

**AURORA CIVIL SERVICE COMMISSION**  
**15151 E. Alameda Parkway, Suite 3400**  
**Aurora, CO 80012**  
**(303) 326-8931**

***REGULAR MEETING of February 3, 2009***

**Commissioners Present:**

Dave Williams, Chair  
Jeannine Zimmerman, Vice Chair  
Richard Brown, Commissioner  
**EXCUSED:** Bernard Celestin, Commissioner  
Jan Raskin, Commissioner

**Staff Present:**

Terry Kulbe, Administrator  
Matt Cain, Senior Test Development Analyst  
Emily Jackson, Senior Test Development Analyst  
Heather Dearman, Civil Service Assistant

**Others Present:**

Deputy Chief Danny Wilcox, Aurora Fire Department  
Deputy Chief Mark Ricard, Aurora Fire Department  
Battalion Chief Mark Turley, Aurora Fire Department  
Captain Allen Robnett, Aurora Fire Department  
Engineer Randy Rester, Aurora Fire Department  
Division Chief Roger Cloyd, Aurora Police Department  
Lieutenant Paul O'Keefe, Aurora Police Department  
Captain Kevin Flynn, Aurora Police Department  
Agent Don James, Aurora Police Department  
Agent Steve Crowe, Aurora Police Department  
Officer Michael Liley, Aurora Police Department  
Officer Paul Seiwald, Aurora Police Department  
Officer Gary Reininger, Aurora Police Department  
Officer Merle Moriarty, Aurora Police Department  
Stacie Evans, Assistant City Attorney  
Tom Buescher, Local 1290 Attorney  
Dave Lathers, Assistant City Attorney  
Renie Peterson, Aurora City Council

- 1) Chair Williams called the Regular Meeting to order at 1:08 p.m. in the Fitzsimmons room.
- 2) On a motion by Zimmerman, seconded by Brown the minutes for the Regular Commission Meeting of January 20, 2009 were approved unanimously.
- 3) Williams called for Public Comment. There was none.

- 4) The Agenda for February 3, 2009 was approved as written.
- 5) **COMMISSIONER REPORTS:** Williams deferred to Kulbe for the statistics on the fit test of January 31<sup>st</sup>. Kulbe stated that 98 were scheduled, 79 showed up and 60 passed. He said that there would be a potential 150 passing the fit test on Sunday February 8<sup>th</sup> which would give us 280 people on this list.
- 6) **STAFF REPORTS:** Kulbe went over the February Calendar  
February 8<sup>th</sup>- Police Officer Entry Level Fitness Testing  
February 9<sup>th</sup> -12<sup>th</sup> –Police Officer Entry Level Oral Boards, Kulbe mentioned that the Thursday oral board may not be necessary pending on how many show up and pass the fit test on Sunday.  
February 16<sup>th</sup>-Offices closed for President’s Day  
February 17<sup>th</sup>-Regular Commission Meeting  
February 27<sup>th</sup>-Police Academy Graduation
- 7) **OLD AGENDA ITEMS**  
(a) Schedule Meeting for Conditional Job offer discussion-The meeting to discuss changes to conditional job offers was scheduled for after the regular Civil Service Commission meeting.
- 8) **NEW AGENDA ITEMS FOR COMMISSION DISCUSSION:**  
(a) Approval vote of 2009 CSC Rules and Regulations-Brown motioned and Zimmerman seconded to approve the 2009 Civil Service Commission Rules and Regulations. The motion passed unanimously.  
(b) Police Chief’s Video Presentation for Captain’s A/C Training-There was a discussion about allowing the Police Chief to present a video recording in lieu of a live introduction. This is the presentation that is normally made to assessors as to what he expects at the rank they are assessing. The commission agreed this would be okay as long as they could review it first.  
(c) Proposed Quarterly Meetings-Williams announced he would like to continue quarterly meetings where the departments could discuss any issues that they may have. The meetings would be:  
Police—Tuesday, March 10, 2009, 11 am  
Fire—Tuesday, March 24, 2009, 11 am
- 9) **LEGAL ITEMS:** Legal Opinion on Change of Timing for Conditional Job Offers-Stacie stated that that the process should not be changed because the EEOC correspondence was an opinion and not a ruling.
- 10) **INFORMATION ITEMS: EXAMINATION NOTICES:** (all information put in Commissioner’s individual folders)
- 11) **Regular meeting adjourned at 1:43 p.m.**

ATTEST: \_\_\_\_\_  
Dave Williams, Chair

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Heather Dearman, Civil Service Assistant