

CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: 6/4/2019 Time: 6:30PM Location: AMC Ponderosa Room
 Next Meeting: 7/30/2019 Time: 6:00PM Location: AMC Ponderosa Room

MISSION STATEMENT: The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

Name		Name		Name		Name	
Brian Arnold	R	Michael Himawan	E	Jonathan Scott	P	COA Staff	
Sunny Banka	P	Gayle Jetchick	P	Don Seven	P	Jackie Ehmann	P
Andris Berzins	E	Janet Marlow	P	Craig Upston	P		
Melvin Bush	P	Brian Matise	E	Michael Westerberg	P		
Reno Carollo	E	Omar Montgomery	A	Leanne Wheeler	E	Public/Guests	
Vince Chowdury	E	David Patterson	P	Jeff Brown	P	Andrea Amonick	P
Curtis Gardner	P	George Peck	P			Jake Frankhouser (Guest)	P
Hashim Coates	P	David Rich	P				

Key: P=Present E=Excused A=Absent R=Resigned

HANDOUTS

CABC June Agenda (sent May 31, 2019 via email)
May 7, 2019 Meeting Minutes (sent May 31, 2019 via email)

MINUTES

1. Call to Order	Curtis Gardner called the meeting to order at 6:31pm.	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Jonathan Scott and a quorum was present.	
3. Approval of June Agenda	Motion to accept the Agenda for May 7, 2019 meeting was made by Craig Upston and seconded by Sunny Banka.	Motion Carried Yes: Unanimous

		No: 0 Abstain: 0
4. City Development Discussion:	<p>Andrea Amonick introduced herself, then discussed four areas of City Development and Planning. She is involved in the following areas:</p> <ul style="list-style-type: none"> ○ City’s Development Manager ○ Facilitator/Director of AURA – Aurora Urban Renewal Authority ○ SBDC – Small Business Development Center ○ Arapahoe/Douglas Investment Board – Economic Development Council ○ Resource for Community and Resource Development ○ The majority of her work is in Community Redevelopment. <p>Her first presentation focused on incentives. It was given to the committee as a handout, and was entitled “Primary Job Creation and Retention Incentives: Policy Guidelines”</p> <ul style="list-style-type: none"> ○ A Request was asked about providing the documents in digital format. ○ Andrea explained that incentives are not money that the city “pays out,” but is money that comes from rebates from generated revenue. <p>Andrea Amonick’s second presentation explained the “Urban Renewal Project Assistance: Policy Guidelines.”</p> <ul style="list-style-type: none"> ○ She explained that the Aurora Urban Renewal Authority (AURA) is a separate organization from city council, but city council is the board of the AURA. ○ A summary/explanation, map of targeted redevelopment areas, and list of urban renewal areas/goals was given to the committee. <p>Andrea’s third presentation explained “Retail Redevelopment Sales and Use Tax Incentives: Policy Guidelines.”</p> <ul style="list-style-type: none"> ○ Within the discussion, she explained that Washington Prime has purchased the Aurora Mall from Simon, and is interested in improving the offerings in the area. <p>Her final presentation described the “Retail Improvement Incentives: Policy Guidelines.”</p> <ul style="list-style-type: none"> ○ After a few questions, the committee thanked Andrea Amonick for her presentation, and welcomed her to present again in the near future. 	
5. Approval of May Minutes	Motion to approve the minutes for April 2, 2019 meeting was made by Melvin Bush and seconded by George Peck.	Motion Carried Yes: Unanimous No: 0 Abstain: 1

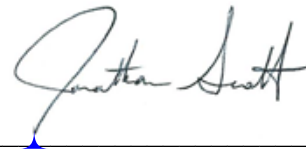
6. Group Icebreaker	<p>The group icebreaker started with Janet Marlow. Each member was asked, “What is your favorite quote or phrase?”</p> <p>Curtis Gardner welcomed Jeff Brown to the committee. He then asked Jeff to introduce himself.</p> <ul style="list-style-type: none"> ○ Jeff Brown is Françoise Bergan’s appointment. ○ He works in the Real Estate industry. ○ He is also interested in Infrastructure and Aviation. ○ He is one of a limited number of Aurora residents who live in Douglas County. 	
7. Budget/Revenue Update: Jackie Ehmann	<p>Jackie Ehmann gave an update on the March Sales Tax Performance.</p> <ul style="list-style-type: none"> ● The sales tax performance exceeded projections by 1.2% (\$582,700), which is a 5.3% increase over the March 2018’s sales tax performance. ● Some of this is possibly due to: (1) the “Wayfair decision” (which means business licenses now include internet-based companies and they must collect sales tax) and (2) economic growth. ● Also, Jackie Ehmann announced that a five year-projected budget study has been contracted with Leeds School of Business. ● A question was asked about whether the new state sales tax laws (introduced June 1st) would impact revenue or business health. Jackie mentioned that although it has not been explored, the impact would probably be minimal. ● Jackie also gave an update on the Capital Impact Fees. Council recently approved an incremental increase over the next three years. 	
8. Open Comments	<p>Housekeeping:</p> <ul style="list-style-type: none"> ● Curtis Gardner mentioned that Aurora resident Jake Frankhouser contacted the budget office and would like to present a proposal for a fence replacement program in the city. <ul style="list-style-type: none"> ○ David Rich proposed a motion that we hear the presentation and Brian Westerberg seconded. The motion passed with ten voting for and two voting against. ● Curtis Gardner informed the committee that vice-chair Brian Arnold has recently moved into Centennial (and has thus resigned from the committee). He indicated that the by-laws mention that his position would need to be filled within two 	

	<p>meetings. He proposed that the committee fill the position during the current meeting, because the next meeting is the workshop meeting.</p> <ul style="list-style-type: none"> ○ David Rich made a motion that the committee name Craig Upston as the vice-chair, and Jonathan Scott seconded. (The motion passed unanimously.) ○ Craig Upston is now the vice-chair of the committee. ● David Rich expressed a thankfulness to Curtis Gardner for upholding his responsibilities as the chairman of the committee, even though he is running for public office. He mentioned that Curtis has been a responsible and honorable chairman. <p>Future 2019 Meeting Dates: Workshop is July: 30th and 31st, Aurora Room, 6:00pm August: 6th, Ponderosa Room, 6:30pm September: 3rd, Ponderosa Room, 6:30pm October: 1st, Ponderosa Room, 6:30pm November: 6th, Ponderosa Room, 6:30pm December: 3rd, Ponderosa Room, 7:00pm</p>	
9. 2019 Sub-committees	<p>Curtis Gardner dismissed into subcommittee meetings:</p> <p><u>Capital Projects:</u> Craig Upston (co-chair) David Rich (co-chair) Brian Matise Gayle Jetchick Andris Berzins Omar Montgomery Hashim Coates Curtis Gardner George Peck</p> <p><u>Quality of Life:</u> Reno Carollo (chair) Gayle Jetchick</p>	

	Jonathan Scott Brian Arnold Leanne Wheeler Michael Westerberg Vince Chowdhury <u>Departmental Review:</u> Melvin Bush (chair) David Patterson Don Seven Janet Marlow Sunny Banka Michael Himawan Hashim Coates	
10. Meeting Adjourned	Motion to Adjourn was made by David Rich and seconded by George Peck at 8:12pm. CABC members were then dismissed to their sub-committees.	Motion Carried Yes: Unanimous No: 0 Abstain: 0



Curtis Gardner, Chair



Johnathon Scott, Secretary

August 8, 2019

Date of Approval