

CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: 4/2/2019

Time: 6:30PM

Location: AMC Ponderosa Room

Next Meeting: 5/7/2019

Time: 6:30PM

Location: AMC Ponderosa Room

MISSION STATEMENT: The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

Name		Name		Name		Name	
Brian Arnold	P	Michael Himawan	P	Jonathan Scott	P	COA Staff	
Sunny Banka	P	Gayle Jetchick	P	Don Seven	P	Greg Hays	P
Andris Berzins	P	Janet Marlow	P	Craig Upston	P		
Melvin Bush	P	Brian Matise	P	Michael Westerberg	E		
Reno Carollo	E	Omar Montgomery	A	Leanne Wheeler	P	Public/Guests	
Vince Chowdury	P	David Patterson	P				
Curtis Gardner	P	George Peck	P				
Hashim Coates	P	David Rich	P				

Key: P=Present E=Excused A=Absent R=Resigned

HANDOUTS

CABC April Agenda (sent March 28, 2019 via email)
March 5, 2019 Meeting Minutes (sent March 28, 2019 via email)

MINUTES

1. Call to Order	Curtis Gardner called the meeting to order at 6:30pm.	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Jonathan Scott and a quorum was present. <ul style="list-style-type: none"> David Patterson called and attended by conference call. 	
3. Approval of April Agenda	Motion to accept the Agenda for March 5, 2019 meeting was made by Craig Upston and seconded by Melvin Bush.	Motion Carried Yes: Unanimous

		No: 0 Abstain: 0
4. Approval of March Minutes	<p>Motion to approve the minutes for March 5, 2019 meeting was made by Melvin Bush and seconded by Janet Marlow.</p> <ul style="list-style-type: none"> Adjustments: There was a reminder to send last month's transportation presentation. 	Motion Carried Yes: Unanimous No: 0 Abstain: Andris Berzins
5. Group Icebreaker	The group icebreaker started with George Peck. Each member was asked, "What was the greatest invention of your time, and why?"	
6. Budget Presentation: -Greg Hays	<p>Greg Hays gave a presentation regarding the upcoming budget and revenue projections. He gave three handouts:</p> <ol style="list-style-type: none"> Key General Fund Revenue Sources – Change to Prior Year. <ul style="list-style-type: none"> Approximately 2/3 of revenue comes from Sales and Auto Use Taxes. Property taxes have grown at a minimal level (this is not an assessment year). Sales Tax By Component was explained and categorized. (One note: "Eating and Drinking Places" category are almost "recession proof.") Auto Use Tax has grown steadily since the development of the "Havana Motor Mile" in 2011. (\$20.6 million revenue in 2018) Audit Revenue was well beyond expectations in 2018. (Although this was good, it is not sustainable.) General Fund Sources of Revenue and Percent Changes <ul style="list-style-type: none"> This can be found on page D-27 of the 2019 Budget book and explains the actual (2015-2017), projected (2018), adopted (2019), and future (2020-2023) budget forecasts within specific categories. January Sales Tax Performance <ul style="list-style-type: none"> 0.0% within projections! (Specifically, within -\$2,556 of projections) Greg mentioned that this sounds good but cautioned that the 2020 budget is budgeted for a shortfall. More revenue needs to come in order to meet 2020 budget. <ul style="list-style-type: none"> Greg also mentioned that there are "supplemental updates" to the budget two times a year (Spring and Fall). This gives the ability to adjust the budget for the 	

	<p>year (based on unforeseen circumstances or mis-estimations). Next week, the city council will look at that adjustment from the budget.</p> <ul style="list-style-type: none"> • There was a discussion about the likelihood of Developer Impact Fees being raised. The benefits and cautions were discussed. 	
2019 Sub-committees	<i>This was moved to #9 on the agenda</i>	
8. Open Comments	<ul style="list-style-type: none"> • The CABC City Tour will take place on May 4th. (9am–4pm) <ul style="list-style-type: none"> ○ Meet at City Hall. Lunch at Stanley Marketplace (own cost). • A question was asked about what each committee would be reviewing and the desire not to overlap. It was agreed that some overlap is acceptable and could be beneficial. • Melvin Bush is the chair for the Development Review sub-committee. <ul style="list-style-type: none"> ○ The committee will be reviewing neighborhood services and court administration. • David Rich and Craig Upston are co-chairs for the Capital Projects sub-committee. <ul style="list-style-type: none"> ○ The committee is unconfirmed as to what they will be reviewing but are considering studying capital projects within the Parks and Recreation and/or the Public Works Departments. • Reno Carollo is the chair for the Quality of Life sub-committee. <ul style="list-style-type: none"> ○ The committee is considering reviewing a combination of transportation (the first priority of QOL within the citizen’s survey), PROS, and/or a feasibility study for an arts/events center. 	
8. Meeting Adjourned	Motion to Adjourn was made by Craig Upston and seconded by Melvin Bush at 7:38pm. CABC members were then dismissed to their sub-committees.	Motion Carried Yes: Unanimous No: 0 Abstain: 0
9. 2019 Sub-committees	<p>Curtis Gardner dismissed into subcommittee meetings: <i>The subcommittees for 2019 include:</i></p> <p><u>Capital Projects:</u> <i>Craig Upston (co-chair)</i> <i>David Rich (co-chair)</i></p>	

	<p><i>Brian Matisse</i> <i>Gayle Jetchick</i> <i>Andris Berzins</i> <i>Omar Montgomery</i> <i>Hashim Coates</i> <i>Curtis Gardner</i> <i>George Peck</i></p>	
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Quality of Life:
Reno Carollo (chair)
Gayle Jetchick
Jonathan Scott
Brian Arnold
Leanne Wheeler
Michael Westerberg
Vince Chowdhury

Departmental Review:
Melvin Bush (chair)
David Patterson
Don Seven
Janet Marlow
Sunny Banka
Michael Himawan
Hashim Coates