahoe County

Funding for this request would come from the Marijuana Tax Revenue Homelessness Sub Fund. There is an estimated current balance of \$2,327,674 in the "unassigned revenue" line item that is available for one time requests approved by City Council at Study Session if approved and forwarded by the Housing Redevelopment and Neighborhood Services Committee.

Because there is not an established process (such as an RFP process) for either one-time or ongoing program funds, ad hoc requests will continue to be brought to Policy Committee and Study Session as they come in and are in alignment with solutions to end homelessness. Staff recommends that such a process be developed by staff, then reviewed and approved by City Council. It is also recommended that wherever possible, these requests be reviewed as part of the annual budget process.

QUESTIONS FOR Committee

Family Tree respectfully requests a one-time, \$400,000 grant award from the City of Aurora to support initial capital needs and improvements for the GOALS program. Does the Committee support the approval of the funding request and move the item forward to Study Session?

EXHIBITS ATTACHED:

4-23-19_HNRS Committee Presentation Family Tree GOALS.pptx
Family Tree Revised GOALS_City of Aurora Proposal Package.pdf

Family Tree GOALS

(Generational Opportunities to Achieve Long-term Success)

City of Aurora, Presentation to Housing, Neighborhood Services & Redevelopment
Committee

April 23, 2019



History of GOALS

(Generational Opportunities to Achieve Long-term Success)

- ▶ Cheryl Ternes/Arapahoe County Human Services Department (vision, 2015)
- ▶ Long-standing partnership between ACHSD and Family Tree
- ▶ Development of leadership group
- ▶ Focus group input
- ▶ Property/facility search
- ▶ July, 2018 community meeting
- ▶ Long-term lease at Oxford Vista (formerly Excelsior Youth Center)

GOALS: Generational Opportunities to Achieve Long-Term Success

A Comprehensive Two-Gen Case Management, Residential Services, with Long-Term Follow up Approach

Serving Families Experiencing Homelessness and Families At -Risk of Homelessness

- Services and support for parents, children, & the family as a whole
- Reinforce and multiply positive impact to build assets & offset obstacles
- Creates a path to improved family well-being and economic self-sufficiency

Parent Earns Self-Sufficiency Wages

Ability and skills to secure and maintain employment
Overcome barriers to employment
Meet needs of children

Children Grow up in a Positive Environment

Succeed in P-12 and post-secondary education
Avoid engaging in risky behaviors

Family Healthy and Functional

Basic needs are met, safe and stable housing. Family is cohesive and mutually supportive

Short Term Outcomes

- Food and housing security
- Decreased toxic stress and improved family well-being
- Access to services and benefits to address barriers
- Early childhood education and youth support for academic success
- Plan for family self-sufficiency

Long Term Outcomes

- Secure stable housing
- Family economic self-sufficiency
- Improved family well-being
- Successful developmental outcomes for children
- Interruption of the generational cycle of poverty

Services Provided by Community Partners:

Job Search & Training

Work Supports/ Child Care

Skill Development

Overcoming Barriers

Continuing Education

Health and Wellness

Safe Temporary Housing and Food Security

Path to Stable Housing

Services Provided by Community Partners:

School Readiness

School-Based Services

Tutoring

Drug & Alcohol Prevention

Mentoring

Social Emotional Development

Social Network & Recreation

Physical & Mental Health Services

Parenting Education and Support

Evaluation-Driven

Supported by a Formative (Phase I) and Impact (Phase II) Evaluation, incorporating continuous quality improvement (CQI) with an overarching goal of building a Two-Generation evidence-based approach to serving homeless families and those at-risk.

GOALS Program Model

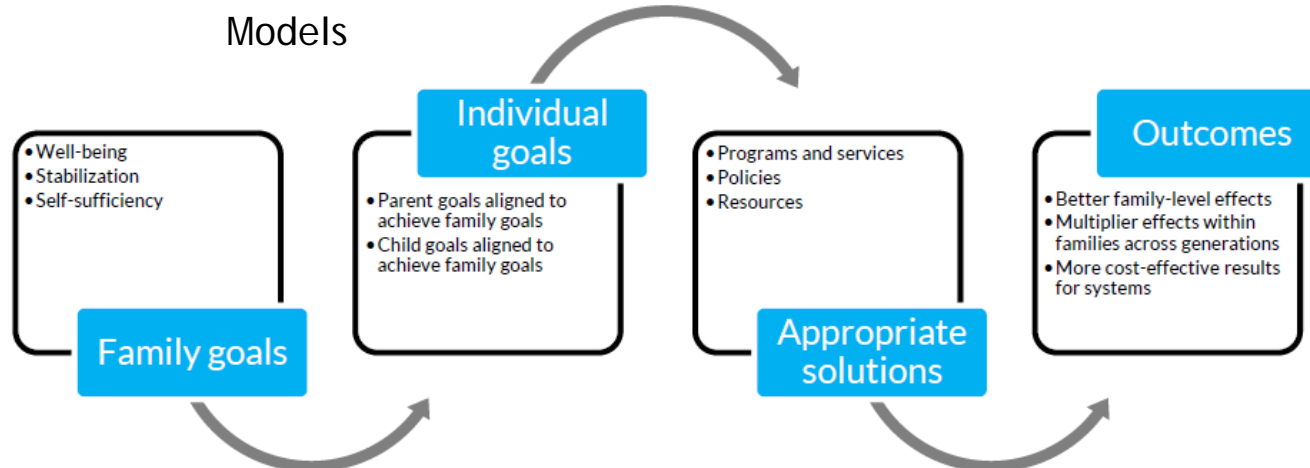
Overall goal: Achieve Two-Generation (2-Gen) Economic Security

- Objective 1: Family is healthy and functional
- Objective 2: Parent earns a livable wage
- Objective 3: Children grow up in a positive environment that supports the development of potential.

GOALS: a residential resource center and comprehensive case management within a 2-Gen framework

- Family Tree: primary service provider, temporary housing, coordination and oversight
- Multiple on-site partners: behavioral and physical health services, job search and training, financial literacy, early childhood education, school readiness, parenting education/support, substance treatment, benefits enrollment and navigation

Theoretical Framework for Two-Generational Models



Scott, M., Popkin, S., & Simington. (2016). *A Theoretical Framework for Two-Generation Models*. Urban Institute.

Two Generation Approach to Housing

- Strength-based case management
- Onsite partnerships
- Trauma-informed approach and address mental health needs of children and parents
- Engage residents as leaders
- Support long-term stability through extended service
- Partner with early childhood, K-12 and postsecondary systems to increase engagement and social emotional learning.

Falkenburger, E., Haight, S., & Popkin, S. (2018). *Place Matters: A Two-Generation Approach to Housing*. Urban Institute and Ascend Institute.

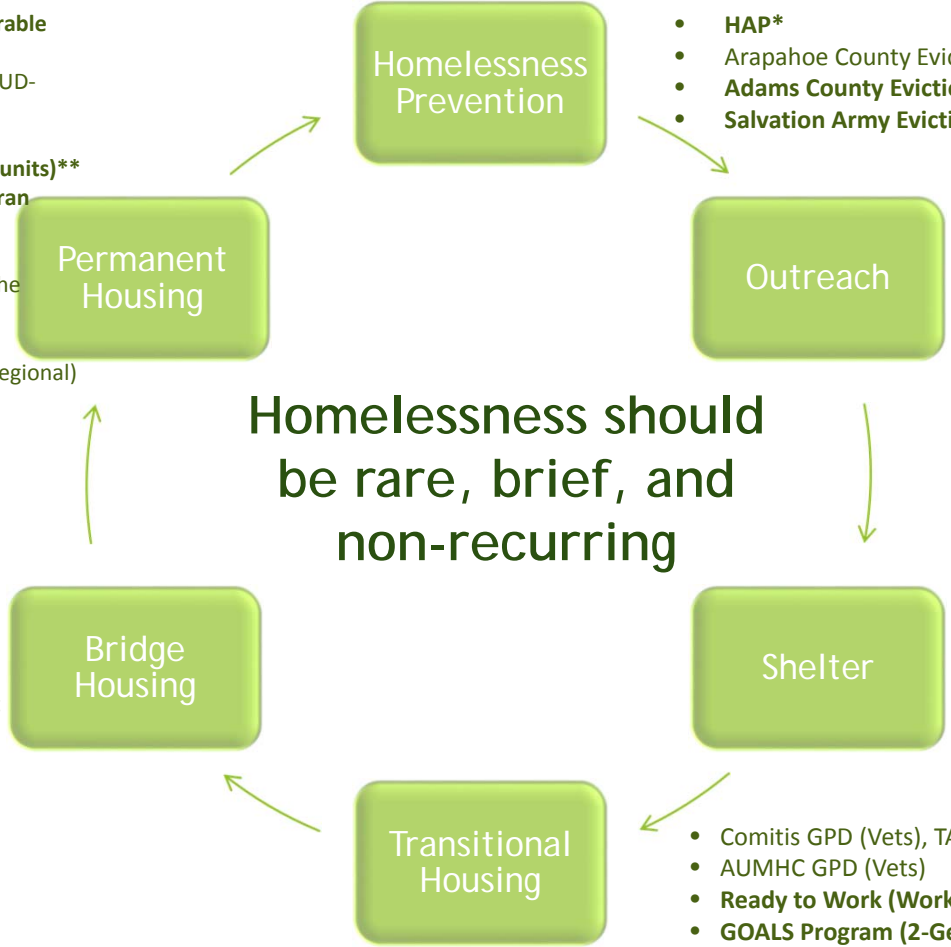
Two Generation Outcomes

- Child is Ready for School and Takes Charge of Learning
- Parent Becomes More Powerful Learning Partner and is Motivated to Pursue Post Secondary Learning
- Educational Success Becomes a Core Family Value
- Child Has a Model for Economic Success
- Parent is Motivated to Climb Career Ladder
- Family is Empowered and Stable
- Child Develops Emotional and Intellectual Capacity to Succeed in Society
- Parent Improves Emotional Capacity and Parenting Skills to Ensure they and Their Children Can Successfully Navigate Society
- Family is Connected with Economic, Social and/or Other Supports
- Child Physical and Emotional Health Develops Appropriately
- Parent Health and Mental Health is Strengthened
- Family Relationships are Strengthened

