

AURORA CIVIL SERVICE COMMISSION
15151 E. Alameda Parkway, Suite 3400
Aurora, CO 80012
(303) 326-8931

6/24/2009

REGULAR MEETING of December 9, 2008

Commissioners Present: Richard Brown, Chair
Jeannine Zimmerman, Vice Chair
EXCUSED: Bob Brewer, Commissioner
Dave Williams, Commissioner
EXCUSED: Bernard Celestin, Commissioner

Staff Present: Terry Kulbe, Administrator
Matt Cain, Senior Test Development Analyst
Emily Jackson, Senior Test Development Analyst
Heather Dearman, Civil Service Assistant

Others Present: Deputy Chief Mark Ricard, Aurora Fire Department
Battalion Chief Mark Turley, Aurora Fire Department
Captain Allen Robnett, Aurora Fire Department
Captain Hunter Hackbarth, Aurora Fire Department
Division Chief Roger Cloyd, Aurora Police Department
Captain Kevin Flynn, Aurora Police Department
Lieutenant Paul O'Keefe, Aurora Police Department
Lieutenant Eric Stewart, Aurora Police Department
EXCUSED: Stacie Evans, Assistant City Attorney
Dave Lathers, Assistant City Attorney
Michael J. Bruno, Leadership Aurora

- 1) Chair Brown called the Regular Meeting to order at 1:00 p.m. in the Fitzsimmons room.
- 2) On a motion by Williams, seconded by Zimmerman the minutes for the Regular Commission Meeting of November 25th, 2008 were approved unanimously as written.
- 3) Brown called for Public Comment. There was none.
- 4) The Agenda for December 9th, 2008 was approved as written with the addition of item 9.
- 5) **COMMISSIONER REPORTS:** Brown stated that the KCRT presentation went well. Williams commended Kulbe and staff on their great work putting the PowerPoint together. Brown added that they could use the presentation if any other organizations want a presentation about our Civil Service Commission.

- 6) **STAFF REPORTS:** Kulbe went over the December calendar:
- December 11th- Interviews for Commission candidates.
 - December 15th through 18th –Police Sergeant Assessment center with Monday being a training day. 2 boards are scheduled.
 - December 19th- Commission and Staff workshop for going over the 2009 Commission Rules book.
 - December 23rd- Regular Commission meeting and more Commission candidate interviews following.
 - December 25th-Office closed.
 - Cain noted that he enclosed a draft of the entire 2009 year calendar.
- 7) **OLD AGENDA ITEMS-** Kulbe discussed the modifications made to the Commission candidate interview questions.
- 8) **NEW AGENDA ITEMS FOR COMMISSION DISCUSSION:** Kulbe went over the Fire and Police Academy status. He stated that Police was up to 12 candidates, 8 of which were still waiting on final Commission review. He noted that the medical screenings are scheduled for Friday the 12th, but if the Police Department could get some more folders back by mid January, he could probably get them in for a normal physical with the doctor. He stated that Fire has 11 candidates, 2 of which have split votes from the Commission. Williams and Hackbarth discussed ways they could resolve the discrepancies between the Commission and the background investigators with regard to candidates' issues and their validity. Hackbarth said that he could provide them with a new cover sheet that would address the concerns in files. He also stated he would stay after the meeting to address the concerns on the two files.
- 9) **LEGAL ITEMS:** Brown went over the legal opinion from Evans about homeschooling. Williams agreed with Evans' opinion that the rules wording should be changed, and it should be discussed during the December 19th meeting.
- 10) **INFORMATION ITEMS:** Brown discussed the meeting that Williams and he attended. He said that the City is looking for ways for each department to save money. Williams asked that the staff come up with some suggestions.
- 11) **EXAMINATION NOTICES: (all information put in Commissioner's individual folders)**
- 12) **CALL FOR QUESTIONS AND CLARIFICATIONS-** Williams asked how many Commissioners would be needed for the Police Fitness tests in January. Cain stated that 2 are fine, 3 would be ideal.
- 13) **Regular meeting adjourned at 1:37 p.m.**

ATTEST: _____
Richard Brown, Chair

Heather Dearman, Civil Service Assistant