



Veterans Affairs Commission Meeting Minutes
December 12, 2019

Meeting called to order at 6:02 p.m. by Vice Chair Aleem

Location: Aurora Municipal Center, 15151 E. Alameda Parkway, Eagle Room

Roll Call:

Present: Commissioners Francis, Aleem, Burrell, Charlip, Donaldson, Camara

Absent: Commissioners Chase (excused), Echols

Quorum: Yes

City Liaison: Claudine McDonald, Community Relations Manager and Joshua Nicholas, Administrative Specialist, Community Relations

Guests: Paul Goldman, Ida Tholen, John Savage

Minutes: Commissioner Donaldson moved to approve the Nov. 14, 2019 minutes, Commissioner Charlip seconded. Minutes were approved without objection.

Public Invited to Speak: None

Agenda Item	Minutes	Action Items & Responsible Person
Chair Report: Chair Francis	<ul style="list-style-type: none"> - Discussed the importance of vetting information that the VAC distributes to veterans, support groups, and posts on the VAC's webpage on City of Aurora website. - Shared input with the commission about Job Fair and Stand Down 2020 and offered to provide Commissioner Charlip with contact information for the Job Fair. 	<ul style="list-style-type: none"> - Chair Francis to email Commissioner Charlip contact info for Job Fair contacts.
Vice Chair Report: Vice Chair Aleem	<ul style="list-style-type: none"> - Provided feedback to the commission related to the Stand Down debrief with Commissioners Francis, Chase and Claudine and Joshua. 	
Staff Report: Claudine McDonald	<ul style="list-style-type: none"> - Shared MLK updates with the commission and encouraged attendance at the various events taking place Jan. 13 – Jan. 20th. - Discussed the HRC MEI index for City of Aurora. 	
Committee Report:	<ul style="list-style-type: none"> - City Council: Commissioner Echols - no report - Economic Development: Commissioner Camara - no report - Public outreach: no report - Special events: Chair Francis: discussed Stand Down Day 2020 and Job Fair 2020. Commissioner Charlip to begin work on Job Fair. Joshua to connect Commissioner Charlip to City of Aurora recruiters as the city has expressed an interest in increasing their hiring, onboarding, and training of Veterans. - Budget: Commissioner Donaldson - no report. 	<ul style="list-style-type: none"> - Joshua to e-introduce Commissioner Charlip and Geoff Demoss.



Unfinished Business	<ul style="list-style-type: none"> - Strategic Plan: Commissioner Charlip shared a draft of policies for the commission that could be incorporated into the Strategic Plan. The Commission will determine how to move forward in adopting a Strategic Plan and will determine if a retreat is the best course of action to obtain this goal. 	
New Business	<ul style="list-style-type: none"> - Stand Down 2020: Commissioners discussed possible dates for Stand Down 2020. Additional research will be done by commissioners to ensure the VAC Stand Down does not conflict with other Stand Day events in the Denver metro area. - Commission Election Results: <ul style="list-style-type: none"> - Chair: Commissioner Aleem - Vice Chair: Commissioner Chase - Commission Appointments: Commissioners ratified applicants based on interviews conducted by the Executive Board and recommend appointment of the following individuals to the VAC. <ul style="list-style-type: none"> - Dallas Stanley - Melissa Sayouthasad - John Savage 	<ul style="list-style-type: none"> - Joshua to send email to City Clerk to update VAC leadership on city website. - Joshua to send memo to City Clerk re: new VAC appointments which will begin process to have new commissioners sworn in.
Announcements	- None	

Meeting Adjourned: 8:02 p.m.

Next meeting: The next VAC meeting will be held on February 13, 2020 in the Eagle Room at 6 p.m.

Minutes transcribed by: Joshua Nicholas on 1/3/2019 at 11:30 a.m.

APPROVED: 

Print name: WAFIK ALEEM

Title: CHAIR VAC

Date: 9 JAN 20