Making Tomorrow Better, Ascend The Aspen Institute

Aurora Homeless Services Continuum of Care

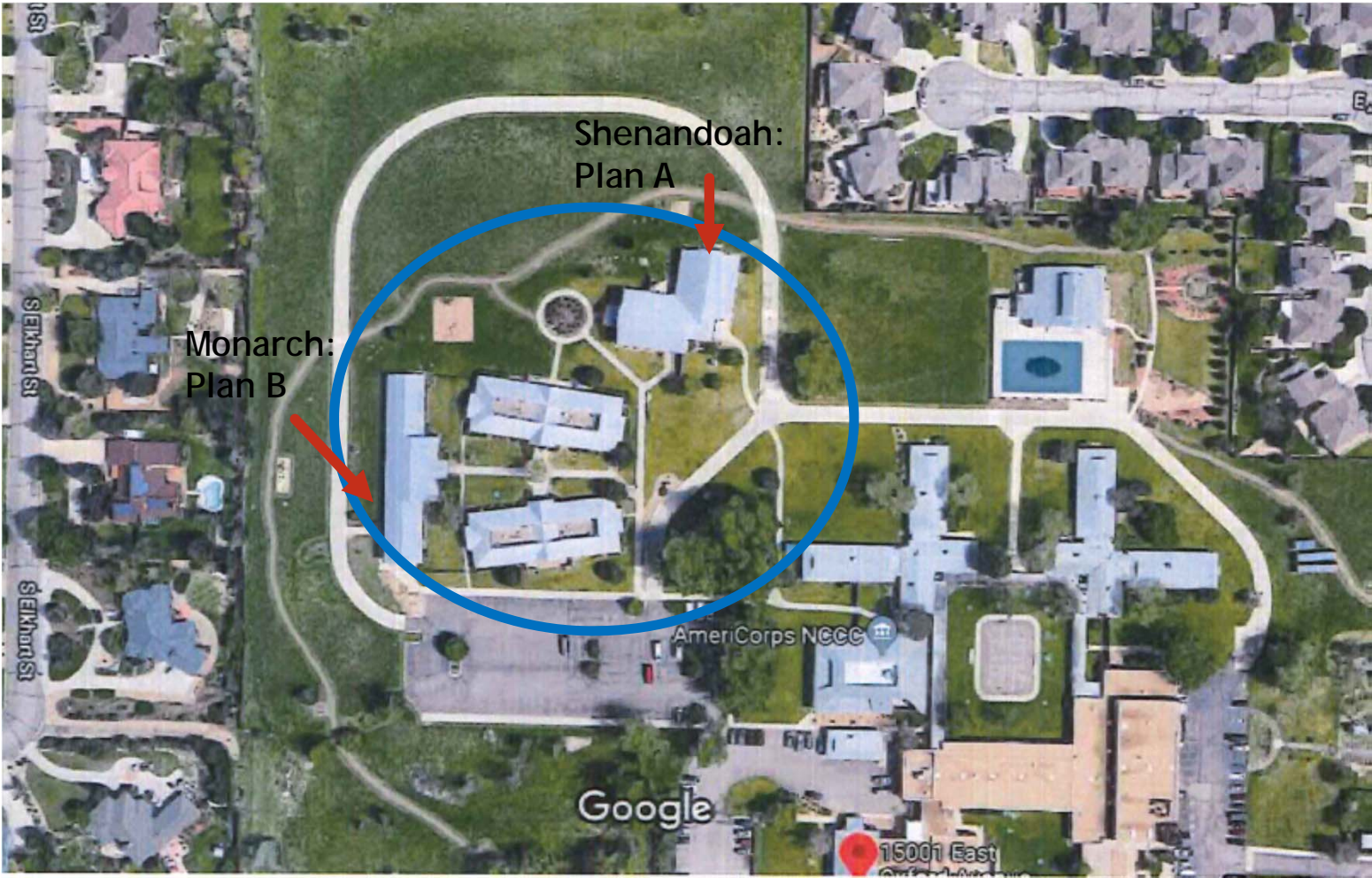
- **HAP – move-in Funds (very light touch for less vulnerable folks with income to cover rent)***
- AUMHC – PSH and RRH for families and individuals (HUD-funded CoC funds)
- A@H - RRH for families
- **SCC PSH for chronically homeless – coming soon (50 units)****
- **Abrigo Apts. – each vacancy houses a homeless veteran household***
- Project-based and Housing Choice Vouchers
- OneHome Coordinated Entry (RRH and PSH through the regional coordinated entry system)
- SSVF – RRH for Veteran Families (regional)
- VASH – Veteran Administration Supportive Housing (regional)



- **HAP***
- Arapahoe County Eviction Prevention
- **Adams County Eviction Prevention Legal Services Pilot Program***
- **Salvation Army Eviction Prevention***
- **MHBHC/ADRC Street Outreach***
- **AUMHC Street Outreach***
- **AWTN Shower/Bathroom Trailer***
- ACOT
- Various Faith-based Street Outreach
- MHBHC/Comitis Shelter
- Gateway Domestic Violence Shelter
- **Aurora Day Resource Center (Day Shelter and Cold-weather overnight shelter)***
- Comitis GPD (Vets), TANF transitional unit, ORU
- AUMHC GPD (Vets)
- **Ready to Work (Work-first TH Individuals)***
- **GOALS Program (2-Gen family TH) (coming soon)****

* New since 2016
 **Coming soon

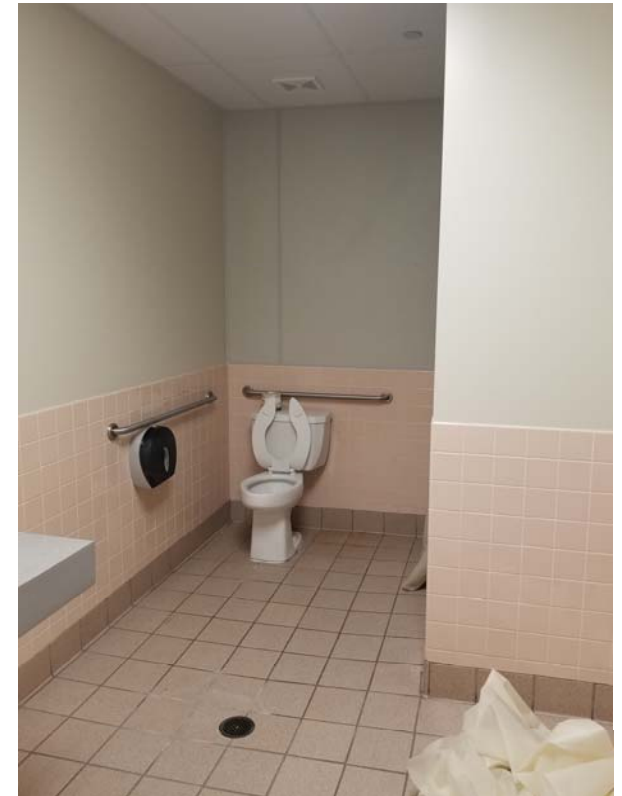
GOALS: 15001 East Oxford Avenue



Representative exterior photos (Shenanandoah)



Representative interior photos (Shenandoah)

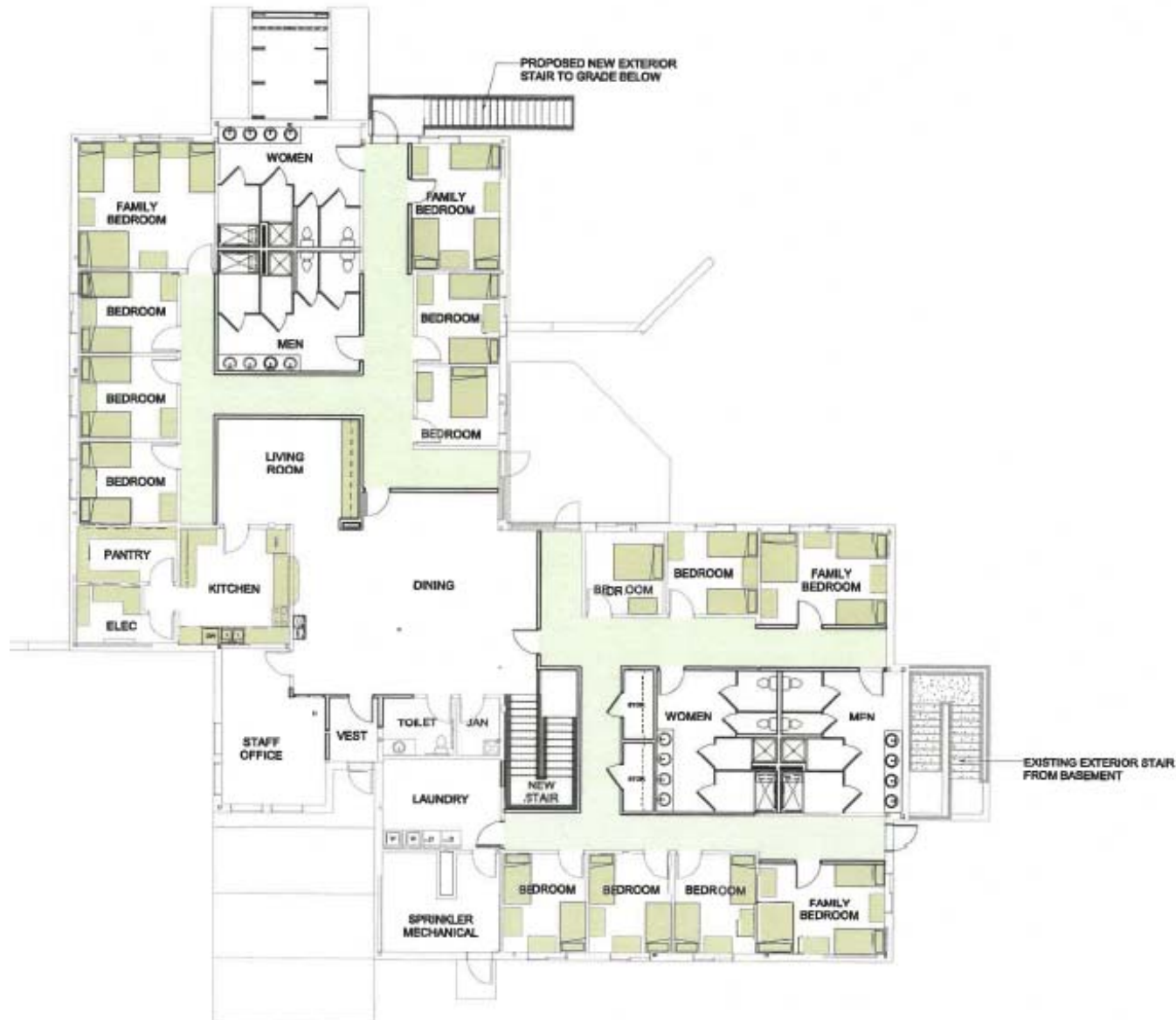


Family Tree Funding Request

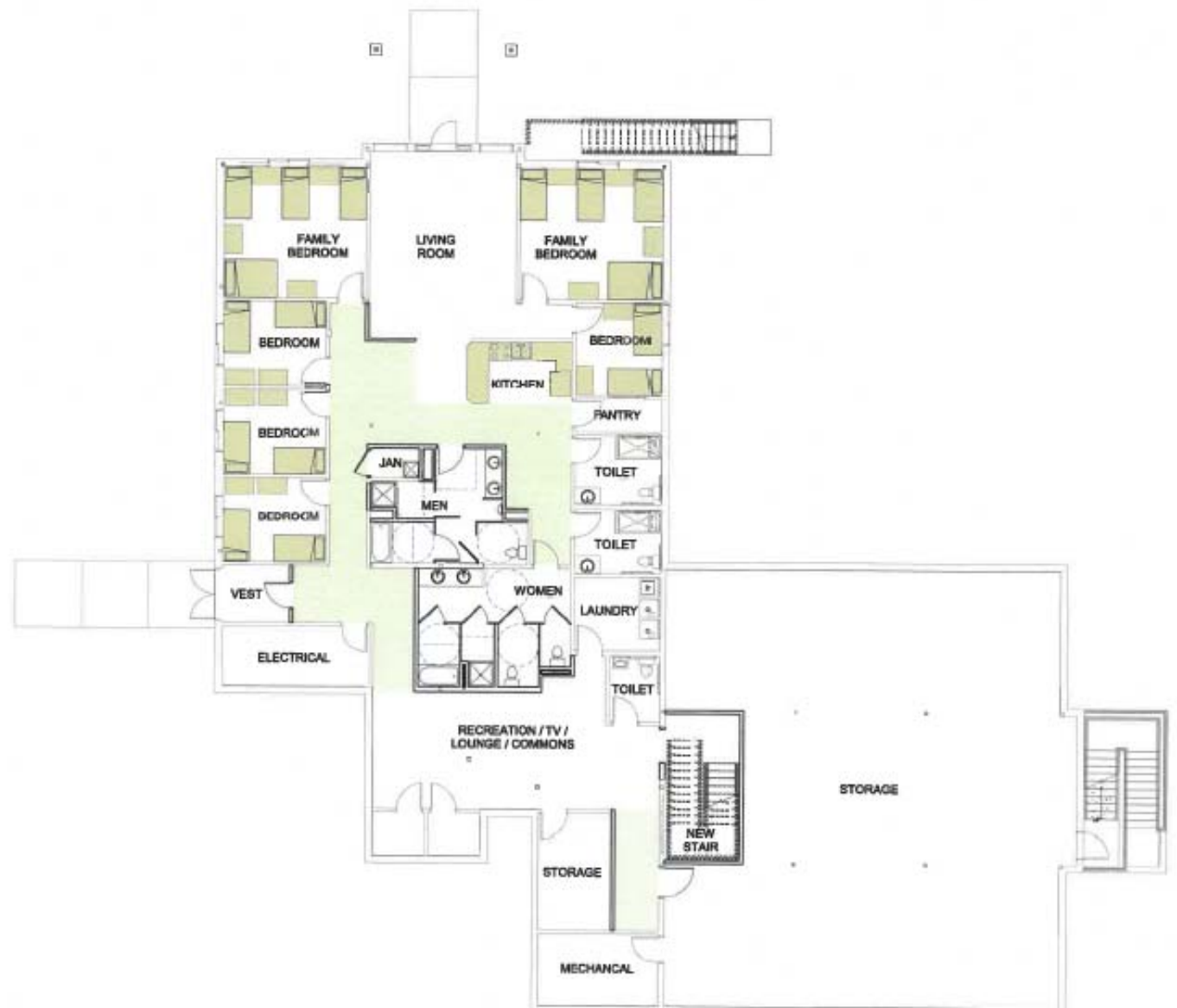
One-time capital request of \$400K to make required improvements:

- Adding ingress and egress
- Improving accessibility
- Adding required bathroom facilities
- Enhancing community and recreation space for residents
- Enhancing privacy for families
- Constructing interior stairwell

Oxford Vista - Shenandoah Architectural Floor Plans, Level One



Oxford Vista -
Shenandoah
Architectural Floor
Plans,
Basement Level



Current Funding Landscape

- ▶ Annual operating budget: \$748K
 - Arapahoe County Aid to Agencies - \$80K
 - Arapahoe County Human Services Department - \$414K
 - Contributions/foundation support - \$60K
 - Tenant rents - \$37K
 - Pending requests - \$100K

- ▶ Capital budget estimate: \$600K
 - Arapahoe County Community Development - \$200K
 - City of Aurora funding request - \$400K

Question for the Committee

- ▶ Does the Committee wish to recommend approval of the \$400,000 one-time capital funding request and forward the item on to Study Session?

