



AURORA COMMISSION FOR SENIORS

Monday, February 4, 2019

1:00 p.m.

Aurora Center for Active Adults
30 Del Mar Circle, Aurora, CO 80011

MINUTES

AURORA COMMISSION FOR SENIORS MEMBERS PRESENT: Donita Rafferty, Chair; Juanita Audre, Vice Chair; Ivy Hontz, Leo Gross, Jeannie Davis, Barbara Schneller and Gloria Shea

MEMBERS ABSENT: Mario Reza

OTHERS PRESENT: Ronald Roulhac Recreation Supervisor, and Dawn Booth, Recording Secretary

- I. **CALL TO ORDER:** By Aurora Commission for Seniors Chair, Donita Rafferty, at 1:05 p.m.
- II. **INTRODUCTIONS:** – Steve Ruger, Barbara Shafer, Joann Thompson, Carrie Salazar; and Jill Yasskin
- III. **ADOPTION OF AURORA COMMISSION FOR SENIORS MINUTES:** The Minutes from January 7, 2019 were approved with a motion by Jeannie Davis, and a second by Leo Gross
- IV. **LIAISON REPORTS**

Aurora Center for Active Adults: Ronald Roulhac, Recreation Supervisor

- A.A.R.P. will be in the building, assisting customers with their tax preparations, on Mondays and Tuesdays between now and mid-April.
- Thank you and welcome to our visitors.

Legislation Committee: Leo Gross

- Leo Gross names and describes issues and bills the legislature is currently looking at. Juanita Audre asks if Leo can summarize the information as a typed document so that it can be placed on the newly hung legislation board. Jeannie Davis likes the idea of displaying the information and encourages Leo to type a summary of



what the legislature is looking at. Barbara Schneller asks if Leo can possibly have the list submitted in the minutes. Ronald Roulhac suggests for Leo to relay the information to the committee each month and then see what they would suggest for the bulletin board.

- Ronald Roulhac tells the commissioners that March 13th from 8:00 a.m. until 12:30 p.m. is Senior Day at the Capitol. If commissioners want to attend and travel together, Ronald will need to know by next week so that he can reserve a van for the trip.

Arapahoe County Council on Aging: Barbara Schneller – no report

- The last A.C.C.O.A. meeting was cancelled due to the snow storm.

Senior Circle: Jeannie Davis and Donita Rafferty

- The latest Senior Circle meeting was held here at the Aurora Center for Active Adults. A representative from D.R.C.O.G. presented the survey information and the meeting was well attended.

Transportation Solutions: Mario Reza – no report

- Ronald Roulhac reminds the commissioners that at the meeting in January the board discussed the report that was submitted by D.R.C.O.G. concerning the rides that were given throughout December. Ronald then lets the commissioners know that their questions and comments were submitted to D.R.C.O.G. and he is waiting for the response. D.R.C.O.G. did send a different type of report in January and Ronald is reviewing it now.

Public Relations: Juanita Audre

- Juanita has put together a sample file of literature that she would like for each commissioner to have a copy of to take to their ward meetings. Ronald will be providing expanding files for each commissioner to keep their documents in. Juanita encourages commissioners to display the information on a table or use it as talking points during meetings. Juanita passes the file and literature around the table for the board members to see.

V. WARD REPORTS

- Barbara Schneller plans on attending the next meeting held by Bob Roth. He will likely have a big report to issue.



VI. OLD BUSINESS

- Ronald Roulhac tells the board that they need to vote for a chair and a vice chair. The vote hasn't been done yet because we haven't had a quorum. Ronald then hands out the nomination forms. Right now we have two people who have expressed a desire to run as chair and vice chair. If you have an additional nomination, write it on the form.
- The board members vote, the votes are turned in and counted. Juanita Audre receives six votes to be the new chair. Donita Rafferty moves for Juanita Audre to be the new chair and Ivy Hontz seconds the motion. Jeannie Davis receives six votes to be the new vice chair. Donita Rafferty moves for Jeannie Davis to be the new vice-chair and Gloria Shea seconds the motion.
- Ronald Roulhac asks the commissioners if they want to re-interview applicants for the open position on the board. We do have one candidate who has said they would like to be re-interviewed. The two other previous applicants have been contacted and they have been given the option to let us know if they would like to be re-interviewed. Ronald has not heard from them yet.
- We do not have to choose someone from a certain ward, we can choose from any of the wards.
- We do want someone who can serve on a subcommittee and who can go to ward meetings.
- We want the person to be capable of being a leader. We want to get someone on the board that we expect to eventually step up to be the chair or vice chair.
- The commissioners discuss re-interviewing and proceeding with additional interviews. Ronald indicates that he will email the original questions to the commissioners for review.
- Leo Gross asks how long it would take for new candidates to be determined and interviewed. Ron states that if we want to open it up to more candidates it will take more time.
- Ronald Roulhac reads the score of candidates from the last round of interviews. Casandra Thomas received the most votes.
- Leo Gross moves that we choose Cassandra Thomas from the previous round of interviews. Gloria Shea seconds the nomination. Donita Rafferty states that we move to appoint Cassandra Thomas.



- Ronald Roulhac cautions the board that they do have to send the entire selection of previous candidates to the city council for review, along with the board's nomination.

VII. NEW BUSINESS

- Ronald Roulhac states that he intends for the Aurora Commission for Seniors to continue with their growth. With this in mind, he intends to step-back and let the commissioners make more of the decisions and run the meetings. Ronald's role is to ensure the commissioners are following the by-laws and that they maintain a sense of decorum.
- In order for the commission to be more informed as they move forward, Ronald has invited Steve Ruger and Barbara Shafer from the Aurora City Clerk's Office to join the meeting today. They will discuss the role of city commissions.
- Barbara Shafer thanks the commissioners for allowing herself and Steve Ruger to join them. Barbara is in charge of the city's boards and commissions, she posts their agendas and minutes and she keeps track of the commissioner's terms. Barbara is impressed with the Aurora Commission for Seniors and notes that it is vital to the city. Barbara then distributes and discusses the, "Aurora's Boards and Commissions handout."
- Steve Ruger tells to the board that he and Barbara are on the administrative side of government. Their office supports city council meetings, they manage records and they make sure everyone has access to the records. They also manage "open meetings" such as the Aurora Commission for Seniors monthly meeting.
- Because the A.C.S. holds open meetings, their records are open to the public and the information is subject to C.O.R.A. Any citizen can request public records on public business as well as all email that relates to public business. Steve offers to provide the commissioners with email guidelines. He also notes that once three or more board members meet together it is considered a meeting and an agenda should be posted.
- Steve Ruger and/or Barbara Shafer will be attending the Aurora Commission for Seniors meetings possibly twice a year. They want to help strengthen the relationship between the board and the city council. They also want to encourage commissioners to communicate regularly with council members at ward meetings.
- Steve Ruger would like to put together training for all commissioners on how meetings should be run and what should happen monthly as well as yearly.



VIII. NEXT MEETING

Date: Monday, March 4, 2019

Time: 1:00 p.m.

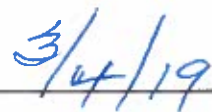
Location: Aurora Center for Active Adults 30 Del Mar Circle, Aurora Co. 80011

IX. ADJOURNMENT

Juanita Audre makes a motion to adjourn the meeting and Donita Rafferty seconds it. The motion passes at 3:06 p.m.



Juanita Audre, Chair
Aurora Commission for Seniors



Date



Dawn Booth, Recording Secretary
Aurora Commission for Seniors



Date

ADOPTED 
