



Veterans Affairs Commission Meeting Minutes September 12, 2019

Meeting called to order at 6:02 p.m. by Chair Francis

Location: Aurora Municipal Center, 15151 E. Alameda Parkway, Eagle Room

Roll Call:

Present: Commissioners Aleem, Charlip, Donaldson, Francis, Mulder

Absent: Commissioners Burrell, Camara, Chase, Echols

City Liaison: Claudine McDonald, Community Relations Manager

City of Aurora Staff: Joshua Nicholas – Administrative Specialist

Guests: Stanley Dallas, Ida Tholen, Jeremy Stern

Minutes: Commissioner Charlip moved to approve July 2019 and August 2019 minutes. Seconded by Commissioner Mulder. No objections. Minutes approved for July 2019 and August 2019.

Public Invited to Speak: Jeremy Stern shared information about Mile High Behavioral Health and the various programs ran by the organization in the Aurora area.

Agenda Item	Minutes	Action Items & Responsible Person
Chair Report: Chair Francis	<ul style="list-style-type: none"> • Had a meeting with KeHE Distributors to discuss potential partnership with VAC. KeHE donates 10% of gross sales to local organizations and is interested in supporting VAC. KeHE will also provide VAC with space onsite for a booth to help promote Census 2020. • Attended roundtable luncheon with various community leaders regarding veteran’s issues. 	
Vice Chair Report: Vice Chair Aleem	<ul style="list-style-type: none"> • Will be attending U.S. Global Leadership Coalition on Thursday, Sept. 19 at Noon. 	
Staff Report: Claudine McDonald	<ul style="list-style-type: none"> • Provided commissioners with updates related to various upcoming community events: Health Jam, Aurora Veteran’s Forum, and provided updates regarding the VAC Stand Down on Oct. 24, 2019. • Discussed adding “talking points” to the agenda to help commissioners develop high level talking points when engaging with elected officials and community members. • Provided commissioners with a handout related to Colorado Sunshine Law and an overview of recording public officials during open meetings such as a VAC meeting. Reminded commissioners that when three or more 	




	<p>commissioners meet, an agenda detailing the meeting must be provided to the City Clerk for posting on the city's website.</p> <ul style="list-style-type: none"> Discussed strategic plan. Motion was made by Chair Francis to form a committee for strategic planning, seconded by Vice Chair Aleem. 4 Yea, 1 Nay. Motion carries. Committee members include: Chair Francis, Vice Chair Aleem, Commissioner Charlip, and Dallas Stanley. 	- Commissioner Charlip to arrange meeting for Strategic Planning.
Committee Report:	<ul style="list-style-type: none"> City Council Liaison: Commissioner Echols – absent - no report. Economic Development: Commissioner Camara – absent – no report. Special Events: Commissioner Chase – absent – no report. Chair Francis shared that Paralyzed Veterans of America want to partner with VAC to raise funds and awareness for Veteran's issues. Commission discussed previous attempts to partner (bowling fundraiser) and shared ideas on how to possibly partner in the future. Budget: discussed budget process and how city council allocates funding to commissions. Commissioner Charlip inquired about submitting a budget request to council. 	
Unfinished Business	<ul style="list-style-type: none"> Strategic Plan: covered above. Stand Down: Chair Francis, Vice Chair Aleem, and Commissioner Chase will meet with Claudine and Joshua to review event logistics and ensure commission has appropriate forms for exhibitors and volunteers. Storage unit: unit is currently being used to store items for Stand Down. Fundraising committee: tabled for further discussion. 	- Joshua to provide Commissioner Chase with forms and binder for exhibitors and volunteer agreements.
New Business	<ul style="list-style-type: none"> Talking points – Stand Down and should include date, time, location, and invitation to participate. 	
Announcements	<ul style="list-style-type: none"> None 	

Meeting Adjourned: 7:50 p.m.

Next meeting: The next VAC meeting will be held on October 10, 2019 in the Eagle Room at 6 p.m.

Minutes transcribed by: Joshua Nicholas on 10/8/2019 at 1:15 p.m.

APPROVED: 
 Chair Francis