CITY OF AURORA HOMELESSNESS PROGRAM FUNDING PROPOSAL

Family Tree, Inc.

ORGANIZATION AND CONTACT INFORMATION

Organization: Family Tree, Inc.

Proposal Contact: Holly Kreidler, Director of Grants Administration
Office: 303.403.5886 Email: hkreidler@thefamilytree.org

CEO/President/ED: Scott Shields, Chief Executive Officer
Office: 303.403.5888 Email: sshields@thefamilytree.org

Secondary Contact: Keith Singer, Program Director
Office: 303.762.9525 Email: ksinger@thefamilytree.org

PROPOSAL INFORMATION

Project: Family Tree Generational Opportunities to Achieve Long-Term Success (GOALS)

Proposal Summary

Family Tree Generational Opportunities to Achieve Long-term Success, or GOALS, is a Two-Generation (2-Gen) housing program designed to break the intergenerational cycle of poverty and homelessness, prioritizing services for families from the City of Aurora and Arapahoe County. Comprehensive services provided by the GOALS program and its partners will focus on early childhood education, social capital, health and well-being, and economic assets, including housing. GOALS will offer each participating family a safe place to live as they work with Family Tree and partners to set and achieve goals that lead to long-term stability and economic independence. Families are also invited to remain connected with GOALS providers for on-going support.

Type of Support: Capital Support
Total Organization Budget: \$6,881,292
Total Project Budget: Operating budget -- \$748,167; capital budget -- \$600,000
Total Amount Requested: **\$400,000 for capital needs**
Funding Term (months): 12 months
Geographical Area Served: City of Aurora, Arapahoe County
Age Group: All ages

Organization Information

The mission of Family Tree is to help people overcome child abuse, domestic violence, and homelessness to become safe, strong, and self-reliant. We were founded in 1976 as a cooperative effort with local government, civic, and private agencies to coordinate existing human service resources and to identify and develop innovative responses for youth and families in Jefferson County, CO. Due to the high quality of our services and increasing community needs, we broadened our service area to include the entire seven-county Denver metro region. As the only organization in metro Denver working to address the interconnectedness of these issues, we empower vulnerable populations to discover their own strengths on a path toward economic independence and success through our three programmatic pillars: Child and Youth Services, Domestic Violence Services, and Housing and Family Stabilization Services:

Child & Youth Services: offers community-based education, treatment, crisis intervention, and case management to stabilize youth homes in order to prevent and help families overcome child abuse.

Domestic Violence Services: keeps domestic violence survivors and their children safe through our crisis hotline, emergency housing, safety planning, legal advocacy, and linkages to community resources.

Housing & Family Stabilization Services: provides individual and family stabilization services through emergency housing, our resource/information helpline, homeless prevention services, case management, education and employment counseling, along with ancillary support, for people experiencing homelessness, or those at-risk of becoming homeless.

Family Tree works alongside people affected by child abuse, domestic violence, and homelessness by providing emergency residential services, case management and advocacy, therapeutic services, outreach support, housing search and placement, and education and employment support, among many other services. In leveraging a deeper, broader, and more holistic array of life-changing services and programs, Family Tree helps people experiencing crisis and trauma improve their lives and economic independence through proven, integrated services that meet the changing needs of our community. Our primary strategic plan goals are to: 1) deliver mission-driven, client-centered services that result in a positive impact in our community; 2) enrich the organizational culture that embodies Family Tree's mission, vision, and values to attract and retain passionate and highly-skilled team members; 3) increase and strengthen community engagement to support programmatic and financial initiatives; and 4) ensure a sustainable infrastructure and financial foundation upon which the organization will flourish and evolve.

Family Tree cultivates and stewards significant partnerships and collaborations throughout metro Denver. The Family Tree GOALS program has established a robust partnership with Arapahoe County Department of Human Services, as well as partnerships with approximately 10 other service providers committed to providing on-site and off-site program support for GOALS participants in the areas of early childhood education, workforce development, behavioral health, substance use, and adult and child educational needs. These partners include: Arapahoe County Human Services Department; Aurora Mental Health Center; Cherry Creek School District; CWEE (Center for Work Education and Employment); Arapahoe/Douglas Works!; Community College of Aurora; Aurora Housing Authority; Aurora @ Home; Ability Connection Colorado; and the Tri-County Health Department.

Family Tree GOALS Program

The Family Tree Housing and Family Stabilization Services Division provides families and individuals experiencing homelessness with assistance so they may obtain critical supportive services that will address their needs and promote economic self-sufficiency. All residents of our local community need a safe place to call home which increases each person's ability to be healthy, do well at work, and remain focused in school. Data shows that many of our neighbors across the metro region are struggling to overcome homelessness, including those living in the City of Aurora and Arapahoe County. Increasingly, people experiencing homelessness in our community are women, children, and families. Restrictive mortgage lending standards and increasing home and rental prices have also made it difficult for many to afford safe and secure permanent housing. Wages for many low- and middle-income households have not increased along with housing costs; thus, the growing demands of day-to-day living contribute to the issue of homelessness.

Designed to serve City of Aurora and Arapahoe County families who are experiencing homelessness, and in partnership with Arapahoe County Department of Human Services (ACDHS) and other partners mentioned above, Family Tree is working to implement our Generational Opportunities to Achieve Long-term Success (GOALS) Program beginning in mid-to-late 2019. GOALS is a Two-Generation (2-Gen) housing program located in Aurora, CO at the Oxford Vista campus (the former Excelsior Youth Center campus). Adapted from research conducted by the Aspen Institute (Ascend), our GOALS program utilizes this 2-Gen model in support of a whole-family approach that addresses the needs of

adults, children, and families by providing holistic services that assist in breaking the interconnected and intergenerational cycles of poverty and homelessness. To our knowledge, the Family Tree GOALS program is the first structured attempt in the Denver metro area and beyond that will address the needs of parents and children experiencing homelessness and track and report outcomes using a 2-Gen framework.

The Family Tree GOALS program employs this approach by focusing on early childhood education, social capital, health and wellbeing, and economic assets, including housing. The target population of our GOALS program includes single and two-parent households experiencing homelessness in the City of Aurora and Arapahoe County. All households will be Temporary Assistance for Needy Families (TANF)-eligible and must meet the TANF income and family preservation guidelines with reported annual income of less than \$75,000, and/or may be child protection-involved. GOALS will provide safe, temporary homes for up to 15 families with a maximum capacity of 40 people at any given time, and each family will reside in a private room at GOALS for up to nine (9) months, depending on individualized needs. Within the 2-Gen model, Family Tree will provide primary service coordination and oversight, helping facilitate collaborative services that work toward the actualization of three primary objectives: 1) parent(s) earn wages at self-sufficiency standards; 2) each family is healthy and functional; and 3) children grow up in a positive environment that supports the development of their potential.

Family Tree GOALS Program: Proposed Activities

Providing City of Aurora and Arapahoe County families experiencing homelessness with access to holistic, wrap-around support begins with an evidence-based, Housing First approach. This approach recognizes that providing a stable home is the first step to improving health factors and overall functioning, then engages clients in comprehensive supportive services, moving them toward stabilization and self-sufficiency. As noted above, our GOALS program will provide single and two-parent families up to nine (9) months of safe and stable, yet temporary, housing, which represents the first step toward improving overall health and well-being. Once stably housed at the GOALS campus, Family Tree case managers will utilize a 2-Gen approach to work with families and develop comprehensive, individualized goals and plans for both adults and children that are designed to guide them to long-term economic independence and self-sufficiency.

For example, during their stay, heads of households may participate in parenting skills training and family cohesion training, and will collaborate with GOALS program case managers and Family Tree's Education and Employment Coordinator (EEC) and other on-site workforce development partners to identify and develop a plan for overcoming barriers to obtaining and maintaining employment such as child care, transportation, and mental and/or physical disabilities. The EEC and other program partners will collaborate with employers to assist our clients with job placement and employment support activities, including resume writing, interviewing skills and strategies, and obtaining certifications required for specialized trades. Our GOALS program partner Ability Connection Colorado will also help eliminate barriers for parents seeking education and employment opportunities by providing on-site early childhood education and early child care for their children. Additionally, families will benefit from additional wrap-around services provided by on-site partners, such as mental wellness/behavioral health services; early childhood development screening and intervention; social emotional development services; community integrated physical health services; substance abuse treatment; access to mainstream public benefits; and housing navigation.

Family Tree GOALS Program: Timeline; Funding; Capital Needs/City of Aurora Request Timeline

Family Tree will begin operating GOALS programming in 2019. Once the program begins, families that secure stable, independent housing will exit before or at the nine-month mark, allowing Family Tree to

continuously welcome new families to our GOALS program/facility. We will also regularly track outcomes and provide ongoing program services to participating families, for up to one year post-exit. The timeline below outlines anticipated, initial milestones from May to December, 2019:

May-July 2019

- GOALS will begin housing and providing program services for up to 15 households experiencing homelessness
- GOALS will plan work with Ability Connection Colorado, our chosen early childhood education (ECE) partner in order to implement on-site ECE and childcare facility operations in late 2019

August-October 2019

- Families will begin exiting the residential portion of our GOALS program as they transition into safe and stable independent housing; we will begin tracking outcomes
- Exiting families will connect with an ongoing Family Tree case manager to maintain supportive services that help them stabilize their economic independence and assist with any resources necessary to help them on their journey to sustained self-sufficiency, for up to one year post-exit

November-December 2019

- Family Tree anticipated implementation of on-site early childhood education programming and the child care facility at the GOALS campus

Funding

The current GOALS program operating budget totals \$748,167 (see **Attachment A**). Anticipated necessary capital costs to renovate and upgrade the campus facilities are approximately \$600,000. Anticipated revenues include government grants and contracts, foundation grants, community fundraising, and rental income from on-site partner agencies. At present, Arapahoe County Department of Human Services has committed significant funding to support and help sustain the GOALS program into the future via contracts allocating funding from Temporary Assistance for Needy Families (TANF), as well as county general fund revenue. Additionally, funding from the Daniels Fund and the O'Neill Family Foundation has been secured. Family Tree is also actively seeking financial support for the GOALS program through community fundraising primarily from local funders and investors.

Capital Needs and City of Aurora Funding Request

As noted previously, Family Tree's 2-Gen GOALS Program model prioritizes housing as the first step in setting City of Aurora and Arapahoe County families experiencing homelessness on the path toward stabilization, overall health and well-being, economic independence and self-sufficiency. Therefore, our program plan includes occupying four (4) buildings situated in the northwest portion of the Oxford Vista Campus (former Excelsior Youth Center Campus), located at 15001 East Oxford Avenue, in Aurora, CO. Family Tree is responsible for the 24-hour safety, operation, and upkeep of these buildings, including maintenance, repair, landscaping, and capital improvements, and as such, is currently seeking a funding partner(s) to support capital needs and improvements needed to begin operation.

A Property Needs Assessment has been completed to identify capital improvement needs for the campus, including the buildings proposed for the GOALS program. These capital needs are prioritized in this funding request. As work proceeds on these projects, we may request that secured funding be reallocated among projects should the final scope of these projects be greater or less than initially anticipated. Prior to occupancy of these facilities for the GOALS program, certain capital improvements may be required in order to obtain a Certificate of Occupancy from the City of Aurora. The anticipated scope for these required improvements includes adding ingress and egress, improving accessibility, adding required bathroom facilities, and creating enhanced community and recreation

space for residents. Additional code requirements may be identified from the City; an architect has been engaged to determine the final scope. Additional improvements to create more privacy and more functional common areas for clients, including potentially adding an interior stairway in one of the buildings, are being analyzed. Also, improvements have been identified to replace systems which are at the end of their useful life and at risk of failing in the near future. These improvements include replacement of roofs on two buildings, of water heaters in two buildings, and of heating and cooling systems in three buildings.

