

CITIZENS ADVISORY COMMITTEE ON HOUSING
AND COMMUNITY DEVELOPMENT

April 9, 2019

6:30 p.m.

Members Present: Marcella Barnett, Vince Chowdhury, Teri Marquante, Kathryn Messer, Bill Moran, Hayley Reddish, Jason Schneider, and Michael Thomas.

Members Absent: *Lynn Bittel, *Fumnanya Camara, Robert Plowden, *Catalina Vielma, and *Charlene Wisner-Howard.

***Excused**

Late Arrivals: Kathryn Messer and Michael Thomas.

Staff Present: Aimee Bart, Anita Burkhart, and Chris Davis.

Guests Present: None.

2nd Vice Chairperson Bill Moran called the meeting to order at 6:31 p.m.

Roll Call

Approval of Agenda

- **Mr. Bill Moran** drew the Committee's attention to the revised agenda. **Jason Schneider** motioned to approve the revised agenda as presented. **Teri Marquante** seconded the motion. The motion passed unanimously.

Approval of Minutes

- **Teri Marquante** motioned to approve the minutes of the February 12, 2019 meeting as presented. **Hayley Reddish** seconded the motion. The motion passed unanimously.

Communications from Staff

a. **Anita Burkhart – Program Narrative Part I (CDBG)**

Ms. Burkhart made note that it may be better to hold this agenda item until the May 2019 meeting due to the number of members absent, since this presentation explains a lot about our programs and will help during our budget process in July. The committee agreed to hold the presentation until the next meeting in May.

b. **Anita Burkhart – CHD Vacancies**

Ms. Burkhart informed the committee that there are currently two vacancies. We have received two applications and would like to begin the interview process. **Mr. Bill Moran** stated that he would be available Wednesday, April 17, 2019 at 8:30 am and several other members stated they would be available as well. **Ms. Aimee Bart** will schedule the interviews and notify the committee.

Ms. Burkhart informed the committee that she has attempted to contact **Robert Plowden**

regarding his attendance and has not been successful. **Mr. Plowden** has not attended a meeting since July 2018 with very little communication with us.

Discussion ensued. **Ms. Burkhart** answered the committee members' questions.

c. **Chris Davis – Affordable Housing Projects Update**

Mr. Davis drew the committee's attention to their packet showing pictures of our current affordable housing projects under construction and updated the committee on the status of each.

- Alameda View (15501 E. Alameda Parkway; 116 units) is approximately 34% complete and has an estimated completion date of December 2019.
- Paris Family Housing (1702 Paris Street; 39 units) is approximately 75% complete and expect to be occupying the building August 1, 2019.
- Nine Mile Senior Living (12251 E. Cornell Avenue; 50 units for seniors) recently broke ground and anticipate a January or February 2020 completion.
- Peoria Crossing (12101 E. 30th Avenue; 82 units) is approximately 45% complete and has an estimated completion date of September 2019.
- Residences at Hoffman (1348 Xanadu Street; 85 units for seniors 55+) recently broke ground and anticipate a March 2020 completion.
- Range View Apartments (223 units) are set to close on their financing June 2019 and expect to start construction this year.
- Veterans Renaissance (59 units) expect to start construction later this year.

654 affordable housing units under construction this year.

Discussion ensued. **Mr. Davis** answered the committee members' questions.

d. **Anita Burkhart – Loan Write-Offs**

Ms. Burkhart reported that there were no loan write-offs for the months of February and March 2019.

During the months of February and March 2019, we received \$218,016.71 in Program Income. We want to note that the Program Income is still slowing down substantially.

Program	Income	Year to Date Income
HOME	\$200,999.85	\$262,849.39
CDBG	\$17,016.86	\$24,310.31
NSP1	\$0.00	\$0.00
NSP3	\$0.00	\$0.00
AVAILABLE UNCOMMITTED FUNDS FOR NEW PROJECTS:		
HOME	\$600,000.00	
CDBG	\$200,000.00	

Discussion ensued. **Ms. Burkhart** answered the committee members' questions.

e. **Anita Burkhart – Future Discussions**

Ms. Burkhart requested that if the committee had any topics they would like our staff to research or to discuss at future meetings, please send requests/ideas to **Aimee Bart** and we will slot them in on future meeting agendas.

Ms. Burkhart also notified the committee that the Mobile Home Task Force that arose from the Denver Meadows situation is looking to continue on. The city may be looking into having the Task Force report to or be a part of the CHD Committee.

Ms. Bart will e-mail out the link to the findings and recommendations report from the Task Force.

Discussion ensued. **Ms. Burkhart** answered the committee members' questions.

Communications from Committee

a. **Mr. Vince Chowdhury** requested the dates for the July budget meeting. The July budget meetings will be held on July 9, 2019 and July 16, 2019.

Adjournment

- **Marcella Barnett** motioned and **Michael Thomas** seconded the motion to adjourn the meeting. The meeting adjourned at 7:15 p.m.

Minutes taken by: Aimee Bart
Aimee Bart, Administrative Specialist

Minutes reviewed by: Anita M Burkhart
Manager, Community Development Division

Minutes approved by: [Signature] 5/14/19
Date