Family Tree respectfully requests a one-time, \$400,000 grant award from the City of Aurora to support initial capital needs and improvements for the GOALS program. Should the City of Aurora award the Family Tree GOALS program an allocation lower than this request, we will utilize available funds to support capital needs and improvements, and will continue to seek supplemental funding from the other revenue sources already identified in this proposal.

Family Tree GOALS Program: Evaluation Methods and Anticipated Outcomes

Evaluation Methods

Family Tree has engaged the Center for Policy Research (CPR) to provide formal evaluation of the GOALS program. Specifically, CPR will enhance the evaluation approach by working collaboratively with GOALS program staff and partner agencies to refine the program design; develop, test, and implement a customized GOALS data, case management, and outcomes tracking tool; ensure that the GOALS intervention is being implemented as intended; share collected data and collaborate with GOALS program staff to correct problems and refine and revise the model to ensure optimal program implementation and outcomes achievement; and develop a program manual, final report, and appropriate presentations for replication. Ultimately, the results of the evaluation will be disseminated to funders/investors, researchers and service providers, as appropriate. GOALS program data and outcomes will also be integrated into Family Tree's organizational data environment. Family Tree is in the process of implementing a common assessment tool to assist all Family Tree programs in tracking clients' progress toward safety, self-sufficiency and economic success, as many outcome measurements across the agency are distinct to each program. This tool will enable Family Tree to better track how clients increase quality of life, especially across multiple programs and divisions. Ultimately, the effectiveness of our programs is defined and measured by whether our services have helped our clients substantially improve their quality of life.

Anticipated Outcomes

As the GOALS program is not yet operational, we are not able to ascertain concrete evidence-based outcomes or results at this time. The objectives detailed below are based on external research, Family Tree's experiences with comparable programs, services, and demographics, along with recognition of the enhanced service model and the robust partnerships that will be available to the GOALS program participants. We anticipate the following outcomes for the 30 households (or approximately 120 individuals) we expect to serve during the first year of our GOALS program:

- 70% of (or 21 of 30) exiting households will move into safe and stable independent housing
- 80% of (or 24 of 30) households receiving services will maintain/obtain employment, continue or begin education (GED, certification, higher education), and/or receive job skills training
- 90% of (or 27 of 30) adults exiting the residential program will report decreased psychological distress
- 100% of families will report that their basic needs have been met

During the first year of program operations, we will also utilize the following impact measurements to obtain baseline data that shows the progress of our GOALS households and families and allows us to refine program services:

- households will report increased emotional well-being
- adults will report improved functional literacy
- children will demonstrate improved social adjustment in school and community
- children will demonstrate improved literacy skills, classroom behavior, grades/achievement and cognitive performance, and social-emotional development
- households will report an increase in children meeting developmental milestones
- families will report increased connections to other families

ATTACHMENTS

- A: Current GOALS Program Budget**
- B: Current Operating Budget**
- C: Brief description of Family Tree leadership and GOALS program staff**
- D: Board of Directors List**
- E: YTD financial statements**
- F: Most recent audited financials**
- G: IRS Tax Exemption Letter**



Generational Opportunities to Achieve Long Term Success (GOALS)

*estimated annual operating budget
For Informational Purposes Only*

	Annual Budget Operating	
REVENUE		
Arapahoe County TANF Contract	\$	414,000
Other Government Grants	\$	80,000
Contributions	\$	60,000
Tenant Rents		36,900
TOTAL REVENUE		590,900
EXPENSES		
<u>Compensation</u>		
Salaries & Wages	353,691	
Payroll Taxes & Benefits	81,692	
Total Compensation		435,383
<u>Staff Related</u>		
Staff Development	1,935	
Mileage & Parking	500	
Total Staff Related		2,435
<u>Direct Program Costs</u>		
Direct Client Assistance	4,000	
Client Food	18,615	
Household Supplies & Eq	4,000	
Total Direct Program Costs		26,615
<u>Facilities & Insurance</u>		
Utilities	61,188	
Maintenance & Repair	56,786	
Insurance	16,815	
FT Property Management Services	33,958	
Total Facilities & Insurance		168,747
<u>Office & Other Costs</u>		
Office & IT Supplies	2,800	
Copier Lease	1,500	
Printing & Postage	600	
Phone	12,000	
Registration Fees & Dues	500	
Total Office & Other Costs		17,400
Allocated Costs <i>(Finance, HR, IT, Exec)</i>		97,587
TOTAL EXPENSES		748,167
Gap funded with Other Contributions		\$ (157,267)

Estimated Capital Improvement Requirements

Renovations/upgrades for residential programming		
Add bathroom facilities, egress and accessibility improvements	\$450,000	
Replace aging mechanical systems	\$50,000	
Replace aging roofs on two buildings	\$100,000	
		\$600,000
Total estimated capital requirements		\$600,000
Arapahoe County Community Development CDBG reserve funding		\$ 200,000
Capital gap to be funded with Other Contributions/Grants		\$400,000

Family Tree, Inc.
Annual Operating Budget
Fiscal Year Ending June 30, 2019



REVENUE

Government Grants	\$ 3,158,902
Foundation Grants	461,200
Mile High United Way	75,000
Individual & Corporate Contributions	482,318
Special Events, net	120,000
Total Contributions & Government Grants	4,297,420
Program Service Fees	2,326,667
Merchandise Sales	308,408
Rental & Other Income	97,500
TOTAL REVENUE	7,029,995

EXPENSES

Compensation

Salaries & Wages	4,057,894
Payroll Taxes & Benefits	760,762
	4,818,656
Staff Related <i>(Travel, Staff Development, Recruitment, Meetings, Inclusiveness)</i>	157,185
Program Costs <i>(Rent & Other Client Assistance, Food & HH supplies)</i>	1,086,453
Occupancy	389,879
Office Costs <i>(IT & Office Supplies, Phone, Printing, Postage)</i>	165,495
Other <i>(Contract Services, Dues, Volunteers, Advertising)</i>	155,094
Depreciation	108,530
TOTAL EXPENSES	6,881,292
CHANGE IN NET ASSETS	\$ 148,703



Family Tree, Inc. Leadership Staff

Family Tree, Inc. is currently governed by 13 voting members of the Board of Directors, and managed by an Executive Management Team led by CEO, Scott Shields.

Scott Shields, Chief Executive Officer, Family Tree, Inc.

sshields@thefamilytree.org

Scott Shields joined Family Tree in 1998 and was named Chief Executive Officer on July 1, 2007. Scott has 19 years of not-for-profit leadership and management experience, and is responsible for the overall strategy and leadership of Family Tree, its employees and programs. Prior to being hired as the CEO, Scott served as the Chief Financial Officer for Family Tree for nearly nine years. Mr. Shields graduated from the College of William & Mary, and prior to joining Family Tree he spent several years in public accounting and working with a telecommunications start-up company. Currently he is a member of the Jefferson County Child and Youth Leadership Commission (CYLC); a former member and Treasurer of the Board of Directors of the Denver/Boulder Better Business Bureau, and a former member of the Board of Directors for the Colorado Association of Family and Children's Agencies (CAFCA).

Jill Farnham, Chief Financial Officer

jfarnham@thefamilytree.org

Jill Farnham, Family Tree's Chief Financial Officer, has over twenty years' experience in non-profit and government financial leadership. She has held senior leadership positions with some of Denver's largest and most complex non-profits, including the Colorado Coalition for the Homeless and Mile High United Way. She also served as Executive Director of the Fitzsimons Redevelopment Authority, driving the transformation of the Fitzsimons Army Medical Center into a regional center for healthcare, medical education, and bioscience research.

Scott Franssen, Chief Development Officer

sfranssen@thefamilytree.org

Scott Franssen joined Family Tree in 2018 as the Chief Development Officer, and comes to the agency with over 20 years' of fundraising experience. Scott has spent the majority of his career in the human services field in leadership roles, most recently as the Senior Development Officer of Tennyson Center for Children. Prior, Scott served as the Vice President of Development with the National Sports Center for the Disabled. Scott earned his Master's degree in Nonprofit Management from Regis University and also teaches nonprofit leadership master's level courses.

Tina Hageman, Division Director, Child and Youth Services and Homelessness Program

thageman@thefamilytree.org

Tina joined Family Tree in July 2016 as the Division Director of Child and Youth Services, bringing over 20 years of experience in the field of social services and nonprofit management. She has held leadership positions at a rape crisis center, a domestic violence agency, and a school-based collaboration to prevent truancy. Prior to coming to Family Tree, Tina managed a federally-funded research project regarding children exposed to domestic violence and served as a Visiting Clinical Assistant Professor at the University of Denver Graduate School of Social Work, where she still serves as an Adjunct Professor. She earned an MSW from Washington University in St. Louis, where she also taught as an Adjunct Professor.

Deb Bittner, Division Director, Domestic Violence Services

dbittner@thefamilytree.org

Ms. Bittner joined Family Tree in 2013 as the Division Director for Domestic Violence Services. Ms. Bittner started her work in the domestic violence field as a crisis volunteer in 2000. Previously, Ms. Bittner served as the Executive Director at Advocates for a Violence-Free Community. During her time with the organization, she helped start Grand County Colorado's first domestic violence shelter, Sprout House. She holds a BSBA from Regis University.

GOALS PROGRAM STAFF

Keith Singer, Program Director

Mr. Singer has more than twenty years of experience working in the non-profit sector and advocacy organizations to foster self-sufficiency with clients experiencing homelessness and ex-offenders. He has supervised the direct care staff of Family Tree House of Hope, our residential facility for women with children experiencing homelessness, for over fifteen years. Mr. Singer will serve as the Program Director of GOALS, guiding its daily operations in addition to his duties at Family Tree House of Hope. He holds a Master of Social Work degree from the University of Pennsylvania.



FAMILY TREE, INC. BOARD OF DIRECTORS
July 1, 2018 - June 30, 2019

INTERNAL USE ONLY

UPDATED: March 4, 2019

Officers

Cindy Cragg – Chair

(Executive Committee & Communications Council)
Interim Academic Director,
Communication Management
University College, University of Denver
Skill Set: Digital Marketing/Social Media

Ted Clifton – Chair-Elect

(Executive, Finance, Next Generation & Real Estate
Committees)
Manager/Financial Advisor
Rubin Brown, LLP
Skill Set: Finance/Accounting

Julia West -- Secretary

(Human Resources Committee)
Manager Safety & Technical Training - Retired
Xcel Energy
Skill Set: Human Resources/Risk Management

Scott Payant -- Treasurer

(Executive, Finance & Real Estate Committees)
Long Term Financial Forecast Manager
Tri-State Generation and Transmission Association
Skill Set: Finance

William A. Clayton – Past Chair

(Executive, Finance & Real Estate Committees &
Communications Council)
Owner
Baltija, LLC
Skill Set: Property Management

Directors

Linda E. Becker

(Development Committee)
Owner/Attorney
The Becker Law Firm, LLC
Skill Set: Attorney/Family Law & Estate Planning

Catherine Hildreth

Attorney/Shareholder
Brownstein, Hyatt, Farber Schreck
410 17th St Suite 2200
Skill set: Attorney/Real Estate & Health Care

Mark Humphrey

(Real Estate Committee)
V.P. Private Banking Relationship Manager
Vectra Bank
Skill Set: Private Banking

Courtney Schimschock

(Development, Next Generation, Services Committees)
Vice President – Consumer Origination
FirstBank
Skill Set: Banking/Finance

Meagan Moodie

Partner
Gebhardt, Emerson & Moodie Family Law
Skill Set: Attorney/Family Law

Tim Pfeifer

Co-Founder, Executive Vice President
Cherwell Software, LLC
Skill Set: Attorney/Business Development

Al Simmons

Division Chief
Jefferson County Sheriff's Office
Skill Set: Law Enforcement

Kami Welch

President
Arvada Chamber of Commerce
Skill Set: Business Development

Scott Shields (Ex officio)

CEO - Family Tree, Inc.

**Condensed Financial Statements
February 2019**



STATEMENT OF ACTIVITIES

<u>REVENUE</u>	<u>Year to Date</u>
	<u>Actual</u>
Government Grants	2,387,784
Program Service Fees	1,165,919
Contributions	820,769
Thrift Store Sales	217,654
Investment Earnings	56
Rental & Other Income	59,630
TOTAL REVENUE	<u>4,651,812</u>
<u>EXPENSES</u>	
Compensation	2,873,623
Staff Related <i>(Travel, Training, Recruitmt)</i>	63,781
Programs <i>(Client Assistance, Food)</i>	802,555
Occupancy	219,691
Office <i>(Supplies, Phone, Printing, Postage)</i>	86,599
Other <i>(Contract Svcs, Dues, Vols, Interest)</i>	119,925
Depreciation	71,900
TOTAL EXPENSES	<u>4,238,074</u>
CHANGE IN NET ASSETS	<u>\$ 413,738</u>

STATEMENT OF FINANCIAL POSITION

<u>ASSETS</u>	<u>February-19</u>
Cash & Cash Equivalents	\$ 1,917,126
Investments	306,355
Receivables, net	702,015
Prepays - Insurance & Other	80,591
Total Current Assets	<u>3,006,087</u>
Endowment Investments	233,457
Property & Equipment, net	1,783,602
TOTAL ASSETS	<u>\$ 5,023,146</u>
<u>LIABILITIES</u>	
Accounts Payable & Accrued Expenses	\$ 277,078
Deferred Revenue	42,724
Mortgage Payable	430,339
TOTAL LIABILITIES	<u>750,141</u>
NET ASSETS	<u>4,273,005</u>
TOTAL LIABILITIES & CHANGE IN NET ASSETS	<u>\$ 5,023,146</u>

Family Tree, Inc.

Independent Auditor's Reports and Financial Statements

June 30, 2018 and 2017

Family Tree, Inc.
June 30, 2018 and 2017

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Independent Auditor's Report on Financial Statements and Supplementary Information

Board of Directors
Family Tree, Inc.
Wheat Ridge, Colorado

Report on the Financial Statements

We have audited the accompanying financial statements of Family Tree, Inc. (Family Tree) which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors
Family Tree, Inc.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family Tree, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Supplementary Information

Our 2018 audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information, consisting of the schedule of expenditures of federal awards required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2018, on our consideration of Family Tree's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family Tree's internal control over financial reporting and compliance.

BKD, LLP

Denver, Colorado
October 25, 2018

Family Tree, Inc.
Statement of Financial Position
Year Ended June 30, 2018
(With Summarized Financial Information for 2017)

	2018	2017
Assets		
Cash and cash equivalents	\$ 1,779,068	\$ 961,911
Receivables, net of allowance	767,669	863,998
Investments	222,566	195,071
Inventory	23,716	16,450
Prepayments and other	29,431	18,446
Property and equipment, net	1,792,175	1,829,127
Beneficial interest in Community First Foundation	258,568	257,448
	<u>\$ 4,873,193</u>	<u>\$ 4,142,451</u>
 Liabilities		
Accounts payable	\$ 69,872	\$ 96,564
Accrued liabilities	408,291	306,909
Other liabilities	4,012	4,012
Deferred revenue	74,000	20,868
Notes payable	457,750	499,201
	<u>1,013,925</u>	<u>927,554</u>
 Net Assets		
Unrestricted	3,336,633	2,499,668
Temporarily restricted	347,718	540,312
Permanently restricted	174,917	174,917
	<u>3,859,268</u>	<u>3,214,897</u>
Total net assets	<u>3,859,268</u>	<u>3,214,897</u>
Total liabilities and net assets	<u>\$ 4,873,193</u>	<u>\$ 4,142,451</u>

Family Tree, Inc.
Statement of Activities
Year Ended June 30, 2018
(With Summarized Financial Information for 2017)

	2018			2017	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Summarized Financial Information
Revenue					
Contributions and grants					
Federal government grants	\$ 2,561,632	\$ -	\$ -	\$ 2,561,632	\$ 1,999,530
Other government grants	1,191,156	-	-	1,191,156	1,027,417
Foundations grants	292,097	153,357	-	445,454	581,431
Corporation and individual contributions	442,038	4,616	-	446,654	504,031
In-kind contributions	206,936	-	-	206,936	187,505
Mile High United Way	93,750	18,750	-	112,500	125,000
Total contributions and grants	<u>4,787,609</u>	<u>176,723</u>	<u>-</u>	<u>4,964,332</u>	<u>4,424,914</u>
Special events	200,762	-	-	200,762	129,243
Less direct benefit to attendees	<u>(55,874)</u>	<u>-</u>	<u>-</u>	<u>(55,874)</u>	<u>(38,862)</u>
	<u>144,888</u>	<u>-</u>	<u>-</u>	<u>144,888</u>	<u>90,381</u>
Program service fees	1,664,433	-	-	1,664,433	1,519,626
Rental and other income	97,256	-	-	97,256	122,866
Treasure Trunk Thrift Store	302,781	-	-	302,781	292,806
Investment return	(1,609)	-	-	(1,609)	3,276
Change in beneficial interest in net assets of Community First Foundation	-	13,311	-	13,311	26,899
	<u>6,995,358</u>	<u>190,034</u>	<u>-</u>	<u>7,185,392</u>	<u>6,480,768</u>
Net assets released from restrictions	<u>382,628</u>	<u>(382,628)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total revenue	<u>7,377,986</u>	<u>(192,594)</u>	<u>-</u>	<u>7,185,392</u>	<u>6,480,768</u>
Expenses					
Program services					
Homelessness program	1,989,934	-	-	1,989,934	1,688,257
House of Hope shelter	477,837	-	-	477,837	488,133
Women in Crisis shelter and clinic	502,435	-	-	502,435	463,594
Domestic violence support services	981,745	-	-	981,745	864,330
Child and youth services	1,191,632	-	-	1,191,632	1,149,027
Treasure Trunk Thrift Store	287,703	-	-	287,703	295,661
Property management	31,339	-	-	31,339	32,870
Total program expenses	<u>5,462,625</u>	<u>-</u>	<u>-</u>	<u>5,462,625</u>	<u>4,981,872</u>
Supporting services					
General and administration	758,312	-	-	758,312	692,769
Funds development	501,695	-	-	501,695	455,019
Total supporting services expenses	<u>1,260,007</u>	<u>-</u>	<u>-</u>	<u>1,260,007</u>	<u>1,147,788</u>
Total expenses	<u>6,722,632</u>	<u>-</u>	<u>-</u>	<u>6,722,632</u>	<u>6,129,660</u>
Change in Net Assets From Operations	<u>655,354</u>	<u>(192,594)</u>	<u>-</u>	<u>462,760</u>	<u>351,108</u>
Gain on Disposal of Assets	<u>181,611</u>	<u>-</u>	<u>-</u>	<u>181,611</u>	<u>-</u>
Change in Net Assets	<u>836,965</u>	<u>(192,594)</u>	<u>-</u>	<u>644,371</u>	<u>351,108</u>
Net Assets, Beginning of Year	<u>2,499,668</u>	<u>540,312</u>	<u>174,917</u>	<u>3,214,897</u>	<u>2,863,789</u>
Net Assets, End of Year	<u>\$ 3,336,633</u>	<u>\$ 347,718</u>	<u>\$ 174,917</u>	<u>\$ 3,859,268</u>	<u>\$ 3,214,897</u>

Family Tree, Inc.
Statement of Functional Expenses
Year Ended June 30, 2018
(With Summarized Financial Information for 2017)

	Program Services										Supporting Services				
	Housing and Family Stabilization Services					Domestic Violence Services					Total Program Expenses	General and Administration	Funds Development	Total Expenses	2017 Total Expenses
	Homelessness Program	House of Hope Shelter	Women in Crisis Shelter and Clinic	Domestic Violence Support Services	Child and Youth Services	Treasure Trunk Thrift Store	Property Management	Program Expenses	Administration	Development					
Salaries and benefits	\$ 661,541	\$ 297,563	\$ 337,055	\$ 790,388	\$ 938,859	\$ 176,705	\$ 144,719	\$ 3,346,830	\$ 703,675	\$ 315,598	\$ 4,366,103	\$ 4,017,646			
Contract services	-	6,513	20,955	19,117	3,626	665	844	51,720	73,840	9,028	134,588	197,482			
Direct client costs	1,175,729	66,725	39,236	12,132	93,623	-	91	1,387,536	-	44,976	1,432,512	1,168,142			
Travel	22,266	186	96	11,105	61,188	8	1,844	96,693	948	2,764	100,405	82,113			
Building lease and rent	-	-	-	1,200	-	66,506	6,990	74,696	-	-	74,696	60,879			
Utilities	3,796	14,351	15,341	6,511	564	9,592	26,280	76,435	-	-	76,435	83,170			
Repairs and maintenance	15,392	13,075	15,417	14,900	703	9,307	34,828	103,622	6	-	103,628	54,033			
Supplies and printing	4,534	7,175	6,489	24,288	10,607	5,037	2,161	60,291	19,048	13,815	93,154	70,480			
Telephone and postage	6,873	10,295	9,071	11,589	6,984	2,086	2,519	49,417	3,622	2,650	55,689	57,611			
Insurance	9,636	7,651	6,237	8,486	6,353	6,045	11,571	55,979	8,418	2,182	66,579	69,950			
Staff development, meetings and recruitment	2,233	846	5,150	3,589	7,153	391	92	19,454	4,261	1,966	25,681	26,547			
Merchant fees, other fees and dues	5,181	182	242	5,921	2,419	4,240	304	18,489	8,073	12,743	39,305	30,676			
Volunteer and Board Outreach	-	-	-	-	-	-	-	-	620	7,530	8,150	7,388			
Interest and other	27	3,208	26	-	3,286	514	2,363	3,800	-	7,934	11,734	14,279			
Facilities and indirect allocations	74,785	20,864	32,786	59,578	56,258	10,432	(235,912)	(1,634)	31,457	-	29,823	85,498			
								18,791	(99,299)	80,509	1	-			
Expenses before depreciation and amortization	1,981,993	448,634	488,101	968,804	1,191,632	284,261	(1,306)	5,362,119	754,669	501,695	6,618,483	6,025,894			
Depreciation and amortization	7,941	29,203	14,334	12,941	-	3,442	32,645	100,506	3,643	-	104,149	103,766			
Total expenses	\$ 1,989,934	\$ 477,837	\$ 502,435	\$ 981,745	\$ 1,191,632	\$ 287,703	\$ 31,339	\$ 5,462,625	\$ 758,312	\$ 501,695	\$ 6,722,632	\$ 6,129,660			

Family Tree, Inc.
Statement of Cash Flows
Year Ended June 30, 2018
(With Summarized Financial Information for 2017)

	<u>2018</u>	<u>2017</u>
Operating Activities		
Change in net assets	\$ 644,371	\$ 351,108
Items not requiring (providing) cash		
Net realized and unrealized loss on investments	5,780	725
Depreciation and amortization	104,149	103,801
Change in beneficial interest in Community First Foundation	(13,311)	(26,899)
Loss (gain) on disposal of property	(176,066)	26,623
Changes in		
Receivables	96,329	(135,779)
Inventory	(7,266)	4,088
Prepayments and other	(10,985)	2,884
Accounts payable and accrued liabilities	112,722	43,829
Other liabilities and deferred revenue	53,132	19,506
	<u>808,855</u>	<u>389,886</u>
Investing Activities		
Purchase of investments	(33,275)	(2,219)
Acquisitions of property and equipment	(163,003)	-
Proceeds from disposal of property	233,840	-
	<u>37,562</u>	<u>(2,219)</u>
Financing Activities		
Net distribution from beneficial interest in Community First Foundation	12,191	12,559
Payments on notes payable	(41,451)	(39,033)
	<u>(29,260)</u>	<u>(26,474)</u>
Change in Cash and Cash Equivalents	817,157	361,193
Cash and Cash Equivalents, Beginning of Year	<u>961,911</u>	<u>600,718</u>
Cash and Cash Equivalents, End of Year	<u>\$ 1,779,068</u>	<u>\$ 961,911</u>
Supplemental Disclosure of Cash Flow Information		
Interest paid	<u>\$ 28,740</u>	<u>\$ 33,489</u>
Property and equipment purchases included in accounts payable	<u>\$ -</u>	<u>\$ 38,032</u>

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 1: Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

The mission of Family Tree is to help people overcome child abuse, domestic violence, and homelessness to become safe, strong, and self-reliant. Family Tree was founded in 1976 as a cooperative effort with local government, civic, and private agencies to coordinate existing human service resources, and to identify and develop innovative responses for youth and families in Jefferson County. Due to its high-quality services, along with expanding community needs, Family Tree broadened its service area to include the entire seven-county Denver metro region. Family Tree operates utilizing three programmatic pillars of Child and Youth Services, Domestic Violence Services, and Housing and Family Stabilization Services.

Family Tree works with vulnerable populations located in the seven-county Denver metro region. Its clients have histories of poverty, trauma, and/or crisis, which do not fit a specific profile, but internal data has identified the most common client demographic across all programs are family units (64%), of which the majority are female headed households (78%), and have annual income under \$10,000 (51%). During the year ended June 30, 2018, Family Tree assisted 28,828 people; 8,133 through direct services and 20,695 through its crisis/informational hotlines. Through both of its residential facilities, Family Tree provided 19,163 nights of safe shelter to individuals and families.

Family Tree's services include:

Child & Youth Services: Offers community-based education, treatment, crisis intervention, and case management to stabilize families with children and youth in order to prevent and help families overcome child abuse.

- Community Family Resource Team: 120-day home-based therapeutic program designed to keep youth safely in their homes, providing crisis intervention, school-based assistance, and support to stabilize families. During the year ended June 30, 2018, Family Tree assisted 102 at-risk youth with in-home services; 100% were successfully diverted from further child welfare and court system involvement.
- SafeCare Colorado: nationally-recognized, evidence-based in-home program providing direct skills training in parenting, child safety, and health in Adams, Douglas, and Jefferson counties. During the year ended June 30, 2018, 65% of SafeCare families completed one or more modules, which is proven to demonstrate an increase in parenting knowledge.
- Kinship Programs: home-based financial/supportive services for relative caretakers struggling to maintain stability/housing for children in their care. During the year ended June 30, 2018, nearly 1,000 individuals were provided assistance maintaining stability for children in their care.

Domestic Violence Services: Keeps domestic violence survivors and their children safe through crisis line, emergency shelter, safety planning, legal advocacy, and linkages to community resources. During the year ended June 30, 2018, 16,720 individuals received direct services and assistance through the domestic violence crisis line.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Women In Crisis: provides 45-day confidential shelter, case management, and support for survivors and their children. During the year ended June 30, 2018, 283 survivors of domestic violence received shelter and supportive services. Client surveys showed 90% increased their knowledge of safety strategies and 92% reported increased knowledge of community resources.

- Legal Advocacy: increase immediate and long-term safety through civil/criminal legal advocacy and crisis intervention. During the year ended June 30, 2018, 1,300 clients were served, a 32% increase from the previous program year. Ninety-eight percent (98%) of those surveyed reported they know more about their rights and options.
- Domestic Violence Outreach: increase safety/healing, and decrease isolation of victims and their children through advocacy in a safe, community setting. During the year ended June 30, 2018, 148 people were served and 98% of those surveyed reported they feel less alone.
- Parenting Time Program: provide a safe environment for children to spend time with nonresidential parent(s). Last fiscal year, services were provided to over 1,300 people. Ninety-two (92%) of those surveyed stated they have been able to maintain or improve their relationship with their children because of this program.

Housing & Family Stabilization Services: Provides individual and family stabilization services through emergency shelter, crisis helpline, homeless prevention services, case management, education, housing and rental assistance and employment services, along with ancillary support for people experiencing homelessness or those at risk of becoming homeless. During the year ended June 30, 2018, 212 households received direct services including rental assistance and case management, and 2,368 people were connected through the crisis helpline.

- House of Hope: provides 90-day shelter, case management, and support for homeless women with children. Last year, House of Hope provided emergency residential services to 144 individuals, and 66% of families exiting moved into safe, stable housing.
- Homelessness Program: comprehensive support, case management and employment guidance, stabilizing individuals/families and providing access to affordable housing. During the year ended June 30, 2018, 80% of families exiting the Homelessness Program moved into permanent housing. Additionally, 69% of those households who exited maintained or increased their income.

Other Family Tree Programs

- Treasure Trunk: is a donation-based community thrift store that offers access to clothing, furniture, and household goods to families and individuals who are on the path towards economic independence. Family Tree provides vouchers usually valued between \$25 and \$250 for Family Tree program participants to gather basic needs items. In the year ended June 30, 2018, more than 1,200 vouchers were redeemed at Treasure Trunk, totaling \$34,944 in assistance to clients.
- Property Management: provides safe and secure facilities to ensure continuous operation and control of physical facilities owned and/or used for services.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Basis of Presentation

The accompanying financial statements of Family Tree have been prepared on the accrual basis of accounting. Family Tree reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted amounts are those currently available for use in Family Tree's operations.

Temporarily restricted amounts are contributions restricted by donors specifically for certain time periods, purposes, or programs.

Permanently restricted net assets are monies that must be maintained permanently by Family Tree as required by the donor and includes amounts held in an endowment fund at Community First Foundation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Family Tree considers all liquid investments with original maturities of three months or less that are not part of the investment portfolio to be cash equivalents.

At June 30, 2018, Family Tree's cash accounts exceeded federally insured limits by approximately \$1,490,000.

Investments and Investment Return

Investments in equity securities having a readily determinable fair value and in all debt securities are carried at fair value. Investment return includes dividend, interest and other investment income; realized and unrealized gains and losses on investments carried at fair value; and realized gains and losses on other investments.

Inventory

Inventory consists of materials donated to the Treasure Trunk store and is valued at estimated fair value at the time of donation.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Property and Equipment

Property and equipment acquisitions are recorded at cost, or if contributed, at the fair value at the date of donation. Depreciation and amortization are calculated using the straight-line method over the estimated useful life of each asset, from 3 to 40 years, or the related lease term for capital leases. Expenditures for maintenance, repairs or minor replacements are charged to expense. Expenditures for major replacements and betterments in excess of \$5,000 and with a useful life greater than one year are capitalized.

Long-lived Asset Impairment

Family Tree evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimate future cash flows expected to result from the use and eventual disposition of the asset is less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value.

An impairment loss of \$55,411 was recognized for damage sustained to several properties' roofs caused by a hail storm for the year ended June 30, 2018. The loss is included in the net gain on disposal of assets in the statement of activities. Fair value was determined based on the replacement cost of the roof.

Deferred Revenue

Grants, contracts, and other receipts relating to future periods are deferred and recognized as revenue in the applicable future period when the related services are rendered and expenses are incurred.

Contributions

Gifts received with donor stipulations are reported as either temporarily or permanently restricted support. When a donor restriction expires, that is, when a time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified and reported as an increase in unrestricted net assets. Donor-restricted contributions whose restrictions are met within the same year as received are reported as unrestricted contributions.

Contributed Goods and Services

Donated goods are recorded in the accompanying financial statements at fair value as of the date of donation.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Contributions of services are recognized as revenue at their estimated fair value only when the services received create or enhance nonfinancial assets or require specialized skills possessed by the individuals providing the service and the service would typically need to be purchased if not donated. The value of contributed goods and services included in the financial statements for the years ended June 30, 2018 and 2017, totaled \$206,936 and \$187,505, respectively. The allocation of this amount between goods and services is as follows:

	2018	2017
Goods	\$ 179,015	\$ 163,084
Services	27,921	24,421
	\$ 206,936	\$ 187,505

Government Grants

Family Tree receives certain revenues from grants with various governmental agencies. The disbursement of funds received under these grants generally requires compliance with the terms and conditions specified in the contracts and is subject to audit by the contracting agencies. The amount of charges to these grants that may be disallowed, if any, by such audits cannot be presently determined. However, management believes that the effect of any such audits would not have a significant impact on the financial statements; accordingly, no provision has been made in the financial statements for any liability that may result.

Income Taxes

Family Tree has been recognized as exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, Family Tree is subject to federal income tax on any unrelated business taxable income. In addition, Family Tree qualifies for the charitable contribution deduction and has been classified as an organization other than a private foundation under Section 509(a).

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statement of activities. Certain costs have been allocated among the programs and supporting services benefited.

General and administrative expenses that have a direct services component are allocated based on the percentage of certain administrative salaries relative to total salaries in the statement of activities and functional expenses.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Concentration of Credit Risk

Financial instruments that potentially subject Family Tree to concentrations of credit risk consist of money market accounts, investment securities, and mutual funds. Family Tree places its money market accounts with creditworthy, high-quality financial institutions. Investments are made by investment managers engaged by Family Tree and the investments are monitored by management and the Board of Directors. The fair value of investments is subject to fluctuations on a year-to-year basis.

Credit risk with respect to receivables is limited due to the number and creditworthiness of the government entities and organizations from which the amounts are due.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a complete presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with Family Tree's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Self-insurance

Family Tree has elected to self-insure for state unemployment insurance. Family Tree is liable for certain expected losses. Provisions for losses expected under these programs are recorded based upon Family Tree's estimates of the aggregate liability for claims incurred. For the years ended June 30, 2018 and 2017, \$68,389 and \$79,676 was recorded as a provision for expected losses, respectively, and is included in accrued liabilities on the statement of financial position.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 2: Investments and Investment Return

Investments consisted of the following at June 30:

	2018	2017
Money market cash funds	\$ 14,322	\$ 6,171
Equity mutual funds	99,983	-
Fixed income funds	83,481	188,900
Marketable alternative investments	24,780	-
Total investments	\$ 222,566	\$ 195,071

Total investment return is comprised of the following:

	2018	2017
Net interest and dividend income	\$ 4,171	\$ 4,001
Net realized and unrealized losses	(5,780)	(725)
	\$ (1,609)	\$ 3,276

See Note 11 regarding the fair value of investments.

Note 3: Receivables

Accounts receivable represent amounts due from government grants, program service fee contracts, and amounts to be received under other agreements. Accounts receivable are all due within one year. Contributions receivable represent grants awarded and pledges made before year-end from foundations, corporations and individuals. Contributions receivable include grants and pledges due within one year as well as multi-year pledges.

Family Tree uses the allowance method to determine uncollectible receivables. The allowance method is based on prior years' experience and management's analysis of specific receivable balances.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Receivables consisted of the following as of June 30:

	2018	2017
Accounts receivable - government	\$ 647,876	\$ 641,241
Accounts receivable - other	841	27,758
Contributions - pledges and grants	127,287	209,999
Allowance for uncollectible accounts	(8,335)	(15,000)
	\$ 767,669	\$ 863,998

Family Tree celebrated the organization’s 40th anniversary year in 2016 and introduced a campaign for multi-year pledges titled “40 More” to acknowledge the milestone. Family Tree has not discounted these amounts for being due in more than one year as the amount of the discount was considered immaterial. At June 30, 2018, contributions are due by June 30 as follows:

2019	\$ 86,537
2020	26,550
2021	14,200
	\$ 127,287

Note 4: Beneficial Interest in Community First Foundation

Family Tree participates in the Nonprofit Preservation Challenge Grant Program established by the Community First Foundation (Community First). The purpose of this program is to assist charitable organizations with the formation of perpetual endowment funds. Under the terms and conditions of the grant award, Family Tree made irrevocable transfers of permanently restricted funds to Community First in 2005. Community First matched contributions received by Family Tree for the Helen’s Hope Women in Crisis shelter (Helen’s Hope) program through July 2005 and provides investment management services. Distributions from the fund, per terms of the agreement, will be paid to Family Tree to support the Helen’s Hope program. In addition, Family Tree pays Community First a 1% fee for investment management services.

Funds held by Community First for the benefit of Family Tree are recorded as interest in net assets of Community First on the statement of financial position. Family Tree’s interest in Community First, including contributions transferred, match, and investment earnings, totaled \$258,568 and \$257,448 at June 30, 2018 and 2017, respectively.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 5: Property and Equipment

Property and equipment at June 30 consisted of:

	2018	2017
Buildings and improvements	\$ 3,029,276	\$ 2,990,747
Land and land improvements	640,885	635,693
Furniture, fixtures and equipment	90,933	110,340
Vehicles	68,261	68,261
	3,829,355	3,805,041
Less accumulated depreciation and amortization	(2,037,180)	(1,975,914)
	\$ 1,792,175	\$ 1,829,127

Note 6: Notes Payable

Notes payable include the following at June 30:

	2018	2017
Note payable	\$ 457,750	\$ 499,201

Note payable to bank, interest at 5.90%, maturing August 2021; collateralized by certain property and assignment of rents on the related property. Monthly installments of \$5,849 with a balloon principal payment due at maturity.

The loan agreement states that Family Tree shall maintain a Coverage Ratio as of the end of each fiscal year of not less than 1.20 to 1.00. At June 30, 2018, Family Tree was in compliance with this covenant.

Future annual maturities of notes payable outstanding are as follows as of June 30:

2019		\$ 43,999
2020		46,641
2021		49,572
2022		317,538
		\$ 457,750

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 7: Temporarily and Permanently Restricted Net Assets

Temporarily restricted net assets at June 30 are available for the following purposes:

	2018	2017
Housing and Family Stabilization Services	\$ 77,212	\$ 266,987
Domestic Violence Services	189,022	130,063
Child and Youth Services	4,000	4,647
Restricted for Future Operations	77,484	138,615
	\$ 347,718	\$ 540,312

Permanently restricted net assets at June 30 are restricted to:

	2018	2017
Women in Crisis - endowment fund (Note 4)	\$ 174,917	\$ 174,917

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	2018	2017
Housing and Family Stabilization Services	\$ 243,425	\$ 93,786
Domestic Violence Services	46,706	8,449
Child and Youth Services	647	-
Restricted for Future Operations	91,850	52,000
	\$ 382,628	\$ 154,235

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 8: Operating Leases

Family Tree has operating lease commitments for equipment and program facilities spaces requiring monthly payments ranging from approximately \$100 to \$4,333 through December 2020. Future minimum rental payments required for such operating leases at June 30, 2018 are as follows:

2019	\$	59,844
2020		12,181
2021		4,374
2022		900
2023		<u>675</u>
Net present value of minimum lease payments	\$	<u><u>77,974</u></u>

Building lease and rent expense for the years ended June 30, 2018 and 2017 was \$74,696 and \$60,879, respectively.

Note 9: Retirement Plan

Family Tree has a retirement plan (the Plan) under Internal Revenue Code Section 403(b). Employees regularly scheduled to work a minimum of 20 hours per week are eligible to participate in the Plan. The Plan allows for employees to make before-tax or after-tax Roth contributions up to 100% of their annual compensation, as limited annually by the IRS. All contributions to the Plan are fully vested when made. Effective July 1, 2017, Family Tree amended the Plan to include a discretionary employer match. For the years ended June 30, 2018 and 2017, Family Tree made matching contributions to the Plan of \$30,224 and \$0, respectively.

Note 10: Concentrations

Accounting principles generally accepted in the United States of America require disclosure of current vulnerabilities due to certain concentrations. Those matters include the following:

Contributions

Approximately 11% of all contributions were received from one donor in fiscal year 2018.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Note 11: Disclosures About Fair Value of Assets and Liabilities

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

- Level 1** Quoted prices in active markets for identical assets or liabilities
- Level 2** Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities
- Level 3** Unobservable inputs supported by little or no market activity and are significant to the fair value of the assets or liabilities

Investments

Where quoted market prices are available in an active market, securities are classified within Level 1 of the valuation hierarchy. If quoted market prices are not available, then fair values are estimated by using quoted prices of securities with similar characteristics or independent asset pricing services and pricing models, the inputs of which are market-based or independently sourced market parameters, including, but not limited to, yield curves, interest rates, volatilities, prepayments, defaults, cumulative loss projections, and cash flows. Such securities are classified in Level 2 of the valuation hierarchy. In certain cases where Level 1 or Level 2 inputs are not available, securities are classified within Level 3 of the hierarchy. Family Tree did not have Level 3 securities as of June 30, 2018 and 2017.

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

Recurring Measurements

The following tables present the fair value measurements of assets and liabilities recognized in the accompanying statements of financial position measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at June 30, 2018 and 2017:

	2018			
	Fair Value Measurements Using			
	Total	Quoted Prices		
		in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobserv- able Inputs (Level 3)
Money market funds	\$ 14,322	\$ 14,322	\$ -	\$ -
Equity mutual funds	99,983	99,983	-	-
Marketable alternative investments	24,781	24,781	-	-
Fixed income funds	83,480	83,480	-	-
Beneficial interest in Community First	258,568	-	258,568	-
	<u>\$ 481,134</u>	<u>\$ 222,566</u>	<u>\$ 258,568</u>	<u>\$ -</u>

	2017			
	Fair Value Measurements Using			
	Total	Quoted Prices		
		in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobserv- able Inputs (Level 3)
Money market	\$ 6,171	\$ 6,171	\$ -	\$ -
Fixed income mutual funds				
Short-term investment grade funds	292	292	-	-
Intermediate term investment grade	188,608	188,608	-	-
Beneficial interest in Community First	257,448	-	257,448	-
	<u>\$ 452,519</u>	<u>\$ 195,071</u>	<u>\$ 257,448</u>	<u>\$ -</u>

Family Tree, Inc.
Notes to Financial Statements
June 30, 2018 and 2017

The amounts reported at fair value on a recurring basis are presented on the statement of financial position under the following captions:

	2018	2017
Investments	\$ 222,566	\$ 195,071
Beneficial interest in Community First Foundation	258,568	257,448
	\$ 481,134	\$ 452,519

Note 12: Subsequent Events

On May 8, 2018, Family Tree entered into a letter of intent to enter into a long-term lease of four buildings in Aurora, Colorado on the site of a former non-profit residential campus. On October 25, 2018, the lease agreement was executed. Terms include \$100 per year base rent, with an initial lease term of 40 years and four options to extend the term of the lease for an additional 10 years each. The lease also includes an option to purchase the buildings for \$100 and enter into a 99-year ground lease of the underlying land at the time certain redevelopment work on the campus is completed. The property will be used for a new Family Tree program known as Generational Opportunities to Achieve Long-Term Success (GOALS) which will provide housing and supportive services to families overcoming homelessness.

Subsequent events have been evaluated through October 25, 2018, which is the date the financial statements were available to be issued.

Supplementary Information

Family Tree, Inc.
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2018

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Total Federal Expenditures
<u>U.S. Department of Housing and Urban Development</u>			
Direct Program			
Supportive Housing Program	14.267	CO0108L8T031504	\$ 52,104
Supportive Housing Program	14.267	CO0052L8T031609	299,823
Supportive Housing Program	14.267	CO0052L8T031710	232,649
Supportive Housing Program	14.267	CO0133L8T031500	48,638
Supportive Housing Program	14.267	CO0133L8T031601	408,090
Pass-through programs from			
Volunteers of America Colorado Branch -			
Supporting Housing Program - Youth Transition Project	14.267	CO0059L8T031610	56,122
Supporting Housing Program - Youth Transition Project	14.235	CO0059L8T031609	131,846
Colorado Coalition for the Homeless -			
Rapid Rehousing Demonstration	14.267	CO0024L8T031505	35,509
Rapid Rehousing Demonstration	14.267	CO0031L8T031609	34,412
Rapid Rehousing Demonstration	14.267	None provided	25,597
Colorado Department of Local Affairs -			
Emergency Shelter Grants Program	14.231	None provided	76,403
Emergency Shelter Grants Program	14.231	MDHIESG-FT418	31,674
Emergency Shelter Grants Program	14.231	H7ESG16923	16,710
Emergency Shelter Grants Program	14.231	H8ESG17923	5,226
Emergency Shelter Grants Program	14.231	H6ESG16961	15,346
Emergency Shelter Grants Program	14.231	H8ESG17961	8,260
Permanent Supportive Housing Program	14.267	H7SCPB021	1,709
Permanent Supportive Housing Program	14.267	H8PSH17079	124,619
Boulder County -			
Continuum of Care	14.267	CO0134L8T031500	7,376
Continuum of Care	14.267	None provided	22,940
Arapahoe County Community Resources -			
Community Development Block Grant	14.218	ENPS1710	20,000
City of Denver - HOME Grow Denver	14.239	OEDDEV-201733169-00	145,153
Total U.S. Department of Housing and Urban Development			1,800,206

Family Tree, Inc.
Schedule of Expenditures of Federal Awards (continued)
Year Ended June 30, 2018

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Total Federal Expenditures
<u>U.S. Department of Health and Human Services</u>			
Pass-through programs from			
Colorado Department of Human Services			
Family Violence Prevention and Services	93.671	16 IHFA 82046	18,969
Family Violence Prevention and Services	93.671	18 IHFA 103693	33,125
Federal Temporary Assistance for			
Needy Families Block Grant	93.558	18 IHFA 103693	29,281
Jefferson County Community Development			
Jefferson County Department of Human Services			
Community Services Block Grant	93.569	CC 15-022	60,204
Community Services Block Grant	93.569	None provided	21,729
Arapahoe County Department of Social Services			
Temporary Assistance for Needy Families	93.558	None provided	<u>327,800</u>
Total U.S. Department of Health and Human Services			<u>491,108</u>
<u>U.S. Department of Justice</u>			
Pass-through programs from			
Colorado Department of Public Safety, Division of Criminal Justice -			
Violence Against Women Formula Grants	16.575	2015-VA-16-013653-01	111,550
Violence Against Women Formula Grants	16.575	2015-VA-16-013653-01	106,106
Total U.S. Department of Justice			<u>217,656</u>
<u>U.S. Department of Agriculture</u>			
Pass-through programs from			
State of Colorado Department of Health & Environment			
Child and Adult Food Care Program	10.558	0010280	<u>8,116</u>
Total U.S. Department of Agriculture			<u>8,116</u>
<u>Federal Emergency Management Agency</u>			
Women in Crisis	97.024	104200-001	23,868
House of Hope	97.024	098000-013	<u>20,678</u>
Total Federal Emergency Management Agency			<u>44,546</u>
			<u>\$ 2,561,632</u>

Family Tree, Inc.
Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2018

Notes to Schedule

1. The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Family Tree, Inc. under programs of the federal government for the year ended June 30, 2018. The accompanying notes are an integral part of this Schedule. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Family Tree, Inc., it is not intended to and does not present the financial position, changes in net assets or cash flows of Family Tree, Inc.
2. Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Family Tree, Inc. has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
3. There were no federal awards provided to subrecipients.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Family Tree, Inc.
Wheat Ridge, Colorado

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Family Tree, Inc. (Family Tree), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 25, 2018.

Internal Control Over Financial Reporting

Management of Family Tree is responsible for establishing and maintaining effective internal control over financial reporting (internal control). In planning and performing our audit, we considered Family Tree's internal control to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Family Tree's internal control. Accordingly, we do not express an opinion on the effectiveness of Family Tree's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of Family Tree's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors
Family Tree, Inc.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Family Tree's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain matters, which we reported to Family Tree's management in a separate letter dated October 25, 2018.

Purpose of this Report

The purpose of this communication is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family Tree's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

Denver, Colorado
October 25, 2018

Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance

Board of Directors
Family Tree, Inc.
Wheat Ridge, Colorado

Report on Compliance for Each Major Federal Program

We have audited Family Tree, Inc. (Family Tree's) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018. Family Tree's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Family Tree's major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Family Tree's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Family Tree's compliance.

Board of Directors
Family Tree, Inc.

Opinion on Each Major Federal Program

In our opinion, Family Tree, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of Family Tree, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Family Tree's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Family Tree's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

Denver, Colorado
October 25, 2018

Family Tree, Inc.
Schedule of Findings and Questioned Costs (continued)
Year Ended June 30, 2018

7. Identification of major programs:

Cluster/Program	CFDA Number
Supporting Housing Program	14.267
U.S. Department of Housing and Urban Development	
Volunteers of America Colorado Branch - Youth Transition Project	
Colorado Coalition for the Homeless - Rapid Rehousing Demonstration	

8. The threshold used to distinguish between Type A and Type B programs was \$750,000.

9. Auditee qualified as low-risk auditee?

Yes No

Family Tree, Inc.
Schedule of Findings and Questioned Costs (continued)
Year Ended June 30, 2018

Findings Required to be Reported by *Government Auditing Standards*

Reference Number	Finding	Questioned Costs
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No matters are reportable.

Findings Required to be Reported by the Uniform Guidance

Reference Number	Finding	Questioned Costs
---------------------	---------	---------------------

No matters are reportable.


Family Tree, Inc.
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2018

Reference Number	Summary of Finding	Status
No matters are reportable.		

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In reply refer to: 4077950277
Aug. 03, 2017 LTR 4168C 0
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BODC: TE


FAMILY TREE INC
% LESLIE HANNON
3805 MARSHALL ST STE 100
WHEAT RIDGE CO 80033-5062

012750

Employer ID Number: 84-0730973
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated June 23, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1977, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

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FAMILY TREE INC
% LESLIE HANNON
3805 MARSHALL ST STE 100
WHEAT RIDGE CO 80033-5062

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

OGDEN UT 84201-0029

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FAMILY TREE INC
% LESLIE HANNON
3805 MARSHALL ST STE 100
WHEAT RIDGE CO 80033-5062



012750

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,
EVEN IF YOU ALSO HAVE AN INQUIRY.



The IRS address must appear in the window.
4077950277

Use for payments

Letter Number: LTR4168C
Letter Date : 2017-08-03
Tax Period : 000000

BODCD-TE



840730973

INTERNAL REVENUE SERVICE

FAMILY TREE INC
% LESLIE HANNON
3805 MARSHALL ST STE 100
WHEAT RIDGE CO 80033-5062

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**Housing, Neighborhood Services and Redevelopment
Policy Committee**

Agenda Item Commentary

Item Title: Morris Heights Infrastructure Information
Item Initiator: Malcolm Hankins
Staff Source: Malcolm Hankins, Director NSD
Deputy City Manager Signature:
Outside Speaker:
Council Goal: 3.0: Ensure excellent infrastructure that is well maintained and operated.--2012: 3.0--Ensure excellent infrastructure that is well maintained and operated

ACTIONS(S) PROPOSED *(Check all appropriate actions)*

- Approve Item and Move Forward to Study Session
- Approve Item and Move Forward to Regular Meeting
- Information Only

HISTORY *(Dates reviewed by City council, Policy Committees, Boards and Commissions, or Staff. Summarize pertinent comments. ATTACH MINUTES OF COUNCIL MEETINGS, POLICY COMMITTEES AND BOARDS AND COMMISSIONS.)*

In early March, Council Member Murillo requested a presentation for the Morris Heights Neighborhood. She has heard a number of concerns about residents getting “blocked in” the neighborhood when traffic gets bad in that area. She would like to address what relief, if any, the city can provide.

ITEM SUMMARY *(Brief description of item, discussion, key points, recommendations, etc.)*

City staff is in the process of gathering information regarding infrastructure concerns reported to Access Aurora. Areas of concern include a Fitzsimons-Peoria project plans, speeding vehicles and RTD Light Rail.

Backup Information will be available for the meeting on 4/23/19.

QUESTIONS FOR Committee

Information Only.

EXHIBITS ATTACHED:

Back-up not included

Morris Heights Traffic/Infrastructure Information

Backup Information will be available for the meeting on 4/23/19.

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2018 Meeting Dates	Agenda Items	Staff Contact	STATUS		
			Outcome	Follow-up	Completed
Jan. 24, 2018	2017 Recap and 2018 Work Plan	Batchelor	Agenda items added	2018 Agenda Item List to be created	X
	2018 Private Activity Bonds	Burkhart	Moved to Study Session	March 5, 2018 Study Session	X
	Homelessness Program Update/Overview	McKittrick	Presentation will be completed at next committee meeting along with Point in Time update	Add items to March 6 th agenda	X
	Bridge House Ready to Work Presentation	McKittrick	Moved to Study Session	February 12, 2018 Study Session	X
Mar. 6, 2018 (February meeting changed to March 6)	Moratorium for Development of Existing Mobile Home Parks	Batchelor	Draft ordinance will be written to include a 3-year moratorium and discussed at Winter Workshop on March 17, 2018	Add to Winter Workshop 3/17/2018 agenda	X
	Overview of Housing Market Analysis Study	Adams	Recommendations will be presented to Council for consideration after the completion of data analysis	Briefing provided at Council Study Session October 15, 2018. Contract for second phase of Housing Study on March 18, 2019 Council agenda.	X
	Aurora@Home Update		Information	N/A	X
	Vintage Theater	Amonick	Purchase proposal will be created and Committee will be apprised of status of actions impacting this sale	Waiting for formal report from Vintage Theater. Will be placed on future Executive Session.	
	Homelessness Program Update/Overview Pt. II	McKittrick	Informational	N/A	X
Mar. 28, 2018	Community Land Trust	Burkhart/ Davis	Informational	N/A	X

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2018 Meeting Dates	Agenda Items	Staff Contact	STATUS		
			Outcome	Follow-up	Completed
	Neighborhood Support Code Enforcement Work Plan	Youngman	Informational	Provide original and current demographic information for hotel/motel occupants	X
	RV Parking – Current Ordinance vs. Proposed Ordinance (Review of Ordinance presented at Public Safety)	Batchelor	Moved to Study Session – explore amending use and restrictions	Study Session Ordinance Approved and ordinance was approved.	X
	Miscellaneous Matters	Shipman	Provide information on screening process used for pit bulls (Wisdom Panel) and policy on intake of dangerous animals entering city from other jurisdictions	Add to April 25, 2018 Committee Meeting agenda.	X
April 25, 2018	Tiny Homes	Adams	Informational - Staff to provide research on potential tap fee pricing and which zoning district is most compatible for tiny homes. George Adams will work with Jacob Cox to research costs of attainable vs temporary homes, and what other Metro Area cities have adopted standards for construction	The UDO includes Tiny Houses as either permitted or conditional as accessory to a primary single-family detached home in residential zone districts in Original Aurora, R-1, R-2, R-3 and R-4 and all mixed-use zone districts except MU-TOD. Tiny Houses are permitted in the R-MH zone district. Tiny Houses must conform to Building Code. Based on research from Denver, no new tap fees would be necessary for Tiny Houses that are accessory to single-family detached residential dwelling units. Tap fees for Tiny Houses accessory	

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2018 Meeting Dates	Agenda Items	Staff Contact	STATUS		
			Outcome	Follow-up	Completed
				to other uses has not been evaluated yet.	
	CSU & Animal Services Partnership	Shipman	Draft ordinance will be provided along with data from Denver metro Area Cat Coalition, and other Metro Area cities for review.	Ordinance to come back to Committee along with overall revisions in mid-2019 following outreach and engagement.	
	Restricted Breed Questions	Shipman	Informational	N/A	X
May 23, 2018	Community Cat Ordinance: Shelter-Neuter-Return	Shipman	Move to Study Session and bring Chapter 14 revisions and proposed invisible fence ordinance back to Policy Committee in June.	Add to June Agenda. (June meeting canceled, put on July agenda)	X
	Home Based Business Overview	Adams/Hankins	Informational	N/A	X
July 2, 2018 (June meeting changed to July 2)	Chapter 14 Ordinance Revisions/Update and Invisible Fence Overview	Shipman	Moved to Study Session	September 17, 2018 Study Session	X
	Aurora LINK Coalition	Shipman	Moved to Study Session	August 6, 2018	X
	Mobile Home Task Force Update and Needs Assessment Overview	Batchelor	Will meet twice a month, and provide report to Council in January 2019. Regular updates will be provided to policy committee.	January 23, 2019 HoRNS Meeting. Completed work and presented recommendations to City Council.	X
	Sober Living Homes	Parnes	Informational Item	N/A	X
July 25, 2018	Transferring Homeless Community Development Programs to the Homelessness Program Fund	McKittrick	Moved to Study Session	The transfer of these funds was included in the 2019 budget process	X
	Commercial Renovation Program – Storefront Redevelopment	Burkhart/Davis	Data on the percentage of increased employment	Add as future agenda item	

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2018 Meeting Dates	Agenda Items	Staff Contact	STATUS		
			Outcome	Follow-up	Completed
			opportunities as a result of business renovation projects		
	Chapter 14 Revisions, and Invisible Fence Overview	Shipman	Chapter 14 revisions supported and moved to Study Session Running at Large Ordinance supported and moved to Study Session	Provide CM Bergan with Invisible Fence ordinance information. September 17, 2018 Study Session	X
	Miscellaneous Matters	Hankins	Provide Hotel Motel demographic information to CM Lawson Provide Housing Task Force meeting Dates to Committee	Information Provided	X
Aug. 22, 2018	House Aurora Partnership Update & On-going Funding Request	McKittrick	Moved to Study Session	Included in 2019 Budget Process	x
	Available Homelessness Program Funds - Colfax Community Network Funding Request	McKittrick	Moved to Study Session	December 10, 2018 Study Session	x
Sep. 26, 2018	Bridge House Renovation Update		Informational	N/A	X
	Fitzsimons-Peoria Blight Conditions Study	Amonick	Staff will bring new urban renewal plan to Committee in October or November for discussion.	blight study has been discussed with both Property/Business Owners and the neighborhood at large. Anticipate another few months (mid/late-2019) before bringing the item forward.	
	Elevation Community Land Trust		Elevation will attend community engagement and public meetings	N/A	X

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2018 Meeting Dates	Agenda Items	Staff Contact	STATUS		
			Outcome	Follow-up	Completed
			to help identify needs and find a pool of local buyers.		
Oct. 21, 2018 (No November Meeting)	Chapter 14 Revisions Public Hearing <i>Public Meeting held on October 16, 2018. 50 in attendance. Concerns related to Fanciers Permit. Fanciers Permit Working Group Created</i>	Batchelor	October 16, 2018 Public Meeting revisions will not advance until feedback is summarized.	Ch. 14 Revisions and Update moved back to Policy Committee in 2019	X
	CSTP Urban Renewal Plan Amendment	Amonick	Plan will be amended and taken to Planning Commission for approval. Upon approval, plan will go to Study Session and a public hearing.	Preparing an impact report for the schools, County (Adams) and Urban Drainage. A blight study has been completed. As soon as impacts are quantified, we will schedule meetings to discuss the reports with the various groups.	
Dec. 7, 2018	Arts District Stakeholder Update		Informational	N/A	
	Animal Services Proposed Ordinance & Public Comment Summary	Hankins	Fancier's Permit Conditions will be drafted by a sub-committee concerning the Fancier's Permit, and all recommended revisions to Chapter 14 will be moved to Study Session for further review.	Fanciers working group in final stages. Estimated to present recommendations to Mayor and City Council after public outreach in mid-2019.	

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

2019 Meeting Dates	Agenda Items	Responsible Staff	STATUS		
			Outcome	Follow-up	Completed
Jan. 23, 2019	Community Development Accomplishments – Affordable Units, Home Ownership, Westerly Creek, Paris Street, Alameda View (CD)	Davis	Moved to Study Session	May 20, 2019 Study Session	
	Mobile Home Task Force Update	Batchelor	Moved to Study Session	February 25, 2019 Study Session	X
	Chapter 14 Ordinance – Sec. 14-4: Impound & Surrender	Heckman	Moved to Study Session	March 18 City Council	X
	2019 Work Plan	Hankins	3 agenda items added to list*	N/A	X
Feb. 27, 2019	2019 Private Activity Bonds Allocation – Range view Apartments	Burkhart	Moved to Study Session	March 18, 2019 Study Session. Approved to go to Regular City Council.	
	Metro Mortgage Assistance Plus Program – Down Payment Assistance	Burkhart	Moved to Study Session	April 15, 2019 Study Session	
Mar. 27, 2019	Aurora Housing Authority Update	McKittrick	Informational	N/A	X
April 23, 2019 (Tuesday)	Morris Heights Traffic Presentation	Hankins			
	Family Promise/GOALS Program	McKittrick			
May 22, 2019	Fitz URA Projects Update	Amonick			
	Analysis of Impediments (Formerly known as Affordable Housing Plan) – Written Report	Burkhart			
	Charity Donation Bins	Hankins			
	Habitat for Humanity Mobile Home Park Development	Batchelor			
	Motel Redevelopment vs. Tenant Relocation Cost Comparison	McKittrick			
June 26, 2019	APS School Based Health Clinics	Wolfe			
	American Bully Breed	Hankins			

Housing, Redevelopment and Neighborhood Services, (HoRNS)
 Status Report - Policy Committee Agenda Items

July 23, 2019 (Tuesday)					
Aug. 28, 2019	Peoples Building (Aaron Vega)	Vega			
	Affordable Housing Projects Update/Status	Batchelor			
	Source of Income Discrimination Ban	McKittrick			
Sep. 25, 2019	Animal Services Community Outreach (Nicole Robbins)	Robbins			
	Neighborhood Engagement Strategies (Michael Lawson)	Lawson			
Oct. 22, 2019 (Tuesday)	Arts District Update	Amonick			
Nov. 27, 2019					
Dec. 25, 2019 RESCHEDULE					

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